

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

August 8, 2016; 5:30 p.m.

Approved as Submitted

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:32 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Morter, Burns, Stearns, Mayor Collings. Councilmember Harkness arrived at 5:34 p.m.

Council Members Absent:

3. Special Presentations & Announcements: Public Outreach Regarding The Landing – Juliana Lucchesi, City Planner. Review of previous Development Plan, clarifying questions from Council.

4. Public Comment:

Marilyn Taylor – Comments regarding development at The Landing.

Melinda Willey – Comments regarding previous Development Plan for The Landing.

Ron Burch – Comments expressing appreciation for Mayor and Councilmembers, suggestions regarding use for The Landing.

5. Council and Staff Comments:

Tim Stearns, Councilmember – Comments regarding Economic Development Council meeting and The Landing use.

Mike Burns Sr., Councilmember – Comments regarding article in Western Cities magazine.

Geoff Harkness, Councilmember – Comments encouraging citizens to file for City Council. Question regarding escrow accounts in regards to Crystal Geysers.

Muriel Howarth-Terrell, Finance Director – Comments explaining escrow account is in the development process.

Kathy Morter, Councilmember – Comments regarding fuel-loading on Landing property, site visit to be done by Cal-Fire Forester in the future.

Parish Cross, Acting City Manager/Police Chief – Coffee with Council, Candidate Filing Period.

CITY COUNCIL BUSINESS

6. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

a. Approval of Minutes: July 25, 2016

b. Approval of Disbursements: Accounts Payable, 7/19/16 and 7/27/16; Total Gross Payroll and Taxes: For Period Ending 7/17/16 (Finance Director)

c. Dispatch Records Job Description, CCR-16-35

COUNCIL ACTION: Approve item 'a' as read
MOTION TO APPROVE: Councilmember Harkness
SECOND: Councilmember Burns
AYES: 4
NOES: 0
ABSENT: 0
ABSTAIN: 1 Councilmember Stearns (Absent from the July 25, 2016 meeting)
COUNCIL ACTION: Approve items 'b' and 'c', including Resolution CCR-16-35 by title only
MOTION TO APPROVE: Councilmember Harkness
SECOND: Councilmember Stearns
AYES: 5
NOES: 0
ABSENT: 0
ABSTAIN: 0

7. Transient Occupancy Taxes for Fiscal Year 2015-2016

Muriel Howarth-Terrell, Finance Director – Review of TOT increase.

Clarifying questions from Council.

COUNCIL ACTION: None, informational report only.

8. Siskiyou Opportunity Center – Recycling

Muriel Howarth-Terrell – Review of background, Opportunity Center cost of recycling. Recommendation that Council explore ways to recover costs while covering the cost in the meantime.

Clarifying questions from Council, discussion.

COUNCIL ACTION: Continue the item to the August 22, 2016 Regular City Council Meeting, appoint Mayor Collings and Councilmember Harkness to a subcommittee with the Finance Director to look at issues and alternative outcomes, and to report back at the August 22 meeting.

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Burns

AYES: 5

NOES: 0

ABSENT: 0

ABSTAIN: 0

9. Smith Sanitation – Refuse Removal During Transfer Station Closure

Muriel Howarth-Terrell, Finance Director – Review of background, increased cost from February 2016 to July 2016. Comments stating exploring possible reimbursement from transfer station insurance.

Clarifying questions and Council discussion.

COUNCIL ACTION: Table the item to the next Regular City Council Meeting, request the opinion of the City Attorney.

MOTION TO APPROVE: Councilmember Stearns

SECOND: Councilmember Morter

AYES: 5

NOES: 0

ABSENT: 0

ABSTAIN: 0

10. Meeting Recess: 7:20 p.m. – 7:30 p.m.

11. Renegotiation with County Re: Transient Occupancy Tax and The Landing

Parish Cross, Acting City Manager/Chief of Police – Review of background and agreement, suggest to revisit.

Tim Stearns, Councilmember – Comments regarding development of The Landing and cost to the City in

previous years.

Clarifying questions and discussion.

COUNCIL ACTION: Staff directed to meet with Supervisor Ed Valenzuela and Siskiyou Economic Development Council Director Tonya Dowse to discuss the item. Finance Director to report costs to the City to-date in regards to The Landing in six to eight weeks for Council action.

CITY COUNCIL/STAFF REPORTING PERIOD

12. Council Reports on Attendance at Appointed/Outside Meetings:

Kathy Morter, Councilmember – Team Shasta future meeting with the Ford Family Foundation.

Mike Burns Sr., Councilmember – Local Transportation Commission meeting, future vacancy.

Tim Stearns, Councilmember – Start-Up Weekend Meeting.

Geoff Harkness, Councilmember – Integrated Regional Water Management (IRWM) Grant Program guidelines.

13. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through k. Items regarding Recycling and Sanitation added for the 8/22/16 meeting agenda. Resolution to adopt The Landing Development Plan as-is with option to revise in the future added to 9/12/16 agenda.

- a. Surplus Equipment – 8/22/16
- b. Council Approval of Sewer and Water Rate Study Consultant Agreement – 8/22/16
- c. Broadband Update – 9/12/16 (Mayor Collings)
- d. Annual Audit of City Finances – 9/12/16
- e. Cannabis Dispensary Ordinance – 9/26/16
- f. Noise Element for General Plan – 10/24/16
- g. Smoking Limitations – 10/24/16
- h. Possible Downtown Traffic Flow Changes/Request for Qualifications (RFQ) – 10/24/16
- i. Review of CCO-98-05, Extraction and Exportation of Groundwater – 11/14/16
- j. Orchard Property Annexation – 11/14/16
- k. Crystal Geyser Industrial User Permit – TBD, Pending County CEQA

14. Closed Session: Council adjourned to Closed Session at 8:10 p.m. and reconvened at 9:50 p.m.

COUNCIL ACTION: No reportable action.

15. Adjourn: There being no further business, the meeting was adjourned at 9:50 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk