

Mt. Shasta City Council Regular City Council Meeting Agenda

Mt. Shasta Community Center, 629 Alder Street
Monday, August 22, 2016; 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	Call to Order and Flag Salute
	2.	Roll call
	3.	Special Presentations & Announcements: D&S Canine Solutions – Dan Bell, Certified Trainer
	4.	<p>Public Comment: Welcome to our City Council meeting. The Council invites the public to address the Council on matters on the Consent Agenda and matters not listed on the agenda that are within the Council’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the Council will request comment when the matter is heard. The Council reserves the right to limit public comment on matters that are outside its subject matter jurisdiction.</p> <p>The City Council may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The Council may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the Council is able to complete its business. A group may be asked to choose a spokesperson to address the Council on a subject matter, or the Council may limit the number of persons addressing the Council whenever a group of persons wishes to address the council on the same subject matter. Speakers may not cede their time to another.</p> <p>The Mayor manages the City Council meeting with a commitment to effective engagement while maintaining a positive, respectful decorum. The Mayor will typically start the Public Comment period sharing the following reminders relating decorum and Brown Act compliance efforts:</p> <ul style="list-style-type: none"> ✓ This is the time for the public to address the Council on matters on the Consent Agenda or matters NOT on the Council Agenda. This will be a comment period only. If the public wishes a response they may provide their contact information to the Deputy City Clerk. ✓ The Mayor will recognize each speaker in an orderly fashion. Most often, the Mayor will call the speakers whom have signed in first and shall then call for those who would like to address the Council but whom did not sign in by inviting them to come to the front of the room and wait to be recognized to speak. Once the speaker is recognized, the speaker will address the Council only and shall provide comment from the public microphone. Public Comment will typically not be taken from any person shouting from the audience. ✓ No heckling or shouting from the audience at a speaker shall be permitted. ✓ The City Council may ask “clarifying” questions only. Due to equity and Brown Act concerns, the Council will avoid engaging in dialogue or debate. ✓ If there is an item of great community significance/interest and is within the Council’s subject matter jurisdiction, the Council may request the item be agendized for further consideration at a subsequent Council meeting.

	5. Meeting Recess (As Necessary)
	6. Council and Staff Comments
	CITY COUNCIL BUSINESS
Page	<p>7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> a. Approval of Minutes: August 8, 2016 Regular City Council Meeting b. Acceptance of Brown Act Committee Minutes: Community Economic Development Activities Committee (CEDAC) June 14, 2016 Minutes, Beautification Committee (BC) July 13, 2016 Minutes. c. Approval of Disbursements: Accounts Payable, 8/4/16 and 8/8/16; Total Gross Payroll and Taxes: For Period Ending 7/31/16 (Finance Director) d. Monthly Financial/Investment Report (Finance Director) e. Surplus Equipment, CCR-16-36
Page	<p>8. Siskiyou Opportunity Center - Recycling <u>Background:</u> Traditionally Siskiyou Opportunity Center has previously been able to recover the cost of sorting and transportation through the sale of the recycled material, but this is no longer the case; the market for the resale of recycled material is nonexistent. This coupled with the restructuring of how client training/work is paid though the State has meant that the Center can no longer provide recycling service unless Cities, including Mt. Shasta, pay for that service. <u>Report By:</u> Muriel Howarth-Terrell, Finance Director <u>Recommended Council Action:</u> Staff recommends approval of payment for the additional costs for recycling until we can develop new charges for refuse collection for both residential and businesses and bring a new agreement between the City of Mt. Shasta and the Siskiyou Opportunity Center.</p>
Page	<p>10. Smith Sanitation – Refuse Removal During Transfer Station Closure <u>Background:</u> The Black Butte Transfer Station had a fire on February 13, 2016 that closed the facility for commercial refuse removal until July 7, 2016. Smith Sanitation Inc. is contracted to collect the City’s residents refuse and dispose of the refuse at the Black Butte Transfer Station. We recognized that there would be additional costs associated with this unfortunate event. <u>Report By:</u> Muriel Howarth-Terrell, Finance Director <u>Recommended Council Action:</u> Staff recommends approval of payment for the additional costs for refuse removal during the closure of the Black Butte Transfer Station Closure.</p>
Page	<p>11. Broadband Update <u>Background:</u> This is a review of a proposal to the Cities of Weed, Mt. Shasta, and Dunsmuir for a business plan and options. <u>Report By:</u> Jeffrey Collings, Mayor <u>Recommended Council Action:</u> Approve payment of \$33,333.34 to Columbia Telecommunications Corporation</p>

Page	<p>12. Council Approval of Sewer and Water Rate Study Consultant Agreement <u>Background:</u> The City is in need of a comprehensive water and sewer rate study to establish a fair apportionment of costs to its customers. The City advertised a Request for Qualifications from June 15, 2016 through July 15, 2016. Four Statements of Qualifications were received. <u>Report By:</u> Rod Bryan, Public Works Director <u>Recommended Council Action:</u> Staff requests the City Council adopt the proposed Resolution authorizing the City Manager to enter into a Professional Services Agreement between the City of Mt. Shasta and PACE Engineering, Inc. for the purpose of providing a Utility Rate Study.</p>
	CITY COUNCIL/STAFF REPORTING PERIOD
	13. Council Reports on Attendance at Appointed/Outside Meetings
	<p>14. Future Agenda Items (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none"> a. Annual Audit of City Finances – 9/12/16 b. Adopt Landing Development Plan Resolution – 9/12/16 c. Awarding Construction Contract for STIP Funded Guardrail Project – 9/12/16 d. Cannabis Dispensary Ordinance – 9/26/16 e. Noise Element for the General Plan – 10/24/16 f. Smoking Limitations – 10/24/16 g. Possible Downtown Traffic Flow Changes/Request for Qualifications (RFQ) – 10/24/16 h. Landing Costs for Future Discussion with the County – 10/24/16 i. Review of CCO-98-05, Extraction and Exportation of Groundwater – 11/14/16 j. Orchard Property Annexation – 11/14/16 k. Crystal Geyser Industrial User Permit – TBD, Pending County CEQA
	15. Closed Session: Closed Session: Public Employment, City Manager – Pursuant to Government Code §54957
	<p>16. Adjourn</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

