

Mt. Shasta City Council Regular City Council Meeting Agenda

Mt. Shasta Community Center, 629 Alder Street
Monday, July 11, 2016; 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	Call to Order and Flag Salute
	2.	Roll call
Page 3	3.	Special Presentations & Announcements: a. Proclamation: Parks Make Life Better! Month - Recreation and Parks District Director, Mike Rodriguez
	4.	<p>Public Comment: Welcome to our City Council meeting. The Council invites the public to address the Council on matters on the Consent Agenda and matters not listed on the agenda that are within the Council’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the Council will request comment when the matter is heard. The Council reserves the right to limit public comment on matters that are outside its subject matter jurisdiction.</p> <p>The City Council may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The Council may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the Council is able to complete its business. A group may be asked to choose a spokesperson to address the Council on a subject matter, or the Council may limit the number of persons addressing the Council whenever a group of persons wishes to address the council on the same subject matter. Speakers may not cede their time to another.</p> <p>The Mayor manages the City Council meeting with a commitment to effective engagement while maintaining a positive, respectful decorum. The Mayor will typically start the Public Comment period sharing the following reminders relating decorum and Brown Act compliance efforts:</p> <p>This is the time for the public to address the Council on matters on the Consent Agenda or matters NOT on the Council Agenda. This will be a comment period only. If the public wishes a response they may provide their contact information to the Deputy City Clerk.</p> <ul style="list-style-type: none"> ✓ The Mayor will recognize each speaker in an orderly fashion. Most often, the Mayor will call the speakers whom have signed in first and shall then call for those who would like to address the Council but whom did not sign in by inviting them to come to the front of the room and wait to be recognized to speak. Once the speaker is recognized, the speaker will address the Council only and shall provide comment from the public microphone. Public Comment will typically not be taken from any person shouting from the audience. ✓ No heckling or shouting from the audience at a speaker shall be permitted. ✓ The City Council may ask “clarifying” questions only. Due to equity and Brown Act concerns, the Council will avoid engaging in dialogue or debate. ✓ If there is an item of great community significance/interest and is within the Council’s subject matter jurisdiction, the Council may request the item be agendaized for further consideration at a subsequent Council meeting.

	5. Meeting Recess (As Necessary)
	6. Council and Staff Comments
	CITY COUNCIL BUSINESS
Pages 4-16	<p>7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> a. Approval of Minutes: June 27, 2016 Regular City Council Draft Meeting Minutes b. Approval of Disbursements: Accounts Payable, 6/22/2016 and 6/28/2016; Total Gross Payroll and Taxes: For Period Ending 6/19/2016 (Finance Director) c. Resolution CCR-16-30, rescinding Resolution CCR-16-28 and Calling and Giving Notice of a General Municipal Election to be Held on Tuesday, November 8, 2016, and Requesting Consolidation of this Election with the State of California Statewide Final Election. (Deputy City Clerk)
	CITY COUNCIL/STAFF REPORTING PERIOD
	9. Council Reports on Attendance at Appointed/Outside Meetings
	<p>10. Future Agenda Items (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none"> a. Team Shasta Update – 7/25/16 b. Water Conservation Update – 7/25/16 c. Public Outreach regarding The Landing – 7/25/16 d. Surplus Equipment – 8/22/16 e. Marijuana Ordinance - 9/12/16 f. Broadband Update – 9/12/16 (Mayor Collings) g. Streamlining Solar Project – 9/26/16 h. Expanding Downtown Business District – 9/26/16 i. Noise Ordinance – 10/10/16 j. Smoking Limitations – 10/24/16 k. Orchard Property Annexation – 11/14/16 l. Potential Street Vacation – TBD m. Crystal Geyser Industrial User Permit – TBD, pending County CEQA
	<p>16. Adjourn</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

PROCLAMATION
PARKS MAKE LIFE BETTER! MONTH
July 2016

Whereas, Parks and Recreation makes lives and communities better now and in the future; and

Whereas, it is established through statewide public opinion research, 98% of California households visit a local park at least once a year; two in three households visit a park once a month; 50% of households participate in an organized recreation program; and most park use is with family and friends; and

Whereas, residents value their parks for access to outdoor spaces for children and adults to play and be active; exercise and group sports; and

Whereas, parks provide access to the serenity and the inspiration of nature and outdoor spaces as well as preserve and protect the historic, natural and cultural resources in our community; and

Whereas, the residents of Mt. Shasta including children, youth, families, adults, seniors, businesses, community organizations, and visitors benefit from the wide range of parks, trails, open space, sports fields, tennis courts, facilities and programs offered at the Mt. Shasta City Park and Shastice Park, provided by the Mt. Shasta Recreation & Parks District; and

Whereas, the Mt. Shasta City Council urges all its residents to recognize that parks and recreation enriches the lives of its residents and visitors as well as adding value to the community's homes and neighborhoods; and

Whereas, July is celebrated across the nation as Parks and Recreation Month,

THEREFORE BE IT RESOLVED, the City of Mt. Shasta hereby proclaims July 2016 as Parks Make Life Better! Month and in doing so, urges all of its citizens to use and enjoy its parks, trails, open space, facilities, and recreation opportunities.

Approved this _____ day of _____, 2016



Mt. Shasta City Council Regular City Council Meeting DRAFT Minutes

Mt. Shasta Community Center, 629 Alder Street
Monday, June 27, 2016; 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:35 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.

2. Roll Call: Council Members Present: Morter, Burns, Harkness, Stearns, Collings
Council Members Absent: None

3. Public Comment:

Raven Stevens – Comments expressing thanks and appreciation for City Manager Eckert.

Quinn McDowell – Comments regarding Shasta Islanders Rugby Tournament, looking for volunteers and players.

Melinda Willey – Thanks and appreciation for City Manager Eckert.

Dennis King – Comments regarding Sheriff Lopey and ballot measures.

Ron Burch – Comments regarding the vote.

4. Council and Staff Comments:

Paul Eckert, City Manager – Comments regarding time spent working in Mt. Shasta, strong Council and staff, significant number of volunteers.

Parish Cross, Chief of Police – Comments regarding safety during the Fourth of July festivities.

Tim Stearns, Councilmember – Thanks to City Manager Eckert for accomplishments with the City of Mt. Shasta.

Kathy Morter, Councilmember – Expressing thanks to City Manager Eckert for integrity and professionalism.

Geoff Harkness, Councilmember – Comments expressing gratitude for City Manager Eckert and his leadership.

Mike Burns, Sr., Councilmember – Thanks to City Manager Eckert for his insight, experience, and knowledge.

Jeffrey Collings, Mayor – Concurred with the rest of the Council. Standing ovation for City Manager Eckert.

Juliana Lucchesi, City Planner – Review of items being considered by the Planning Commission.

Muriel Howarth-Terrell – Update on Black Butte Transfer Station and recycling program.

CITY COUNCIL BUSINESS

5. Consent Agenda:

COUNCIL ACTION: Approved items a – d and f. Item e was removed for separate vote per Councilmember Stearns request. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: June 13, 2016 Regular City Council Meeting minutes
- b. Approval of Brown Act Committee Meeting Minutes: Beautification Meeting Minutes May 11, 2016; Downtown Enhancement Advisory Committee Minute February 17, 2016; Community Economic Development Activities Committee Minutes April 12, 2016
- c. Approval of Disbursements: Accounts Payable: 6/6/2016, 6/8/2016, and 6/15/2016; Total Gross Payroll and Taxes for the Period Ending: 6/6/2016.
- d. Monthly Financial/Investment Report for the period ending May 31, 2016
- f. Resolution CCR-16-28, Calling and Giving Notice of a General Municipal Election to be Held on Tuesday, November 8, 2016, and Requesting Consolidation of this Election with the State of California Statewide Final Election.

MOTION TO APPROVE: Councilmember Harkness
SECOND: Councilmember Stearns
AYES: Mayor Collings, Councilmembers Morter, Burns, Harkness, Stearns
NOES: None
ABSENT: None
ABSTAIN: None

e. Appointment of Police Chief Parish Cross as Acting City Manager

MOTION TO APPROVE APPOINTMENT: Councilmember Harkness
SECOND: Councilmember Burns
AYES: Mayor Collings, Councilmembers Morter, Burns, Harkness
NOES: Councilmember Stearns
ABSENT: None
ABSTAIN: None

6. Adopt 2016-2017 Budget and Approve Authorized Positions for the Fiscal Year; Resolution No. CCR-16-25

Jim Mullins, Chamber of Commerce Director – Review of Propel marketing and Driven program proposal.
Clarifying questions from Council.

Paul Eckert, City Manager – Review of potential amendments.

COUNCIL ACTION: Adopt the operating budget for fiscal year 2016-2017 and approve authorized positions for the fiscal year.

MOTION TO APPROVE: Councilmember Harkness
SECOND: Councilmember Morter
AYES: Mayor Collings, Councilmembers Morter, Burns, Harkness, Stearns
NOES: None
ABSENT: None
ABSTAIN: None

7. Capital Improvement Program (CIP) & Fleet Equipment Replacement Program (FERP), Resolutions CCR-16-26 and CCR-16-27

COUNCIL ACTION: Approve Resolutions CCR-16-26 and CCR-16-27 by title only.

MOTION TO APPROVE: Councilmember Stearns
SECOND: Councilmember Burns
AYES: Mayor Collings, Councilmembers Morter, Burns, Harkness, Stearns
NOES: None
ABSENT: None
ABSTAIN: None

8. Visitor's Bureau Agreement

Paul Eckert, City Manager – Review of agreement.

COUNCIL ACTION: Motion to approve agreement between the City of Mt. Shasta and the Mt. Shasta Chamber of Commerce, and to adopt Resolution CCR-16-29 by title only.

MOTION TO APPROVE: Councilmember Stearns
SECOND: Councilmember Harkness
AYES: Mayor Collings, Councilmembers Morter, Burns, Harkness, Stearns
NOES: None
ABSENT: None
ABSTAIN: None

9. Cal-Trans I-5 Reconstruction Project Update
Rod Bryan, Public Works Director- Review of project.
Clarifying questions from Council.
COUNCIL ACTION: No action required.

CITY COUNCIL/STAFF REPORTING PERIOD

10. Council Reports on Attendance at Appointed/Outside Meetings:
Geoff Harkness, Councilmember – Community Economic Development Activities Committee, Regional Water Action Group, JEDI Meet the Lenders event.
Councilmembers Stearns and Morter – Downtown Economic Advisory Committee, review of potential mural projects

11. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed Items a through l.

- a. Team Shasta Update – 7/25/16
- b. Revised Water Conservation Resolution – 8/8/16
- c. Special Assessments for Fire Department Equipment Funding Special Tax – 8/8/16
- d. Fire Prevention & Environment – 8/22/16
- e. Marijuana Ordinance - 9/12/16
- f. Broadband Update – 9/12/16
- g. Streamlining Solar Project – 9/26/16
- h. Land Use Management Plan of City Owned Properties (City Springs & Westside of The Landing) – 9/26/16
- i. Expanding Downtown Business District – 9/26/16
- j. Orchard Property Annexation – 9/26/16
- k. Smoking Limitations – 9/26/16
- l. Noise Ordinance – 10/10/16

Mike Burns, Sr., Councilmember – Suggested item related to posting “In God We Trust” in the Council chambers.

6. Adjourn: There being no further business, the meeting was adjourned at 7:00 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk

City Council Agenda Item # 7b
Staff Report

Meeting Date: July 11, 2016
To: Mayor and City Council
From: Muriel Howarth Terrell, Finance Director
Subject: Approval of Warrants and Payroll

	Regular
x	Consent
	Closed
	Presentation

Recommendation:

Staff respectfully requests the Mayor and City Council Approve warrants paid including payroll benefits and withholding, and payroll distribution, in the amount of \$191,999.71

Background & Summary:

Approval of Check Numbers 38167-38277	\$ 120,958.06
Total Payroll Distribution	\$ 50,461.78
Total Payroll Taxes	<u>\$ 20,579.87</u>
	\$ 191,999.71

Financial Impact:

Expenditures are consistent with the Budget that the City Council has adopted.

Compliance with 2014-17 City Council Strategic Plan:

The City Council’s leadership efforts to ensure adherence to the best possible financial practices and overall transparency falls under Strategic Focus IV – Grow Mt. Shasta Pride and Quality and the Municipal Responsibilities of Progressive Leadership and Financial Health and Economic Opportunity.

Attachments:

- 1.) Check Registers – 6/22/16, 6/28/16
- 2.) ACH Payroll Distribution – 6/23/16
- 3.) EFTPS Reports – 6/28/16

Check Register Report

Date: 06/22/2016

Time: 2:52 pm

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks							
38167	06/22/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/23/16 Rate Plan 925	3,365.47
38168	06/22/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/23/16 Rate Plan 926	900.71
38169	06/22/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/23/16 Rate Plan 927	3,563.61
38170	06/22/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/23/16 Rate Plan 27429	1,915.06
38171	06/22/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/23/16 Rate Plan 25861	1,287.04
38172	06/22/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/23/16 Rate Plan 25862	389.63
38173	06/22/2016	Printed		28790	CALPERS 457 PLAN	06/23/16 457 SIP Deductions	941.00
38174	06/22/2016	Printed		13067	DELL MARKETING, L.P.	PC for S Powell	763.35
38175	06/22/2016	Printed		13904	PAUL ECKERT	Reimb mileage & filing fee	93.20
38176	06/22/2016	Printed		22066	MCLANE MAINTENANCE	May 16 hanging basket watering	360.00
38177	06/22/2016	Printed		15240	NATIONWIDE RETIREMENT SOLUTION	06/23/16 457 SIP Deductions	1,781.00
38178	06/22/2016	Printed		25160	POSTMASTER	Replenish bulk mail acct	100.00
38179	06/22/2016	Printed		28815	STERLING HEALTH ADMINISTRATION	06/23/16 HSA deductions	220.00
38180	06/22/2016	Printed		29011	TEAMSTERS LOCAL 137	Jun 16 PW & Dsp Dues	924.44
38181	06/22/2016	Printed		32070	THE WELLNESS CENTER	Jun 16 Gym Dues Deductions	124.00
Total Checks: 15						Checks Total (excluding void checks):	16,728.51
Total Payments: 15						Bank Total (excluding void checks):	16,728.51
Total Payments: 15						Grand Total (excluding void checks):	16,728.51

Check Register Report

Date: 06/28/2016

Time: 10:00 am

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks							
38182	06/28/2016	Printed		10220	ALPINE BUSINESS EQUIPMENT	Office supplies	42.54
38183	06/28/2016	Printed		10373	ARAMARK	Jun 16 linen services	350.70
38184	06/28/2016	Printed		11140	BASIC LABORATORY INC.	Drinking Water Monitoring	1,911.00
38185	06/28/2016	Printed		11280	BORGES & MAHONEY	WWTP supplies	613.48
38186	06/28/2016	Printed		11344	JOHN BRENNAN	Jun 16 Refund IDA-118-03	38.17
38187	06/28/2016	Printed		11452	JAMES BURNS	2015-16 work boot/clothing 2	73.06
38188	06/28/2016	Printed		12115	CABITTO SMALL ENGINE REPAIR	Trimmer line	15.07
38189	06/28/2016	Printed		12200	CALIFORNIA SAFETY COMPANY	Add & Delete Users	24.00
38190	06/28/2016	Printed		12624	JEFFREY COLLINGS	Apr 16 Seminar Sac State	252.00
38191	06/28/2016	Printed		13045	DAVIS COURIER SERVICES	May 16 Courier services	39.39
38192	06/28/2016	Printed		14140	DON ERICKSON SHELL JOBBER	5W20 Motor oil	577.22
38193	06/28/2016	Printed		15030	FERGUSON ENTERPRISES, INC.	WWTP maint	3,449.01
38194	06/28/2016	Printed		15219	FREMOUW ENVIRONMENTAL SERVICES	Removal of Drummed Waste/oil	13,343.00
38195	06/28/2016	Printed		15221	FRIENDS OF THE MT SHASTA	Jun 16 Reimb credit card	309.97
38196	06/28/2016	Printed		16032	GCS ENVIRONMENTAL EQUIP SERV	Sweeper #25	455.44
38197	06/28/2016	Printed		16040	GENERAL PRODUCE	Jun 16 Fresh Produce Program	80.85
38198	06/28/2016	Printed		16180	GREAT NORTHERN CORPORATION	May 16 HR 13-CDBG-8934	12,158.05
38199	06/28/2016	Printed		17050	ABIGAIL HARRINGTON	Jun 16 Refund HIGH-200-07	63.04
38200	06/28/2016	Printed		17156	SUSAN HOLTZCLAW	Jun 16 Refudn SMTH-108-A03	31.53
38201	06/28/2016	Printed		18063	INTERSTATE BATTERY	Credit for wrong parts	244.49
38202	06/28/2016	Printed		19010	JEFFERSON ECONOMIC DEVEL. INST	Feb 16 13-CDBG-8934-18	7,880.36
38203	06/28/2016	Printed		22140	KENNY, SNOWDEN & NORINE	May 16 City Attorney	1,244.20
38204	06/28/2016	Printed		21038	LAND HOME FINANCIAL SERVICES	Jun 16 Refund Business L0064	110.00
38205	06/28/2016	Printed		21049	KIM LATOS	Jun 16 Refund WRTZ-1200-03	15.00
38206	06/28/2016	Printed		22004	MARBLE MOUNTAIN FARM	Jun 16 Fresh Produce Program	270.00
38207	06/28/2016	Printed		22108	MISSION COMMUNICATIONS LLC	Water SCADA system supplies	1,810.20
38208	06/28/2016	Printed		22105	MOUNTAIN COUNTIES SUPPLY CO.	Car Wash	21.00
38209	06/28/2016	Printed		22115	MOUTAIN ESCROW	Jun 16 Refund REAM-1005-05	40.91
38210	06/28/2016	Printed		22343	MT. SHASTA POINT S TIRE & AUTO	2014 Ford Exp parts	818.85
38211	06/28/2016	Printed		22353	MUNICIPAL MAINTENANCE EQUIP.	PW #34 Vac Con	186.67
38212	06/28/2016	Printed		23052	NORTHLAND CABLE TELEVISION INC	Jul 16 internet PW office	94.99
38213	06/28/2016	Printed		24003	KATE OBRIEN	Jun 16 Fresh Produce Program	98.00
38214	06/28/2016	Printed		24000	OFFICE DEPOT	Ofc supplies PD	83.19
38215	06/28/2016	Printed		25080	PACIFIC POWER & LIGHT	May 16 Electric Services	20,798.33
38216	06/28/2016	Printed		11243	GERARD PELLETIER TRANSFER	May 16 tipping fees revised	560.31
38217	06/28/2016	Printed		25120	PERSONNEL PREFERENCE INC	PW temp help - B Hummer	1,992.80
38218	06/28/2016	Printed		25121	PITNEY BOWES INC	Postage meter lease	153.51
38219	06/28/2016	Printed		28210	SHASTA VALLEY CHAINSAW	Wedges	17.74
38220	06/28/2016	Printed		22220	SISKIYOU MASONIC TEMPLE BOARD	May 16 building rental	675.00
38221	06/28/2016	Printed		28595	JOHN SMITH SANITATION INC	Jun 16 Solid Waste & recycling	30,358.15
38222	06/28/2016	Printed		28637	SONSRAY MACHINERY	#21 Backhoe	721.61
38223	06/28/2016	Printed		28640	SOUSA READY MIX LLC	Court St Water base rock	455.35
38224	06/28/2016	Printed		29169	STATEWIDE TRAFFIC SAFETY &	Traffic safety signs	1,314.40
38225	06/28/2016	Printed		99019	JOHN J. TANNER	Jun 16 Refund Deposit 421 Adam	121.97
38226	06/28/2016	Printed		29119	RALPH THOMAS	Jun 16 Refund CARM813-B-00	115.00
38227	06/28/2016	Printed		31047	VERIZON WIRELESS LERT B	Preservation 9707	200.00

Total Checks: 46

Checks Total (excluding void checks):

104,229.55

Total Payments: 46

Bank Total (excluding void checks):

104,229.55



Approval History

Select the appropriate criteria for the approvals you want to see and click Submit. When approvals display, click a batch ID for more detail.

Type:	Originator:	Approver:
All ▼	All ▼	All ▼
From Initiated Date:	To Initiated Date:	<input type="button" value="Submit"/>
6/17/2016	6/22/2016	

Type	ID	Name	Initiated Date	Effective Date	Approval Expiration Date	Approval Action Date	Originator	Approver	Transfer From	Transfer To	Action	Amount
ACH PPD Credits (PPD, PPD+)	153252		6/22/2016	6/23/2016	6/22/2016	6/22/2016	Polk, Jodi	Howarth Terrell, Muriel	City of Mt Shasta		Approved	\$50,461.78

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FEDERAL PAYROLL TAX PAYMENT (EFTPS-941)

PAYROLL PERIOD ENDING: 06/19/16
 PAYROLL DATE: 06/23/16

ACCOUNT NAME:	ACCT.#	AMOUNT
SOCIAL SECURITY	11-000-2110	\$9,180.84
MEDICARE	11-000-2110	\$2,147.10
FED. WITHHOLDING	11-000-2120	\$6,794.23
TOTAL DEPOSIT:		\$18,122.17

EFTPS CONFIRMATION NO: 11051571

EFTPS BANK DEBIT DATE: 6/28/2016

APPROVED:

STATE PAYROLL TAX PAYMENT (EDD)		
PAYROLL PERIOD ENDING:		06/19/16
PAYROLL DATE:		06/23/16
ACCOUNT NAME:	ACCT.#	AMOUNT
STATE WITHHOLDING	11-000-2130	\$1,801.85
STATE DISABILITY INS	11-000-2140	\$445.39
TOTAL DEPOSIT:		\$2,247.24
EDD CONFIRMATION # (STATE):		23106917056
EDD CONFIRMATION # (SDI):		23106970056
EDD BANK DEBIT DATE:		6/28/2016
APPROVED:		

STATE DISBURSEMENT UNIT - CHILD SUPPORT

PAYROLL PERIOD ENDING: 06/19/16
 PAYROLL DATE: 06/23/16

PARTICIPANT NUMBER	CASE NUMBER	AMOUNT
930000056061	0930073919-01	\$210.46

TOTAL DEPOSIT: \$210.46

SDU CONFIRMATION # : YVBTBR76657

SDU BANK DEBIT DATE: 6/24/2016

APPROVED:

City Council Agenda Item # 7c
Staff Report

Meeting Date: July 11, 2016
To: Mayor and City Council
From: Kathryn Wilson, Deputy City Clerk
Subject: Rescinding Resolution CCR-16-28 and adoption of CCR-16-30 to add the positions of City Treasurer and City Clerk to the Request for Consolidation of Election

	Regular
X	Consent
	Closed
	Presentation

Recommendation:

Staff respectfully requests the City Council approve proposed Resolution No. CCR-16-30, Rescinding Resolution No. CCR-16-28, and Calling and Giving Notice of a General Municipal Election to be Held on November 8, 2016, and Requesting Consolidation of this Election with the Statewide Election.

Background & Summary:

In the election cycle of November 8, 2016, the City of Mt. Shasta has three (3) City Council seats to fill for the term starting November 2016, through November 2020. **Additionally, the positions of City Clerk and City Treasurer will be up for election, terms starting November 2016, through November 2020. Resolution CCR-16-30 includes these positions in its Request for Consolidation.** Pursuant to California Elections Code §10403, the City must submit a resolution to the County Board of Supervisors to consolidate the election, call for the election, and permit the County Clerk’s Office to render specified services to the City for the preparation and distribution of the ballot pamphlet and the ballots pertaining to the November 8th election, as well as duties related to the legal conduct of the Municipal Election.

Financial Impact:

None

Compliance with 2014-17 City Council Strategic Plan:

Attachments:

Resolution CCR-16-30

RESOLUTION NO. CCR-16-30

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MT. SHASTA CALLING AND GIVING NOTICE OF A
GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016 AND REQUESTING
CONSOLIDATION OF THIS ELECTION WITH THE STATEWIDE DIRECT ELECTION AND RESCINDING
RESOLUTION CCR-16-28**

WHEREAS, under the provisions of the laws relating to general law cities of the State and California and the City of Mt. Shasta, a General Municipal Election shall be held on November 8, 2016 for the election of certain municipal officers; and

WHEREAS, pursuant to the California Elections Code, the City Council of the City of Mt. Shasta calls and gives notice of the General Municipal Election; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide Election to be held on the same date, and that within the City, the precincts, polling places, and elections officers of the two elections be the same, and that the County Clerk's Office of the County of Siskiyou canvass the returns of the General Municipal Election and that this Election be held in all respects as if there were only one Election.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF MT. SHASTA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

Section 1: Pursuant to the requirements of the laws of the State of California relating to general law cities, there is called ordered to be held in the City of Mt. Shasta on Tuesday, November 8, 2016, a General Municipal Election for the purpose of electing three (3) Members of the City Council, City Treasurer, and City Clerk to four-year full terms.

Section 2: The polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously until 8:00 p.m. when the polls shall be closed pursuant to Elections Code Section 10242, except as provided in Section 14401 of the Elections Code.

Section 3: Notice of the time and place of holding the election is given and the County Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

Section 4: Pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Siskiyou is hereby requested to consent and agree to the consolidation of the City of Mt. Shasta General Municipal Election with the Statewide Election to be held on November 8, 2016.

Section 5: That the Board of Supervisors is requested to issue instructions to the County Clerk's Office Elections Division to take any and all steps necessary for the holding of a consolidated election, including candidate filing.

Section 6: That the County Clerk’s Office is authorized and instructed to procure and furnish any and all official ballots, notices, printed matter and all supplies and equipment and other necessary items in order to properly and lawfully conduct the election.

Section 7: That the County Clerk’s Office is authorize to canvass the returns of the Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

Section 8: That the City of Mt. Shasta recognizes that additional cost will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs that are not reimbursed by the State.

Section 9: That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and County Clerk’s Office of the County of Siskiyou.

Section 10: That this Resolution rescinds Resolution CCR-16-28 which was adopted by a majority vote at the Regular City Council Meeting of June 27, 2016.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Mt. Shasta held on the 11th day of July, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: July 11, 2016

Mayor Jeffrey Collings

ATTEST:

Deputy City Clerk Kathryn Wilson