

# Mt. Shasta City Council Regular City Council Meeting Agenda

Mt. Shasta Community Center, 629 Alder Street  
Regular Session Monday, June 27, 2016; 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	Call to Order and Flag Salute
	2.	Roll call
	3.	Special Presentations & Announcements:
	4.	<p><b>Public Comment:</b> Welcome to our City Council meeting. The Council invites the public to address the Council on matters on the Consent Agenda and matters not listed on the agenda that are within the Council’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the Council will request comment when the matter is heard. The Council reserves the right to limit public comment on matters that are outside its subject matter jurisdiction.</p> <p>The City Council may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The Council may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the Council is able to complete its business. A group may be asked to choose a spokesperson to address the Council on a subject matter, or the Council may limit the number of persons addressing the Council whenever a group of persons wishes to address the council on the same subject matter. Speakers may not cede their time to another.</p> <p>The Mayor manages the City Council meeting with a commitment to effective engagement while maintaining a positive, respectful decorum. The Mayor will typically start the Public Comment period sharing the following reminders relating decorum and Brown Act compliance efforts:</p> <ul style="list-style-type: none"> <li>✓ This is the time for the public to address the Council on matters on the Consent Agenda or matters NOT on the Council Agenda. This will be a comment period only. If the public wishes a response they may provide their contact information to the Deputy City Clerk.</li> <li>✓ The Mayor will recognize each speaker in an orderly fashion. Most often, the Mayor will call the speakers whom have signed in first and shall then call for those who would like to address the Council but whom did not sign in by inviting them to come to the front of the room and wait to be recognized to speak. Once the speaker is recognized, the speaker will address the Council only and shall provide comment from the public microphone. Public Comment will typically not be taken from any person shouting from the audience.</li> <li>✓ No heckling or shouting from the audience at a speaker shall be permitted.</li> <li>✓ The City Council may ask “clarifying” questions only. Due to equity and Brown Act concerns, the Council will avoid engaging in dialogue or debate.</li> <li>✓ If there is an item of great community significance/interest and is within the Council’s subject matter jurisdiction, the Council may request the item be agendized for further consideration at a subsequent Council meeting.</li> </ul>

	5. Meeting Recess (As Necessary)
	6. Council and Staff Comments
	<b>CITY COUNCIL BUSINESS</b>
Page 4-36	<p>7. Consent Agenda - The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"> <li>a. Approval of Minutes: June 13, 2016 Regular City Council Meeting</li> <li>b. Acceptance of Brown Act Committee Minutes: Beautification Committee Minutes May 11, 2016; Downtown Enhancement Advisory Committee Minutes February 17, 2016; Community Economic Development Activities Committee Minutes April 12, 2016</li> <li>c. Approval of Disbursements: Accounts Payable, 6/6/2016, 6/8/2016, and 6/15/2016; Total Gross Payroll and Taxes: For Period Ending 6/5/2016. (Finance Director)</li> <li>d. Monthly Financial/Investment Report for the period ending May 31, 2016 (Finance Director)</li> <li>e. Appointment of Police Chief Parish Cross as Acting City Manager (City Manager)</li> <li>f. Resolution CCR-16-28, Calling and Giving Notice of a General Municipal Election to be Held on Tuesday, November 8, 2016, and Requesting Consolidation of this Election with the State of California Statewide Final Election. (Deputy City Clerk)</li> </ul>
Page 37-169	<p>8. Adopt 2016-2017 Budget and Approve Authorized Positions for the Fiscal Year; Resolution No. CCR-16-25</p> <p><u>Background:</u> The Finance Department had provided the Council and the public with the proposed budget at the May 23, 2016 and June 13, 2016 Council meeting. This is an opportunity for further discussion or questions at this time.</p> <p><u>Report By:</u> Muriel Howarth Terrell, Finance Director</p> <p><u>Recommended Council Action:</u> We respectfully request adoption of Resolution CCR-16-25, A Resolution of the City of Mt. Shasta Adopting an Operating Budget and Approving Authorized Positions for Fiscal Year 2016-2017.</p>
Page 170-185	<p>9. Capital Improvement Program (CIP) &amp; Fleet Equipment Replacement Program (FERP), Resolutions CCR-16-26 and CCR-16-27</p> <p><u>Background:</u> There are 12 projects totaling \$4,144,000 in the draft current year CIP. The FERP for this year includes the purchase of a Police Patrol Car funded through COPS.</p> <p><u>Report By:</u> Muriel Howarth-Terrell, Finance Director</p> <p><u>Recommended Council Action:</u> City staff respectfully requests approval of the Resolutions for the 2016-2017 CIP and FERP.</p>

<p>Page 186-194</p>	<p>10. Visitor’s Bureau Agreement  <u>Background:</u> The current agreement between the City and the Chamber for the operation of the Visitor’s Bureau and community-wide events expires on June 30, 2016. The City has provided funding to the Chamber of Commerce for the past 14 years, funded with Transient Taxes collected from visitors staying at local hotels.  <u>Report By:</u> Paul Eckert, City Manager  <u>Recommended Council Action:</u> Staff recommends approval of the resolution and agreement as presented. The City Attorney has reviewed the format and content and concurs with the recommendation.</p>
<p>Page 195-211</p>	<p>11. Cal-Trans I-5 Reconstruction Project Update  <u>Background:</u> Staff will provide a summary and update of the Caltrans project currently underway from Mt. Shasta to Weed.  <u>Report By:</u> Rod Bryan, Public Works Director  <u>Recommended Council Action:</u> No action required. This report is informational only.</p>
<p><b>CITY COUNCIL/STAFF REPORTING PERIOD</b></p>	
	<p>12. Council Reports on Attendance at Appointed/Outside Meetings</p>
	<p>13. Future Agenda Items (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none"> <li>a. Team Shasta Update – 7/25/16</li> <li>b. Revised Water Conservation Resolution – 8/8/16</li> <li>c. Special Assessments for Fire Department Equipment Funding Special Tax – 8/8/16</li> <li>d. Fire Prevention &amp; Environment – 8/22/16</li> <li>e. Marijuana Ordinance - 9/12/16</li> <li>f. Broadband Update – 9/12/16</li> <li>g. Streamlining Solar Project – 9/26/16</li> <li>h. Land Use Management Plan of City Owned Properties (City Springs &amp; Westside of The Landing) – 9/26/16</li> <li>i. Expanding Downtown Business District – 9/26/16</li> <li>j. Orchard Property Annexation – 9/26/16</li> <li>k. Smoking Limitations – 9/26/16</li> <li>l. Noise Ordinance – 10/10/16</li> </ul>
	<p>14. Adjourn</p> <p>Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.</p>

**Mt. Shasta City Council Regular City Council Meeting DRAFT Minutes**

Mt. Shasta Community Center, 629 Alder Street  
June 13, 2016; 5:30 p.m.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

**STANDING AGENDA ITEMS**

**1. Call to Order and Flag Salute:** At the hour of 5:40 p.m. Mayor Jeffrey Collings called the meeting to order and led the audience in the Pledge of Allegiance.

**2. Roll Call:** Council Members Present: Mayor Collings, Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns  
Council Members Absent: None

**3. Special Presentations & Announcements:**

- a. Councilmember Morter – First Impression Downtown Revitalization
- b. Logan Smith, Siskiyou Economic Development Council – Update on the Landing & Brownfields
- c. Jim Mullins, Chamber of Commerce Director – Overview of the Visitor’s Bureau Activities for 2015-2016

**4. Public Comment:**

Roslyn McCoy – Request for handouts to be included in agenda packets. Questions regarding Crystal Geyser’s permit application.

Marcy – Comments expressing concern about location of the bus stop near the Treehouse.

Melinda Willey – Questions regarding First Impression and November’s election.

Logan Smith – Comments thanking Jim Mullins for his efforts.

Raven Stevens – Comments regarding the Landing Project and including the community in the process.

Ron Burch – Comments regarding number of homeless in the area.

**5. Council and Staff Comments:**

Paul Eckert, City Manager – Compliments to staff and all departments. Fire Department improvements to rose garden area.

Parish Cross, Chief of Police – Update on IMPACT program.

Matt Melo, Fire Chief – Fire Department inspections, clearing overgrown lots.

Paul Eckert, City Manager – Introduction of Juliana Lucchesi, City Planner

Tim Stearns, Councilmember – State Law election requirements. Zoning ordinances and restrictions. Economic development and responsible growth in Mt. Shasta.

Paul Eckert, City Manager – Bus stop location. Crystal Geyser and the development of an industrial use process. Participatory master planning process for The Landing.

Rod Bryan, Public Works Director – Update on the Big Lakes Project.

Mike Burns, Sr., Councilmember – Flag football for kids.

**CITY COUNCIL BUSINESS**

**6. Consent Agenda:**

**COUNCIL ACTION:** Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof

is hereby waived.

- a. Approval of Minutes: May 19, 2016 Special City Council Meeting, May 23, 2016 Special City Council Meeting Council Meeting, May 23, 2016 Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Library Tax Advisory Committee Minutes, October 15, 2015 and May 19, 2016; Active Transportation Committee Minutes, March 3, 2016 and April 12, 2016.
- c. Approval of Disbursements: Accounts Payable, 5/11/2016, 5/19/2016, and 5/26/2016; Total Gross Payroll and Taxes: For Period Ending 5/22/2016 (Finance Director)
- d. Appropriations Limit; Resolution No. CCR-16-23 (Finance Director)

**MOTION TO APPROVE:** Councilmember Stearns

**SECOND:** Councilmember Burns

**AYES:** Mayor Collings, Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

\*Mayor Collings abstained from voting on the May 19, 2016 minutes as he was not present at the meeting.

**7. Approving Agreement with Community Staffing Services, LLC for the City of Mt. Shasta Library Services; Resolution No. CCR-16-24**

Muriel Howarth-Terrell, Finance Director – Review of agreement, comments stating that the wording on the Resolution and Agreement should be changed from ‘Services’ to ‘Solutions.’

Courtney Laverty – Looking forward to expanding and improving library services.

Michael Murray, Library Tax Advisory Committee Chair – Change in library management structure.

Clarifying questions from Council.

Geoff Harkness, Councilmember – Review of goals and objectives of oversight committee.

Muriel Howarth-Terrell – Review of budgeted revenue.

**COUNCIL ACTION:** Approval of Resolution CCR-16-24 with the change of wording in the Resolution and Contract to read ‘Solutions’ instead of ‘Services’.

**MOTION TO APPROVE:** Councilmember Stearns

**SECOND:** Councilmember Morter

**AYES:** Mayor Collings, Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**8. Capital Improvement Program (CIP) & Fleet and Equipment Replacement Program (FERP), Resolution No. CCR-16-26 and CCR-16-27**

Muriel Howarth-Terrell, Finance Director – Review of CIP and FERP projects.

Clarifying questions from Council.

Rod Bryan, Public Works Director – Review of grants and infrastructure planning and replacement projects, review of sidewalk repair and tree replacement.

**COUNCIL ACTION:** Item moved to next regular meeting agenda.

**9. Adopt 2016-2017 Budget and Approve Authorized Positions for the Fiscal Year; Resolution No. CCR-16-25**  
Clarifying questions from Council.

Paul Eckert, City Manager – Comments regarding possible funds for committees, matching funds for grants received, way-finding signs.

Kathy Morter, Councilmember – Comments regarding possible grant funding for community engagement workshop related to Team Shasta.

Tim Stearns, Councilmember – Comments regarding funding for a strategic plan workshop.

Geoff Harkness, Councilmember – Comments regarding target reserves and mid-year budget review.

Muriel Howarth-Terrell – Comments regarding mid-year budget amendments.

**COUNCIL ACTION:** Item moved o next regular meeting agenda

**CITY COUNCIL/STAFF REPORTING PERIOD**

**10. Council Reports on Attendance at Appointed/Outside Meetings:**

Councilmember Morter – Beautification Committee, Team Shasta review.

Councilmember Harkness – Library Tax Advisory Committee review.

Mayor Collings – Comments regarding broadband.

**11. Future Agenda Items (Appearing on the agenda within 60-90 days):**

**COUNCIL ACTION:** Reviewed Items a through m.

- a. Cal Trans I-5 Reconstruction Project Update – 6/27/16
- b. Visitor’s Bureau Agreement – 6/27/16
- c. Marijuana Ordinance- 7/25/16
- d. Quality of Life – 7/25/16
- e. Streamlining Solar Project – 8/8/16
- f. Expanding Downtown Business District – 7/25/16
- g. Presentation Regarding Potential Forest Service Use of Treated Effluent for Fire Suppression & Dust Control – 7/25/16
- h. Special Assessments for Fire Department Equipment Funding Special Tax – 8/8/16
- i. Fire Prevention & Environment – 8/22/16
- j. Land Use Management Plan of City Owned Properties (City Springs & Westside of The Landing) – 9/26/16
- k. Orchard Property Annexation – 9/26/16
- l. Smoking Limitations – 9/26/16
- m. Noise Ordinance – 10/10/16

**12. Adjourn:** There being no further business, the meeting was adjourned at 8:37 p.m.

**Respectfully Submitted by:** Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk

MT.SHASTA BEAUTIFICATION COMMITTEE REGULAR MEETING MINUTES

Lalo's Restaurant

520 N. Mt. Shasta Blvd., Mt. Shasta, CA.

May 11, 2016

Approved as Submitted June 8, 2016

Attendees - Lorie, Penny, Kathy M, Paul B, Terez, Leslie

Absent - Jacquie

Guest - City Manager, Paul Eckert

1. Call to order 4:02.

**Public Comment:**

The Over-The-Hill ski club, represented by Mike McAlister, presented a BC member with a \$1400 check donation, payable to the City of Mt. Shasta, to apply toward the Mt. Shasta Blvd. hanging flower baskets. Paul E. will write letter of appreciation.

Paul E. updated BC about several changes.

- 1) The large slab table from Parker Plaza has been relocated to City Plaza. This allows more space at Parker Plaza for the Farmers Market. Paul reported immediate positive use of both areas.
- 2) The electronic kiosk is now operational at the City Plaza. It allows 24 hr. directions, highlights key City sites, and shows a schedule of events. The kiosk ties into the Chamber activities.
- 3) Paul E. noted appreciation for newspaper stories with law enforcement comments, and opening rapport with traveling residents.
- 4) Paul E. noted that future Council meetings will include a discussion about a City-wide "no smoking policy" in public and commercial areas.
- 5) More Parker Plaza enhancements are being discussed within the City now that the City has control. The dedication of Parker Plaza to the City included long term maintenance, ie. care of the thermometer and clock. The City Council has embraced the duty to maintain. Mtn. Runners will be looking at the long term enhancements and will partner with the City. Sean, of Mtn. Runners, has mentioned to Paul that he's currently short on participants.
6. Cameras are being installed that feed into the Police to monitor and protect the Plaza.
7. Paul E. likes the idea of a playground pod, but installations should be measured with use.

Kathy asked Paul E. if all DT poles are ready for the flower baskets. Installation is estimated May 31, 2016. Paul thinks baskets and banners will both fit on the poles. Installation will be done in a safety-conscious manner.

- 8) Jim Mullins and Paul B are looking into full time banners versus the current two styles.
- 9) Paul E said the City will look to BC for input on aesthetics for the rear Parker Plaza public parking lot. Ideas so far are a possible mural, plantings, and leveling weed covered areas. Possible coordination with DTEC. Lorie recommends having a designer start the plan that becomes a focal point for subsequent roles, tasks, and coordinated installations for Centennial Park and Parker Plaza parking lot.
- 10) Paul noted Lake St. is being praised for its current beauty. As the "entry the way corridor" to the City he hopes to have Lake St. be the focus and draw for business enhancement.
- 11) Paul mentioned that "Lake Street" will be future name on the I-5 Cal Trans sign.
- 12) Lorie asked if a BC member should attend a DTEC meeting. It was recommended that be postponed a few months to allow them to organize.
- 13) The Invasive Species work party brought many different groups together and was a success.

Member comments - Paul B questioned how the flower basket decisions evolved. Lorie explained that a subcommittee was formed with herself, Jacquie, and Terez. Paul expressed that he thought BC opinions were skipped and a process should have been followed. Lorie explained that the baskets were time sensitive and the sub-committee moved quickly. Terez brought the baskets in through Native Grounds on a wholesale basis. Paul expressed concerns over the waste created when the live plants age. Terez will make an effort to compost at the season's end.

**MINUTES** - from March 9, 2016 Approved by Paul B, second by Lorie with small amendment. Leslie will amend and sent to Kathryn Wilson at the City.

**FIRST IMPRESSION WORKSHOP RESULTS** - Kathy presented the results of this County-wide project. Mt. Shasta's biggest opportunity is to enhance directional signage with a unified theme. Paul B mentioned installing a temporary directional sign at the N. triangle as this is a direction issue. The Impressions attendees ( Kathy M., Leslie, and Paul) expressed frustration with the meeting format. They felt the participating Cities should have had more time for discussion and presentations. Overall, Mt. Shasta received rave reviews as "great vibe, colorful while walking the downtown". There was confusion over the flashing traffic light at Lake and Mt. Shasta Blvd. Another recommendation was to provide another public bathroom. Implementation may be tough but responses will be shared. Any theme for new directional signs should be under Planning Dept., or Public Works. Paul E supports this signage.

### **Closing Comments -**

- A) Lorie will put public art on the June agenda.
- B) BC has a work party for Saturday, May 14 at Parker Plaza.
- C) The hanging flower baskets get installed May 28th. Participants are to meet at the Library. BC recommends the light pole arms should be checked for integrity. Bring Rod into this installation

and insure baskets are crimped to the pole. The group recommendation was that 3 people be involved with each install. There are 31 baskets to install.

D) Street tree pruning has been postponed until 2017. Two trees were replaced.

E) June 8th BC meeting to discuss - N. Mt. S. Blvd. triangle sign - Paul will bring an example.

F) Future enhancements to Parker Plaza.

G) Possible solar lighting on medians.

H) Possible new trees installed near Spring Hill & N. Mt. Shasta Blvd area.

I) Possible rehab of Library grounds - Lorie will report at next meeting.

Meeting Adjourned - approx. 5:35

## Mt. Shasta Downtown Enhancement Advisory Committee Meeting Minutes

City Hall Conference Area  
 305 North Mt. Shasta Blvd.  
 Wednesday February 17, 2016; 8:30 AM  
 Approved as Submitted June 15, 2016

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item
1. Call to Order
2. Roll Call <u>Present:</u> Councilmember Tim Stearns, John Uttech, Afa Garrigan, Councilmember Kathy Morter, City Manager Paul Eckert.
3. Special Presentations & Announcements
4. Public Comment <u>John Kennedy</u> – Comment regarding attendance indicating that he is here to observe. Would like to be on the committee but his building is just outside the “boundaries”. There is a push for the community to increase jobs and help bring downtown back. John is leading a new group about Mt. Shasta Citizens for jobs – the reason for the committee is that we need an increase of new companies in downtown that can succeed. Question about exposure off the freeway lacking to get them downtown and past the Ray’s parking lot. Help get people downtown. What can we do? <u>Paul Eckert, City Manager</u> - Comment that he would follow up on the sign from north Shasta that is covered up.
5. Meeting Recess
6. Staff & Member Comments
7. Consent Agenda: a. Approval of Minutes: None.
8. Festival Ideas (moved up from agenda item 9) <u>Committee Action:</u> Group discussion including Lisa Diane. Lisa came to discuss Sand Castle Building downtown. The closest place around here that does this type of thing is Portland or San Francisco. Getting more popular and is designed to benefit a nonprofit, but the event often draws a significant number of people from around the state. Event would help bridge community. Contest is 6 hours from beginning to end. Training is offered before the event so anyone can participate. The event includes novice teams and master sculptors. Each team pays for a plot, and expense would include recruiting, materials, promotion, and paying for a master sculptor to come to town. A plot usually consists of 5 yards of sand, and about 12 people work on it at any given time. Each plot cost a team \$700-\$800. Pair it with a downtown Food Event or an Evening Gala. Wrap it around a larger weekend? Lisa suggested

starting with approx. 4 teams. Alternatively this could be done with pumpkin carving or ice sculpting. There could be an auction of the items after they've been done. General discussion about 'Major Event vs Small Event.'

**9. Snowflake Festival**

Committee Action: Group discussion regarding promotion time (it was limited). Everyone who attended had a good time. Suggestion of doing it after Christmas, during a warmer weekend, after holidays to get them back downtown. It was a lot of work for the few people that volunteered to get it done. Suggestion of doing a diversity weekend around Martin Luther Weekend.

**10. Parker Plaza Proposal**

Committee Action: Receive update. Group discussion regarding doing a weekly event at parker plaza that helps bring people downtown. We are on the forward edge of enhancing the plaza and using it for more events and functions.

**11. Update on Impressions Downtown Revitalization**

Committee Action: Tabled.

**12. Support For E-Puppets**

Committee Action: Receive update. Group discussion regarding what is our role when it comes to companies who come to us asking for help. As neighbors can we go visit show him our support, etc. Should we be doing or connecting others to present in our community presentations to enhance our exposure.

**13. Committee Reports on Attendance at Appointed/Outside Meetings**

**14. Future Agenda Items (Appearing on the agenda within 60-90 days):**

- Special Meeting regarding 'Mission, Roles & Responsibilities' on March 4 @ 8:30am (next regular meeting March, 16 2016)
- Downtown signage to get people to downtown Mt. Shasta
- Jim Mullins at every meeting – making him an associate member?
- Downtown mural project, design, when, who
- Diversify downtown businesses
- Parker plaza – how do we use it more?
- Ordinance for DEAC
- Enhancing tree's in front of every building
- Downtown master plan
- Roll clarification
- Pet rock idea

**15. Adjourn**

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public

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**Mt. Shasta CEDAC Regular Meeting Minutes**

**Police Station**

**April 12, 2016**

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

<b>Item</b>
<b>1.</b> Call to Order: At the hour of 2:35PM, Mark Clure called the meeting to order.
<b>2.</b> Roll Call: Members Present: Jim Mullins, Mark Clure, Tessa Montgomery, Nancy Swift, Bethany Muller, Sean Smith, Tonya Dowse, Council Members Tim Stearns and Geoff Harkness. City Manager Paul Eckert Members Absent: Seata Madison, Josephine Wyatt
<b>3.</b> Public Comment: None
<b>4.</b> Consent Agenda:  a. Approval of Minutes:  Committee Action: Approve Regular CEDAC Meeting 2/9/2016 Motion to Approve: Tim Stearns Second: Tessa Montgomery Ayes: All Noes: None Abstain: Nancy Swift
<b>5.</b> Business Fair Update- Tessa -Tessa briefly discussed the opportunity to host bloggers to advertise our community for us. More details to come.
<b>6.</b> CEDAC Sponsored Econ Development Promotional Video with Community Testimonial: Mark -Mark introduced Nathan and Bryce of Pusher who may partner with CEDAC to help advertise and promote Mt. Shasta as a destination to business owners. Nathan and Bryce will bring a proposal to a CEDAC meeting in the near future.
<b>7.</b> Social Media Study: Tim and Jim -Discussion of buying an advertisement instead of a City Facebook page.
<b>8.</b> Plan Annual Business Walk -Discussion to have it late July/early August and to add questions like “What can you do to make Mt. Shasta a better place to do business?”

<p><b>9. Update from all members:</b> -Tonya, Nancy, Tim, Tessa and Mark gave their respective updates.</p>
<p><b>10. Member Comments:</b> -Tonya will give a report on local investment strategies at an upcoming meeting.</p>
<p><b>11. Future Agenda Items:</b> -See #10</p>
<p><b>12. Adjourn:</b> There being no further business, the meeting was adjourned at 4:27PM. Respectfully Submitted by: Tessa Montgomery</p>

**City Council Agenda Item # 7b**  
Staff Report

**Meeting Date:** June 27, 2016  
**To:** Mayor and City Council  
**From:** Muriel Howarth Terrell, Finance Director  
**Subject:** Approval of Warrants and Payroll

	Regular
x	Consent
	Closed
	Presentation

**Recommendation:**

Staff respectfully requests the Mayor and City Council Approve warrants paid including payroll benefits and withholding, and payroll distribution, in the amount of \$437,153.39.

**Background & Summary:**

Approval of Check Numbers 38049-38166	\$ 368,136.67
Total Payroll Distribution	\$ 49,390.27
Total Payroll Taxes	<u>\$ 19,626.45</u>
	\$ 437,153.39

**Financial Impact:**

Expenditures are consistent with the Budget that the City Council has adopted.

**Compliance with 2014-17 City Council Strategic Plan:**

The City Council’s leadership efforts to ensure adherence to the best possible financial practices and overall transparency falls under Strategic Focus IV – Grow Mt. Shasta Pride and Quality and the Municipal Responsibilities of Progressive Leadership and Financial Health and Economic Opportunity.

**Attachments:**

- 1.) Check Registers – 6/06/16, 6/08/16, 6/15/16
- 2.) ACH Payroll Distribution – 6/09/16
- 3.) EFTPS Reports – 6/14/16

Check Register Report

Date: 06/06/2016

Time: 3:12 pm

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>TRI COUNTIES BANK Checks</b>							
38049	06/06/2016	Printed		10373	ARAMARK	May 16 linen services Shop	298.04
38050	06/06/2016	Printed		10374	ASBURY ENVIRONMENTAL SERVICES	Oil filter disposal	55.00
38051	06/06/2016	Printed		10424	ALLISON AUSTIN	Refund Parking Cite P2298	100.00
38052	06/06/2016	Printed		10427	AUTOMOBILE ACCESSORIES	PW14 head gasket	868.55
38053	06/06/2016	Printed		11140	BASIC LABORATORY INC.	WWTP lab services	972.40
38054	06/06/2016	Printed		11146	BAXTER AUTO PARTS	Water misc parts	73.85
38055	06/06/2016	Printed		11146	BAXTER AUTO PARTS	Refund water meter	98.51
38056	06/06/2016	Printed		11173	BENSON ROOFING	Crane to move table/rocks	300.00
38057	06/06/2016	Printed		11340	BROOKS COMPLETE AUTO REPAIR	Alignment 2007 Charger	56.00
38058	06/06/2016	Printed		11470	BURTON'S FIRE APPARATUS	FD1610 low foam sensors	2,671.33
38059	06/06/2016	Printed		12115	CABITTOS SMALL ENGINE REPAIR	Weed trimmer	61.05
38060	06/06/2016	Printed		12192	CALPERS FINANCIAL REPORTING	May 16 GASB-68 Rep & Sched Fee	3,250.00
38061	06/06/2016	Printed		12452	CHATEAU SHASTA APARTMENTS	Security Dep Will Diamond	350.00
38062	06/06/2016	Printed		12880	D-BEST JANITORIAL	May 16 cleaning services	550.00
38063	06/06/2016	Printed		13199	DIGITAL PATH INC	Jun 16 WWTP internet	99.95
38064	06/06/2016	Printed		15030	FERGUSON ENTERPRISES, INC.	Water maint	78.22
38065	06/06/2016	Printed		15221	FRIENDS OF THE MT SHASTA	Reimb workshop/pres Stroud	1,779.05
38066	06/06/2016	Printed		16032	GCS ENVIRONMENTAL EQUIP SERV	Sweeper #25 parts	266.32
38067	06/06/2016	Printed		17100	HEATON STEEL & SUPPLY	FD Station house parts	130.37
38068	06/06/2016	Printed		18063	INTERSTATE BATTERY	Core credit PD4 Honda	358.65
38069	06/06/2016	Printed		19010	JEFFERSON ECONOMIC DEVEL. INST	Jan 16 13-CDBG-8934-16	4,670.53
38070	06/06/2016	Printed		22140	KENNY, SNOWDEN & NORINE	Apr 16 City Attorney	2,864.11
38071	06/06/2016	Printed		21049	KIM LATOS	Refund WRTZ-1200-03	30.00
38072	06/06/2016	Printed		21062	LEAGUE OF CALIFORNIA CITIES	2016 Membership Dues	50.00
38073	06/06/2016	Printed		21155	LITHIA MOTORS	PD14 sensor	296.84
38074	06/06/2016	Printed		21175	LOCAL GOVERNMENT PUBLICATIONS	CA Landuse update 2016	118.66
38075	06/06/2016	Printed		22067	NOELLE MCBRIDE	Refund ASTS-504-18	106.60
38076	06/06/2016	Printed		22063	KEITH MCKINLEY	May 16 Planning services	5,340.00
38077	06/06/2016	Printed		22071	MENDES SUPPLY COMPANY	Paper Towel/Tissue	104.80
38078	06/06/2016	Printed		22302	MT SHASTA IT SERVICES	May 16 IT services	2,500.00
38079	06/06/2016	Printed		22240	MT. SHASTA ELECTRIC INC	Reset Alma St light	501.80
38080	06/06/2016	Printed		22320	MT. SHASTA SPRING WATER	May 16 WWTP water	9.70
38081	06/06/2016	Printed		23023	NATIVE GROUNDS NURSERY	PD roses/supplies	2,169.46
38082	06/06/2016	Printed		23052	NORTHLAND CABLE TELEVISION INC	Jun 16 CH PD FD internet	150.41
38083	06/06/2016	Printed		24000	OFFICE DEPOT	Ink	202.65
38084	06/06/2016	Printed		24033	OREILLY AUTOMOTIVE INC	PD14 Disc pad set	73.83
38085	06/06/2016	Printed		25058	PACIFIC ECORISK	WWTP chronic toxicity testing	6,202.99
38086	06/06/2016	Printed		25080	PACIFIC POWER & LIGHT	Apr 16 Electric Service	12,292.16
38087	06/06/2016	Printed		25120	PERSONNEL PREFERENCE INC	PW temp help	1,793.52
38088	06/06/2016	Printed		25115	PLATT	Cat6	329.86
38089	06/06/2016	Printed		25502	QUALITY CONTROL SERVICES	WWTP Annual calibration	190.00
38090	06/06/2016	Printed		27000	RAMSHAW'S ACE HARDWARE INC	May 16 misc supplies	559.89
38091	06/06/2016	Printed		27020	RAMSHAW'S ACE HARDWARE INC	May 16 misc supplies	65.24
38092	06/06/2016	Printed		27040	RAY-MAC MECHANICAL INC	Fabricated light shroud	21.67
38093	06/06/2016	Printed		28268	DANIELLE ROSE	Website Maint	34.00
38094	06/06/2016	Printed		27111	RUSS BASSETT	Freight for extra monitor arms	50.00
38095	06/06/2016	Printed		28120	SHASTA AUTO SUPPLY	May 16 equipment parts	1,278.15
38096	06/06/2016	Printed		28140	SHASTA AUTO SUPPLY	May 16 equipment parts	5.45
38097	06/06/2016	Printed		28173	SHASTA CLEANING & MAINTENANCE	Libaray cleaning 5/26/16	240.00
38098	06/06/2016	Printed		28372	SISKIYOU COUNTY ECONOMIC	May 16 Econ Dev Partners	2,083.33
38099	06/06/2016	Printed		28520	SISKIYOU MEDICAL GROUP	PreEmployment A.Thomas	95.00

Check Register Report

Date: 06/06/2016

Time: 3:12 pm

Page: 2

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>TRI COUNTIES BANK Checks</b>							
38100	06/06/2016	Printed		28594	SMITH BUILDING SERVICES LLC	Building Inspector Services	2,500.00
38101	06/06/2016	Printed		28595	JOHN SMITH SANITATION INC	May 16 extra garbage	222.60
38102	06/06/2016	Printed		28600	SNOWCREST INC	Jun 16 Library Internet	59.64
38103	06/06/2016	Printed		28609	DAWN SNURE	Training mileage to Redding	70.02
38104	06/06/2016	Printed		32060	SOLANOS INC	May 16 misc supplies	2,554.13
38105	06/06/2016	Printed		28640	SOUSA READY MIX LLC	River Rock/PD Planter area	349.74
38106	06/06/2016	Printed		28655	SPRING HILL NURSERY	Petunias/Chamber	65.73
38107	06/06/2016	Printed		29169	STATEWIDE TRAFFIC SAFETY &	Signs/cones	1,213.97
38108	06/06/2016	Printed		28810	STRAWBERRY VALLEY UPHOLSTERY	1651 FD seat repair	153.88
38109	06/06/2016	Printed		30004	U.S. BANK EQUIPMENT FINANCE	PD copier financing	84.75
38110	06/06/2016	Printed		31040	VWR SCIENTIFIC	Eyewash/safety supplies	1,209.96
38111	06/06/2016	Printed		32075	EDWARD WELTER	Refund CONA-1415-04	103.95

**Total Checks: 63** **Checks Total (excluding void checks): 65,436.31**

**Total Payments: 63** **Bank Total (excluding void checks): 65,436.31**

**Total Payments: 63** **Grand Total (excluding void checks): 65,436.31**

Check Register Report

Date: 06/08/2016  
 Time: 12:06 pm  
 Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>TRI COUNTIES BANK Checks</b>							
38112	06/08/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/09/16 Rate Plan 925	3,344.31
38113	06/08/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/09/16 Rate Plan 926	900.71
38114	06/08/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/09/16 Rate Plan 927	3,678.97
38115	06/08/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/09/16 Rate Plan 27429	1,637.05
38116	06/08/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/09/16 Rate Plan 25861	1,287.04
38117	06/08/2016	Printed		12185	CALIFORNIA P.E.R.S.	06/09/16 Rate Plan 25862	386.80
38118	06/08/2016	Printed		28790	CALPERS 457 PLAN	06/09/16 457 SIP Deductions	941.00
38119	06/08/2016	Printed		12385	CENTRAL VALLEY CLEAN WATER ASC	CVCWA Freshwater mussels study	2,160.50
38120	06/08/2016	Printed		12640	COLONIAL LIFE & ACCIDENT INSUR	Jun 16 Life/Accident Insurance	546.60
38121	06/08/2016	Printed		13071	DELTA HEALTH SYSTEMS	Jun 16 Health Insurance	20,190.00
38122	06/08/2016	Printed		13140	DEPT OF JUSTICE BUREAU OF	Conc Weap Permit Renewal	260.00
38123	06/08/2016	Printed		15240	NATIONWIDE RETIREMENT SOLUTION	06/09/16 457 SIP Deductions	1,781.00
38124	06/08/2016	Printed		25120	PERSONNEL PREFERENCE INC	Temp PW Help - B Hummer	996.40
38125	06/08/2016	Printed		28372	SISKIYOU COUNTY ECONOMIC	Jun 16 Econ Dev Partners	2,083.33
38126	06/08/2016	Printed		28815	STERLING HEALTH ADMINISTRATION	6/09/16 HSA Deductions/Contrib	3,686.56
38127	06/08/2016	Printed		29188	TURNERS CARPETS ETC INC	Final payment - PD flooring	1,792.13
38128	06/08/2016	Printed		30069	US BANK CORPORATE PAYMENT SYS	May 16 Cal Card charges	1,759.30
38129	06/08/2016	Printed		32055	WECO INDUSTRIES LLC	Sewer camera assembly head	5,576.15
				<b>Total Checks: 18</b>	<b>Checks Total (excluding void checks):</b>		<b>53,007.85</b>
				<b>Total Payments: 18</b>	<b>Bank Total (excluding void checks):</b>		<b>53,007.85</b>
				<b>Total Payments: 18</b>	<b>Grand Total (excluding void checks):</b>		<b>53,007.85</b>

Check Register Report

Date: 06/15/2016

Time: 5:03 pm

Page: 1

City of Mt. Shasta

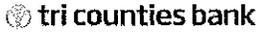
BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
<b>TRI COUNTIES BANK Checks</b>							
38130	06/15/2016	Printed		25050	AT&T	May 16 phone bill & fax	1,186.20
38131	06/15/2016	Printed		11115	BANK OF AMERICA - FIRE	May 16 misc charges	41.28
38132	06/15/2016	Printed		11120	BANK OF AMERICA-CITY	May 16 misc charges	237.75
38133	06/15/2016	Printed		11131	LINDA BARNARD	Refund WaterMeter Workorder	113.69
38134	06/15/2016	Printed		11280	BORGES & MAHONEY	WWTP supplies	383.69
38135	06/15/2016	Printed		11452	JAMES BURNS	2015-16 work boot/clothing	176.94
38136	06/15/2016	Printed		11470	BURTON'S FIRE APPARATUS	Mobile pump test	960.00
38137	06/15/2016	Printed		12200	CALIFORNIA SAFETY COMPANY	Jun 16 WWTP alarm	171.50
38138	06/15/2016	Printed		12820	CROSS PETROLEUM	May 16 heat & fuel	4,137.90
38139	06/15/2016	Printed		12840	CROSS PETROLEUM-FIRE DEPT.	May 16 fuel	687.24
38140	06/15/2016	Printed		15221	FRIENDS OF THE MT SHASTA	May 16 Reimb contract svcs	10,288.06
38141	06/15/2016	Printed		34040	GOLD NUGGET PRINTING	CA Best Tasting Water	32.79
38142	06/15/2016	Printed		17100	HEATON STEEL & SUPPLY	PW 34 Vac Elbow	28.14
38143	06/15/2016	Printed		21155	LITHIA MOTORS	FD 1651 parts	141.45
38144	06/15/2016	Printed		22000	M & T LUMBER, INC.	Lawn edging	30.71
38145	06/15/2016	Printed		22066	MCLANE MAINTENANCE	May 16 Parker Plaza	150.00
38146	06/15/2016	Printed		22059	MERCY MEDICAL CENTER	Pre employment test	50.00
38147	06/15/2016	Printed		28620	MT SHASTA AREA NEWSPAPERS	May 16 ROP/legal	191.70
38148	06/15/2016	Printed		22320	MT. SHASTA SPRING WATER	Jun 16 WWTP water	9.70
38149	06/15/2016	Printed		22370	MUNIMETRIX SYSTEMS CORP.	ImageFlow 7/1/16-6/30/17	499.00
38150	06/15/2016	Printed		22371	MUSTARD PRESS INC	Envelopes	554.70
38151	06/15/2016	Printed		23023	NATIVE GROUNDS NURSERY	Weed cloth - PD landscaping	1,458.20
38152	06/15/2016	Printed		24059	OWEN EQUIPMENT SALES	KEG mini chain cutter	3,775.21
38153	06/15/2016	Printed		25020	PACE CIVIL, INC.	May 16 ATP Grant	46,143.38
38154	06/15/2016	Printed		11243	GERARD PELLETIER TRANSFER	May 16 tipping fees	11,866.71
38155	06/15/2016	Printed		25120	PERSONNEL PREFERENCE INC	PW temp help - B Hummer	797.12
38156	06/15/2016	Printed		27023	RAMSHAW'S TOWING INC	Tow Dodge Charger	60.00
38157	06/15/2016	Printed		28173	SHASTA CLEANING & MAINTENANCE	Library cleaning 06/09/16	240.00
38158	06/15/2016	Printed		28520	SISKIYOU MEDICAL GROUP	DMV Physical - B Chandon	125.00
38159	06/15/2016	Printed		28560	SISKIYOU OPPORTUNITY CENTER	May 16 recycling pickups	952.28
38160	06/15/2016	Printed		28617	MICHAEL SOLANO	Refund balance PW work order	96.38
38161	06/15/2016	Printed		28637	SONSRAY MACHINERY	Parts - PW #18 Loader	183.59
38162	06/15/2016	Printed		28640	SOUSA READY MIX LLC	River rock - PD landscaping	120.68
38163	06/15/2016	Printed		28680	SPORTSMEN'S DEN INC	J Lucchesi nameplate	18.32
38164	06/15/2016	Printed		29140	TIMBERWORKS	Big Lakes Payment 1	162,938.02
38165	06/15/2016	Printed		30060	UNITED PARCEL SERVICE	May 16 shipping charges	11.31
38166	06/15/2016	Printed		31042	VERIZON WIRELESS	May 16 cell phone service	833.87

**Total Checks: 37** **Checks Total (excluding void checks): 249,692.51**

**Total Payments: 37** **Bank Total (excluding void checks): 249,692.51**

**Total Payments: 37** **Grand Total (excluding void checks): 249,692.51**



## Approval History

Select the appropriate criteria for the approvals you want to see and click Submit. When approvals display, click a batch ID for more detail.

<b>Type:</b>	<b>Originator:</b>	<b>Approver:</b>
All	All	All
<b>From Initiated Date:</b>	<b>To Initiated Date:</b>	<input type="button" value="Submit"/>
6/3/2016	6/8/2016	

Type	ID	Name	Initiated Date	Effective Date	Approval Expiration Date	Approval Action Date	Originator	Approver	Transfer From	Transfer To	Action	Amount
ACH PPD Credits (PPD, PPD+)	<a href="#">151402</a>		6/8/2016	6/9/2016	6/8/2016	6/8/2016	Polk, Jodi	Howarth Terrell, Muriel	City of Mt Shasta		Approved	\$49,390.27

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FEDERAL PAYROLL TAX PAYMENT (EFTPS-941)

PAYROLL PERIOD ENDING: 06/05/16  
 PAYROLL DATE: 06/09/16

ACCOUNT NAME:	ACCT.#	AMOUNT
SOCIAL SECURITY	11-000-2110	\$8,936.00
MEDICARE	11-000-2110	\$2,089.84
FED. WITHHOLDING	11-000-2120	\$6,324.03
TOTAL DEPOSIT:		\$17,349.87

EFTPS CONFIRMATION NO: 74162003

EFTPS BANK DEBIT DATE: 6/14/2016

APPROVED:

STATE PAYROLL TAX PAYMENT (EDD)

PAYROLL PERIOD ENDING: 06/05/16  
 PAYROLL DATE: 06/09/16

ACCOUNT NAME:	ACCT.#	AMOUNT
STATE WITHHOLDING	11-000-2130	\$1,650.49
STATE DISABILITY INS	11-000-2140	\$415.63
TOTAL DEPOSIT:		\$2,066.12

EDD CONFIRMATION # (STATE): 23039878056

EDD CONFIRMATION # (SDI): 23039914056

EDD BANK DEBIT DATE: 6/14/2016

APPROVED:

STATE DISBURSEMENT UNIT - CHILD SUPPORT

PAYROLL PERIOD ENDING: 06/05/16  
 PAYROLL DATE: 06/09/16

PARTICIPANT NUMBER	CASE NUMBER	AMOUNT
930000056061	0930073919-01	\$210.46
TOTAL DEPOSIT:		\$210.46

SDU CONFIRMATION # : 4OXLKDC6657

SDU BANK DEBIT DATE: 6/10/2016

APPROVED:

**City Council Agenda Item # 7c**  
Staff Report

**Meeting Date:** June 27, 2016

**To:** Mayor and City Council

**From:** Muriel Howarth Terrell, Director of Finance

**Subject:** Monthly Investment and Financial Report for the Period Ending May 31, 2016

	Regular
<b>x</b>	Consent
	Closed
	Presentation

**Recommendation:**

Staff respectfully requests the City Council review the provided information regarding the City's investments.

**Background & Summary:**

As of May 31, 2016 the combined funds the City of Mt. Shasta had invested in the Local Agency Investment Fund (L.A.I.F.) totaled \$2,309,823.80. The May 2016 LAIF statement is attached along with the performance data for the month of May. Most surplus funds over which the City has control are currently invested in LAIF. The balance of the City's cash funds are held in the pooled checking account with Tri Counties Bank and the CDBG Fund CD's held at Scott Valley Bank and with ProEquities.

Current investment rates are:

L.A.I.F.	May 31, 2016	0.552%
CD's-1Year	May 31, 2016	0.200%
Treasury Note – 1Yr.	May 31, 2016	0.195%
Treasury Note – 2 Yr.	May 31, 2016	0.88%
Treasury Note – 5 Yr.	May 31, 2016	1.37%
Treasury Note – 10 Yr.	May 31, 2016	1.85%
Treasury Note – 30 Yr.	May 31, 2016	2.65%

Bloomberg as reported by Chandler Asset Management

Local Rates:

Tri Counties Bank	May 31, 2016	CD 1 year	0.20%
Scott Valley Bank	May 31, 2016	CD 1 year	0.25%

The LAIF average increased slightly last month, other rates across most of the Treasury yield curve declined. We continue to anticipate the LAIF rate staying in a narrow range around .50%

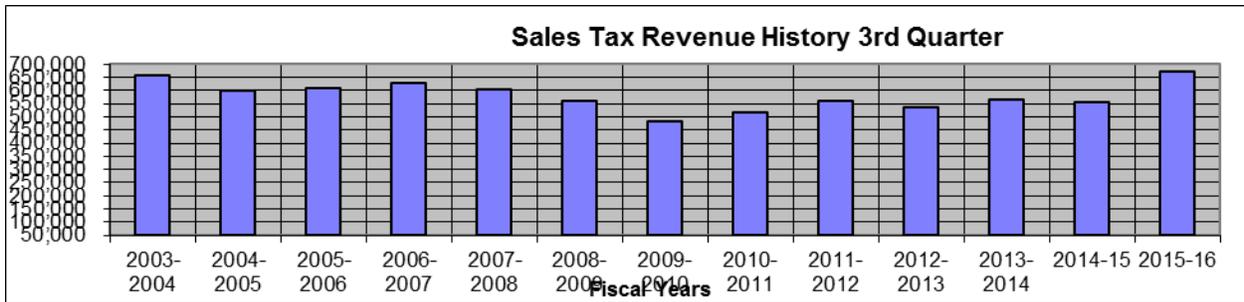
The LAIF yield is lower than the 2 Yr. Note. Short term CD rates are no better than the LAIF rate and longer term notes may offer better yields it does not give us the liquidity we need. The LAIF rate remains the best available rate that meets the City’s requirement for liquidity and safety.

**Revenues:**

**Property Tax Revenue:** The City has received \$457,691 as of May 2016 and is what was anticipated.

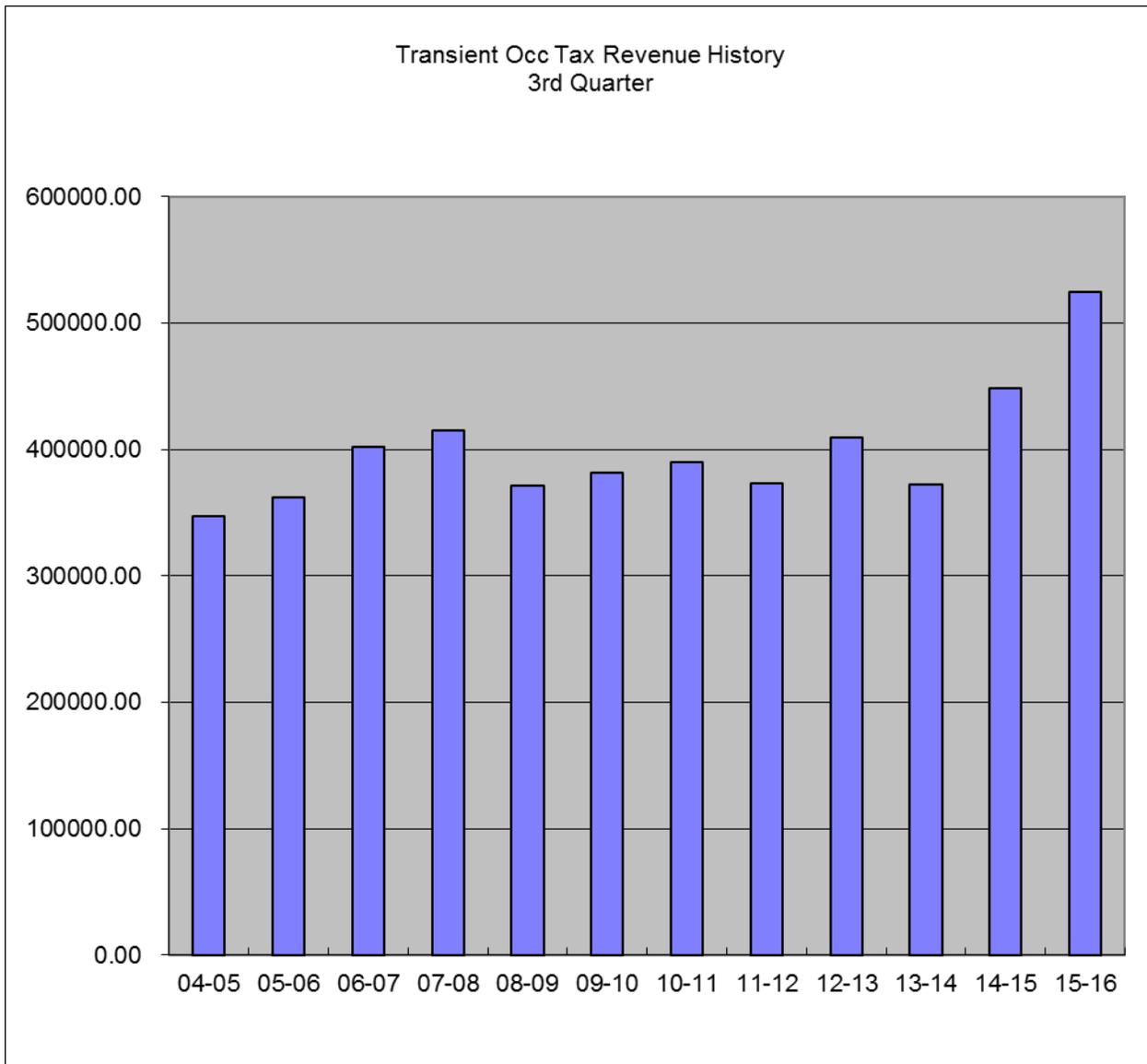
**Sales Tax Revenue:**

The sales tax revenue through the end of the third quarter of 2015/16 was \$670,323 which is \$112,779 more than the total collections through the same quarter last year. The chart below illustrates the trend of sales tax revenue for the 3rd quarter in the last few years. This represents a 20% increase over the prior year. A variance of this amount warranted investigation and research through the California State Board of Equalization. There were several factors that contributed to this large increase. One, there were several industries that had increases over the past year. Fuel, auto and solar sales stood out as industries with increases. Second, there was a collection of just over \$44,000 for prior periods primarily in the fuel sale area. As the “Triple Flip” expired December 31, 2015 we began to see the full 1% Bradley-Burns local tax in the form of advance payments. In June 2016 we will see the removal of the .25% state tax deduction from our monthly and quarterly statements.



**Transient Occupancy Tax:**

The collection of the third quarter TOT came in above what was anticipated. The total TOT collected equaled \$522,000 which is \$76,000 more than the previous fiscal year and \$34,000 more than the previous years quarterly amount.. The chart on the next page represents the 3rd quarter TOT over the last few years.



**Financial Impact:**

The investments are in compliance with the City’s investment policy and provide for meeting the City’s cash flow needs for the next month and 6 month periods.

**Compliance with 2014-17 City Council Strategic Plan:**

The City Council’s leadership efforts to ensure adherence to the best possible financial practices and overall transparency falls under Strategic Focus IV – Grow Mt. Shasta Pride and Quality and the Municipal Responsibilities of Progressive Leadership and Financial Health and Economic Opportunity.

**Attachments:**

- LAIF Monthly Statement
- LAIF Performance Report

- LAIF Monthly Balances
- Chandler Asset Management June 2016 Newsletter

# BOND MARKET REVIEW

A MONTHLY REVIEW OF  
FIXED INCOME MARKETS



## WHAT'S INSIDE

Market Summary ..... 1

Yield Curve  
Current Yields

Economic Round-Up ..... 2

Credit Spreads  
Economic Indicators

Since 1988, Chandler Asset Management has specialized in the management of fixed income portfolios. Chandler's mission is to provide fully customizable, client-centered portfolio management that preserves principal, manages risk and generates income in our clients' portfolios.

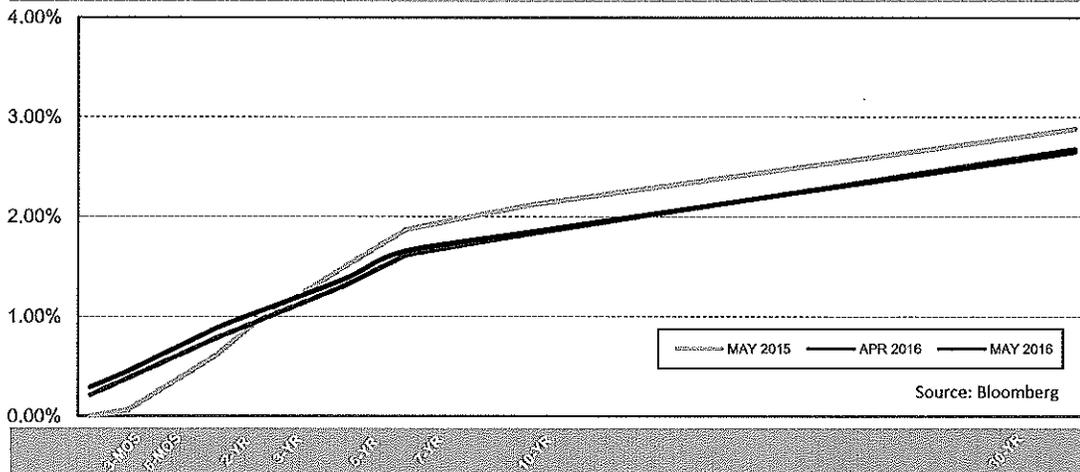
## Market Summary

In our view, two rate hikes before year-end are still possible, and at least one is likely. The Federal Reserve (Fed) has emphasized for several months that their policy decisions are data dependent. Given that labor market conditions are near those consistent with maximum sustainable employment (despite a weak May employment report), inflation data is generally in line with the Fed's forecasts, the housing sector is picking up steam, consumer spending appears healthy, the manufacturing sector is showing modest improvement, the price of oil has rebounded from the lows, and the dollar has weakened year-to-date, there may be sufficient data to support a rate hike this month. However, global economic developments including the Brexit vote on June 23 could influence the Fed's policy decision. Since economic data is closely aligned with the Federal Open Market Committee's (FOMC) median 2016 projections, we believe the Fed will be forced to alter its message and revamp its economic projections this month if they do not hike rates. This month's FOMC meeting will be held on June 14-15, followed by a press conference.

Domestic economic data is mixed but generally points to modest growth, in our view. Nonfarm payrolls were much weaker than expected in May, up just 38,000. However, we believe there were nuances (seasonal factors, Verizon strike, etc.) in the data that suggest the report wasn't as weak as it looked on the surface. Notably, wage growth continued to tick up in May, and the unemployment rate dropped to 4.7%. Consumer confidence remains strong and consumer spending has recently improved. The housing sector appears to be heating up and pricing remains firm. Meanwhile, manufacturing trends have improved but remain sluggish. Inflation pressures are contained with the Core PCE index up just 1.6% year-over-year in April. First quarter 2016 GDP grew 0.8%, following growth of 1.4% in the fourth quarter. Market participants are forecasting a modest rebound in GDP growth to 2.2% in the second quarter of 2016.

In May the Treasury yield curve flattened slightly as more market participants priced in the probability of a rate hike this year. The 2-year Treasury yield was up nearly 10 basis points and the 10-year Treasury yield was up just one basis point in May. After the disappointing May employment report on June 3, the two-year Treasury yield declined to 0.77%, and the 10-year Treasury yield declined to 1.70%. Based on fed funds futures, market participants are currently only pricing in the probability of one rate hike before year-end. Inflation remains contained for now, which gives the Fed more leeway to remain highly accommodative. Sluggish global economic growth and highly accommodative monetary policies by other global central banks could also influence the Federal Reserve to remain on hold. However, two rate hikes before year-end would align with the FOMC's central tendency projection. A flattening yield curve is generally consistent with Fed tightening cycles.

THE TREASURY YIELD CURVE FLATTENED SLIGHTLY



In May the Treasury yield curve flattened slightly as more market participants priced in the probability of a rate hike this year. Over the past three months, the yield curve shifted up. Over much of the past year, financial market volatility has been elevated due to weak global economic growth, unstable commodity prices, and divergent global central bank monetary policy. These concerns will likely continue to fuel financial market volatility over the medium-term.

TREASURY YIELDS	5/31/2016	4/30/2016	CHANGE
3 Month	0.29	0.21	0.08
2 Year	0.88	0.78	0.10
3 Year	1.03	0.94	0.09
5 Year	1.37	1.30	0.07
7 Year	1.66	1.62	0.04
10 Year	1.85	1.83	0.02
30 Year	2.65	2.68	(0.03)

# Economic Roundup

## Consumer Prices

Inflation pressures remain contained for now. The Consumer Price Index (CPI) was up just 1.1% year-over-year in April, vs. 0.9% in March. Core CPI (CPI less food and energy) was up just 2.1% year-over-year in April, vs. 2.2% in March. The Personal Consumption Expenditures (PCE) index was up 1.1% year-over-year in April, vs. up 0.8% in March. Core PCE (excluding food and energy) was unchanged in April, up 1.6% year-over-year. Although inflation remains below the Fed's 2.0% longer-term target, Core PCE is aligned with the Fed's median 2016 projection.

## Retail Sales

The April retail sales report was unexpectedly strong. Retail sales rose 3.0% in April on a year-over-year basis, up from 1.7% in March. Retail sales rose 1.3% month-over-month in April. Excluding autos and gas, retail sales were up a solid 0.6% month-over-month.

## Labor Market

Nonfarm payrolls rose just 38,000 in May, much lower than the consensus forecast of 160,000. In addition, March and April payrolls were revised down by a combined total of 59,000. We believe seasonal factors, timing of the data collection, and the recent Verizon strike all potentially negatively impacted the numbers. The unemployment rate declined to 4.7% from 5.0%. A broader measure of unemployment called the U-6, which includes those who are marginally attached to the labor force and employed part time for economic reasons, was unchanged at 9.7%. Wages rose 0.2% in May, following growth of 0.4% in April. On a year-over-year basis, wages were up 2.5% in May. On a trailing three-month basis, payrolls increased by an average of 116,000 per month, compared to 200,000 on a trailing twelve-month basis. The participation rate declined to 62.6% in May from 62.8% in April. Although the May jobs report was arguably much weaker than expected, we believe labor market conditions remain consistent with modest economic growth.

## Housing Starts

Total housing starts rose 6.6% on a month-over-month basis in April, above expectations. Both single- and multi-family starts increased in April. Housing starts tend to be volatile on a month-to-month basis and the data is subject to revision. On a year-over-year basis, housing starts were down 1.7% in April. Single-family starts were up 4.3% year-over-year, but multi-family starts were down 11.7% year-over-year. Multi-family starts were particularly strong in 2015, making the year-over-year comparison challenging. We believe underlying trends in the housing market remain healthy.

## Credit Spreads Were Little Changed May

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change (%)
3-month top-rated commercial paper	0.20	0.29	(0.09)
2-year A corporate note	0.48	0.46	0.02
5-year A corporate note	0.72	0.71	0.01
5-year Agency note	0.15	0.15	0.00

Source: Bloomberg

Data as of 5/31/2016

## Economic Data Points to Modest Growth

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(37.4) \$Bln APR 16	(35.5) \$Bln MAR 16	(40.9) \$Bln APR 15
GDP	0.8% MAR 16	1.4% DEC 15	0.6% MAR 15
Unemployment Rate	4.7% MAY 16	5.0% APR 16	5.5% MAY 15
Prime Rate	3.5% MAY 16	3.5% APR 16	3.25% MAY 15
CRB Index	186.15 MAY 16	184.61 APR 16	223.18 MAY 15
Oil (West Texas Int.)	\$49.10 MAY 16	\$45.92 APR 16	\$60.30 MAY 15
Consumer Price Index (y/o/y)	1.1% APR 16	0.9% MAR 16	(0.2%) APR 15
Producer Price Index (y/o/y)	(1.3%) APR 16	(1.9%) MAR 16	(4.5%) APR 15
Dollar/EURO	1.11 MAY 16	1.15 APR 16	1.10 MAY 15

Source: Bloomberg

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**JOHN CHIANG  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
06/02/16	0.57	0.54	174
06/03/16	0.57	0.54	174
06/04/16	0.57	0.54	174
06/05/16	0.57	0.54	174
06/06/16	0.57	0.54	170
06/07/16	0.57	0.54	169
06/08/16	0.57	0.54	170
06/09/16	0.57	0.54	168
06/10/16	0.57	0.54	167
06/11/16	0.57	0.55	167
06/12/16	0.57	0.55	167
06/13/16	0.57	0.55	163
06/14/16	0.57	0.55	161
06/15/16	0.58	0.55	164

\*Daily yield does not reflect capital gains or losses

**LAIF Performance Report**

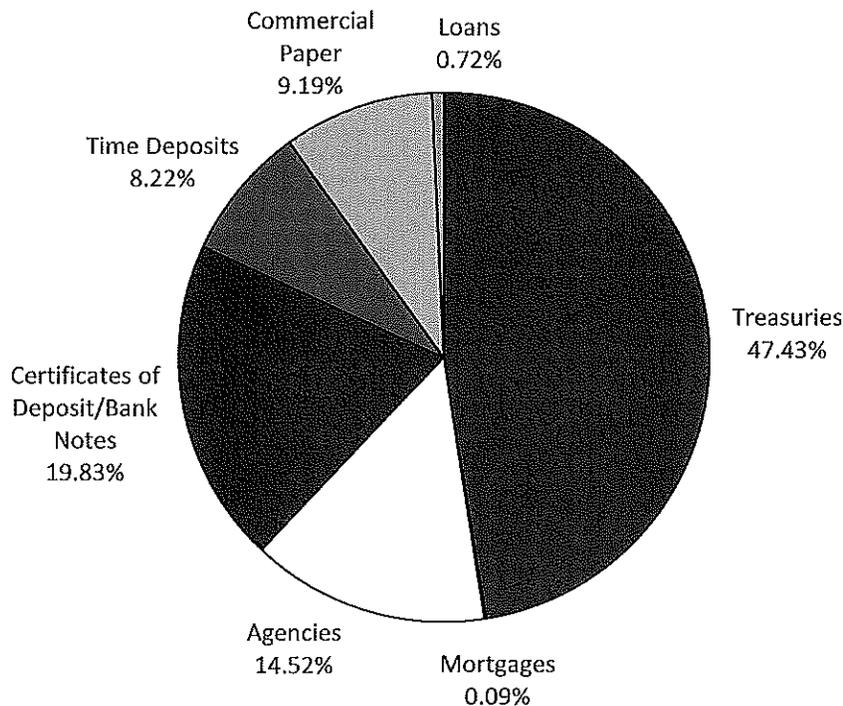
**Quarter Ending 03/31/16**

Apportionment Rate: 0.46%  
 Earnings Ratio: 0.00001268659292168  
 Fair Value Factor: 1.00022106  
 Daily: 0.51%  
 Quarter to Date: 0.47%  
 Average Life: 146

**PMIA Average Monthly Effective Yields**

**May 2016 0.552%**  
**APR 2016 0.525%**  
**MAR 2016 0.506%**

**Pooled Money Investment Account  
Portfolio Composition  
05/31/16  
\$70.1 billion**





Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
June 16, 2016

CITY OF MT SHASTA

DIRECTOR OF FINANCE  
305 NORTH MT SHASTA BLVD  
MT SHASTA, CA 96067

PMIA Average Monthly Yields

Account Number:  
98-47-572

Tran Type Definitions

May 2016 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
5/4/2016	5/4/2016	RD	1501109	JODI M. POLK	400,000.00

Account Summary

Total Deposit:	400,000.00	Beginning Balance:	1,909,823.80
Total Withdrawal:	0.00	Ending Balance:	2,309,823.80

## City Council Agenda Item #7e

**Date:** June 27, 2016  
**To:** Mayor and City Council  
**From:** Paul Eckert, City Manager  
**Subject:** Appointment of Acting City Manager

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X	Regular Session
	Special Session
	Emergency Session
	Closed Session

**Recommendation:**

Staff respectfully recommends the City Council take action to appoint an Acting City Manager.

**Background:**

Due to the departure of the current City Manager, the City Council will need to take action to appoint an Acting City Manager. A recruitment for the permanent replacement of the vacant City Manager position is underway with an intent to have a new City Manager start in mid-September.

The Mt. Shasta City organization is functioning well and the City is blessed with a very effective City staff Team. As a result, the City organization is in a position to function adequately on a temporary basis during the transition with a part-time Acting City Manager. It's recommended that the City utilize the talents of an existing Department Director to facilitate the part-time needs. Many cities rely upon the Police Chief during similar transition periods. Chief Cross has been Acting City Manager in the past. It's recommended that the City Council appoint the respective Department Director for the period of July 11<sup>th</sup> to September 18<sup>th</sup> or the start date of the new City Manager. It's further recommended that the appointed Director receive a 15% increase while in the Acting City Manager position. Due to the limited requirements, backfilling of the appointed Department Director is not required.

**Financial Impact:**

The City will experience an overall savings during the vacancy period.

**Compliance with the City Council's 2014-2017 Strategic Plan:**

The effort to plan for an effective transition of the City Manager position is consistent with our commitment to Progressive Leadership.

**Attachments:**

None

**City Council Agenda Item # 7f**  
Staff Report

**Meeting Date:** June 27, 2016  
**To:** Mayor and City Council  
**From:** Kathryn Wilson, Deputy City Clerk  
**Subject:** Calling for and Giving Notice of General Municipal Election

	Regular
X	Consent
	Closed
	Presentation

---

**Recommendation:**

Staff respectfully requests the City Council approve proposed Resolution No. CCR-16-28, Calling and Giving Notice of a General Municipal Election to be Held on November 8, 2016, and Requesting Consolidation of this Election with the Statewide Election.

**Background & Summary:**

In the election cycle of November 8, 2016, the City of Mt. Shasta has three (3) City Council seats to fill for the term starting November 2016, through November 2020. Pursuant to California Elections Code §10403, the City must submit a resolution to the County Board of Supervisors to consolidate the election, call for the election, and permit the County Clerk's Office to render specified services to the City for the preparation and distribution of the ballot pamphlet and the ballots pertaining to the November 8<sup>th</sup> election, as well as duties related to the legal conduct of the Municipal Election.

**Financial Impact:**

None

**Compliance with 2014-17 City Council Strategic Plan:**

**Attachments:**

Resolution CCR-16-28

**RESOLUTION NO. CCR-16-28**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MT. SHASTA CALLING AND GIVING NOTICE OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016 AND REQUESTING CONSOLIDATION OF THIS ELECTION WITH THE STATEWIDE DIRECT ELECTION**

**WHEREAS**, under the provisions of the laws relating to general law cities of the State and California and the City of Mt. Shasta, a General Municipal Election shall be held on November 8, 2016 for the election of certain municipal officers; and

**WHEREAS**, pursuant to the California Elections Code, the City Council of the City of Mt. Shasta calls and gives notice of the General Municipal Election; and

**WHEREAS**, it is desirable that the General Municipal Election be consolidated with the Statewide Election to be held on the same date, and that within the City, the precincts, polling places, and elections officers of the two elections be the same, and that the County Clerk's Office of the County of Siskiyou canvass the returns of the General Municipal Election and that this Election be held in all respects as if there were only one Election.

**NOW THEREFORE THE CITY COUNCIL OF THE CITY OF MT. SHASTA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

**Section 1:** Pursuant to the requirements of the laws of the State of California relating to general law cities, there is called ordered to be held in the City of Mt. Shasta on Tuesday, November 8, 2016, a General Municipal Election for the purpose of electing three (3) Members of the City Council to four-year full terms.

**Section 2:** The polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously until 8:00 p.m. when the polls shall be closed pursuant to Elections Code Section 10242, except as provided in Section 14401 of the Elections Code.

**Section 3:** Notice of the time and place of holding the election is given and the County Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

**Section 4:** Pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Siskiyou is hereby requested to consent and agree to the consolidation of the City of Mt. Shasta General Municipal Election with the Statewide Election to be held on November 8, 2016.

**Section 5:** That the Board of Supervisors is requested to issue instructions to the County Clerk's Office Elections Division to take any and all steps necessary for the holding of a consolidated election, including candidate filing.

**Section 6:** That the County Clerk’s Office is authorized and instructed to procure and furnish any and all official ballots, notices, printed matter and all supplies and equipment and other necessary items in order to properly and lawfully conduct the election.

**Section 7:** That the County Clerk’s Office is authorize to canvass the returns of the Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

**Section 8:** That the City of Mt. Shasta recognizes that additional cost will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs that are not reimbursed by the State.

**Section 9:** That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and County Clerk’s Office of the County of Siskiyou.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Mt. Shasta held on the 27<sup>th</sup> day of June, 2016 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**DATED:** June 27, 2016

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Mayor Jeffrey Collings

**ATTEST:**

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Deputy City Clerk Kathryn Wilson

## CITY COUNCIL AGENDA ITEM No. 8

**DATE:** June 27, 2016  
**TO:** Mayor and City Council  
**FROM:** Finance Director  
**SUBJECT:** Adoption of 2016-2017 Operating Budget

### **RECOMMENDATION:**

We respectfully request adoption of Resolution CCR-16-25, A Resolution of the City of Mt. Shasta Adopting an Operating Budget for Fiscal Year 2016-2017.

### **BACKGROUND:**

The Finance Department had provided the Council and the public with the proposed budget at the May 23, 2016 and June 13, 2016 council meetings. This is an opportunity for further discussion or questions at this time.

As the Council is aware, any budget is subject to revision throughout the year. General Fund revenues are projected at \$3.127 million. Total General Fund expenditures are now set at \$3.182 million with a projected ending fund balance of \$439,000. This is a budgeted contingency reserve of 14.04%

The balances previously reported in the remaining Funds have not been changed with the exception of the recognition of the new Brownfield grant with matching funds from the Economic Enhancement Fund, the Library Fund Budget, potential Water and Wastewater Planning Grants, Capital Improvement Projects and Fleet Equipment Replacement Projects. The Authorized Positions and Salary Schedule are additionally included.

Changes from the June 13<sup>th</sup> meeting include \$6,000 for a small grant and consultant expenses for the Team Shasta effort funded through the Community Safety Enhancement Fund, and \$10,000 for City marketing efforts funded through the Economic Enhancement Fund. These are one time revenues and are not recurring. They should be used wisely.

Staff has prepared the attached budget resolution, and unless Council wishes to make any further changes at this point, the budget is presented for adoption at this time.

### **ADDITIONAL CONSIDERATIONS:**

Councilmembers have suggested additional budget items be considered. Staff respectfully requests the City Council provide direction to staff to bring back specific items of Council interest as Budget revisions. Recently shared items of interest include:

Fall Intern/Administrative Assistance \$3,840  
Driven Golf Show \$3,500 (not recommended)  
Propel Digital Marketing \$500 monthly  
Video Marketing \$19,500 (\$10,000 has already been added in the FY 2016/17 Budget)  
Start-up Weekend - unknown  
Media Council – Complete Upgrade of Equipment \$12,450

#### ATTACHMENTS

Proposed Resolution  
Proposed Operating Budget  
Authorized Positions

CITY OF MT. SHASTA AUTHORIZED POSITIONS 2016-2017

Position Title	Authorized Positions	Salary Range	Longevity	Longevity		
				2% 10 yr	4% 15 yr	6% 20 yr
City Manager	1	Contract	8,458			
Police Chief	1	5,797 to 6,087	6,377	6,632	6,760	
Director of Finance	1	5,797 to 6,087	6,377	6,632	6,760	
Director of Public Works	1	5,247 to 5,641	5,772	6,003	6,118	
Fire Chief	2	5,116 to 5,244	5,628	5,853	5,966	
Police Lieutenant	1	4,817 to 5,058	5,299	5,511	5,617	
Police Sergeant w/Advanced	1	4,253 to 4,466	4,678	4,865	4,959	
Police Patrol Officer w/ Advanced	5	3,618 to 3,708	3,980	4,139	4,219	
Probationary Patrol Officer	As needed from 5 Officers	3,289 (A 12 month 1-Step Position)	4,079	4,242	4,324	
Community Services Liaison	0.5	3,266 to 3,429	3,593	3,737	3,809	
Records Manager/Dispatcher	1	3,358 to 3,442	3,694	3,842	3,916	
Communications Dispatcher	2	2,731 to 2,799	3,004	3,124	3,184	
On-Call Dispatcher	2	Hourly	15.28 + diff			
Probationary Communications	As needed from 4 Dispatchers	2,483 (A 12 month 1-Step Position)	16.05 + diff (after 4 yrs)			
Fire Battalion Chief	1	3,591 to 3,681	3,950	4,108	4,187	
Fire Captain	2	2,730 to 2,798	3,003	3,123	3,183	
Fire Captains & Lieutenants	4 Volunteer	35				
Public Works Supervisor	1	4,117 to 4,220	4,529	4,710	4,801	
Wastewater Plant Lead Operator	1	3,487 to 3,574	3,836	3,989	4,066	
Public Works Leadperson	2	3,333 to 3,416	3,666	3,813	3,886	
Wastewater Plant Operator	1	3,258 to 3,339	3,584	3,727	3,799	

CITY OF MT. SHASTA AUTHORIZED POSITIONS 2016-2017

Position Title	Authorized Positions	Salary Range	Longevity			
			2% 10 yr	4% 15 yr	6% 20 yr	
Public Works Maintenance	4	3,066 to 3,143	3,219	3,296	3,373	
Senior Mechanic	1	3,258 to 3,339	3,421	3,502	3,584	
Operator In Training	As needed from Operators	2,852 (A 12 month 1-Step Position)				
Finance Tech - Payables/HR	1	3,791 to 3,886	3,981	4,075	4,170	4,253
Finance Tech - Receivables	1	2,992 to 3,067	3,142	3,216	3,291	3,357
Clerk/Cashier	1	2,569 to 2,633	2,697	2,762	2,826	2,883
Admin Asst/Deputy City Clerk	1	3,347 to 3,431	3,514	3,598	3,682	3,756
City Planner	1	4,685 to 4,802	4,919	5,036	5,154	5,257

**City of Mt. Shasta  
Proposed Operating Budget  
2016-2017**

City of Mt. Shasta					Final			
FUND	ACCOUNT GROUP	ADOPTED Budget 2015-2016	FINAL Revised Budget 2015-2016	Percent of Budget	Proposed Budget 2016-2017	ADOPTED Budget 2016-2017	Percent of Budget	
<b>GENERAL FUND</b>								
	Beginning Fund Balance (July 1) Carryover	781,457	781,457		494,224	494,224		
	<b>Revenues</b>							
	Taxes	2,416,000	2,446,000	82.84%	2,466,000	2,466,000	78.87%	
	Franchises	64,000	64,000	2.17%	67,000	67,000	2.14%	
	State Subventions and Grants	9,000	9,000	0.30%	9,700	9,700	0.31%	
	Fines and Forfeitures	18,000	18,000	0.61%	19,000	19,000	0.61%	
	Interest and Rental Revenues	1,650	1,650	0.06%	1,400	1,400	0.04%	
	Permits and Licenses	30,550	30,550	1.03%	28,250	28,250	0.90%	
	Current Service Charges	32,100	32,100	1.09%	165,350	165,350	5.29%	
	Other Miscellaneous Revenues	2,500	2,500	0.08%	14,500	14,500	0.46%	
	Administrative Allocation	278,790	278,790	9.44%	278,015	278,015	8.89%	
	Transfers In	75,000	70,000	2.37%	77,500	77,500	2.48%	
	<b>Total General Fund Revenues</b>	<b>2,927,590</b>	<b>2,952,590</b>		<b>3,126,715</b>	<b>3,126,715</b>		

**City of Mt. Shasta**  
**Proposed Operating Budget**  
**2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	Percent
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	of
		2015-2016	Budget	Budget	2016-2017	Budget	Budget
<b>Expenditures</b>							
<b>Legislative</b>							
<b>City Council</b>							
	Salaries and Benefits	9,769	9,769	0.30%	9,769	9,769	0.31%
	Employee Related Costs	2,500	4,300	0.13%	2,500	2,500	0.08%
	Facilities Expenses	5,850	5,850	0.18%	5,830	5,830	0.18%
	Miscellaneous Expenses	500	500	0.02%	500	500	0.02%
	<b>Total City Council</b>	<b>18,619</b>	<b>20,419</b>	<b>0.63%</b>	<b>18,599</b>	<b>18,599</b>	<b>0.58%</b>
<b>Total Legislative</b>		<b>18,619</b>	<b>20,419</b>	<b>0.63%</b>	<b>18,599</b>	<b>18,599</b>	<b>0.58%</b>
<b>Administration and Finance</b>							
<b>City Manager/Administration</b>							
	Salaries and Benefits	191,726	204,426	6.31%	202,839	202,839	6.37%
	Employee Related Costs	1,650	2,100	0.06%	1,650	1,650	0.05%
	Facilities Expenses	950	950	0.03%	1,300	1,300	0.04%
	Services-Personal and Professional	-	-	0.00%	-	-	0.00%
	Miscellaneous Expenses	500	500	0.02%	1,000	1,000	0.03%
	<b>Total City Manager/Administration</b>	<b>194,826</b>	<b>207,976</b>	<b>6.42%</b>	<b>206,789</b>	<b>206,789</b>	<b>6.50%</b>
<b>City Clerk</b>							
	Salaries and Benefits	1,679	1,679	0.05%	1,679	1,679	0.05%
	Employee Related Costs	350	1,350	0.04%	1,250	1,250	0.04%
	Services-Personal and Professional	4,000	4,000	0.12%	12,500	12,500	0.39%
	Insurance, Licenses, and Taxes	500	500	0.02%	500	500	0.02%
	<b>Total City Clerk</b>	<b>6,529</b>	<b>7,529</b>	<b>0.23%</b>	<b>15,929</b>	<b>15,929</b>	<b>0.50%</b>
<b>Finance</b>							
	Salaries and Benefits	279,323	279,323	8.62%	288,114	288,114	9.05%
	Employee Related Costs	1,150	1,150	0.04%	1,150	1,150	0.04%
	Services-Personal and Professional	17,000	17,000	0.52%	17,600	17,600	0.55%
	Insurance, Licenses, and Taxes	6,350	6,350	0.20%	6,550	6,550	0.21%
	Facilities Expenses	12,980	12,980	0.40%	16,080	16,080	0.51%
	Maintenance and Repairs	400	400	0.01%	400	400	0.01%
	Materials and Supplies	12,100	12,100	0.37%	14,100	14,100	0.44%
	Capital Outlay	-	0	0.00%	-	-	0.00%
	<b>Total Finance</b>	<b>329,303</b>	<b>329,303</b>	<b>10.16%</b>	<b>343,994</b>	<b>343,994</b>	<b>10.81%</b>
<b>Management Information Systems</b>							
	Employee Related Costs	-	0	0.00%	-	-	0.00%
	Services-Personal and Professional	28,000	30,000	0.93%	30,000	30,000	0.94%
	Insurance, Licenses, and Taxes	5,000	5,120	0.16%	12,000	12,000	0.38%
	Maintenance and Repairs	-	0	0.00%	-	-	0.00%
	Materials and Supplies	500	500	0.02%	500	500	0.02%
	Capital Outlay	25,000	25,000	0.77%	20,000	20,000	0.63%
	<b>Total Data Processing / Information Systems</b>	<b>58,500</b>	<b>60,620</b>	<b>1.87%</b>	<b>62,500</b>	<b>62,500</b>	<b>1.96%</b>
<b>City-Wide Insurance</b>							
	Employee Related Costs	5,000	5,000	0.15%	-	-	0.00%
	Insurance, Licenses, and Taxes	147,416	147,416	4.55%	134,820	134,820	4.24%
	<b>Total Insurance</b>	<b>152,416</b>	<b>142,750</b>	<b>4.41%</b>	<b>134,820</b>	<b>134,820</b>	<b>4.24%</b>
<b>City Attorney</b>							
	Services-Personal and Professional	27,000	27,000	0.83%	27,000	27,000	0.85%
	<b>Total City Attorney</b>	<b>27,000</b>	<b>27,000</b>	<b>0.83%</b>	<b>27,000</b>	<b>27,000</b>	<b>0.85%</b>
<b>Total Administration and Finance</b>		<b>768,574</b>	<b>775,178</b>	<b>23.93%</b>	<b>791,032</b>	<b>791,032</b>	<b>24.86%</b>

**City of Mt. Shasta**  
**Proposed Operating Budget**  
**2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	Percent
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	of
		2015-2016	Budget	Budget	2016-2017	2016-2017	Budget
<b>Public Safety- Police and Fire</b>							
<b>Police Department</b>							
	Salaries and Benefits	678,709	710,770	21.94%	702,844	702,844	22.09%
	Employee Related Costs	11,340	11,340	0.35%	11,340	11,340	0.36%
	Services-Personal and Professional	13,000	13,000	0.40%	13,000	13,000	0.41%
	Facilities Expenses	10,500	13,500	0.42%	13,100	13,100	0.41%
	Maintenance and Repairs	26,700	26,700	0.82%	26,300	26,300	0.83%
	Materials and Supplies	3,750	3,750	0.12%	3,250	3,250	0.10%
	Miscellaneous Expenses	3,600	3,600	0.11%	3,600	3,600	0.11%
	Capital Outlay	15,000	15,000	0.46%	-	-	0.00%
	<b>Total Police Department</b>	<b>762,599</b>	<b>797,660</b>	<b>24.62%</b>	<b>773,434</b>	<b>773,434</b>	<b>24.31%</b>
<b>Dispatch</b>							
	Salaries and Benefits	214,089	214,089	6.61%	204,677	204,677	6.43%
	Employee Related Costs	4,890	4,890	0.15%	4,390	4,390	0.14%
	Services-Personal and Professional	8,500	8,500	0.26%	10,000	10,000	0.31%
	Materials and Supplies	200	200	0.01%	-	-	0.00%
	<b>Total Dispatch</b>	<b>227,679</b>	<b>227,679</b>	<b>7.03%</b>	<b>219,067</b>	<b>219,067</b>	<b>6.88%</b>
<b>Code Enforcement</b>							
	Salaries and Benefits	34,905	34,905	1.08%	36,137	36,137	1.14%
	Employee Related Costs	240	240	0.01%	240	240	0.01%
	Services-Personal and Professional	1,100	1,100	0.03%	600	600	0.02%
	Facilities Expenses	300	300	0.01%	50	50	0.00%
	Maintenance and Repairs	3,000	3,000	0.09%	3,000	3,000	0.09%
	Supplies & Miscellaneous Expenses	500	500	0.02%	-	-	0.00%
	<b>Total Animal Control</b>	<b>40,045</b>	<b>40,045</b>	<b>1.24%</b>	<b>40,027</b>	<b>40,027</b>	<b>1.26%</b>
<b>Fire Department</b>							
	Salaries and Benefits	261,467	268,132	8.28%	442,109	442,109	13.89%
	Employee Related Costs	12,110	12,210	0.38%	6,850	6,850	0.22%
	Professional Services	3,000	3,000	0.09%	1,000	1,000	0.03%
	Insurance, Licenses, and Taxes	8,900	8,900	0.27%	8,900	8,900	0.28%
	Facilities Expenses	7,660	7,660	0.24%	7,010	7,010	0.22%
	Maintenance and Repairs	29,000	31,000	0.96%	31,400	31,400	0.99%
	Materials and Supplies	16,900	16,900	0.52%	16,600	16,600	0.52%
	Miscellaneous Expenses	3,500	3,500	0.11%	1,000	1,000	0.03%
	Capital Outlay	-	0	0.00%	-	-	0.00%
	<b>Total Fire Department</b>	<b>342,537</b>	<b>351,302</b>	<b>10.84%</b>	<b>514,869</b>	<b>514,869</b>	<b>16.18%</b>
	<b>Total Police and Fire Safety</b>	<b>1,372,860</b>	<b>1,416,686</b>	<b>43.73%</b>	<b>1,547,397</b>	<b>1,547,397</b>	<b>48.63%</b>
<b>Buildings and Operations</b>							
<b>Non-Departmental</b>							
	Salaries and Benefits	8,800	93,395	2.88%	-	-	0.00%
	Employee Related Costs	2,700	2,700	0.08%	2,700	2,700	0.08%
	Services-Personal and Professional	4,500	4,500	0.14%	2,700	2,700	0.08%
	Insurance, Licenses, and Taxes	5,700	5,700	0.18%	2,200	2,200	0.07%
	Miscellaneous Expenses	-	-	0.00%	-	-	0.00%
	Transfers Out to Other Funds	-	-	0.00%	-	-	0.00%
	<b>Total Non-Departmental</b>	<b>21,700</b>	<b>106,295</b>	<b>3.28%</b>	<b>7,600</b>	<b>7,600</b>	<b>0.24%</b>
<b>Planning and Zoning</b>							
	Salaries and Benefits	85,127	85,127	2.63%	86,091	86,091	2.71%
	Employee Related Costs	1,200	1,200	0.04%	2,200	2,200	0.07%
	Services-Personal and Professional	17,000	17,000	0.52%	12,000	12,000	0.38%
	Facilities Expense	2,300	2,300	0.07%	2,300	2,300	0.07%
	Materials and Supplies	950	950	0.03%	1,000	1,000	0.03%
	Miscellaneous Expenses	-	0	0.00%	-	-	0.00%
	<b>Total Planning</b>	<b>106,577</b>	<b>106,577</b>	<b>3.29%</b>	<b>103,591</b>	<b>103,591</b>	<b>3.26%</b>

**City of Mt. Shasta**  
**Proposed Operating Budget**  
**2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	Percent
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	of
		2015-2016	Budget	Budget	2016-2017	Budget	Budget
	<b>Community Promotion and Visitors</b>						
	Salaries and Benefits	8,478	8,478	0.26%	5,327	5,327	0.17%
	Grounds Maintenance	-	-	0.00%	3,200	3,200	0.10%
	Materials and Supplies	1,000	1,000	0.03%	1,000	1,000	0.03%
	Miscellaneous Expenses	106,000	123,000	3.80%	100,250	100,250	3.15%
	Transfers out	-	17,995	0.56%	-	-	0.00%
	Capital Outlay	-	0	0.00%	-	-	0.00%
	<b>Total Community Promotion</b>	<b>115,478</b>	<b>150,473</b>	<b>4.64%</b>	<b>109,777</b>	<b>109,777</b>	<b>3.45%</b>
	<b>Public Works Administration</b>						
	Salaries and Benefits	99,521	99,521	3.07%	104,557	104,557	3.29%
	Employee Related Costs	1,850	1,850	0.06%	1,850	1,850	0.06%
	Services-Personal and Professional	-	0	0.00%	-	-	0.00%
	Facilities Expenses	1,750	1,750	0.05%	1,750	1,750	0.05%
	Maintenance and Repairs	900	900	0.03%	900	900	0.03%
	Materials and Supplies	100	100	0.00%	100	100	0.00%
	<b>Total Public Works Administration</b>	<b>104,121</b>	<b>104,121</b>	<b>3.21%</b>	<b>109,157</b>	<b>109,157</b>	<b>3.43%</b>
	<b>Building &amp; Safety Inspection</b>						
	Salaries and Benefits	-	-	0.00%	-	-	0.00%
	Employee Related Costs	130	130	0.00%	140	140	0.00%
	Services-Personal and Professional	34,500	34,500	1.06%	34,500	34,500	1.08%
	Facilities Expenses	130	130	0.00%	130	130	0.00%
	Maintenance and Repairs	-	-	0.00%	-	-	0.00%
	Materials and Supplies	300	300	0.01%	300	300	0.01%
	<b>Total Building Inspection</b>	<b>35,060</b>	<b>35,060</b>	<b>1.08%</b>	<b>35,070</b>	<b>35,070</b>	<b>1.10%</b>
	<b>Government Buildings</b>						
	Salaries and Benefits	6,937	6,937	0.21%	7,881	7,881	0.25%
	Facilities Expenses	23,000	23,000	0.71%	23,000	23,000	0.72%
	Maintenance and Repairs	11,000	11,000	0.34%	13,000	13,000	0.41%
	Materials and Supplies	250	250	0.01%	250	250	0.01%
	Miscellaneous Expenses	-	0	0.00%	-	-	0.00%
	Capital Outlay	29,000	29,000	0.90%	10,000	10,000	0.31% Windows
	<b>Total Government Buildings</b>	<b>70,187</b>	<b>70,187</b>	<b>2.17%</b>	<b>54,131</b>	<b>54,131</b>	<b>1.70%</b>
	<b>Total Buildings and Operations</b>	<b>453,123</b>	<b>572,713</b>	<b>17.68%</b>	<b>419,326</b>	<b>419,326</b>	<b>13.18%</b>
	<b>Public Works Department</b>						
	<b>Central Garage</b>						
	Salaries and Benefits	57,035	57,035	1.76%	74,658	74,658	2.35%
	Employee Related Costs	2,400	2,400	0.07%	-	-	0.00%
	Insurance, Licenses, and Taxes	225	225	0.01%	225	225	0.01%
	Facilities Expenses	12,800	12,800	0.40%	11,300	11,300	0.36%
	Maintenance and Repairs	23,500	27,100	0.84%	18,200	18,200	0.57%
	Materials and Supplies	10,867	10,867	0.34%	7,900	7,900	0.25%
	Miscellaneous Expenses	100	100	0.00%	100	100	0.00%
	Capital Outlay	-	0	0.00%	-	-	0.00%
	<b>Total Central Garage</b>	<b>106,927</b>	<b>110,527</b>	<b>3.41%</b>	<b>112,383</b>	<b>112,383</b>	<b>3.53%</b>
	<b>Streets and Roadways</b>						
	Salaries and Benefits	131,024	131,024	4.04%	121,788	121,788	3.83%
	Employee Related Costs	-	-	0.00%	-	-	0.00%
	Services-Personal and Professional	-	-	0.00%	-	-	0.00%
	Maintenance and Repairs	16,500	16,500	0.51%	16,500	16,500	0.52%
	Materials and Supplies	5,650	5,650	0.17%	5,400	5,400	0.17%
	<b>Total Streets</b>	<b>153,174</b>	<b>153,174</b>	<b>4.73%</b>	<b>143,688</b>	<b>143,688</b>	<b>4.52%</b>
	<b>Streets - Landscape Maintenance</b>						
	Salaries and Benefits	7,707	7,707	0.24%	8,410	8,410	0.26%
	Employee Related Costs	150	150	0.00%	150	150	0.00%
	Services-Personal and Professional	500	500	0.02%	1,000	1,000	0.03%
	Materials and Supplies	1,200	1,200	0.04%	1,200	1,200	0.04%
	<b>Total Streets - Landscape Maintenance</b>	<b>9,557</b>	<b>9,557</b>	<b>0.29%</b>	<b>10,760</b>	<b>10,760</b>	<b>0.34%</b>

**City of Mt. Shasta  
Proposed Operating Budget  
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City of Mt. Shasta							Final		
FUND	ACCOUNT GROUP	ADOPTED Budget 2015-2016	FINAL Revised Budget	Percent of Budget	Proposed Budget 2016-2017	ADOPTED Budget 2016-2017	Percent of Budget		
	<b>Street Cleaning</b>								
	Salaries and Benefits	15,415	15,415	0.48%	12,951	12,951	0.41%		
	Maintenance and Repairs	2,500	2,500	0.08%	7,500	7,500	0.24%	tipping fees	
	Materials and Supplies	100	100	0.00%	-	-	0.00%		
	<b>Total Street Cleaning</b>	<b>18,015</b>	<b>18,015</b>	<b>0.56%</b>	<b>20,451</b>	<b>20,451</b>	<b>0.64%</b>		
	<b>Traffic Safety</b>								
	Salaries and Benefits	6,165	6,165	0.19%	14,327	14,327	0.45%		
	Facilities Expenses	44,500	44,500	1.37%	20,000	20,000	0.63%		
	Maintenance and Repairs	15,900	40,900	1.26%	12,000	12,000	0.38%		
	Materials and Supplies	100	100	0.00%	100	100	0.00%		
	Capital Outlay	-	0	0.00%	12,000	12,000	0.38%	Alma cabinet replacement	
	<b>Total Traffic Safety</b>	<b>66,665</b>	<b>91,665</b>	<b>2.83%</b>	<b>58,427</b>	<b>58,427</b>	<b>1.84%</b>		
	<b>Snow Removal</b>								
	Salaries and Benefits	45,539	45,539	1.41%	33,657	33,657	1.06%		
	Employee Related Costs	1,000	1,000	0.03%	1,000	1,000	0.03%		
	Maintenance and Repairs	18,000	18,000	0.56%	18,000	18,000	0.57%		
	Materials and Supplies	7,350	7,350	0.23%	7,350	7,350	0.23%		
	Capital Outlay	-	-	0.00%	-	-	0.00%		
	<b>Total Snow Removal</b>	<b>71,889</b>	<b>71,889</b>	<b>2.22%</b>	<b>60,007</b>	<b>60,007</b>	<b>1.89%</b>		
	<b>Total Public Works Department</b>	<b>426,227</b>	<b>454,827</b>	<b>14.04%</b>	<b>405,716</b>	<b>405,716</b>	<b>12.75%</b>		
	Transfer out	-	-		-	-			
	<b>Total General Fund Expenditures</b>	<b>3,039,403</b>	<b>3,239,823</b>		<b>3,182,070</b>	<b>3,182,070</b>			
	Net Revenues / (Expenses)	(111,813)	(287,233)		(55,355)	(55,355)			
	<b>Ending General Fund Balance (June 30)</b>	<b>669,644</b>	<b>494,224</b>	<b>16.74%</b>	<b>438,869</b>	<b>438,869</b>	<b>14.04%</b>		
	<b>Reserves</b>								
	<b>(projected actual fund balance)</b>				<b>14.04%</b>	<b>14.04%</b>			

**City of Mt. Shasta  
Proposed Operating Budget  
2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	Percent
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	of
		2015-2016	Budget	Budget	2016-2017	Budget	Budget
<b>EQUIPMENT REPLACEMENT FUND</b>							
	Beginning Fund Balance (July 1) Carryover	81,742	81,742		61,742	61,742	
	Revenues						
	Interest and Rental Revenues	-	0		-	-	
	Transfers In From Other Funds	-	0		-	-	
	Expenditures						
	Capital Outlay	20,000	20,000		-	-	
	Net Revenues / (Expenditures)	(20,000)	(20,000)		-	-	
	Ending Fund Balance (June 30) Reserves	61,742	61,742		61,742	61,742	
<b>DEVELOPMENT IMPACT MITIGATION FUND</b>							
	Beginning Fund Balance (July 1) Carryover	9,713	9,713		9,713	9,713	
	Revenues						
	Interest and Rental Revenues	-	-		-	-	
	Transfers In From Other Funds	-	-		-	-	
	Expenditures						
	Capital Outlay	-	-		-	-	
	Net Revenues / (Expenditures)	-	-		-	-	
	Ending Fund Balance (June 30) Reserves	9,713	9,713		9,713	9,713	
<b>TRANSPORTATION FUND (LTC)</b>							
	Beginning Fund Balance (July 1) Carryover	270,422	270,422		251,537	251,537	
	Revenues						
	Interest and Rental Revenues	-	0		-	-	
	County Processed Subventions	144,700	144,700		-	-	
	Expenditures						
	Services-Personal and Professional	-	0		-	-	
	Capital Outlay	144,700	163,585		45,000	45,000	two sidewalk projects
	Net Revenues / (Expenditures)	-	0		(45,000)	(45,000)	
	Ending Fund Balance (June 30) Reserves	270,422	251,537		206,537	206,537	
<b>TRANSPORTATION PROJECTS FUND</b>							
	Beginning Fund Balance (July 1) Carryover	1,291	1,291		1,291	1,291	
	Revenues						
	State Subventions and Grants - 920	-	6,000		242,000	242,000	Ream Avenue
	State Subventions and Grants - 921	-	34,000		207,000	207,000	Guardrail
	State Subventions and Grants - 922	-	0		-	-	
	State Subventions and Grants - 923	-	0		-	-	
	Other Reimbursements	-	0		-	-	
	Expenditures						
	Services-Personal and Professional - 920	-	0		-	-	
	Capital Outlay - 920	-	6,000		242,000	242,000	
	Services-Personal and Professional - 921&922	-	0		-	-	
	Special Project Expense - 921&922	-	0		-	-	
	Capital Outlay - 921	-	34,000		207,000	207,000	
	Capital Outlay - 922	-	0		-	-	
	Capital Outlay - 923	-	0		-	-	
	Net Revenues / (Expenditures)	-	-		-	-	
	Ending Fund Balance (June 30) Reserves	1,291	1,291		1,291	1,291	

**City of Mt. Shasta  
Proposed Operating Budget  
2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	Percent
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	of
		2015-2016	Budget	Budget	2016-2017	Budget	Budget
<b>GAS TAX - GENERAL CONSTRUCTION (2105)</b>							
	Beginning Fund Balance (July 1) Carryover	122,217	122,217		(170,056)	(170,056)	
	Revenues						
	State Subventions and Grants	21,173	21,173		21,198	21,198	
	Interest and Rental Revenues	100	100		400	400	
	Expenditures						
	Services-Personal and Professional	-	0		-	-	
	Capital Outlay	245,000	313,546				
	Transfers Out to Other Funds	-	0		-	-	
	Net Revenues / (Expenditures)	(223,727)	(292,273)		21,598	21,598	actual 15/16 to April was \$88
	Ending Fund Balance (June 30) Reserves	(101,510)	(170,056)		(148,458)	(148,458)	
actual expenses much less 15/16							
<b>GAS TAX - CONSTRUCTION (2106)</b>							
	Beginning Fund Balance (July 1) Carryover	162,008	162,008		159,711	159,711	
	Revenues						
	State Subventions and Grants	32,503	32,503		23,152	23,152	
	Interest and Rental Revenues	200	200		300	300	
	Expenditures						
	Services-Personal and Professional	-	0		-	-	
	Capital Outlay	35,000	35,000		125,000	125,000	chipseal
	Net Revenues / (Expenditures)	(2,297)	(2,297)		(101,548)	(101,548)	
	Ending Fund Balance (June 30) Reserves	159,711	159,711		58,163	58,163	
<b>GAS TAX - MAINTENANCE (2107)</b>							
	Beginning Fund Balance (July 1) Carryover	106,270	106,270		133,854	133,854	
	Revenues						
	State Subventions and Grants	32,384	27,384		105,373	105,373	
	Interest and Rental Revenues	200	200		200	200	
	Expenditures						
	Services-Personal and Professional	-	-		-	-	
	Maintenance and Repairs	-	-		-	-	
	Capital Outlay	-	-		-	-	
	Transfers Out to Other Funds	5,000	-		7,500	7,500	
	Net Revenues / (Expenditures)	27,584	27,584		98,073	98,073	
	Ending Fund Balance (June 30) Reserves	133,854	133,854		231,927	231,927	
<b>GAS TAX - ENGINEERING (2107.5)</b>							
	Beginning Fund Balance (July 1) Carryover	9,525	9,525		9,545	9,545	
	Revenues						
	State Subventions and Grants	1,000	1,000		1,000	1,000	
	Interest and Rental Revenues	20	20		20	20	
	Expenditures						
	Services-Personal and Professional	1,000	1,000		10,000	10,000	Engineering Project
	Net Revenues / (Expenditures)	20	20		(8,980)	(8,980)	
	Ending Fund Balance (June 30) Reserves	9,545	9,545		565	565	
<b>COMBINED GAS TAX FUNDS BALANCE</b>		<b>201,600</b>	<b>133,054</b>		<b>142,197</b>	<b>142,197</b>	

**City of Mt. Shasta  
Proposed Operating Budget  
2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	Percent
		2015-2016	Budget	Budget	2016-2017	Budget	of
				Budget		2016-2017	Budget
<b>DRAINAGE OPERATIONS FUND</b>							
	Beginning Retained Earnings (July 1) Carryover	69,057	69,057		54,775	54,775	
	Revenues						
	Interest and Rental Revenues	350	600		300	300	
	Current User Fees	23,000	23,000		23,000	23,000	
	Expenditures						
	Salaries and Benefits	16,957	16,957		12,040	12,040	
	Services-Personal and Professional	2,200	2,200		1,100	1,100	
	Insurance, Licenses, and Taxes	7,700	7,700		1,130	1,130	
	Maintenance and Repairs	5,000	5,000		5,000	5,000	
	Materials and Supplies	1,500	1,500		1,500	1,500	
	Capital Outlay	-	0		-	-	
	Administrative Allocation	4,525	4,525		4,500	4,500	
	Total Expenditures	37,882	37,882		25,270	25,270	
	Net Revenues / (Expenditures)	(14,532)	(14,282)		(1,970)	(1,970)	
	Ending Retained Earnings (June 30) Reserves	54,525	54,775		52,805	52,805	
<b>DRAINAGE IMPROVEMENT FUND</b>							
	Beginning Fund Balance (July 1) Carryover	43,150	43,150		44,250	44,250	
	Revenues						
	Grant, Interest, Rent	100	100		-	525,000	Stormwater Grant
	Current User Fees	1,000	1,000		1,000	1,000	
	Expenditures						
	Services-Personal and Professional;	-	0		100	100	
	Capital Outlay	-	0		-	525,000	
	Total Expenditures	-	0		-	525,100	
	Net Revenues / (Expenditures)	1,100	1,100		900	900	
	Ending Fund Balance (June 30) Reserves	44,250	44,250		45,150	45,150	
<b>SOLID WASTE COLLECTIONS FUND</b>							
	Beginning Retained Earnings (July 1) Carryover	175,760	175,760		143,794	143,794	
	Revenues						
	Interest and Rental Revenues	5,400	5,400		5,400	5,400	
	Grants	-	0		5,000	5,000	
	Current User Fees	596,600	596,600		611,200	611,200	
	Expenditures						
	Salaries and Benefits	-	-		-	-	
	Services-Personal and Professional	350,000	350,000		380,000	380,000	
	Insurance, Licenses, and Taxes	4,025	4,025		3,550	3,550	
	Maintenance and Repairs	140,000	140,000		145,000	145,000	
	Materials and Supplies	1,000	1,000		1,000	1,000	
	Miscellaneous Expenses	24,900	24,900		25,400	25,400	
	Administrative Allocation	60,410	60,410		60,215	60,215	
	Total Expenditures	580,335	580,335		615,165	615,165	
	Net Revenues / (Expenditures)	21,665	21,665		6,435	6,435	
	Ending Retained Earnings (June 30) Reserves	197,425	197,425		150,229	150,229	

**City of Mt. Shasta  
Proposed Operating Budget  
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City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	Percent
		2015-2016	Budget	Budget	2016-2017	Budget	of
				Budget		2016-2017	Budget
<b>WATER OPERATIONS FUND</b>							
	Beginning Working Capital (July 1) Carryover	797,211	797,211		835,206	835,206	
	<b>Revenues</b>						
	Interest and Rental Revenues	7,000	7,000		5,000	5,000	
	Current User Fees	536,000	536,000		545,000	545,000	
	Transfer In	-	0		-	-	
	<b>Total Revenues</b>	<b>543,000</b>	<b>543,000</b>		<b>550,000</b>	<b>550,000</b>	
	<b>Expenditures</b>						
	Salaries and Benefits	195,030	195,030		195,710	195,710	
	Employee Related Costs	2,500	2,500		4,500	4,500	
	Services-Personal and Professional	16,000	16,000		35,350	35,350	
	Insurance, Licenses, and Taxes	15,300	15,300		14,880	14,880	
	Facilities Expenses	15,600	15,600		12,600	12,600	
	Maintenance and Repairs	58,100	58,100		58,100	58,100	
	Materials and Supplies	11,350	11,350		8,850	8,850	
	Debt Service Expenditure	-	-		-	-	
	Capital Outlay	113,000	113,000		-	-	
	Administrative Allocation	78,125	78,125		77,900	77,900	
	Transfers Out to Other Funds	-	0		-	-	
	<b>Total Expenditures</b>	<b>505,005</b>	<b>505,005</b>		<b>407,890</b>	<b>407,890</b>	
	<b>Net Revenues / (Expenditures)</b>	<b>37,995</b>	<b>37,995</b>		<b>142,110</b>	<b>142,110</b>	
	<b>Ending Retained Earnings (June 30) Reserves</b>	<b>835,206</b>	<b>835,206</b>		<b>977,316</b>	<b>977,316</b>	
	<b>Designated Retained Earnings</b>						
<b>WATER IMPROVEMENTS FUND</b>							
	Beginning Fund Balance (July 1) Carryover	394,891	394,891		205,891	205,891	
	<b>Revenues</b>						
	Interest and Rental Revenues	2,790,300	4,030,500		639,100	1,896,475	Big Lakes, complete waterline
	Current User Fees	10,000	10,000		10,000	10,000	
	<b>Expenditures</b>						
	Services-Personal and Professional;	2,789,300	2,789,300		719,100	1,219,000	
	Capital Outlay	-	1,440,200		-	677,475	
	Transfers Out to Other Funds	-	-		-	-	
	<b>Net Revenues / (Expenditures)</b>	<b>11,000</b>	<b>(189,000)</b>		<b>(70,000)</b>	<b>10,000</b>	
	<b>Ending Fund Balance (June 30) Reserves</b>	<b>405,891</b>	<b>205,891</b>		<b>135,891</b>	<b>215,891</b>	
	<b>COMBINED WATER FUNDS BALANCE</b>	<b>1,241,097</b>	<b>1,041,097</b>		<b>1,113,207</b>	<b>1,193,207</b>	

**City of Mt. Shasta  
Proposed Operating Budget  
2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	Percent
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	of
		2015-2016	Budget	Budget	2016-2017	Budget	Budget
<b>WASTEWATER OPERATIONS FUND</b>							
	Beginning Working Capital (July 1) Carryover	131,766	131,766		15,000	15,000	
	<b>Revenues</b>						
	Interest and Rental Revenues	8,800	8,800		7,000	7,000	
	Current User Fees	769,300	769,300		772,800	772,800	
	Other Miscellaneous Revenues	13,000	13,000		13,000	13,000	
	<b>Total Revenues</b>	<b>791,100</b>	<b>791,100</b>		<b>792,800</b>	<b>792,800</b>	
	<b>Expenditures</b>						
	<b>Field System Service</b>						
	Salaries and Benefits	70,561	70,561		105,263	105,263	
	Employee Related Costs	1,500	1,500		3,000	3,000	
	Services-Personal and Professional	4,000	34,000		30,500	30,500	
	Insurance, Licenses, and Taxes	6,000	6,000		7,650	7,650	
	Facilities Expenses	1,350	1,350		1,350	1,350	
	Maintenance and Repairs	59,800	59,800		61,200	61,200	
	Materials and Supplies	10,100	10,100		11,300	11,300	
	Debt Service Expenditure	73,633	73,633		76,809	76,809	
	Capital Outlay	226,000	226,000		-	-	
	Administrative Allocation	29,180	29,180		29,100	29,100	
	<b>Total System Expenditures</b>	<b>482,124</b>	<b>512,124</b>		<b>326,172</b>	<b>326,172</b>	
	<b>Treatment Plant Operations</b>						
	Salaries and Benefits	242,543	242,543		153,421	153,421	
	Employee Related Costs	6,650	6,650		3,800	3,800	
	Services-Personal and Professional	317,825	317,825		86,225	86,225	
	Insurance, Licenses, and Taxes	23,475	23,475		21,755	21,755	
	Facilities Expenses	85,128	85,128		85,128	85,128	
	Maintenance and Repairs	37,200	37,200		35,500	35,500	
	Materials and Supplies	66,400	66,400		46,600	46,600	
	Capital Outlay	-	-		-	-	
	Administrative Allocation	88,550	88,550		88,300	88,300	
	<b>Total Plant Expenditures</b>	<b>867,771</b>	<b>867,771</b>		<b>520,729</b>	<b>520,729</b>	
	<b>Total Wastewater Operations Expenses</b>	<b>1,349,895</b>	<b>1,379,895</b>		<b>846,901</b>	<b>846,901</b>	
	<b>Net Revenues / (Expenditures)</b>	<b>(558,795)</b>	<b>(588,795)</b>		<b>(54,101)</b>	<b>(54,101)</b>	
	<b>Ending Retained Earnings (June 30) Reserves</b>	<b>(427,029)</b>	<b>(457,029)</b>		<b>(39,101)</b>	<b>(39,101)</b>	
<b>WASTEWATER IMPROVEMENTS FUND</b>							
	Beginning Fund Balance (July 1) Carryover	348,537	348,537		350,000	350,000	
	<b>Revenues</b>						
	Interest and Rental Revenues	400	400		400	400	
	Current User Fees	30,000	30,000		30,000	30,000	
	<b>Expenditures</b>						
	Services-Personal and Professional;	-	-		-	-	
	Capital Outlay	-	-		-	25,000	I & I
	Transfers Out to Other Funds	-	-		-	-	
	<b>Net Revenues / (Expenditures)</b>	<b>30,400</b>	<b>30,400</b>		<b>30,400</b>	<b>5,400</b>	
	<b>Ending Fund Balance (June 30) Reserves</b>	<b>378,937</b>	<b>378,937</b>		<b>380,400</b>	<b>355,400</b>	
	<b>COMBINED SEWER FUNDS BALANCE</b>	<b>(48,092)</b>	<b>(78,092)</b>		<b>341,299</b>	<b>316,299</b>	
<b>WASTEWATER/WATER GRANT FUND</b>							
	Beginning Fund Balance (July 1) Carryover	-	0		-	-	Planning Grants
	<b>Revenues</b>						
	Interest and Rental Revenues	-	0		-	700,000	
	Grant	-	0		-	-	
	Non-government revenue	-	0		-	-	
	<b>Expenditures</b>						
	Services-Personal and Professional;	-	0		-	700,000	
	Capital Outlay	-	0		-	-	
	Transfers Out to Other Funds	-	0		-	-	
	<b>Net Revenues / (Expenditures)</b>	<b>\$ -</b>	<b>0</b>		<b>0</b>	<b>0</b>	
	<b>Ending Fund Balance (June 30) Reserves</b>	<b>-</b>	<b>0</b>		<b>-</b>	<b>-</b>	

**City of Mt. Shasta**  
**Proposed Operating Budget**  
**2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	Percent
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	of
		2015-2016	Budget	Budget	2016-2017	Budget	Budget
<b>FIRE ASSESSMENT DISTRICT</b>							
	Beginning Fund Balance (July 1) Carryover	45,357	45,357		8,524	8,524	
	Revenues						
	Taxes	48,000	48,000		48,000	48,000	
	Interest and Rental Revenue	100	100		50	50	
	Miscellaneous Revenue	-	34,000		-	-	
	Expenditures						
	Debt Service Expenditures	43,633	43,633		-	-	Loan paid off
	Capital Outlay	-	75,300		-	-	
	Net Revenues / (Expenditures)	4,467	(36,833)		48,050	48,050	
	Ending Fund Balance (June 30) Reserves	49,824	8,524		56,574	56,574	
<b>SPRINGHILL SEWER ASSESSMENT DISTRICT REDEMPTION FUND</b>							
	Beginning Fund Balance (July 1) Carryover	1,126	1,126		1,126	1,126	
	Revenues						
	Taxes	-	0		-	-	
	Interest and Rental Revenue	200	200		200	200	
	Transfer In	118,689	118,689		118,689	118,689	
	Expenditures						
	repayment to land owners	119,085	119,085		119,085	119,085	
	Net Revenues / (Expenditures)	(196)	(196)		(196)	(196)	
	Ending Fund Balance (June 30) Reserves	930	930		930	930	
<b>SPRINGHILL SEWER ASSESSMENT DISTRICT BOND ADMIN. FUND</b>							
	Beginning Fund Balance (July 1) Carryover	133,189	133,189		133,698	133,698	
	Revenues						
	Taxes	-	0		-	-	
	Interest and Rental Revenue	-	0		-	-	
	Expenditures						
	Services-Personal and Professional	15,000	15,000		15,000	15,000	
	Transfers Out to Other Funds	118,689	118,689		118,689	118,689	
	Net Revenues / (Expenditures)	(133,689)	(133,689)		(133,689)	(133,689)	
	Ending Fund Balance (June 30) Reserves	(500)	(500)		9	9	
<b>COMMUNITY DEVELOPMENT BLOCK GRANTS</b>							
	Beginning Fund Balance (July 1) Carryover	19,587	19,587		19,588	19,588	CDBG programs
	Revenues						
	Interest and Rental Revenue	-	0		-	-	
	Miscellaneous Revenues CDBG	-	550,000		511,820	511,820	
	Transfers In From Other Funds	-	0		-	-	
	Expenditures						
	Services-Personal and Professional	-	550,000		511,820	511,820	
	Other Miscellaneous Expenses	-	0		-	-	
	Development Loans	-	0		-	-	
	Capital Outlay	-	0		-	-	
	Net Revenues / (Expenditures)	-	0		-	-	
	Ending Fund Balance (June 30) Reserves	19,587	19,587		19,588	19,588	
<b>CDBG REVOLVING LOAN FUND</b>							
	Beginning Fund Balance (July 1) Carryover						
	Revenues						
	Interest and Rental Revenue	-	400		400	400	
	Loan Payments	-	25,000		30,000	30,000	
	Expenditures						
	Professional services	-	0		-	-	
	Loan Services	-	0		-	-	
	Development Loans	-	0		-	-	
	Transfer out	-	25,400		30,400	30,400	
	Net Revenues / (Expenditures)	-	0		-	-	
	Ending Fund Balance (June 30) Reserves	-	0		-	-	

**City of Mt. Shasta  
Proposed Operating Budget  
2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	
FUND	ACCOUNT GROUP	Budget	Revised	of	Budget	ADOPTED	Percent
		2015-2016	Budget	Budget	2016-2017	Budget	of
				Budget		2016-2017	Budget
<b>Economic Enhancement Fund</b>							
	Beginning Fund Balance (July 1) Carryover	147,710	147,710		172,710	172,710	
	Revenues						
	Interest and Rental Revenue	-	0		-	-	
	Loan Payments	-	0		-	-	
	Transfers In	-	25,000		30,400	30,400	
	Expenditures						
	Professional services	-	0		-	10,000	Marketing
	Loan Services	-	0		-	-	
	Development Loans	-	0		-	-	
	Transfer out	-	0		-	40,000	Brownfield Match
	Net Revenues / (Expenditures)	0	25,000		30,400	(19,600)	
	Ending Fund Balance (June 30) Reserves	147,710	172,710		203,110	153,110	
<b>FEMA / OES DISASTER REIMBURSEMENT</b>							
	Beginning Fund Balance (July 1) Carryover	6,255	6,255		6,255	6,255	
	Revenues						
	State Subventions and Grants	-	0		-	-	
	Federal Subventions and Grants	-	0		-	-	
	Transfers In from Other Funds	-	0		-	-	
	Expenditures						
	Salaries and Benefits	-	0		-	-	
	Other Miscellaneous Expenses	-	0		-	-	
	Capital Outlay	-	0		-	-	
	Administrative Allocation	-	0		-	-	
	Net Revenues / (Expenditures)	-	0		-	-	
	Ending Fund Balance (June 30) Reserves	6,255	6,255		6,255	6,255	
<b>C.O.P.S.</b>							
	Beginning Fund Balance (July 1) Carryover	118,707	118,707		118,707	118,707	
	Revenues						
	COPS Supplemental	100,000	100,000		100,000	100,000	
	Expenditures						
	Other Miscellaneous Expenses	-	-		-	-	
	Capital Outlay	30,000	30,000		30,000	30,000	
	Transfers Out	70,000	70,000		70,000	70,000	
	Net Revenues / (Expenditures)	-	0		-	-	
	Ending Fund Balance (June 30) Reserves	118,707	118,707		118,707	118,707	
<b>BUSINESS IMPROVEMENT DISTRICT FUND</b>							
	Beginning Fund Balance (July 1) Carryover	41,400	41,400		46,440	46,440	
	Revenues						
	Interest and Rental Revenues	100	100		100	100	
	Current Service Charges	10,000	10,000		10,000	10,000	
	Expenditures						
	Services-Personal and Professional	-	0		200	1,200	
	Facilities Expense	-	0		-	-	
	Capital Outlay	-	0		-	-	
	Debt Service	5,060	5,060		5,060	5,060	
	Net Revenues / (Expenditures)	5,040	5,040		4,840	3,840	
	Ending Fund Balance (June 30) Reserves	46,440	46,440		51,280	50,280	
<b>SPECIAL PROJECTS GRANT FUND</b>							
	Beginning Fund Balance (July 1) Carryover	39,999	39,999		39,999	39,999	
	Revenues						
	Grant Revenue	-	266,948		75,001	315,001	Brownfield cleanup grants new assessment - central area
	Transfers In from Other Funds	-	0		-	-	
	Expenditures						
	Employee Related Costs	-	0		-	-	
	Services-Personal and Professional	-	266,948		115,000	355,000	
	Other Miscellaneous Expenses	-	0		-	-	
	Net Revenues / (Expenditures)	-	0		(39,999)	(39,999)	
	Ending Fund Balance (June 30) Reserves	39,999	39,999		-	-	

**City of Mt. Shasta  
Proposed Operating Budget  
2016-2017**

City of Mt. Shasta		ADOPTED	FINAL	Percent	Proposed	Final	Percent
FUND	ACCOUNT GROUP	Budget 2015-2016	Revised Budget	of Budget	Budget 2016-2017	ADOPTED Budget 2016-2017	of Budget
<b>LIBRARY FUND</b>							
	Beginning Fund Balance (July 1) Carryover	258,811	258,811		342,346	342,346	
	Revenues						
	Sales Tax	240,000	240,000		265,000	265,000	
	Interest and Rental Revenues	200	200		200	200	
	Contributions	-	-		-	-	
	Expenditures						
	Services-Personal and Professional	119,500	119,500		-	140,000	
	Insurance, licenses, & taxes	1,565	1,565		-	1,405	
	Facilities Expenses	9,900	9,900		-	9,600	
	Maintenance and Repairs	10,700	10,700		-	10,700	
	Materials and Supplies	5,000	5,000		-	5,000	
	Other Miscellaneous Expenses	5,000	5,000		-	7,500	
	Capital Outlay	-	-		-	11,000	
	Administrative Overhead	5,000	5,000		5,000	5,000	
	Net Revenues / (Expenditures)	83,535	83,535		260,000	74,795	
	Ending Fund Balance (June 30) Reserves	342,346	342,346		602,346	417,141	
	Fund Balance Designations					260,000	IT reserve, building reserve
<b>BEAUTIFICATION PROJECTS FUNDS</b>							
	Beginning Fund Balance (July 1) Carryover	4,556	4,556		3,061	19,061	
	Revenues						
	Miscellaneous Revenue	250	250		-	-	
	Transfers In from Other Funds	5,750	17,250		-	-	
	Expenditures						
	Materials and Supplies	-	875		-	16,000	
	Other Miscellaneous Expenses	5,750	18,120		-	-	
	Net Revenues / (Expenditures)	250	(1,495)		-	(16,000)	
	Ending Fund Balance (June 30) Reserves	4,806	3,061		3,061	3,061	
<b>BEAUTIFICATION ENDOWMENT FUND</b>							
	Beginning Fund Balance (July 1) Carryover	3,718	3,718		3,628	3,628	
	Revenues						
	Interest and Rental Revenues	350	350		350	350	
	Miscellaneous Revenue	10	10		10	10	
	Expenditures						
	Facilities Expense	450	450		450	450	
	Capital Outlay	-	0		-	-	
	Net Revenues / (Expenditures)	(90)	(90)		(90)	(90)	
	Ending Fund Balance (June 30) Reserves	3,628	3,628		3,538	3,538	
<b>COMMUNITY ENHANCEMENT FUND</b>							
	Beginning Fund Balance (July 1) Carryover	42,520	42,520		42,120	42,120	
	Revenues						
	Contributions non government	12,000	12,000		12,000	16,000	DARE & Team Shasta
	Contributions Explorer	600	600		-	-	
	Expenditures						
	Professional Services	-	-		-	6,000	Team Shasta
	Other Miscellaneous Expenses	12,400	12,400		12,000	12,000	
	Net Revenues / (Expenditures)	200	200		-	4,000	
	Ending Fund Balance (June 30) Reserves	42,120	42,120		42,120	46,120	
<b>FIRE - TRAINING &amp; RESCUE</b>							
	Beginning Fund Balance (July 1) Carryover	532	532		532	532	
	Revenues						
	Miscellaneous Revenue	-	0		-	-	
	Expenditures						
	Maintenance and Repairs	-	0		-	-	
	Other Miscellaneous Expenses	-	0		-	-	
	Net Revenues / (Expenditures)	-	0		-	-	
	Ending Fund Balance (June 30) Reserves	532	532		532	532	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Revenues								
Dept: 000 General								
Acct Class: 1TX Taxes								
4010.00 Secured/Unsecured Property Tax	475,835	510,000	510,000	457,691	0	485,000	485,000	
4012.00 In-Lieu Taxes	525,444	510,000	510,000	357,261	0	270,000	270,000	
4015.00 Prior Year Property Taxes	0	0	0	0	0			
4050.00 Sales and Use Taxes	735,226	720,000	720,000	813,823	0	972,000	972,000	
4055.00 Proposition 172 Sales Tax	20,735	13,000	13,000	0	0	13,000	13,000	
4070.00 Real Property Transfer Tax	7,408	6,000	6,000	6,298	0	6,000	6,000	
4080.00 Fish and Game In Lieu Tax	0	0	0	559	0			
4110.00 Business License Tax	76,955	77,000	77,000	82,134	0	80,000	80,000	
4120.00 Transient Occupancy Tax	635,723	580,000	610,000	558,667	0	640,000	640,000	
<b>Taxes</b>	<b>2,477,326</b>	<b>2,416,000</b>	<b>2,446,000</b>	<b>2,276,433</b>	<b>0</b>	<b>2,466,000</b>	<b>2,466,000</b>	<b>0</b>
Acct Class: 2FR Franchises								
4155.00 Pacific Power Franchise	42,585	42,000	42,000	47,385	0	47,000	47,000	
4165.00 Cable Television Franchise	22,220	22,000	22,000	15,530	0	20,000	20,000	
4175.00 Sprint Fiber Optic Franchise	0	0	0	0	0			
4185.00 Safety Alarm Company Franchise	0	0	0	0	0			
<b>Franchises</b>	<b>64,805</b>	<b>64,000</b>	<b>64,000</b>	<b>62,915</b>	<b>0</b>	<b>67,000</b>	<b>67,000</b>	<b>0</b>
Acct Class: 3ST State Subventions and Grants								
4201.00 Motor Vehicle Lic. In Excess	1,519	0	0	1,369	0			
4205.00 Off Highway Lic.In-Lieu	0	0	0	0	0			
4210.00 HomeOwners Exemption	4,137	5,000	5,000	5,731	0	5,700	5,700	
4211.00 ERAF AB1661 Reimbursement	0	0	0	0	0			
4265.00 P.O.S.T. Cost Reimbursements	1,467	4,000	4,000	2,195	0	4,000	4,000	
4267.00 O.C.J.P. Grants	0	0	0	0	0			
4280.00 State Mandated Cost Reimburse	44,754	0	0	4,352	0			
4285.00 Community Development Block Gr	0	0	0	0	0			
4290.00 Other State Grants	226	0	0	418	0			
4295.00 Office of Emergency Services	0	0	0	0	0			
<b>State Subventions and Grants</b>	<b>52,103</b>	<b>9,000</b>	<b>9,000</b>	<b>14,065</b>	<b>0</b>	<b>9,700</b>	<b>9,700</b>	<b>0</b>
Acct Class: 4FN Fines and Forfeitures								
4310.00 Vehicle Code Fines	17,308	17,000	17,000	14,128	0	17,000	17,000	
4320.00 Parking Citation Fines	877	1,000	1,000	3,056	0	2,000	2,000	
4350.00 Booking Fee Rebates	4,556	4,000	4,000	4,709	0	4,000	4,000	
4390.00 Other Fines and Forfeitures	-3,712	-4,000	-4,000	-4,158	0	-4,000	-4,000	
<b>Fines and Forfeitures</b>	<b>19,029</b>	<b>18,000</b>	<b>18,000</b>	<b>17,735</b>	<b>0</b>	<b>19,000</b>	<b>19,000</b>	<b>0</b>
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	-964	1,000	1,000	-764	0	250	250	
4509.00 Other Interest Earnings	2,343	500	500	1,086	0	1,000	1,000	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4530.00 Land Rental	150	150	150	150	0	150	150	
4550.00 Late Penalties and Interest	0	0	0	0	0			
4580.00 Force Account Equipment Rental	0	0	0	0	0			
4590.00 Other Rentals	0	0	0	0	0			
Interest and Rental Revenues	1,529	1,650	1,650	472	0	1,400	1,400	0
Acct Class: 6PER Permits and Licenses								
5010.00 Building Permits	14,096	17,000	17,000	11,520	0	15,000	15,000	
5020.00 Plumbing Permits	528	1,000	1,000	1,907	0	1,000	1,000	
5030.00 Mechanical Permits	253	500	500	326	0	500	500	
5040.00 Electrical Permits	940	1,000	1,000	2,413	0	1,000	1,000	
5050.00 Grading Permits	0	100	100	0	0			
5075.00 Plan Checking Permit Fees	7,136	7,500	7,500	7,896	0	7,500	7,500	
5076.00 DisabilityAccess Education Fee	481	700	700	507	0	500	500	
5080.00 Encroachment Permits	712	750	750	2,420	0	750	750	
5110.00 Gun Permit Fees	963	500	500	1,058	0	750	750	
5125.00 Animal Licenses	1,401	1,500	1,500	1,291	0	1,250	1,250	
Permits and Licenses	26,510	30,550	30,550	29,338	0	28,250	28,250	0
Acct Class: 7CHG Current Service Charges								
5150.00 Animal Shelter Fees	676	900	900	563	0	700	700	
5155.00 Towing and Impound Charges	0	0	0	0	0			
5160.00 Special Police Dept. Services	968	1,000	1,000	500	0	1,000	1,000	
5161.00 Live Scan Fees	10,598	8,000	8,000	10,361	0	8,000	8,000	
5165.00 Special Fire Dept. Services	32,157	15,000	15,000	21,515	0	150,000	150,000	
5170.00 Fire District Dispatching	0	0	0	0	0			
5210.00 Zoning and Subdivision Applic.	0	1,000	1,000	150	0	450	450	
5220.00 Conditional Use Permit Applic.	3,382	2,000	2,000	5,307	0	3,000	3,000	
5240.00 Sign Permit Applications	1,780	1,000	1,000	490	0	1,000	1,000	
5250.00 Misc. Planning Dept Recoveries	0	2,000	2,000	0	0			
5260.00 Building Inspector Services	0	0	0	0	0			
5390.00 Sidewalk Snow Removal Charges	1,212	1,200	1,200	1,290	0	1,200	1,200	
Current Service Charges	50,773	32,100	32,100	40,176	0	165,350	165,350	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5255.00 Central Garage Outside Service	5,441	2,500	2,500	3,928	0	3,500	3,500	
5710.00 Sales of Surplus Property	0	0	0	0	0			
5725.00 Self Insurance Deposit Rebates	11,636	0	0	0	0			
5730.00 Miscellaneous Grants In Aid	6,049	0	0	0	0	11,000	11,000	
5731.00 Roseburg Development Grants	0	0	0	0	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Revenues								
Dept: 000 General								
Acct Class: 8MSC Other Miscellaneous Revenues								
5740.00 Grant Administration Reimburse	0	0	0	0	0			
5750.00 County Reimbursements	0	0	0	0	0			
5765.00 Fire District Reimbursements	0	0	0	12,500	0			
5780.00 County Library Bldg Reimburse	0	0	0	0	0			
5790.00 Unclassified Revenues	4,641	0	0	3,758	0			
5794.00 Miscellaneous Legal Recoveries	16	0	0	4,406	0			
5795.00 Contributions -Non-Govt Source	1,523	0	0	240	0			
5796.00 K-9 Program Donations	0	0	0	0	0			
Other Miscellaneous Revenues	29,306	2,500	2,500	24,832	0	14,500	14,500	0
Acct Class: 91ND Administrative Overhead Alloc.								
5801.00 Indirect Administrative Alloc.	269,013	265,790	265,790	243,639	0	265,015	265,015	
5860.00 Police Dept Security Services	13,648	13,000	13,000	12,510	0	13,000	13,000	
Administrative Overhead Alloc.	282,661	278,790	278,790	256,149	0	278,015	278,015	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	70,000	70,000	70,000	35,000	0	70,000	70,000	
5901.00 Transfers from Projects	0	0	0	0	0			
5927.00 Transfer- Gas Tax Snow Removal	9,625	5,000	0	0	0	7,500	7,500	
Transfers In from Other Funds	79,625	75,000	70,000	35,000	0	77,500	77,500	0
General	3,083,667	2,927,590	2,952,590	2,757,115	0	3,126,715	3,126,715	0
Total Revenues	3,083,667	2,927,590	2,952,590	2,757,115	0	3,126,715	3,126,715	0
Expenditures								
Dept: 300 City Council								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	8,461	9,075	9,075	7,759	0	9,075	9,075	
6010.00 F.I.C.A.	647	694	694	594	0	694	694	
6015.00 P.E.R.S.	0	0	0	0	0			
Personnel Salaries & Benefits	9,108	9,769	9,769	8,353	0	9,769	9,769	0
Acct Class: 2EMP Employee Related Costs								
6250.00 Employee Training (NonReimb)	0	0	0	1,000	0			
6280.00 Employee Travel & Conference	377	2,500	4,300	3,453	0	2,500	2,500	
Employee Related Costs	377	2,500	4,300	4,453	0	2,500	2,500	0
Acct Class: 5FAC Facilities Expenses								
7300.00 Facilities Rental	4,725	5,850	5,850	3,825	0	5,830	5,830	
Facilities Expenses	4,725	5,850	5,850	3,825	0	5,830	5,830	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	1,312	500	500	452	0	500	500	
7992.00 Special Departmental Project	0	0	0	0	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 300 City Council								
Other Miscellaneous Expenses	1,312	500	500	452	0	500	500	0
City Council	15,522	18,619	20,419	17,083	0	18,599	18,599	0
Dept: 510 City Administration								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	138,228	140,764	140,764	117,519	0	147,575	147,575	
6003.00 Salaries - Overtime	1,236	2,000	2,000	540	0	2,000	2,000	
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	12,700	12,695	0			
6010.00 F.I.C.A.	10,134	10,921	10,921	9,123	0	11,442	11,442	
6015.00 P.E.R.S.	9,491	9,499	9,499	7,680	0	12,362	12,362	
6020.00 Worker's Compensation Ins.	3,056	2,073	2,073	1,664	0	1,560	1,560	
6025.00 Health Insurance	28,521	26,469	26,469	21,157	0	27,900	27,900	
6080.00 Vehicle Allowance	0	0	0	0	0			
Personnel Salaries & Benefits	190,666	191,726	204,426	170,378	0	202,839	202,839	0
Acct Class: 2EMP Employee Related Costs								
6245.00 Employee Recruitment Expense	0	0	450	492	0			
6275.00 Dues and Publications	875	650	650	625	0	650	650	
6280.00 Employee Travel & Conference	721	1,000	1,000	2,215	0	1,000	1,000	
Employee Related Costs	1,596	1,650	2,100	3,332	0	1,650	1,650	0
Acct Class: 5FAC Facilities Expenses								
7320.00 Telephone Expense	1,363	950	950	1,553	0	1,300	1,300	
Facilities Expenses	1,363	950	950	1,553	0	1,300	1,300	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	485	500	500	977	0	1,000	1,000	
Other Miscellaneous Expenses	485	500	500	977	0	1,000	1,000	0
City Administration	194,110	194,826	207,976	176,240	0	206,789	206,789	0
Dept: 515 City Clerk								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	830	1,560	1,560	880	0	1,560	1,560	
6010.00 F.I.C.A.	64	119	119	67	0	119	119	
6015.00 P.E.R.S.	0	0	0	0	0			
Personnel Salaries & Benefits	894	1,679	1,679	947	0	1,679	1,679	0
Acct Class: 2EMP Employee Related Costs								
6275.00 Dues and Publications	336	250	250	173	0	250	250	
6280.00 Employee Travel & Conference	200	100	1,100	909	0	1,000	1,000	
Employee Related Costs	536	350	1,350	1,082	0	1,250	1,250	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	500	500	0	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 515 City Clerk								
Acct Class: 3SVC Services - Personal & Profess								
7150.00 Public Notice Publication	2,824	2,500	2,500	2,249	0	2,500	2,500	
7155.00 Elections Expenses	10,909	1,000	1,000	0	0	10,000	10,000	
Services - Personal & Profess	13,733	4,000	4,000	2,249	0	12,500	12,500	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7250.00 Permits and License	499	500	500	499	0	500	500	
Insurance, Licenses, & Taxes	499	500	500	499	0	500	500	0
City Clerk	15,662	6,529	7,529	4,777	0	15,929	15,929	0
Dept: 520 Finance and Personnel								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	196,364	195,444	195,444	178,918	0	203,016	203,016	
6003.00 Salaries - Overtime	7	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	16,425	14,951	14,951	15,427	0	15,176	15,176	
6015.00 P.E.R.S.	29,290	15,641	15,641	14,429	0	15,876	15,876	
6020.00 Worker's Compensation Ins.	4,296	2,838	2,838	2,352	0	2,146	2,146	
6025.00 Health Insurance	53,095	50,449	50,449	45,975	0	51,900	51,900	
Personnel Salaries & Benefits	299,477	279,323	279,323	257,101	0	288,114	288,114	0
Acct Class: 2EMP Employee Related Costs								
6245.00 Employee Recruitment Expense	0	0	0	0	0			
6250.00 Employee Training (NonReimb)	124	600	600	60	0	600	600	
6275.00 Dues and Publications	235	250	250	245	0	250	250	
6280.00 Employee Travel & Conference	118	300	300	371	0	300	300	
Employee Related Costs	477	1,150	1,150	676	0	1,150	1,150	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	43	0	0	43	0			
7110.00 Contract Services	0	0	0	0	0			
7125.00 Auditing and Acctng Services	16,500	17,000	17,000	17,000	0	17,500	17,500	
7170.00 Bank Service Charges	105	0	0	115	0	100	100	
Services - Personal & Profess	16,648	17,000	17,000	17,158	0	17,600	17,600	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7230.00 Fidelity Insurance Bonds	533	550	550	533	0	550	550	
7250.00 Permits and License	5,778	5,800	5,800	6,067	0	6,000	6,000	
Insurance, Licenses, & Taxes	6,311	6,350	6,350	6,600	0	6,550	6,550	0
Acct Class: 5FAC Facilities Expenses								
7300.00 Facilities Rental	480	480	480	480	0	480	480	
7320.00 Telephone Expense	1,532	1,000	1,000	1,619	0	1,600	1,600	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 520 Finance and Personnel								
Acct Class: 5FAC Facilities Expenses								
7340.00 Postage & Shipping Expenses	14,459	11,500	11,500	15,879	0	14,000	14,000	
Facilities Expenses	16,471	12,980	12,980	17,978	0	16,080	16,080	0
Acct Class: 6MNT Maintenance and Repairs								
7420.00 Shop Equipment Maintenance	357	400	400	75	0	400	400	
Maintenance and Repairs	357	400	400	75	0	400	400	0
Acct Class: 7SUP Materials and Supplies								
7710.00 Office Supplies	11,078	9,000	9,000	8,419	0	9,000	9,000	
7790.00 Miscellaneous Supplies	6,860	100	100	203	0	100	100	
7815.00 Equipment Rentals	4,574	3,000	3,000	7,804	0	5,000	5,000	
Materials and Supplies	22,512	12,100	12,100	16,426	0	14,100	14,100	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	901	0			
Capital Outlay	0	0	0	901	0	0	0	0
Finance and Personnel	362,253	329,303	329,303	316,915	0	343,994	343,994	0
Dept: 525 Management Information Systems								
Acct Class: 2EMP Employee Related Costs								
6250.00 Employee Training (NonReimb)	0	0	0	0	0			
Employee Related Costs	0	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	27,248	28,000	30,000	25,929	0	30,000	30,000	
Services - Personal & Profess	27,248	28,000	30,000	25,929	0	30,000	30,000	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7250.00 Permits and License	11,236	5,000	5,120	12,440	0	12,000	12,000	
Insurance, Licenses, & Taxes	11,236	5,000	5,120	12,440	0	12,000	12,000	0
Acct Class: 6MNT Maintenance and Repairs								
7420.00 Shop Equipment Maintenance	0	0	0	27	0			
Maintenance and Repairs	0	0	0	27	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	5,149	500	500	376	0	500	500	
Materials and Supplies	5,149	500	500	376	0	500	500	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	17,795	25,000	25,000	20,916	0	20,000	20,000	
8820.00 Capital Project Costs	0	0	0	250	0			
Capital Outlay	17,795	25,000	25,000	21,166	0	20,000	20,000	0
Management Information Systems	61,428	58,500	60,620	59,938	0	62,500	62,500	0
Dept: 530 City Wide Insurance								
Acct Class: 1PER Personnel Salaries & Benefits								
6030.00 Unemployment Insurance	585	5,000	5,000	3,642	0			
Personnel Salaries & Benefits	585	5,000	5,000	3,642	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 530 City Wide Insurance								
Acct Class: 4INS Insurance, Licenses, & Taxes								
7200.00 Public Liability Ins. - SCORE	88,873	126,100	126,100	0	0	110,820	110,820	
7209.00 Retroactive SCORE Payments	0	0	0	0	0			
7220.00 Property Damage Insurance	13,606	17,316	17,316	20,162	0	20,000	20,000	
7245.00 Self-Insured Deductible Losses	1,132	1,500	1,500	0	0	1,500	1,500	
7247.00 Self-Insured WC First Aid	0	2,500	2,500	144	0	2,500	2,500	
Insurance, Licenses, & Taxes	103,611	147,416	147,416	20,306	0	134,820	134,820	0
City Wide Insurance	104,196	152,416	152,416	23,948	0	134,820	134,820	0
Dept: 540 City Attorney								
Acct Class: 3SVC Services - Personal & Profess								
7140.00 City Attorney - Contract	13,615	25,000	25,000	12,229	0	25,000	25,000	
7143.00 City Attorney - Non-Routine	1,200	1,000	1,000	694	0	1,000	1,000	
7145.00 Legal Consultation Services	0	1,000	1,000	0	0	1,000	1,000	
Services - Personal & Profess	14,815	27,000	27,000	12,923	0	27,000	27,000	0
City Attorney	14,815	27,000	27,000	12,923	0	27,000	27,000	0
Dept: 600 Law Enforcement Department								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	414,387	415,955	415,955	380,578	0	442,889	442,889	
6003.00 Salaries - Overtime	16,507	15,000	15,000	14,056	0	10,000	10,000	
6003.03 ClicktorTicket Grant	0	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	-4,921	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	1,073	0			
6010.00 F.I.C.A.	38,540	32,968	32,968	34,366	0	34,321	34,321	
6015.00 P.E.R.S.	71,418	57,456	89,517	84,551	0	63,850	63,850	
6020.00 Worker's Compensation Ins.	51,726	60,637	60,637	48,600	0	49,284	49,284	
6025.00 Health Insurance	97,543	96,693	96,693	91,149	0	102,500	102,500	
Personnel Salaries & Benefits	685,200	678,709	710,770	654,373	0	702,844	702,844	0
Acct Class: 2EMP Employee Related Costs								
6210.00 Uniform Cleaning Reimbursement	3,840	3,840	3,840	3,840	0	3,840	3,840	
6225.00 Reserve Police Officer Exp.	18	1,000	1,000	0	0			
6240.00 Physical Examinations	0	1,000	1,000	54	0	1,000	1,000	
6243.00 Employee Background Invest.	1,260	1,000	1,000	132	0	1,000	1,000	
6245.00 Employee Recruitment Expense	191	0	0	158	0			
6250.00 Employee Training (NonReimb)	862	500	500	0	0	1,500	1,500	
6260.00 POST Training (95% reimbursed)	9,261	3,000	3,000	0	0	3,000	3,000	
6275.00 Dues and Publications	435	500	500	570	0	500	500	
6280.00 Employee Travel & Conference	512	500	500	248	0	500	500	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 600 Law Enforcement Department								
Employee Related Costs	16,379	11,340	11,340	5,002	0	11,340	11,340	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	19,401	13,000	13,000	9,943	0	13,000	13,000	
7160.00 Jail Booking Fees	0	0	0	0	0			
Services - Personal & Profess	19,401	13,000	13,000	9,943	0	13,000	13,000	0
Acct Class: 5FAC Facilities Expenses								
7320.00 Telephone Expense	9,917	10,000	13,000	10,749	0	13,000	13,000	
7340.00 Postage & Shipping Expenses	57	500	500	2	0	100	100	
Facilities Expenses	9,974	10,500	13,500	10,751	0	13,100	13,100	0
Acct Class: 6MNT Maintenance and Repairs								
7420.00 Shop Equipment Maintenance	1,892	1,000	1,000	1,627	0	1,000	1,000	
7430.00 Vehicle Maintenance	2,320	5,000	5,000	5,049	0	5,000	5,000	
7435.00 Tires and Chains Maintenance	891	4,200	4,200	3,423	0	4,200	4,200	
7440.00 Fuel and Oil Maintenance	16,960	16,000	16,000	13,992	0	16,000	16,000	
7460.00 Radio & Communications Maint.	352	500	500	2	0	100	100	
Maintenance and Repairs	22,415	26,700	26,700	24,093	0	26,300	26,300	0
Acct Class: 7SUP Materials and Supplies								
7710.00 Office Supplies	1,347	2,000	2,000	863	0	1,500	1,500	
7790.00 Miscellaneous Supplies	246	250	250	3	0	250	250	
7820.00 Safety Equipment	135	500	500	5	0	500	500	
7825.00 Personal Safety Clothing&Maint	1,383	1,000	1,000	1,030	0	1,000	1,000	
Materials and Supplies	3,111	3,750	3,750	1,901	0	3,250	3,250	0
Acct Class: 90TH Other Miscellaneous Expenses								
7960.00 Criminal Investigation Expense	1,399	3,000	3,000	3,241	0	3,000	3,000	
7962.00 Towing Charges	0	100	100	0	0	100	100	
7969.00 K-9 Program Expenses	0	0	0	0	0			
7990.00 Special Department Expenditure	385	500	500	0	0	500	500	
Other Miscellaneous Expenses	1,784	3,600	3,600	3,241	0	3,600	3,600	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	15,000	15,000	153,103	0			
8803.00 Capital Outlay - Vehicles	0	0	0	0	0			
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	15,000	15,000	153,103	0	0	0	0
Law Enforcement Department								
758,264	762,599	797,660	862,407	0	773,434	773,434	0	
Dept: 613 Public Safety Dispatching								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	132,502	141,420	141,420	113,033	0	134,493	134,493	
6003.00 Salaries - Overtime	2,819	2,000	2,000	1,588	0	2,000	2,000	
6003.03 ClickItorTicket Grant	0	0	0	0	0			

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City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 613 Public Safety Dispatching								
Acct Class: 1PER Personnel Salaries & Benefits								
6005.00	0	0	0	0	0			
6007.00	5,373	0	0	3,637	0	4,000	4,000	
6009.00	0	0	0	0	0			
6010.00	12,640	10,819	10,819	10,408	0	10,442	10,442	
6015.00	17,418	19,534	19,534	8,056	0	13,720	13,720	
6020.00	3,074	2,083	2,083	1,528	0	1,422	1,422	
6025.00	38,164	38,233	38,233	34,438	0	38,600	38,600	
Personnel Salaries & Benefits	211,990	214,089	214,089	172,688	0	204,677	204,677	0
Acct Class: 2EMP Employee Related Costs								
6210.00	1,440	1,440	1,440	1,440	0	1,440	1,440	
6240.00	0	150	150	18	0	150	150	
6243.00	559	500	500	50	0	150	150	
6245.00	131	150	150	88	0	150	150	
6250.00	0	400	400	592	0	1,000	1,000	
6260.00	1,081	1,200	1,200	762	0	1,200	1,200	
6275.00	50	50	50	0	0	50	50	
6280.00	297	1,000	1,000	0	0	250	250	
Employee Related Costs	3,558	4,890	4,890	2,950	0	4,390	4,390	0
Acct Class: 3SVC Services - Personal & Profess								
7110.00	8,589	8,500	8,500	7,500	0	10,000	10,000	
Services - Personal & Profess	8,589	8,500	8,500	7,500	0	10,000	10,000	0
Acct Class: 7SUP Materials and Supplies								
7790.00	0	100	100	0	0			
7825.00	0	100	100	0	0			
Materials and Supplies	0	200	200	0	0	0	0	0
Public Safety Dispatching	224,137	227,679	227,679	183,138	0	219,067	219,067	0
Dept: 625 Animal Control-Code Enforce								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00	20,604	20,827	20,827	19,039	0	21,570	21,570	
6003.00	88	0	0	0	0			
6005.00	0	0	0	0	0			
6007.00	0	0	0	0	0			
6010.00	1,387	1,593	1,593	1,348	0	1,650	1,650	
6015.00	3,076	2,877	2,877	1,516	0	3,189	3,189	
6020.00	2,604	2,930	2,930	2,344	0	2,428	2,428	
6025.00	6,897	6,678	6,678	6,249	0	7,300	7,300	
Personnel Salaries & Benefits	34,656	34,905	34,905	30,496	0	36,137	36,137	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 625 Animal Control-Code Enforce								
Acct Class: 2EMP Employee Related Costs								
6210.00 Uniform Cleaning Reimbursement	220	240	240	240	0	240	240	
6245.00 Employee Recruitment Expense	0	0	0	0	0			
6250.00 Employee Training (NonReimb)	0	0	0	0	0			
6275.00 Dues and Publications	0	0	0	0	0			
Employee Related Costs	220	240	240	240	0	240	240	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	125	100	100	43	0	100	100	
7110.00 Contract Services	987	1,000	1,000	445	0	500	500	
Services - Personal & Profess	1,112	1,100	1,100	488	0	600	600	0
Acct Class: 5FAC Facilities Expenses								
7320.00 Telephone Expense	21	300	300	11	0	50	50	
Facilities Expenses	21	300	300	11	0	50	50	0
Acct Class: 6MNT Maintenance and Repairs								
7420.00 Shop Equipment Maintenance	0	0	0	0	0			
7430.00 Vehicle Maintenance	39	1,500	1,500	0	0	1,500	1,500	
7440.00 Fuel and Oil Maintenance	1,157	1,500	1,500	781	0	1,500	1,500	
Maintenance and Repairs	1,196	3,000	3,000	781	0	3,000	3,000	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	107	500	500	23	0			
7825.00 Personal Safety Clothing&Maint	0	0	0	0	0			
Materials and Supplies	107	500	500	23	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Animal Control-Code Enforce	37,312	40,045	40,045	32,039	0	40,027	40,027	0
Dept: 650 Volunteer Fire Department								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	134,288	149,520	149,520	130,719	0	258,642	258,642	
6003.00 Salaries - Overtime	33,116	7,000	7,000	21,291	0	7,000	7,000	
6005.00 Compensated Absences Earned	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	12,982	11,974	11,974	12,444	0	20,322	20,322	
6015.00 P.E.R.S.	26,757	15,971	22,636	18,945	0	35,955	35,955	
6020.00 Worker's Compensation Ins.	38,798	53,602	53,602	38,287	0	51,090	51,090	
6025.00 Health Insurance	23,287	23,400	23,400	20,717	0	69,100	69,100	
Personnel Salaries & Benefits	269,228	261,467	268,132	242,403	0	442,109	442,109	0
Acct Class: 2EMP Employee Related Costs								
6210.00 Uniform Cleaning Reimbursement	960	960	960	980	0	2,400	2,400	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 10 - General Fund								
Expenditures								
Dept: 650 Volunteer Fire Department								
Acct Class: 2EMP Employee Related Costs								
6220.00	12,823	8,000	8,000	6,790	0	2,000	2,000	
6235.00	401	500	500	421	0	500	500	
6240.00	225	1,000	1,000	476	0	750	750	
6243.00	395	300	300	82	0	300	300	
6245.00	598	500	500	486	0	250	250	
6250.00	175	500	500	1,125	0	500	500	
6275.00	90	100	100	165	0	50	50	
6280.00	294	250	250	48	0	100	100	
Employee Related Costs	15,961	12,110	12,110	10,573	0	6,850	6,850	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00	0	3,000	3,000	850	0	1,000	1,000	
Services - Personal & Profess	0	3,000	3,000	850	0	1,000	1,000	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7220.00	7,724	8,400	8,400	4,165	0	8,400	8,400	
7250.00	375	500	500	425	0	500	500	
Insurance, Licenses, & Taxes	8,099	8,900	8,900	4,590	0	8,900	8,900	0
Acct Class: 5FAC Facilities Expenses								
7168.00	1,675	2,560	2,560	1,310	0	2,600	2,600	
7310.00	1,736	3,000	3,000	1,235	0	1,700	1,700	
7320.00	2,976	2,000	2,000	2,498	0	2,700	2,700	
7340.00	30	100	100	-1	0	10	10	
Facilities Expenses	6,417	7,660	7,660	5,042	0	7,010	7,010	0
Acct Class: 6MNT Maintenance and Repairs								
7420.00	2,815	2,500	2,500	5,393	0	4,500	4,500	
7430.00	17,542	12,000	12,000	13,282	0	12,000	12,000	
7435.00	2,880	1,000	1,000	2,736	0	1,500	1,500	
7440.00	10,651	10,000	10,000	6,950	0	9,000	9,000	
7460.00	1,707	3,000	3,000	749	0	3,600	3,600	
7470.00	2,374	500	500	1,485	0	800	800	
Maintenance and Repairs	37,969	29,000	29,000	30,595	0	31,400	31,400	0
Acct Class: 7SUP Materials and Supplies								
7710.00	1,072	500	500	300	0	500	500	
7790.00	1,271	150	150	476	0	250	250	
7800.00	3,377	4,500	4,500	4,995	0	4,000	4,000	
7810.00	3,861	750	750	884	0	750	750	
7820.00	453	0	0	800	0	100	100	
7825.00	14,512	11,000	11,000	10,974	0	11,000	11,000	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 650 Volunteer Fire Department								
Materials and Supplies	24,546	16,900	16,900	18,429	0	16,600	16,600	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	1,755	3,500	3,500	893	0	1,000	1,000	
Other Miscellaneous Expenses	1,755	3,500	3,500	893	0	1,000	1,000	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0			
8802.00 Capital Outlay-Heavy Equipment	0	0	0	0	0			
8803.00 Capital Outlay - Vehicles	0	0	0	0	0			
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Volunteer Fire Department	363,975	342,537	349,202	313,375	0	514,869	514,869	0
Dept: 700 Non Departmental Operations								
Acct Class: 1PER Personnel Salaries & Benefits								
6005.00 Compensated Absences Earned	4,919	0	0	0	0			
6015.00 P.E.R.S.	0	0	88,995	88,995	0			
6025.00 Health Insurance	5,569	8,800	4,400	2,785	0			
Personnel Salaries & Benefits	10,488	8,800	93,395	91,780	0	0	0	0
Acct Class: 2EMP Employee Related Costs								
6250.00 Employee Training (NonReimb)	0	0	0	0	0			
6275.00 Dues and Publications	2,744	2,700	2,700	2,391	0	2,700	2,700	
Employee Related Costs	2,744	2,700	2,700	2,391	0	2,700	2,700	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	1,700	0	1,700	1,700	
7110.00 Contract Services	545	4,500	4,500	413	0	1,000	1,000	
7125.00 Auditing and Acctng Services	0	0	0	0	0			
Services - Personal & Profess	545	4,500	4,500	2,113	0	2,700	2,700	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7249.00 Miscellaneous Loss & Recovery	1,281	1,000	1,000	-52	0	1,000	1,000	
7250.00 Permits and License	0	0	0	0	0			
7275.00 LAFCO Contribution	3,194	3,500	3,500	0	0			
7280.00 County Property Taxes	1,136	1,200	1,200	1,155	0	1,200	1,200	
Insurance, Licenses, & Taxes	5,611	5,700	5,700	1,103	0	2,200	2,200	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7921.00 Roseburg Site Development Exp.	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 700 Non Departmental Operations								
Acct Class: 99TR Transfers Out to Other Funds								
8160.00 Bad Debt	0	0	0	0	0			
9900.00 Transfers Out to Other Funds	75,000	0	0	0	0			
Transfers Out to Other Funds	75,000	0	0	0	0	0	0	0
Non Departmental Operations	94,388	21,700	106,295	97,387	0	7,600	7,600	0
Dept: 730 Planning and Zoning Department								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	33,216	58,368	58,368	40,981	0	59,044	59,044	
6003.00 Salaries - Overtime	921	0	0	744	0			
6010.00 F.I.C.A.	2,769	4,465	4,465	2,904	0	4,517	4,517	
6015.00 P.E.R.S.	1,763	4,671	4,671	3,073	0	4,946	4,946	
6020.00 Worker's Compensation Ins.	1,795	3,190	3,190	2,633	0	2,984	2,984	
6025.00 Health Insurance	5,773	14,433	14,433	9,891	0	14,600	14,600	
Personnel Salaries & Benefits	46,237	85,127	85,127	60,226	0	86,091	86,091	0
Acct Class: 2EMP Employee Related Costs								
6245.00 Employee Recruitment Expense	390	0	0	408	0			
6250.00 Employee Training (NonReimb)	60	500	500	0	0	1,000	1,000	
6275.00 Dues and Publications	97	200	200	0	0	200	200	
6280.00 Employee Travel & Conference	654	500	500	52	0	1,000	1,000	
Employee Related Costs	1,201	1,200	1,200	460	0	2,200	2,200	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	50,755	15,000	15,000	16,870	0	10,000	10,000	
7110.00 Contract Services	0	1,000	1,000	0	0	1,000	1,000	
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
7150.00 Public Notice Publication	410	1,000	1,000	363	0	1,000	1,000	
Services - Personal & Profess	51,165	17,000	17,000	17,233	0	12,000	12,000	0
Acct Class: 5FAC Facilities Expenses								
7300.00 Facilities Rental	2,025	2,000	2,000	1,125	0	2,000	2,000	
7320.00 Telephone Expense	400	300	300	318	0	300	300	
Facilities Expenses	2,425	2,300	2,300	1,443	0	2,300	2,300	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	864	950	950	1,026	0	1,000	1,000	
Materials and Supplies	864	950	950	1,026	0	1,000	1,000	0
Acct Class: 90TH Other Miscellaneous Expenses								
7921.00 Roseburg Site Development Exp.	0	0	0	0	0			
7990.00 Special Department Expenditure	3,972	0	0	0	0			
7992.00 Special Departmental Project	0	0	0	0	0			
7993.00 Special Departmental Project 2	0	0	0	0	0			
Other Miscellaneous Expenses	3,972	0	0	0	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Planning and Zoning Department	105,864	106,577	106,577	80,388	0	103,591	103,591	0
Dept: 740 Community Promotion & Visitors								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	5,156	5,020	5,020	5,598	0	4,022	4,022	
6003.00 Salaries - Overtime	0	0	0	252	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	1,157	0	0	0	0			
6010.00 F.I.C.A.	433	384	384	360	0	308	308	
6015.00 P.E.R.S.	709	402	402	218	0	252	252	
6020.00 Worker's Compensation Ins.	1,548	1,176	1,176	796	0	745	745	
6025.00 Health Insurance	1,523	1,496	1,496	1,702	0			
Personnel Salaries & Benefits	10,526	8,478	8,478	8,926	0	5,327	5,327	0
Acct Class: 6MNT Maintenance and Repairs								
7470.00 Building Maintenance	863	0	0	1,277	0	1,200	1,200	
7475.00 Grounds Maintenance	0	0	0	1,964	0	2,000	2,000	
Maintenance and Repairs	863	0	0	3,241	0	3,200	3,200	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	1,254	1,000	1,000	599	0	1,000	1,000	
7815.00 Equipment Rentals	0	0	0	0	0			
Materials and Supplies	1,254	1,000	1,000	599	0	1,000	1,000	0
Acct Class: 90TH Other Miscellaneous Expenses								
7920.00 Economic Development Expenses	29,647	25,000	25,000	20,833	0	25,000	25,000	
7974.00 Visitor's Bureau Allocation	65,000	65,000	65,000	65,000	0	65,000	65,000	
7978.00 Enterprise Zone Allocation	6,250	0	0	0	0			
7990.00 Special Department Expenditure	11,842	16,000	33,000	9,144	0	10,250	10,250	
7999.00 Community Projects Allocation	0	0	0	0	0			
Other Miscellaneous Expenses	112,739	106,000	123,000	94,977	0	100,250	100,250	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	1,065	0			
8820.00 Capital Project Costs	0	0	0	0	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
Capital Outlay	0	0	0	1,065	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	17,250	0	17,995	0	0			
Transfers Out to Other Funds	17,250	0	17,995	0	0	0	0	0
Community Promotion & Visitors	142,632	115,478	150,473	108,808	0	109,777	109,777	0
Dept: 750 Public Works Administration								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	70,081	70,044	70,044	63,175	0	74,295	74,295	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 10 - General Fund								
Expenditures								
Dept: 750 Public Works Administration								
Acct Class: 1PER Personnel Salaries & Benefits								
6003.00 Salaries - Overtime	0	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	4,716	5,358	5,358	4,608	0	5,684	5,684	
6015.00 P.E.R.S.	10,606	5,606	5,606	5,225	0	6,224	6,224	
6020.00 Worker's Compensation Ins.	3,964	3,828	3,828	3,063	0	3,754	3,754	
6025.00 Health Insurance	14,427	14,685	14,685	13,213	0	14,600	14,600	
Personnel Salaries & Benefits	103,794	99,521	99,521	89,284	0	104,557	104,557	0
Acct Class: 2EMP Employee Related Costs								
6245.00 Employee Recruitment Expense	0	0	0	0	0			
6250.00 Employee Training (NonReimb)	410	600	600	1,080	0	600	600	
6275.00 Dues and Publications	907	650	650	684	0	650	650	
6280.00 Employee Travel & Conference	837	600	600	806	0	600	600	
Employee Related Costs	2,154	1,850	1,850	2,570	0	1,850	1,850	0
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 5FAC Facilities Expenses								
7320.00 Telephone Expense	1,983	1,750	1,750	1,738	0	1,750	1,750	
Facilities Expenses	1,983	1,750	1,750	1,738	0	1,750	1,750	0
Acct Class: 6MNT Maintenance and Repairs								
7430.00 Vehicle Maintenance	171	200	200	316	0	200	200	
7440.00 Fuel and Oil Maintenance	490	700	700	348	0	700	700	
7460.00 Radio & Communications Maint.	0	0	0	0	0			
Maintenance and Repairs	661	900	900	664	0	900	900	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	112	100	100	669	0	100	100	
Materials and Supplies	112	100	100	669	0	100	100	0
Public Works Administration	108,704	104,121	104,121	94,925	0	109,157	109,157	0
Dept: 760 Building and Safety Inspection								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	0	0	0	0	0			
6003.00 Salaries - Overtime	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	0	0	0	0	0			
6015.00 P.E.R.S.	0	0	0	0	0			
6020.00 Worker's Compensation Ins.	0	0	0	0	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 760 Building and Safety Inspection								
Acct Class: 1PER Personnel Salaries & Benefits								
6025.00 Health Insurance	0	0	0	0	0			
Personnel Salaries & Benefits	0	0	0	0	0	0	0	0
Acct Class: 2EMP Employee Related Costs								
6245.00 Employee Recruitment Expense	0	0	0	0	0			
6250.00 Employee Training (NonReimb)	0	0	0	0	0			
6275.00 Dues and Publications	125	130	130	135	0	140	140	
6280.00 Employee Travel & Conference	0	0	0	0	0			
Employee Related Costs	125	130	130	135	0	140	140	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	8,452	4,500	4,500	15,714	0	4,500	4,500	
7110.00 Contract Services	30,000	30,000	30,000	25,000	0	30,000	30,000	
7116.00 Extra Inspections Contract	0	0	0	0	0			
Services - Personal & Profess	38,452	34,500	34,500	40,714	0	34,500	34,500	0
Acct Class: 5FAC Facilities Expenses								
7320.00 Telephone Expense	213	130	130	159	0	130	130	
Facilities Expenses	213	130	130	159	0	130	130	0
Acct Class: 6MNT Maintenance and Repairs								
7430.00 Vehicle Maintenance	0	0	0	0	0			
7440.00 Fuel and Oil Maintenance	0	0	0	0	0			
Maintenance and Repairs	0	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	0	0	0	0			
7825.00 Personal Safety Clothing&Maint	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	157	300	300	159	0	300	300	
Other Miscellaneous Expenses	157	300	300	159	0	300	300	0
Building and Safety Inspection	38,947	35,060	35,060	41,167	0	35,070	35,070	0
Dept: 770 Government Buildings & Grounds								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	22,923	4,108	4,108	33,264	0	4,916	4,916	
6003.00 Salaries - Overtime	76	0	0	29	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	1,902	314	314	2,781	0	376	376	
6015.00 P.E.R.S.	2,173	329	329	2,362	0	308	308	
6020.00 Worker's Compensation Ins.	5,254	962	962	8,590	0	911	911	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 770 Government Buildings & Grounds								
Acct Class: 1PER Personnel Salaries & Benefits								
6025.00 Health Insurance	6,270	1,224	1,224	9,326	0	1,370	1,370	
Personnel Salaries & Benefits	38,598	6,937	6,937	56,352	0	7,881	7,881	0
Acct Class: 5FAC Facilities Expenses								
7310.00 Utilities - Elec & Heating Oil	25,495	23,000	23,000	21,197	0	23,000	23,000	
Facilities Expenses	25,495	23,000	23,000	21,197	0	23,000	23,000	0
Acct Class: 6MNT Maintenance and Repairs								
7470.00 Building Maintenance	28,970	10,000	10,000	11,569	0	12,000	12,000	
7475.00 Grounds Maintenance	1,154	1,000	1,000	1,103	0	1,000	1,000	
Maintenance and Repairs	30,124	11,000	11,000	12,672	0	13,000	13,000	0
Acct Class: 7SUP Materials and Supplies								
7770.00 Janitorial & Cleaning Supplies	165	250	250	70	0	250	250	
Materials and Supplies	165	250	250	70	0	250	250	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	8,489	29,000	29,000	26,970	0	10,000	10,000	
8820.00 Capital Project Costs	0	0	0	0	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
8822.00 Capital Project Costs III	0	0	0	0	0			
Capital Outlay	8,489	29,000	29,000	26,970	0	10,000	10,000	0
Government Buildings & Grounds	102,871	70,187	70,187	117,261	0	54,131	54,131	0
Dept: 780 Library Building								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	0	0	0	0	0			
6003.00 Salaries - Overtime	0	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	0	0	0	0	0			
6015.00 P.E.R.S.	0	0	0	0	0			
6020.00 Worker's Compensation Ins.	0	0	0	0	0			
6025.00 Health Insurance	0	0	0	0	0			
Personnel Salaries & Benefits	0	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 5FAC Facilities Expenses								
7310.00 Utilities - Elec & Heating Oil	0	0	0	0	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 780 Library Building								
Acct Class: 5FAC Facilities Expenses								
7311.00 Utilities - Security Alarms	0	0	0	0	0			
Facilities Expenses	0	0	0	0	0	0	0	0
Acct Class: 6MNT Maintenance and Repairs								
7470.00 Building Maintenance	0	0	0	0	0			
7475.00 Grounds Maintenance	0	0	0	0	0			
Maintenance and Repairs	0	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7710.00 Office Supplies	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Library Building	0	0	0	0	0	0	0	0
Dept: 800 Central Garage & Maintenance								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	46,060	33,773	33,773	41,108	0	44,129	44,129	
6003.00 Salaries - Overtime	23	0	0	39	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	15,812	0	0	51,752	0			
6010.00 F.I.C.A.	3,965	2,584	2,584	3,437	0	3,376	3,376	
6015.00 P.E.R.S.	3,672	2,703	2,703	2,690	0	2,893	2,893	
6020.00 Worker's Compensation Ins.	10,356	7,908	7,908	10,386	0	9,660	9,660	
6025.00 Health Insurance	13,176	10,067	10,067	11,452	0	14,600	14,600	
Personnel Salaries & Benefits	93,064	57,035	57,035	120,864	0	74,658	74,658	0
Acct Class: 2EMP Employee Related Costs								
6240.00 Physical Examinations	1,048	450	450	125	0			
6245.00 Employee Recruitment Expense	1,643	0	0	1,026	0			
6250.00 Employee Training (NonReimb)	1,361	1,950	1,950	21	0			
6280.00 Employee Travel & Conference	232	0	0	0	0			
Employee Related Costs	4,284	2,400	2,400	1,172	0	0	0	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7250.00 Permits and License	225	225	225	225	0	225	225	
Insurance, Licenses, & Taxes	225	225	225	225	0	225	225	0
Acct Class: 5FAC Facilities Expenses								
7310.00 Utilities - Elec & Heating Oil	10,109	11,500	11,500	8,708	0	10,000	10,000	
7311.00 Utilities - Security Alarms	1,128	1,100	1,100	1,006	0	1,100	1,100	
7320.00 Telephone Expense	210	200	200	166	0	200	200	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 800 Central Garage & Maintenance								
Facilities Expenses	11,447	12,800	12,800	9,880	0	11,300	11,300	0
Acct Class: 6MNT Maintenance and Repairs								
7410.00 Heavy Equipment Maintenance	7,608	9,500	13,100	12,433	0	9,500	9,500	
7420.00 Shop Equipment Maintenance	1,246	750	750	985	0	750	750	
7430.00 Vehicle Maintenance	3,238	6,400	6,400	3,526	0	4,000	4,000	
7435.00 Tires and Chains Maintenance	3,523	5,750	5,750	1,233	0	3,500	3,500	
7440.00 Fuel and Oil Maintenance	13	100	100	0	0	50	50	
7470.00 Building Maintenance	910	1,000	1,000	-909	0	400	400	
Maintenance and Repairs	16,538	23,500	27,100	17,268	0	18,200	18,200	0
Acct Class: 7SUP Materials and Supplies								
7770.00 Janitorial & Cleaning Supplies	2,734	3,000	3,000	2,952	0	3,000	3,000	
7790.00 Miscellaneous Supplies	250	200	200	110	0	100	100	
7810.00 Expensed Equip. <\$1000	1,811	1,577	1,577	5,491	0	2,500	2,500	
7820.00 Safety Equipment	0	3,090	3,090	9	0	1,000	1,000	
7825.00 Personal Safety Clothing&Maint	1,207	1,000	1,000	1,582	0	1,300	1,300	
7830.00 Outside Service Expenditures	3,602	2,000	2,000	5,482	0			
Materials and Supplies	9,604	10,867	10,867	15,626	0	7,900	7,900	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	100	100	29	0	100	100	
Other Miscellaneous Expenses	0	100	100	29	0	100	100	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	10,208	0			
8802.00 Capital Outlay-Heavy Equipment	0	0	9,000	0	0			
8803.00 Capital Outlay - Vehicles	0	0	0	0	0			
8820.00 Capital Project Costs	0	0	0	0	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
Capital Outlay	0	0	9,000	10,208	0	0	0	0
Central Garage & Maintenance	135,162	106,927	119,527	175,272	0	112,383	112,383	0
Dept: 820 Streets and Roadways								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	57,739	77,587	77,587	54,260	0	75,967	75,967	
6003.00 Salaries - Overtime	561	0	0	98	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	1,436	0	0	0	0			
6010.00 F.I.C.A.	4,954	5,935	5,935	4,552	0	5,811	5,811	
6015.00 P.E.R.S.	7,075	6,209	6,209	3,925	0	4,763	4,763	
6020.00 Worker's Compensation Ins.	13,764	18,167	18,167	13,376	0	14,071	14,071	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 10 - General Fund								
Expenditures								
Dept: 820 Streets and Roadways								
Acct Class: 1PER Personnel Salaries & Benefits								
6025.00 Health Insurance	15,369	23,126	23,126	13,179	0	21,176	21,176	
Personnel Salaries & Benefits	100,898	131,024	131,024	89,390	0	121,788	121,788	0
Acct Class: 2EMP Employee Related Costs								
6250.00 Employee Training (NonReimb)	0	0	0	60	0			
Employee Related Costs	0	0	0	60	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 6MNT Maintenance and Repairs								
7440.00 Fuel and Oil Maintenance	14,517	15,000	15,000	7,867	0	15,000	15,000	
7488.00 Curb and Sidewalk Maintenance	7	1,500	1,500	657	0	1,500	1,500	
Maintenance and Repairs	14,524	16,500	16,500	8,524	0	16,500	16,500	0
Acct Class: 7SUP Materials and Supplies								
7750.00 Roadway Maintenance Materials	324	5,000	5,000	4,354	0	5,000	5,000	
7790.00 Miscellaneous Supplies	238	250	250	5	0	100	100	
7810.00 Expensed Equip. <\$1000	581	200	200	10	0	100	100	
7815.00 Equipment Rentals	0	100	100	4,060	0	100	100	
7820.00 Safety Equipment	198	100	100	80	0	100	100	
Materials and Supplies	1,341	5,650	5,650	8,509	0	5,400	5,400	0
Streets and Roadways	116,763	153,174	153,174	106,483	0	143,688	143,688	0
Dept: 821 Streets, Landscape Maintenance								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	2,008	4,564	4,564	1,405	0	4,469	4,469	
6003.00 Salaries - Overtime	0	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	171	349	349	118	0	342	342	
6015.00 P.E.R.S.	305	365	365	108	0	280	280	
6020.00 Worker's Compensation Ins.	277	1,069	1,069	365	0	828	828	
6025.00 Health Insurance	424	1,360	1,360	445	0	2,491	2,491	
Personnel Salaries & Benefits	3,185	7,707	7,707	2,441	0	8,410	8,410	0
Acct Class: 2EMP Employee Related Costs								
6250.00 Employee Training (NonReimb)	0	0	0	180	0			
6275.00 Dues and Publications	140	150	150	0	0	150	150	
Employee Related Costs	140	150	150	180	0	150	150	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	550	0	0	220	0	500	500	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 821 Streets, Landscape Maintenance								
Acct Class: 3SVC Services - Personal & Profess								
7110.00 Contract Services	0	500	500	0	0	500	500	
Services - Personal & Profess	550	500	500	220	0	1,000	1,000	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	189	1,000	1,000	153	0	1,000	1,000	
7810.00 Expensed Equip. <\$1000	162	100	100	240	0	100	100	
7815.00 Equipment Rentals	0	100	100	0	0	100	100	
Materials and Supplies	351	1,200	1,200	393	0	1,200	1,200	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0			
Transfers Out to Other Funds	0	0	0	0	0	0	0	0
Streets, Landscape Maintenance	4,226	9,557	9,557	3,234	0	10,760	10,760	0
Dept: 830 Streets, Cleaning								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	6,849	9,128	9,128	7,357	0	8,937	8,937	
6003.00 Salaries - Overtime	0	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	566	698	698	615	0	684	684	
6015.00 P.E.R.S.	955	731	731	575	0	560	560	
6020.00 Worker's Compensation Ins.	1,405	2,137	2,137	1,831	0	1,655	1,655	
6025.00 Health Insurance	1,937	2,721	2,721	1,954	0	1,115	1,115	
Personnel Salaries & Benefits	11,712	15,415	15,415	12,332	0	12,951	12,951	0
Acct Class: 6MNT Maintenance and Repairs								
7410.00 Heavy Equipment Maintenance	2,681	2,500	2,500	4,585	0	2,500	2,500	
7535.00 Landfill Tipping Fees	0	0	0	0	0	5,000	5,000	
Maintenance and Repairs	2,681	2,500	2,500	4,585	0	7,500	7,500	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	100	100	223	0			
Materials and Supplies	0	100	100	223	0	0	0	0
Streets, Cleaning	14,393	18,015	18,015	17,140	0	20,451	20,451	0
Dept: 850 Traffic Safety Department								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	4,327	3,651	3,651	3,694	0	8,937	8,937	
6003.00 Salaries - Overtime	0	0	0	86	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 10 - General Fund								
Expenditures								
Dept: 850 Traffic Safety Department								
Acct Class: 1PER Personnel Salaries & Benefits								
6005.00	0	0	0	0	0			
6007.00	0	0	0	0	0			
6009.00	0	0	0	0	0			
6010.00	366	279	279	319	0	684	684	
6015.00	580	292	292	289	0	560	560	
6020.00	1,632	855	855	952	0	1,655	1,655	
6025.00	2,703	1,088	1,088	2,917	0	2,491	2,491	
Personnel Salaries & Benefits	9,608	6,165	6,165	8,257	0	14,327	14,327	0
Acct Class: 5FAC Facilities Expenses								
7314.00	8,943	8,500	8,500	6,703	0	8,000	8,000	
7315.00	45,864	36,000	36,000	24,013	0	12,000	12,000	
Facilities Expenses	54,807	44,500	44,500	30,716	0	20,000	20,000	0
Acct Class: 6MNT Maintenance and Repairs								
7484.00	8,518	5,000	5,000	3,539	0	1,000	1,000	
7485.00	2,321	1,400	26,400	9,828	0	1,500	1,500	
7486.00	2,577	1,500	1,500	1,828	0	1,500	1,500	
7487.00	364	8,000	8,000	342	0	8,000	8,000	
Maintenance and Repairs	13,780	15,900	40,900	15,537	0	12,000	12,000	0
Acct Class: 7SUP Materials and Supplies								
7790.00	28	100	100	203	0	100	100	
Materials and Supplies	28	100	100	203	0	100	100	0
Acct Class: 95CO Capital Outlay								
8801.00	0	0	0	0	0	12,000	12,000	
Capital Outlay	0	0	0	0	0	12,000	12,000	0
Traffic Safety Department	78,223	66,665	91,665	54,713	0	58,427	58,427	0
Dept: 890 Snow Removal Operations								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00	5,260	22,564	22,564	11,670	0	17,875	17,875	
6003.00	40	7,000	7,000	1,255	0	5,000	5,000	
6005.00	0	0	0	0	0			
6007.00	0	0	0	0	0			
6009.00	0	0	0	0	0			
6010.00	829	1,726	1,726	1,130	0	1,367	1,367	
6015.00	895	2,162	2,162	671	0	1,121	1,121	
6020.00	2,217	5,390	5,390	3,520	0	3,311	3,311	
6025.00	2,768	6,697	6,697	3,417	0	4,983	4,983	
Personnel Salaries & Benefits	12,009	45,539	45,539	21,663	0	33,657	33,657	0
Acct Class: 2EMP Employee Related Costs								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 10 - General Fund								
Expenditures								
Dept: 890 Snow Removal Operations								
Acct Class: 2EMP Employee Related Costs								
6235.00 Employee Meals On-Duty	0	1,000	1,000	225	0	1,000	1,000	
Employee Related Costs	0	1,000	1,000	225	0	1,000	1,000	0
Acct Class: 6MNT Maintenance and Repairs								
7410.00 Heavy Equipment Maintenance	85	3,000	3,000	802	0	3,000	3,000	
7435.00 Tires and Chains Maintenance	237	6,000	6,000	0	0	6,000	6,000	
7440.00 Fuel and Oil Maintenance	66	9,000	9,000	1,987	0	9,000	9,000	
Maintenance and Repairs	388	18,000	18,000	2,789	0	18,000	18,000	0
Acct Class: 7SUP Materials and Supplies								
7750.00 Roadway Maintenance Materials	0	4,500	4,500	0	0	4,500	4,500	
7790.00 Miscellaneous Supplies	4	100	100	0	0	100	100	
7810.00 Expensed Equip. <\$1000	114	250	250	0	0	250	250	
7815.00 Equipment Rentals	0	2,500	2,500	0	0	2,500	2,500	
Materials and Supplies	118	7,350	7,350	0	0	7,350	7,350	0
Acct Class: 8DBT Debt Service Expenditures								
8175.00 Capital Lease Payments	0	0	0	0	0			
Debt Service Expenditures	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Snow Removal Operations	12,515	71,889	71,889	24,677	0	60,007	60,007	0
Total Expenditures	3,106,362	3,039,403	3,256,389	2,924,238	0	3,182,070	3,182,070	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated			
	Actual	Budget	Budget	May	Total	Proj. Baseline	Recommended	Final
Fund: 12 - Equipment Replacement Reserve								
Revenues								
Dept: 000 General								
Acct Class: 8MSC Other Miscellaneous Revenues								
5710.00 Sales of Surplus Property	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	75,000	0	0	0	0			
Transfers In from Other Funds	75,000	0	0	0	0	0	0	0
General	75,000	0	0	0	0	0	0	0
Total Revenues	75,000	0	0	0	0	0	0	0
Expenditures								
Dept: 000 General								
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0			
8802.00 Capital Outlay-Heavy Equipment	69,442	20,000	20,000	19,292	0			
8803.00 Capital Outlay - Vehicles	0	0	0	0	0			
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	69,442	20,000	20,000	19,292	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0			
Transfers Out to Other Funds	0	0	0	0	0	0	0	0
General	69,442	20,000	20,000	19,292	0	0	0	0
Total Expenditures	69,442	20,000	20,000	19,292	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 20 - Local Transportation Fund								
Revenues								
Dept: 000 General								
Acct Class: 3CNT County Processed Subventions								
4610.00 Local Transportation Fund	109,255	144,700	144,700	156,635	0			
4690.00 Other County Grants in Aid	0	0	0	0	0			
County Processed Subventions	109,255	144,700	144,700	156,635	0	0	0	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	660	0	0	481	0			
Interest and Rental Revenues	660	0	0	481	0	0	0	0
General	109,915	144,700	144,700	157,116	0	0	0	0
Dept: 920 Local Transportation Projects								
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	0	0	0	0	0			
State Subventions and Grants	0	0	0	0	0	0	0	0
Local Transportation Projects	0	0	0	0	0	0	0	0
Total Revenues	109,915	144,700	144,700	157,116	0	0	0	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	72,916	0	0	0	0			
Services - Personal & Profess	72,916	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	50	144,700	163,585	152,396	0	25,000	25,000	
8825.00 Road Construction Projects	0	0	0	0	0	20,000	20,000	
Capital Outlay	50	144,700	163,585	152,396	0	45,000	45,000	0
General	72,966	144,700	163,585	152,396	0	45,000	45,000	0
Dept: 920 Local Transportation Projects								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	19,051	0	0	18,809	0			
Services - Personal & Profess	19,051	0	0	18,809	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Local Transportation Projects	19,051	0	0	18,809	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 20 - Local Transportation Fund								
Total Expenditures	92,017	144,700	163,585	171,205	0	45,000	45,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 21 - Transportation Projects Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	0	0	0	0	0			
Interest and Rental Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
General	0	0	0	0	0	0	0	0
Dept: 920 Local Transportation Projects								
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	0	0	6,000	0	0	242,000	242,000	
State Subventions and Grants	0	0	6,000	0	0	242,000	242,000	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
Local Transportation Projects	0	0	6,000	0	0	242,000	242,000	0
Dept: 921 STIP Transportation Projects								
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	1,414,786	0	34,000	0	0	207,000	207,000	
State Subventions and Grants	1,414,786	0	34,000	0	0	207,000	207,000	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5790.00 Unclassified Revenues	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	186,327	0	0	0	0			
Transfers In from Other Funds	186,327	0	0	0	0	0	0	0
STIP Transportation Projects	1,601,113	0	34,000	0	0	207,000	207,000	0
Dept: 922 STIP Transportation Project II								
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	0	0	0	0	0			
State Subventions and Grants	0	0	0	0	0	0	0	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5790.00 Unclassified Revenues	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
STIP Transportation Project II	0	0	0	0	0	0	0	0
Dept: 923 Miscellaneous Trans. Projects								
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	0	0	0	0	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 21 - Transportation Projects Fund								
Revenues								
Dept: 923 Miscellaneous Trans. Projects								
State Subventions and Grants	0	0	0	0	0	0	0	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5795.00 Contributions -Non-Govt Source	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Miscellaneous Trans. Projects	0	0	0	0	0	0	0	0
Total Revenues	1,601,113	0	40,000	0	0	449,000	449,000	0
Expenditures								
Dept: 920 Local Transportation Projects								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	0	0	0	9,410	0			
7116.00 Extra Inspections Contract	0	0	0	0	0			
7120.00 Construction Management Engr	0	0	0	0	0			
Services - Personal & Profess	0	0	0	9,410	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	6,000	4,643	0	242,000	242,000	
Capital Outlay	0	0	6,000	4,643	0	242,000	242,000	0
Local Transportation Projects	0	0	6,000	14,053	0	242,000	242,000	0
Dept: 921 STIP Transportation Projects								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	110,247	0	0	0	0			
7116.00 Extra Inspections Contract	0	0	0	0	0			
7120.00 Construction Management Engr	0	0	0	0	0			
7190.00 Special Consultant Services	0	0	0	0	0			
Services - Personal & Profess	110,247	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 21 - Transportation Projects Fund								
Expenditures								
Dept: 921 STIP Transportation Projects								
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	585,573	0	34,000	19,341	0	207,000	207,000	
Capital Outlay	585,573	0	34,000	19,341	0	207,000	207,000	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	905,326	0	0	0	0			
Transfers Out to Other Funds	905,326	0	0	0	0	0	0	0
STIP Transportation Projects	1,601,146	0	34,000	19,341	0	207,000	207,000	0
Dept: 922 STIP Transportation Project II								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
7120.00 Construction Management Engr	0	0	0	0	0			
7190.00 Special Consultant Services	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	50	0			
Other Miscellaneous Expenses	0	0	0	50	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
STIP Transportation Project II	0	0	0	50	0	0	0	0
Dept: 923 Miscellaneous Trans. Projects								
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Miscellaneous Trans. Projects	0	0	0	0	0	0	0	0
Total Expenditures	1,601,146	0	40,000	33,444	0	449,000	449,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 25 - Gas Tax - Sec. 2105 - Prop 111								
Revenues								
Dept: 000 General								
Acct Class: 3ST State Subventions and Grants								
4255.00 Gas Tax - Section 2105	21,738	21,173	21,173	14,101	0	21,198	21,198	
4263.00 Proposition 1B	0	0	0	0	0			
State Subventions and Grants	21,738	21,173	21,173	14,101	0	21,198	21,198	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	404	100	100	327	0	400	400	
Interest and Rental Revenues	404	100	100	327	0	400	400	0
General	22,142	21,273	21,273	14,428	0	21,598	21,598	0
Total Revenues	22,142	21,273	21,273	14,428	0	21,598	21,598	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	2,163	0	0	0	0			
Services - Personal & Profess	2,163	0	0	0	0	0	0	0
Acct Class: 6MNT Maintenance and Repairs								
7520.00 System Repairs & Maintenance	0	0	0	0	0			
Maintenance and Repairs	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	3,484	195,000	263,546	80,650	0			
8825.00 Road Construction Projects	80,764	50,000	50,000	8,000	0			
Capital Outlay	84,248	245,000	313,546	88,650	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	113,653	0	0	0	0			
Transfers Out to Other Funds	113,653	0	0	0	0	0	0	0
General	200,064	245,000	313,546	88,650	0	0	0	0
Total Expenditures	200,064	245,000	313,546	88,650	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 26 - Gas Tax - Sec. 2106 - Const.								
Revenues								
Dept: 000 General								
Acct Class: 3ST State Subventions and Grants								
4256.00 Gas Tax - Section 2106	22,517	15,716	15,716	14,937	0	15,147	15,147	
4260.00 Traffic Congestions Relief	37,814	16,787	16,787	11,459	0	8,005	8,005	
State Subventions and Grants	60,331	32,503	32,503	26,396	0	23,152	23,152	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	337	200	200	512	0	300	300	
4509.00 Other Interest Earnings	0	0	0	0	0			
Interest and Rental Revenues	337	200	200	512	0	300	300	0
General	60,668	32,703	32,703	26,908	0	23,452	23,452	0
Total Revenues	60,668	32,703	32,703	26,908	0	23,452	23,452	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 6MNT Maintenance and Repairs								
7520.00 System Repairs & Maintenance	2,496	0	0	0	0			
Maintenance and Repairs	2,496	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	35,000	35,000	0	0	125,000	125,000	
8821.00 Capital Project Costs II	0	0	0	0	0			
8825.00 Road Construction Projects	0	0	0	0	0			
Capital Outlay	0	35,000	35,000	0	0	125,000	125,000	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	18,885	0	0			
Transfers Out to Other Funds	0	0	18,885	0	0	0	0	0
General	2,496	35,000	53,885	0	0	125,000	125,000	0
Total Expenditures	2,496	35,000	53,885	0	0	125,000	125,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated			
	Actual	Budget	Budget	May	Total	Proj. Baseline	Recommended	Final
Fund: 27 - Gas Tax - Sec. 2107 - Maint								
Revenues								
Dept: 000 General								
Acct Class: 3ST State Subventions and Grants								
4257.00 Gas Tax - Section 2107	27,942	27,384	27,384	18,054	0	97,873	97,873	
4259.00 Gas Tax - Section 2107 SR	9,625	5,000	0	0	0	7,500	7,500	
State Subventions and Grants	37,567	32,384	27,384	18,054	0	105,373	105,373	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	247	200	200	335	0	200	200	
Interest and Rental Revenues	247	200	200	335	0	200	200	0
General	37,814	32,584	27,584	18,389	0	105,573	105,573	0
Total Revenues	37,814	32,584	27,584	18,389	0	105,573	105,573	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 6MNT Maintenance and Repairs								
7487.00 Street Striping Maintenance	0	0	0	0	0			
7520.00 System Repairs & Maintenance	14	0	0	0	0			
Maintenance and Repairs	14	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
8825.00 Road Construction Projects	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0			
9925.00 Transfers Out - Snow Removal	9,625	5,000	0	0	0	7,500	7,500	
Transfers Out to Other Funds	9,625	5,000	0	0	0	7,500	7,500	0
General	9,639	5,000	0	0	0	7,500	7,500	0
Total Expenditures	9,639	5,000	0	0	0	7,500	7,500	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 28 - Gas Tax - Sec. 2107.5 - Engr								
Revenues								
Dept: 000 General								
Acct Class: 3ST State Subventions and Grants								
4258.00 Gas Tax - Section 2107.5	2,000	1,000	1,000	0	0	1,000	1,000	
State Subventions and Grants	2,000	1,000	1,000	0	0	1,000	1,000	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	22	20	20	28	0	20	20	
Interest and Rental Revenues	22	20	20	28	0	20	20	0
General	2,022	1,020	1,020	28	0	1,020	1,020	0
Total Revenues	2,022	1,020	1,020	28	0	1,020	1,020	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	0	1,000	1,000	0	0	10,000	10,000	
7190.00 Special Consultant Services	0	0	0	0	0			
Services - Personal & Profess	0	1,000	1,000	0	0	10,000	10,000	0
General	0	1,000	1,000	0	0	10,000	10,000	0
Total Expenditures	0	1,000	1,000	0	0	10,000	10,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 30 - Drainage Operations Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	167	100	100	81	0	100	100	
4550.00 Late Penalties and Interest	261	200	200	220	0	200	200	
Interest and Rental Revenues	428	300	300	301	0	300	300	0
Acct Class: 6US Current User Fees								
5501.00 Monthly User Charges	23,488	23,000	23,000	21,985	0	23,000	23,000	
Current User Fees	23,488	23,000	23,000	21,985	0	23,000	23,000	0
Acct Class: 9TRN Transfers In from Other Funds								
5901.00 Transfers from Projects	238,166	0	0	0	0			
Transfers In from Other Funds	238,166	0	0	0	0	0	0	0
General	262,082	23,300	23,300	22,286	0	23,300	23,300	0
Total Revenues	262,082	23,300	23,300	22,286	0	23,300	23,300	0
Expenditures								
Dept: 200 Utility Field System Services								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	4,829	10,041	10,041	2,664	0	6,385	6,385	
6003.00 Salaries - Overtime	10	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	1,451	0	0	0	0			
6010.00 F.I.C.A.	563	768	768	222	0	609	609	
6015.00 P.E.R.S.	621	804	804	201	0	589	589	
6020.00 Worker's Compensation Ins.	1,058	2,351	2,351	673	0	1,839	1,839	
6025.00 Health Insurance	1,478	2,993	2,993	738	0	2,618	2,618	
Personnel Salaries & Benefits	10,010	16,957	16,957	4,498	0	12,040	12,040	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	79	100	100	79	0	100	100	
7110.00 Contract Services	0	1,000	1,000	0	0	1,000	1,000	
7115.00 Engineering Consultant Svcs	765	0	0	0	0			
Services - Personal & Profess	844	1,100	1,100	79	0	1,100	1,100	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7200.00 Public Liability Ins. - SCORE	577	7,200	7,200	0	0	630	630	
7245.00 Self-Insured Deductible Losses	0	500	500	0	0	500	500	
Insurance, Licenses, & Taxes	577	7,700	7,700	0	0	1,130	1,130	0
Acct Class: 6MNT Maintenance and Repairs								
7520.00 System Repairs & Maintenance	36	5,000	5,000	282	0	5,000	5,000	
Maintenance and Repairs	36	5,000	5,000	282	0	5,000	5,000	0
Acct Class: 7SUP Materials and Supplies								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated			
	Actual	Budget	Budget	May	Total	Proj. Baseline	Recommended	Final
Fund: 30 - Drainage Operations Fund								
Expenditures								
Dept: 200 Utility Field System Services								
Acct Class: 7SUP Materials and Supplies								
7750.00 Roadway Maintenance Materials	0	1,000	1,000	0	0	1,000	1,000	
7790.00 Miscellaneous Supplies	0	500	500	0	0	500	500	
7815.00 Equipment Rentals	0	0	0	0	0			
Materials and Supplies	0	1,500	1,500	0	0	1,500	1,500	0
Acct Class: 90TH Other Miscellaneous Expenses								
8190.00 Depreciation	22,317	0	0	0	0			
Other Miscellaneous Expenses	22,317	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0			
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9801.00 Administrative Overhead Alloc.	4,677	4,525	4,525	4,147	0	4,500	4,500	
9900.00 Transfers Out to Other Funds	18,634	0	0	0	0			
Transfers Out to Other Funds	23,311	4,525	4,525	4,147	0	4,500	4,500	0
Utility Field System Services	57,095	36,782	36,782	9,006	0	25,270	25,270	0
Total Expenditures	57,095	36,782	36,782	9,006	0	25,270	25,270	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 31 - Drainage Improvements Fund								
Revenues								
Dept: 000 General								
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	0	0	0	0	0	525,000		
State Subventions and Grants	0	0	0	0	0	525,000	0	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	116	100	100	52	0			
Interest and Rental Revenues	116	100	100	52	0	0	0	0
Acct Class: 6US Current User Fees								
5575.00 Connection Capacity Charges	942	1,000	1,000	500	0	1,000	1,000	
Current User Fees	942	1,000	1,000	500	0	1,000	1,000	0
General	1,058	1,100	1,100	552	0	526,000	1,000	0
Total Revenues	1,058	1,100	1,100	552	0	526,000	1,000	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7110.00 Contract Services	0	0	0	0	0	100	100	
7115.00 Engineering Consultant Svcs	0	0	0	8,226	0			
Services - Personal & Profess	0	0	0	8,226	0	100	100	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0	525,000		
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	525,000	0	0
General	0	0	0	8,226	0	525,100	100	0
Total Expenditures	0	0	0	8,226	0	525,100	100	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 35 - Solid Waste Collections Fund								
Revenues								
Dept: 000 General								
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	5,000	0	0	0	0	5,000	5,000	
State Subventions and Grants	5,000	0	0	0	0	5,000	5,000	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	349	400	400	273	0	400	400	
4550.00 Late Penalties and Interest	6,741	5,000	5,000	5,194	0	5,000	5,000	
Interest and Rental Revenues	7,090	5,400	5,400	5,467	0	5,400	5,400	0
Acct Class: 6US Current User Fees								
5501.00 Monthly User Charges	609,162	590,000	590,000	575,693	0	610,000	610,000	
5535.00 Extra Garbage Service Charge	1,411	1,200	1,200	2,066	0	1,200	1,200	
Current User Fees	610,573	591,200	591,200	577,759	0	611,200	611,200	0
General	622,663	596,600	596,600	583,226	0	621,600	621,600	0
Total Revenues	622,663	596,600	596,600	583,226	0	621,600	621,600	0
Expenditures								
Dept: 000 General								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	0	0	0	0	0			
6003.00 Salaries - Overtime	0	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	0	0	0	0	0			
6015.00 P.E.R.S.	0	0	0	0	0			
6020.00 Worker's Compensation Ins.	0	0	0	0	0			
6025.00 Health Insurance	0	0	0	0	0			
Personnel Salaries & Benefits	0	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7110.00 Contract Services	335,748	350,000	350,000	317,500	0	380,000	380,000	
Services - Personal & Profess	335,748	350,000	350,000	317,500	0	380,000	380,000	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7200.00 Public Liability Ins. - SCORE	2,834	3,775	3,775	0	0	3,300	3,300	
7245.00 Self-Insured Deductible Losses	0	250	250	0	0	250	250	
Insurance, Licenses, & Taxes	2,834	4,025	4,025	0	0	3,550	3,550	0
Acct Class: 6MNT Maintenance and Repairs								
7535.00 Landfill Tipping Fees	144,836	140,000	140,000	122,324	0	145,000	145,000	
Maintenance and Repairs	144,836	140,000	140,000	122,324	0	145,000	145,000	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	391	1,000	1,000	627	0	1,000	1,000	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 35 - Solid Waste Collections Fund								
Expenditures								
Dept: 000 General								
Materials and Supplies	391	1,000	1,000	627	0	1,000	1,000	0
Acct Class: 90TH Other Miscellaneous Expenses								
7935.00 Recycling Expenses	21,893	21,900	21,900	19,244	0	21,900	21,900	
7990.00 Special Department Expenditure	2,683	3,000	3,000	3,496	0	3,500	3,500	
Other Miscellaneous Expenses	24,576	24,900	24,900	22,740	0	25,400	25,400	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9801.00 Administrative Overhead Alloc.	54,631	60,410	60,410	55,374	0	60,215	60,215	
Transfers Out to Other Funds	54,631	60,410	60,410	55,374	0	60,215	60,215	0
General	563,016	580,335	580,335	518,565	0	615,165	615,165	0
Total Expenditures	563,016	580,335	580,335	518,565	0	615,165	615,165	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 40 - Water Operations Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	1,768	2,000	2,000	827	0			
4509.00 Other Interest Earnings	0	0	0	0	0			
4550.00 Late Penalties and Interest	5,457	5,000	5,000	4,644	0	5,000	5,000	
Interest and Rental Revenues	7,225	7,000	7,000	5,471	0	5,000	5,000	0
Acct Class: 6US Current User Fees								
5501.00 Monthly User Charges	534,007	528,000	528,000	490,965	0	535,000	535,000	
5503.00 User Chgs Outside City Limits	0	0	0	0	0			
5549.00 Special Utility Service Charge	5,972	3,000	3,000	5,589	0	5,000	5,000	
5550.00 New Connection Charges	225	5,000	5,000	6,848	0	5,000	5,000	
5555.00 Meter Installation Charges	0	0	0	0	0			
Current User Fees	540,204	536,000	536,000	503,402	0	545,000	545,000	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5710.00 Sales of Surplus Property	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5901.00 Transfers from Projects	2,156,838	0	0	0	0			
Transfers In from Other Funds	2,156,838	0	0	0	0	0	0	0
General	2,704,267	543,000	543,000	508,873	0	550,000	550,000	0
Total Revenues	2,704,267	543,000	543,000	508,873	0	550,000	550,000	0
Expenditures								
Dept: 200 Utility Field System Services								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	91,815	97,898	97,898	101,958	0	105,086	105,086	
6003.00 Salaries - Overtime	7,471	8,000	8,000	3,023	0	10,000	10,000	
6005.00 Compensated Absences Earned	-618	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	39,646	20,000	20,000	0	0			
6010.00 F.I.C.A.	11,006	7,489	7,489	9,179	0	8,039	8,039	
6015.00 P.E.R.S.	12,098	12,992	12,992	7,283	0	8,641	8,641	
6020.00 Worker's Compensation Ins.	29,889	20,758	20,758	26,872	0	25,528	25,528	
6025.00 Health Insurance	36,799	27,893	27,893	30,259	0	38,416	38,416	
Personnel Salaries & Benefits	228,106	195,030	195,030	178,574	0	195,710	195,710	0
Acct Class: 2EMP Employee Related Costs								
6250.00 Employee Training (NonReimb)	2,969	1,000	1,000	1,255	0	2,000	2,000	
6275.00 Dues and Publications	400	500	500	265	0	500	500	
6280.00 Employee Travel & Conference	2,164	1,000	1,000	1,312	0	2,000	2,000	
Employee Related Costs	5,533	2,500	2,500	2,832	0	4,500	4,500	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 40 - Water Operations Fund								
Expenditures								
Dept: 200 Utility Field System Services								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	449	650	650	451	0	15,000	15,000	
7110.00 Contract Services	7,556	4,000	4,000	3,513	0	5,000	5,000	
7115.00 Engineering Consultant Svcs	13,493	2,000	2,000	0	0	2,000	2,000	
7143.00 City Attorney - Non-Routine	0	0	0	2,539	0	2,500	2,500	
7145.00 Legal Consultation Services	0	1,000	1,000	135	0	1,000	1,000	
7150.00 Public Notice Publication	111	0	0	128	0	500	500	
7165.00 Police Dept Security Services	6,824	6,850	6,850	6,255	0	6,850	6,850	
7180.00 Contract Laboratory Analysis	644	1,500	1,500	2,554	0	2,500	2,500	
Services - Personal & Profess	29,077	16,000	16,000	15,575	0	35,350	35,350	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7200.00 Public Liability Ins. - SCORE	7,629	7,500	7,500	0	0	6,580	6,580	
7220.00 Property Damage Insurance	0	1,000	1,000	0	0	1,000	1,000	
7245.00 Self-Insured Deductible Losses	0	500	500	0	0	500	500	
7250.00 Permits and License	6,156	6,000	6,000	8,444	0	6,500	6,500	
7280.00 County Property Taxes	290	300	300	295	0	300	300	
Insurance, Licenses, & Taxes	14,075	15,300	15,300	8,739	0	14,880	14,880	0
Acct Class: 5FAC Facilities Expenses								
7310.00 Utilities - Elec & Heating Oil	12,637	13,000	13,000	5,854	0	10,000	10,000	
7320.00 Telephone Expense	2,162	2,000	2,000	2,015	0	2,000	2,000	
7321.00 Internet Access	0	600	600	0	0	600	600	
Facilities Expenses	14,799	15,600	15,600	7,869	0	12,600	12,600	0
Acct Class: 6MNT Maintenance and Repairs								
7410.00 Heavy Equipment Maintenance	0	0	0	0	0			
7420.00 Shop Equipment Maintenance	1,387	500	500	672	0	500	500	
7430.00 Vehicle Maintenance	2,626	2,000	2,000	2,474	0	2,000	2,000	
7435.00 Tires and Chains Maintenance	539	700	700	1,297	0	700	700	
7440.00 Fuel and Oil Maintenance	8,285	8,000	8,000	7,151	0	8,000	8,000	
7460.00 Radio & Communications Maint.	0	0	0	0	0			
7470.00 Building Maintenance	303	400	400	786	0	400	400	
7475.00 Grounds Maintenance	1,087	1,000	1,000	0	0	1,000	1,000	
7520.00 System Repairs & Maintenance	44,007	45,000	45,000	47,049	0	45,000	45,000	
7550.00 New Connections Expense	2,122	500	500	0	0	500	500	
Maintenance and Repairs	60,356	58,100	58,100	59,429	0	58,100	58,100	0
Acct Class: 7SUP Materials and Supplies								
7322.00 Service fee	2,434	0	0	0	0			
7750.00 Roadway Maintenance Materials	4,421	6,000	6,000	3,913	0	6,000	6,000	
7790.00 Miscellaneous Supplies	1,726	250	250	55	0	250	250	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 40 - Water Operations Fund								
Expenditures								
Dept: 200 Utility Field System Services								
Acct Class: 7SUP Materials and Supplies								
7810.00 Expensed Equip. <\$1000	5,578	1,000	1,000	2,827	0	1,000	1,000	
7815.00 Equipment Rentals	30	100	100	0	0	100	100	
7820.00 Safety Equipment	1,076	3,000	3,000	115	0	500	500	
7825.00 Personal Safety Clothing&Maint	1,237	1,000	1,000	1,264	0	1,000	1,000	
Materials and Supplies	16,502	11,350	11,350	8,174	0	8,850	8,850	0
Acct Class: 8DBT Debt Service Expenditures								
8100.00 Interest on Debt	0	0	0	114	0			
8150.00 Principal Payments	0	0	0	0	0			
Debt Service Expenditures	0	0	0	114	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
8190.00 Depreciation	105,489	0	0	0	0			
Other Miscellaneous Expenses	105,489	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	100,000	100,000	0	0			
8802.00 Capital Outlay-Heavy Equipment	0	0	0	0	0			
8803.00 Capital Outlay - Vehicles	0	13,000	13,000	12,436	0			
8820.00 Capital Project Costs	0	0	0	2,125	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
8822.00 Capital Project Costs III	0	0	0	0	0			
8825.00 Road Construction Projects	0	0	0	0	0			
Capital Outlay	0	113,000	113,000	14,561	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9801.00 Administrative Overhead Alloc.	77,906	78,125	78,125	71,610	0	77,900	77,900	
9900.00 Transfers Out to Other Funds	16,771	0	0	0	0			
Transfers Out to Other Funds	94,677	78,125	78,125	71,610	0	77,900	77,900	0
Utility Field System Services	568,614	505,005	505,005	367,477	0	407,890	407,890	0
Total Expenditures	568,614	505,005	505,005	367,477	0	407,890	407,890	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 41 - Water Improvements Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	730	1,000	1,000	0	0			
Interest and Rental Revenues	730	1,000	1,000	0	0	0	0	0
Acct Class: 6US Current User Fees								
5549.00 Special Utility Service Charge	0	0	0	0	0			
5575.00 Connection Capacity Charges	16,334	10,000	10,000	2,501	0	10,000	10,000	
Current User Fees	16,334	10,000	10,000	2,501	0	10,000	10,000	0
General	17,064	11,000	11,000	2,501	0	10,000	10,000	0
Dept: 910 Water Improvement Line								
Acct Class: 6US Current User Fees								
5549.00 Special Utility Service Charge	546,734	977,000	977,000	976,994	0			
Current User Fees	546,734	977,000	977,000	976,994	0	0	0	0
Water Improvement Line	546,734	977,000	977,000	976,994	0	0	0	0
Dept: 911 Water Improvement Meters								
Acct Class: 6US Current User Fees								
5549.00 Special Utility Service Charge	1,389,673	1,812,300	1,812,300	1,107,449	0			
Current User Fees	1,389,673	1,812,300	1,812,300	1,107,449	0	0	0	0
Water Improvement Meters	1,389,673	1,812,300	1,812,300	1,107,449	0	0	0	0
Dept: 912 Big Lakes								
Acct Class: 6US Current User Fees								
5549.00 Special Utility Service Charge	0	0	1,240,200	0	0	639,000	1,896,475	
Current User Fees	0	0	1,240,200	0	0	639,000	1,896,475	0
Big Lakes	0	0	1,240,200	0	0	639,000	1,896,475	0
Total Revenues	1,953,471	2,800,300	4,040,500	2,086,944	0	649,000	1,906,475	0
Expenditures								
Dept: 000 General								
Acct Class: 1PER Personnel Salaries & Benefits								
6009.00 Miscellaneous Labor Cost	24,040	0	0	0	0			
Personnel Salaries & Benefits	24,040	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	3,720	0	0	20,860	0			
Services - Personal & Profess	3,720	0	0	20,860	0	0	0	0
Acct Class: 5FAC Facilities Expenses								
7300.00 Facilities Rental	400	0	0	0	0			
Facilities Expenses	400	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	50	0			
Other Miscellaneous Expenses	0	0	0	50	0	0	0	0
Acct Class: 95CO Capital Outlay								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 41 - Water Improvements Fund								
Expenditures								
Dept: 000 General								
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	8,907	0	80,000	80,000	
Capital Outlay	0	0	0	8,907	0	80,000	80,000	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	1,951,780	0	0	0	0			
Transfers Out to Other Funds	1,951,780	0	0	0	0	0	0	0
General	1,979,940	0	0	29,817	0	80,000	80,000	0
Dept: 910 Water Improvement Line								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	0	0	0	151,798	0			
Services - Personal & Profess	0	0	0	151,798	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	977,000	977,000	896,249	0			
Capital Outlay	0	977,000	977,000	896,249	0	0	0	0
Water Improvement Line	0	977,000	977,000	1,048,047	0	0	0	0
Dept: 911 Water Improvement Meters								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	8,999	0			
7115.00 Engineering Consultant Svcs	0	0	0	85,666	0			
Services - Personal & Profess	0	0	0	94,665	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	1,812,300	2,012,300	1,308,376	0			
Capital Outlay	0	1,812,300	2,012,300	1,308,376	0	0	0	0
Water Improvement Meters	0	1,812,300	2,012,300	1,403,041	0	0	0	0
Dept: 912 Big Lakes								
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	0	0	0	162,276	0	719,000	1,219,000	
Services - Personal & Profess	0	0	0	162,276	0	719,000	1,219,000	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	50	0			
Other Miscellaneous Expenses	0	0	0	50	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	144	0			
8820.00 Capital Project Costs	0	0	1,240,200	0	0	677,475	577,475	
Capital Outlay	0	0	1,240,200	144	0	677,475	577,475	0
Big Lakes	0	0	1,240,200	162,470	0	1,396,475	1,796,475	0
Dept: 945 Sewer Public Works Proj.								
Acct Class: 3SVC Services - Personal & Profess								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 41 - Water Improvements Fund								
Expenditures								
Dept: 945 Sewer Public Works Proj.								
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	0	0	0	3,162	0			
Services - Personal & Profess	0	0	0	3,162	0	0	0	0
Sewer Public Works Proj.	0	0	0	3,162	0	0	0	0
Total Expenditures	1,979,940	2,789,300	4,229,500	2,646,537	0	1,476,475	1,876,475	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 45 - WasteWater Operations Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	502	800	800	0	0			
4550.00 Late Penalties and Interest	7,444	8,000	8,000	6,155	0	7,000	7,000	
Interest and Rental Revenues	7,946	8,800	8,800	6,155	0	7,000	7,000	0
Acct Class: 6US Current User Fees								
5501.00 Monthly User Charges	772,216	765,000	765,000	706,833	0	770,000	770,000	
5520.00 Laboratory Service Charges	5,766	4,000	4,000	2,233	0	2,500	2,500	
5549.00 Special Utility Service Charge	1,481	300	300	330,728	0	300	300	
5550.00 New Connection Charges	0	0	0	8,197	0			
Current User Fees	779,463	769,300	769,300	1,047,991	0	772,800	772,800	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5710.00 Sales of Surplus Property	0	0	0	0	0			
5750.00 County Reimbursements	31,261	13,000	13,000	10,541	0	13,000	13,000	
Other Miscellaneous Revenues	31,261	13,000	13,000	10,541	0	13,000	13,000	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
5901.00 Transfers from Projects	462,103	0	0	0	0			
Transfers In from Other Funds	462,103	0	0	0	0	0	0	0
General	1,280,773	791,100	791,100	1,064,687	0	792,800	792,800	0
Total Revenues	1,280,773	791,100	791,100	1,064,687	0	792,800	792,800	0
Expenditures								
Dept: 200 Utility Field System Services								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	33,381	37,389	37,389	22,406	0	54,338	54,338	
6003.00 Salaries - Overtime	2,043	4,500	4,500	1,417	0	4,500	4,500	
6005.00 Compensated Absences Earned	-471	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	21,598	0	0	0	0			
6010.00 F.I.C.A.	3,649	3,204	3,204	2,091	0	5,103	5,103	
6015.00 P.E.R.S.	3,735	5,043	5,043	1,604	0	4,943	4,943	
6020.00 Worker's Compensation Ins.	9,703	9,429	9,429	6,183	0	14,603	14,603	
6025.00 Health Insurance	12,279	10,996	10,996	6,860	0	21,776	21,776	
Personnel Salaries & Benefits	85,917	70,561	70,561	40,561	0	105,263	105,263	0
Acct Class: 2EMP Employee Related Costs								
6250.00 Employee Training (NonReimb)	533	1,000	1,000	372	0	2,000	2,000	
6280.00 Employee Travel & Conference	91	500	500	138	0	1,000	1,000	
Employee Related Costs	624	1,500	1,500	510	0	3,000	3,000	0
Acct Class: 3SVC Services - Personal & Profess								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 45 - WasteWater Operations Fund								
Expenditures								
Dept: 200 Utility Field System Services								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	449	1,500	1,500	742	0	1,500	1,500	
7110.00 Contract Services	0	1,000	1,000	0	0	1,000	1,000	
7115.00 Engineering Consultant Svcs	3,231	1,000	1,000	7,067	0	1,000	1,000	
7140.00 City Attorney - Contract	0	0	0	890	0	1,000	1,000	
7143.00 City Attorney - Non-Routine	21,024	500	30,500	34,424	0	25,000	25,000	
7145.00 Legal Consultation Services	0	0	0	2,160	0	1,000	1,000	
Services - Personal & Profess	24,704	4,000	34,000	45,283	0	30,500	30,500	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7200.00 Public Liability Ins. - SCORE	4,829	3,000	3,000	0	0	2,650	2,650	
7220.00 Property Damage Insurance	0	0	0	0	0			
7245.00 Self-Insured Deductible Losses	236	1,000	1,000	0	0	1,000	1,000	
7250.00 Permits and License	2,736	2,000	2,000	3,948	0	4,000	4,000	
Insurance, Licenses, & Taxes	7,801	6,000	6,000	3,948	0	7,650	7,650	0
Acct Class: 5FAC Facilities Expenses								
7310.00 Utilities - Elec & Heating Oil	459	750	750	145	0	750	750	
7320.00 Telephone Expense	466	600	600	522	0	600	600	
Facilities Expenses	925	1,350	1,350	667	0	1,350	1,350	0
Acct Class: 6MNT Maintenance and Repairs								
7410.00 Heavy Equipment Maintenance	4,754	3,000	3,000	8,099	0	5,000	5,000	
7420.00 Shop Equipment Maintenance	2,087	1,500	1,500	605	0	1,500	1,500	
7430.00 Vehicle Maintenance	1,758	2,000	2,000	2,012	0	2,000	2,000	
7435.00 Tires and Chains Maintenance	539	700	700	1,297	0	700	700	
7440.00 Fuel and Oil Maintenance	5,542	4,000	4,000	2,223	0	4,000	4,000	
7470.00 Building Maintenance	275	500	500	612	0	500	500	
7475.00 Grounds Maintenance	1,087	1,100	1,100	0	0	500	500	
7520.00 System Repairs & Maintenance	14,772	45,000	45,000	2,651	0	45,000	45,000	
7550.00 New Connections Expense	9,914	2,000	2,000	148	0	2,000	2,000	
Maintenance and Repairs	40,728	59,800	59,800	17,647	0	61,200	61,200	0
Acct Class: 7SUP Materials and Supplies								
7322.00 Service fee	0	0	0	0	0			
7750.00 Roadway Maintenance Materials	7,798	6,000	6,000	3,317	0	6,000	6,000	
7790.00 Miscellaneous Supplies	224	200	200	-54	0	200	200	
7810.00 Expensed Equip. <\$1000	2,127	1,000	1,000	391	0	1,000	1,000	
7815.00 Equipment Rentals	557	100	100	510	0	100	100	
7820.00 Safety Equipment	957	2,000	2,000	1,091	0	2,000	2,000	
7825.00 Personal Safety Clothing&Maint	2,764	800	800	2,126	0	2,000	2,000	
Materials and Supplies	14,427	10,100	10,100	7,381	0	11,300	11,300	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 45 - WasteWater Operations Fund								
Expenditures								
Dept: 200 Utility Field System Services								
Acct Class: 8DBT Debt Service Expenditures								
8100.00 Interest on Debt	40,414	39,760	39,760	39,659	0	41,836	41,836	
8150.00 Principal Payments	0	33,873	33,873	33,873	0	34,973	34,973	
Debt Service Expenditures	40,414	73,633	73,633	73,532	0	76,809	76,809	0
Acct Class: 90TH Other Miscellaneous Expenses								
8190.00 Depreciation	239,079	0	0	0	0			
Other Miscellaneous Expenses	239,079	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	100,000	100,000	92,499	0			
8802.00 Capital Outlay-Heavy Equipment	0	0	0	0	0			
8803.00 Capital Outlay - Vehicles	0	13,000	13,000	12,436	0			
8820.00 Capital Project Costs	0	113,000	113,000	2,125	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
8822.00 Capital Project Costs III	0	0	0	0	0			
Capital Outlay	0	226,000	226,000	107,060	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9801.00 Administrative Overhead Alloc.	32,035	29,180	29,180	26,752	0	29,100	29,100	
9900.00 Transfers Out to Other Funds	37,268	0	0	0	0			
Transfers Out to Other Funds	69,303	29,180	29,180	26,752	0	29,100	29,100	0
Utility Field System Services	523,922	482,124	512,124	323,341	0	326,172	326,172	0
Dept: 250 Utility Plant Operations								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	88,224	125,173	125,173	74,861	0	80,382	80,382	
6003.00 Salaries - Overtime	16,566	20,000	20,000	15,054	0	20,000	20,000	
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	8,708	11,106	11,106	7,516	0	6,914	6,914	
6015.00 P.E.R.S.	12,904	16,883	16,883	5,931	0	5,491	5,491	
6020.00 Worker's Compensation Ins.	28,440	32,569	32,569	22,135	0	16,222	16,222	
6025.00 Health Insurance	24,359	36,812	36,812	24,956	0	24,412	24,412	
Personnel Salaries & Benefits	179,201	242,543	242,543	150,453	0	153,421	153,421	0
Acct Class: 2EMP Employee Related Costs								
6240.00 Physical Examinations	0	250	250	419	0	100	100	
6245.00 Employee Recruitment Expense	1,194	2,800	2,800	791	0	100	100	
6250.00 Employee Training (NonReimb)	482	2,500	2,500	940	0	2,500	2,500	
6275.00 Dues and Publications	1,077	600	600	421	0	600	600	
6280.00 Employee Travel & Conference	34	500	500	354	0	500	500	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 45 - WasteWater Operations Fund								
Expenditures								
Dept: 250 Utility Plant Operations								
Employee Related Costs	2,787	6,650	6,650	2,925	0	3,800	3,800	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	1,900	10,000	10,000	2,401	0	14,400	14,400	
7110.00 Contract Services	7,011	50,000	50,000	9,224	0	15,000	15,000	
7115.00 Engineering Consultant Svcs	66,003	221,000	221,000	138,198	0			
7165.00 Police Dept Security Services	6,824	6,825	6,825	6,255	0	6,825	6,825	
7180.00 Contract Laboratory Analysis	28,571	30,000	30,000	34,832	0	50,000	50,000	
Services - Personal & Profess	110,309	317,825	317,825	190,910	0	86,225	86,225	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7200.00 Public Liability Ins. - SCORE	8,722	10,000	10,000	0	0	8,780	8,780	
7220.00 Property Damage Insurance	0	0	0	0	0			
7245.00 Self-Insured Deductible Losses	0	500	500	0	0			
7250.00 Permits and License	10,169	12,000	12,000	9,730	0	12,000	12,000	
7280.00 County Property Taxes	963	975	975	981	0	975	975	
Insurance, Licenses, & Taxes	19,854	23,475	23,475	10,711	0	21,755	21,755	0
Acct Class: 5FAC Facilities Expenses								
7310.00 Utilities - Elec & Heating Oil	96,437	82,000	82,000	65,005	0	82,000	82,000	
7311.00 Utilities - Security Alarms	978	978	978	905	0	978	978	
7320.00 Telephone Expense	1,206	950	950	1,191	0	950	950	
7321.00 Internet Access	1,199	1,200	1,200	1,129	0	1,200	1,200	
Facilities Expenses	99,820	85,128	85,128	68,230	0	85,128	85,128	0
Acct Class: 6MNT Maintenance and Repairs								
7410.00 Heavy Equipment Maintenance	1,304	500	500	0	0	500	500	
7420.00 Shop Equipment Maintenance	203	500	500	17	0	500	500	
7430.00 Vehicle Maintenance	270	600	600	1,179	0			
7435.00 Tires and Chains Maintenance	1,076	1,300	1,300	654	0			
7440.00 Fuel and Oil Maintenance	3,011	3,000	3,000	1,625	0	3,000	3,000	
7460.00 Radio & Communications Maint.	0	50	50	0	0			
7470.00 Building Maintenance	1,162	1,000	1,000	1,702	0	1,000	1,000	
7475.00 Grounds Maintenance	378	250	250	410	0	500	500	
7510.00 Plant Repairs & Maintenance	27,945	20,000	20,000	10,425	0	20,000	20,000	
7511.00 DAF Repairs & Maintenance	6,365	10,000	10,000	1,506	0	10,000	10,000	
Maintenance and Repairs	41,714	37,200	37,200	17,518	0	35,500	35,500	0
Acct Class: 7SUP Materials and Supplies								
7710.00 Office Supplies	687	1,000	1,000	1,523	0	1,000	1,000	
7740.00 Laboratory Supplies/Equipment	15,563	14,000	14,000	8,851	0	14,000	14,000	
7745.00 Plant Treatment Chemicals	40,512	48,000	48,000	22,088	0	30,000	30,000	
7770.00 Janitorial & Cleaning Supplies	51	100	100	23	0	100	100	

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 45 - WasteWater Operations Fund								
Expenditures								
Dept: 250 Utility Plant Operations								
Acct Class: 7SUP Materials and Supplies								
7790.00	1,933	500	500	116	0	500	500	
7810.00	190	300	300	91	0	300	300	
7815.00	1	500	500	0	0	100	100	
7820.00	0	1,500	1,500	38	0	100	100	
7825.00	415	500	500	2,158	0	500	500	
Materials and Supplies	59,352	66,400	66,400	34,888	0	46,600	46,600	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00	0	0	0	2,260	0			
8190.00	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	2,260	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00	0	0	0	0	0			
8820.00	0	0	0	84,127	0			
8821.00	0	0	0	0	0			
8822.00	0	0	0	0	0			
8825.00	0	0	0	0	0			
Capital Outlay	0	0	0	84,127	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
8160.00	122,112	0	0	0	0			
9801.00	94,764	88,550	88,550	81,169	0	88,300	88,300	
9900.00	0	0	0	0	0			
Transfers Out to Other Funds	216,876	88,550	88,550	81,169	0	88,300	88,300	0
Utility Plant Operations	729,913	867,771	867,771	643,191	0	520,729	520,729	0
Total Expenditures	1,253,835	1,349,895	1,379,895	966,532	0	846,901	846,901	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 46 - WasteWater Improvements Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	952	800	800	265	0	400	400	
Interest and Rental Revenues	952	800	800	265	0	400	400	0
Acct Class: 6US Current User Fees								
5549.00 Special Utility Service Charge	0	0	0	0	0			
5575.00 Connection Capacity Charges	52,915	30,000	30,000	6,056	0	30,000	30,000	
Current User Fees	52,915	30,000	30,000	6,056	0	30,000	30,000	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5730.00 Miscellaneous Grants In Aid	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
General	53,867	30,800	30,800	6,321	0	30,400	30,400	0
Total Revenues	53,867	30,800	30,800	6,321	0	30,400	30,400	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	11,091	0	0	0	0			
Services - Personal & Profess	11,091	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0		25,000	
8821.00 Capital Project Costs II	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	25,000	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0			
Transfers Out to Other Funds	0	0	0	0	0	0	0	0
General	11,091	0	0	0	0	0	25,000	0
Total Expenditures	11,091	0	0	0	0	0	25,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 47 - WasteWater/Water Grants Fund								
Revenues								
Dept: 000 General								
Acct Class: 3FED Federal Grants and Subventions								
4790.00 Other Federal Grants in Aid	0	0	0	0	0			
Federal Grants and Subventions	0	0	0	0	0	0	0	0
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	0	0	0	0	0		700,000	
State Subventions and Grants	0	0	0	0	0	0	700,000	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5790.00 Unclassified Revenues	0	0	0	0	0			
5798.00 Proceeds of Debt Sales	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
General	0	0	0	0	0	0	700,000	0
Total Revenues	0	0	0	0	0	0	700,000	0
Expenditures								
Dept: 000 General								
Acct Class: 2EMP Employee Related Costs								
6280.00 Employee Travel & Conference	0	0	0	0	0			
Employee Related Costs	0	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
7120.00 Construction Management Engr	0	0	0	0	0			
7140.00 City Attorney - Contract	0	0	0	0	0			
7190.00 Special Consultant Services	0	0	0	0	0		700,000	
Services - Personal & Profess	0	0	0	0	0	0	700,000	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0			
8820.00 Capital Project Costs	0	0	0	0	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 47 - WasteWater/Water Grants Fund								
Expenditures								
Dept: 000 General								
Transfers Out to Other Funds	0	0	0	0	0	0	0	0
General	0	0	0	0	0	0	700,000	0
Dept: 945 Sewer Public Works Proj.								
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	0	0	0	17,928	0			
Services - Personal & Profess	0	0	0	17,928	0	0	0	0
Sewer Public Works Proj.	0	0	0	17,928	0	0	0	0
Total Expenditures	0	0	0	17,928	0	0	700,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 50 - Fire Assessment District Fund								
Revenues								
Dept: 000 General								
Acct Class: 1TX Taxes								
4130.00 Mt. Shasta Fire Assessment	50,238	48,000	48,000	38,768	0	48,000	48,000	
Taxes	50,238	48,000	48,000	38,768	0	48,000	48,000	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	55	100	100	49	0	50	50	
4509.00 Other Interest Earnings	0	0	0	0	0			
Interest and Rental Revenues	55	100	100	49	0	50	50	0
Acct Class: 7CHG Current Service Charges								
5165.00 Special Fire Dept. Services	24,655	0	34,000	39,560	0			
Current Service Charges	24,655	0	34,000	39,560	0	0	0	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5710.00 Sales of Surplus Property	0	0	0	0	0			
5798.00 Proceeds of Debt Sales	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
General	74,948	48,100	82,100	78,377	0	48,050	48,050	0
Total Revenues	74,948	48,100	82,100	78,377	0	48,050	48,050	0
Expenditures								
Dept: 000 General								
Acct Class: 7SUP Materials and Supplies								
7800.00 Equipment Expenses	1,145	0	0	0	0			
Materials and Supplies	1,145	0	0	0	0	0	0	0
Acct Class: 8DBT Debt Service Expenditures								
8175.00 Capital Lease Payments	43,633	43,633	43,633	43,634	0			
Debt Service Expenditures	43,633	43,633	43,633	43,634	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	0	0	0	0			
8803.00 Capital Outlay - Vehicles	0	0	75,300	75,297	0			
Capital Outlay	0	0	75,300	75,297	0	0	0	0
General	44,778	43,633	118,933	118,931	0	0	0	0
Total Expenditures	44,778	43,633	118,933	118,931	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 55 - Springhill Assessment-Redempt								
Revenues								
Dept: 000 General								
Acct Class: 1TX Taxes								
4140.00 Springhill Sewer Assessment	0	0	0	0	0			
Taxes	0	0	0	0	0	0	0	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	360	200	200	240	0		200	
Interest and Rental Revenues	360	200	200	240	0	0	200	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	118,689	118,689	0	0		118,689	
Transfers In from Other Funds	0	118,689	118,689	0	0	0	118,689	0
General	360	118,889	118,889	240	0	0	118,889	0
Total Revenues	360	118,889	118,889	240	0	0	118,889	0
Expenditures								
Dept: 000 General								
Acct Class: 8DBT Debt Service Expenditures								
8100.00 Interest on Debt	0	0	0	0	0		119,085	
8150.00 Principal Payments	0	119,085	119,085	0	0			
Debt Service Expenditures	0	119,085	119,085	0	0	0	119,085	0
General	0	119,085	119,085	0	0	0	119,085	0
Total Expenditures	0	119,085	119,085	0	0	0	119,085	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 56 - Springhill Assessment - Admin								
Revenues								
Dept: 000 General								
Acct Class: 1TX Taxes								
4140.00 Springhill Sewer Assessment	0	0	0	0	0			
Taxes	0	0	0	0	0	0	0	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	0	0	0	0	0			
Interest and Rental Revenues	0	0	0	0	0	0	0	0
General	0	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
7145.00 Legal Consultation Services	0	15,000	15,000	0	0		15,000	
Services - Personal & Profess	0	15,000	15,000	0	0	0	15,000	0
Acct Class: 99TR Transfers Out to Other Funds								
9801.00 Administrative Overhead Alloc.	0	0	0	0	0			
9900.00 Transfers Out to Other Funds	0	0	0	0	0		118,689	
Transfers Out to Other Funds	0	0	0	0	0	0	118,689	0
General	0	15,000	15,000	0	0	0	133,689	0
Total Expenditures	0	15,000	15,000	0	0	0	133,689	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 60 - Community Development Block Gr								
Revenues								
Dept: 000 General								
Acct Class: 3ST State Subventions and Grants								
4285.00 Community Development Block Gr	0	0	550,000	0	0			
State Subventions and Grants	0	0	550,000	0	0	0	0	0
Acct Class: 5RNT Interest and Rental Revenues								
4509.00 Other Interest Earnings	0	0	0	0	0			
Interest and Rental Revenues	0	0	0	0	0	0	0	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5790.00 Unclassified Revenues	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
General	0	0	550,000	0	0	0	0	0
Dept: 930 Services								
Acct Class: 3ST State Subventions and Grants								
4285.00 Community Development Block Gr	12,893	0	0	44,513	0	225,000	225,000	
4290.00 Other State Grants	0	0	0	0	0			
State Subventions and Grants	12,893	0	0	44,513	0	225,000	225,000	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5785.00 City Match Contribution	0	0	0	0	0			
5790.00 Unclassified Revenues	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
Services	12,893	0	0	44,513	0	225,000	225,000	0
Dept: 931 Planning/Technical Assist II								
Acct Class: 3ST State Subventions and Grants								
4285.00 Community Development Block Gr	0	0	0	0	0			
State Subventions and Grants	0	0	0	0	0	0	0	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5785.00 City Match Contribution	0	0	0	0	0			
5790.00 Unclassified Revenues	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
Planning/Technical Assist II	0	0	0	0	0	0	0	0
Dept: 940 Economic Development								
Acct Class: 3ST State Subventions and Grants								
4285.00 Community Development Block Gr	0	0	0	0	0			
State Subventions and Grants	0	0	0	0	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 60 - Community Development Block Gr								
Revenues								
Economic Development	0	0	0	0	0	0	0	0
Dept: 941 Economic Development								
Acct Class: 3ST State Subventions and Grants								
4285.00 Community Development Block Gr	39,613	0	0	163,984	0	181,820	181,820	
State Subventions and Grants	39,613	0	0	163,984	0	181,820	181,820	0
Economic Development	39,613	0	0	163,984	0	181,820	181,820	0
Dept: 943 Economic Dev - MicroEnterprise								
Acct Class: 3ST State Subventions and Grants								
4285.00 Community Development Block Gr	0	0	0	0	0			
State Subventions and Grants	0	0	0	0	0	0	0	0
Economic Dev - MicroEnterprise	0	0	0	0	0	0	0	0
Dept: 945 Sewer Public Works Proj.								
Acct Class: 3ST State Subventions and Grants								
4285.00 Community Development Block Gr	0	0	0	0	0			
State Subventions and Grants	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
Sewer Public Works Proj.	0	0	0	0	0	0	0	0
Dept: 960 Housing Rehabilitation								
Acct Class: 3ST State Subventions and Grants								
4285.00 Community Development Block Gr	0	0	0	0	0	105,000	105,000	
State Subventions and Grants	0	0	0	0	0	105,000	105,000	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5785.00 City Match Contribution	0	0	0	0	0			
5790.00 Unclassified Revenues	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
Housing Rehabilitation	0	0	0	0	0	105,000	105,000	0
Total Revenues	52,506	0	550,000	208,497	0	511,820	511,820	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	420,000	0	0			
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
7145.00 Legal Consultation Services	0	0	0	0	0			
Services - Personal & Profess	0	0	420,000	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 60 - Community Development Block Gr								
Expenditures								
Dept: 000 General								
Acct Class: 90TH Other Miscellaneous Expenses								
7920.00 Economic Development Expenses	0	0	0	0	0			
7990.00 Special Department Expenditure	0	0	50,000	50	0			
7995.00 Community Development Loans	0	0	80,000	0	0			
Other Miscellaneous Expenses	0	0	130,000	50	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0			
Transfers Out to Other Funds	0	0	0	0	0	0	0	0
General	0	0	550,000	50	0	0	0	0
Dept: 930 Services								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	3,326	0	0	2,674	0			
7110.00 Contract Services	9,568	0	0	37,077	0			
Services - Personal & Profess	12,894	0	0	39,751	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	59,090	0	225,000	225,000	
Other Miscellaneous Expenses	0	0	0	59,090	0	225,000	225,000	0
Services	12,894	0	0	98,841	0	225,000	225,000	0
Dept: 931 Planning/Technical Assist II								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Planning/Technical Assist II	0	0	0	0	0	0	0	0
Dept: 940 Economic Development								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
7995.00 Community Development Loans	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 60 - Community Development Block Gr								
Expenditures								
Economic Development	0	0	0	0	0	0	0	0
Dept: 941 Economic Development								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	14,691	0	0	4,995	0	5,000	5,000	
7110.00 Contract Services	24,921	0	0	115,886	0	56,820	56,820	
Services - Personal & Profess	39,612	0	0	120,881	0	61,820	61,820	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	4,043	0			
7995.00 Community Development Loans	0	0	0	68,888	0	120,000	120,000	
Other Miscellaneous Expenses	0	0	0	72,931	0	120,000	120,000	0
Economic Development	39,612	0	0	193,812	0	181,820	181,820	0
Dept: 943 Economic Dev - MicroEnterprise								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Economic Dev - MicroEnterprise	0	0	0	0	0	0	0	0
Dept: 945 Sewer Public Works Proj.								
Acct Class: 2EMP Employee Related Costs								
6280.00 Employee Travel & Conference	0	0	0	0	0			
Employee Related Costs	0	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Sewer Public Works Proj.	0	0	0	0	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated			
	Actual	Budget	Budget	May	Total	Proj. Baseline	Recommended	Final
Fund: 60 - Community Development Block Gr								
Expenditures								
Dept: 960 Housing Rehabilitation								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0	15,000	15,000	
Services - Personal & Profess	0	0	0	0	0	15,000	15,000	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
7995.00 Community Development Loans	0	0	0	0	0	90,000	90,000	
Other Miscellaneous Expenses	0	0	0	0	0	90,000	90,000	0
Housing Rehabilitation	0	0	0	0	0	105,000	105,000	0
Total Expenditures	52,506	0	550,000	292,703	0	511,820	511,820	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 61 - CDBG Revolving Loan Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	273	0	400	157	0			
4509.00 Other Interest Earnings	0	0	0	0	0			
Interest and Rental Revenues	273	0	400	157	0	0	0	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5799.00 Loan Payments	26,805	0	25,000	28,113	0	30,000	30,000	
Other Miscellaneous Revenues	26,805	0	25,000	28,113	0	30,000	30,000	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
General	27,078	0	25,400	28,270	0	30,000	30,000	0
Total Revenues	27,078	0	25,400	28,270	0	30,000	30,000	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	4,826	0	0	0	0			
Services - Personal & Profess	4,826	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	7,549	0	0	0	0			
7995.00 Community Development Loans	43,354	0	0	0	0			
Other Miscellaneous Expenses	50,903	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
8160.00 Bad Debt	0	0	0	0	0			
9900.00 Transfers Out to Other Funds	148,952	0	25,000	0	0	30,400	30,400	
Transfers Out to Other Funds	148,952	0	25,000	0	0	30,400	30,400	0
General	204,681	0	25,000	0	0	30,400	30,400	0
Dept: 930 Services								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	6,204	0	0	0	0			
7110.00 Contract Services	34,238	0	0	0	0			
Services - Personal & Profess	40,442	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	-1,100	0			
Other Miscellaneous Expenses	0	0	0	-1,100	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 61 - CDBG Revolving Loan Fund								
Expenditures								
Services	40,442	0	0	-1,100	0	0	0	0
Dept: 941 Economic Development								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	14,079	0	0	0	0			
7110.00 Contract Services	54,717	0	0	0	0			
Services - Personal & Profess	68,796	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
7995.00 Community Development Loans	4,333	0	0	0	0			
Other Miscellaneous Expenses	4,333	0	0	0	0	0	0	0
Economic Development	73,129	0	0	0	0	0	0	0
Dept: 960 Housing Rehabilitation								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7110.00 Contract Services	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	0	0			
7995.00 Community Development Loans	0	0	0	0	0			
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Housing Rehabilitation	0	0	0	0	0	0	0	0
Total Expenditures	318,252	0	25,000	-1,100	0	30,400	30,400	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 62 - Economic Enhancement								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	0	0	0	0	0			
4509.00 Other Interest Earnings	458	0	0	109	0			
Interest and Rental Revenues	458	0	0	109	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	148,952	0	25,000	0	0	30,400	30,400	
Transfers In from Other Funds	148,952	0	25,000	0	0	30,400	30,400	0
General	149,410	0	25,000	109	0	30,400	30,400	0
Total Revenues	149,410	0	25,000	109	0	30,400	30,400	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0	10,000		
7110.00 Contract Services	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	10,000	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	1,700	0	0	0	0			
7995.00 Community Development Loans	0	0	0	0	0			
Other Miscellaneous Expenses	1,700	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0		40,000	
Transfers Out to Other Funds	0	0	0	0	0	0	40,000	0
General	1,700	0	0	0	0	10,000	40,000	0
Total Expenditures	1,700	0	0	0	0	10,000	40,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 63 - FEMA Emergency Relief Fund								
Revenues								
Dept: 000 General								
Acct Class: 3FED Federal Grants and Subventions								
4795.00	0	0	0	0	0			
Federal Grants and Subventions	0	0	0	0	0	0	0	0
Acct Class: 3ST State Subventions and Grants								
4295.00	0	0	0	0	0			
State Subventions and Grants	0	0	0	0	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00	0	0	0	0	0			
Transfers In from Other Funds	0	0	0	0	0	0	0	0
General	0	0	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0	0	0
Expenditures								
Dept: 000 General								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00	0	0	0	0	0			
Salaries - Regular Time	0	0	0	0	0			
6003.00	0	0	0	0	0			
Salaries - Overtime	0	0	0	0	0			
6009.00	0	0	0	0	0			
Miscellaneous Labor Cost	0	0	0	0	0			
Personnel Salaries & Benefits	0	0	0	0	0	0	0	0
Acct Class: 2EMP Employee Related Costs								
6220.00	0	0	0	0	0			
Volunteer Firefighter Reimb.	0	0	0	0	0			
6235.00	0	0	0	0	0			
Employee Meals On-Duty	0	0	0	0	0			
6280.00	0	0	0	0	0			
Employee Travel & Conference	0	0	0	0	0			
Employee Related Costs	0	0	0	0	0	0	0	0
Acct Class: 5FAC Facilities Expenses								
7310.00	0	0	0	0	0			
Utilities - Elec & Heating Oil	0	0	0	0	0			
Facilities Expenses	0	0	0	0	0	0	0	0
Acct Class: 6MNT Maintenance and Repairs								
7420.00	0	0	0	0	0			
Shop Equipment Maintenance	0	0	0	0	0			
7440.00	0	0	0	0	0			
Fuel and Oil Maintenance	0	0	0	0	0			
7470.00	0	0	0	0	0			
Building Maintenance	0	0	0	0	0			
7475.00	0	0	0	0	0			
Grounds Maintenance	0	0	0	0	0			
7484.00	0	0	0	0	0			
Street Lights Maintenance	0	0	0	0	0			
Maintenance and Repairs	0	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7815.00	0	0	0	0	0			
Equipment Rentals	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00	0	0	0	0	0			
Special Department Expenditure	0	0	0	0	0			

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 63 - FEMA Emergency Relief Fund								
Expenditures								
Dept: 000 General								
Other Miscellaneous Expenses	0	0	0	0	0	0	0	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9801.00 Administrative Overhead Alloc.	0	0	0	0	0			
Transfers Out to Other Funds	0	0	0	0	0	0	0	0
General	0	0	0	0	0	0	0	0
Total Expenditures	0	0	0	0	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 65 - C.O.P.S. Fund								
Revenues								
Dept: 000 General								
Acct Class: 3CNT County Processed Subventions								
4665.00 C.O.P.S. Supplemental	115,295	100,000	100,000	86,398	0	100,000	100,000	
County Processed Subventions	115,295	100,000	100,000	86,398	0	100,000	100,000	0
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	0	0	0	0	0			
State Subventions and Grants	0	0	0	0	0	0	0	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5795.00 Contributions -Non-Govt Source	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
General	115,295	100,000	100,000	86,398	0	100,000	100,000	0
Total Revenues	115,295	100,000	100,000	86,398	0	100,000	100,000	0
Expenditures								
Dept: 000 General								
Acct Class: 5FAC Facilities Expenses								
7320.00 Telephone Expense	0	0	0	0	0			
Facilities Expenses	0	0	0	0	0	0	0	0
Acct Class: 6MNT Maintenance and Repairs								
7420.00 Shop Equipment Maintenance	0	0	0	0	0			
7460.00 Radio & Communications Maint.	0	0	0	0	0			
7470.00 Building Maintenance	0	0	0	0	0			
Maintenance and Repairs	0	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7820.00 Safety Equipment	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7960.00 Criminal Investigation Expense	0	0	0	0	0			
7965.00 C.O.P.S. Expenditures	0	0	0	0	0			
7990.00 Special Department Expenditure	3,733	0	0	9,359	0			
Other Miscellaneous Expenses	3,733	0	0	9,359	0	0	0	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	0	30,000	30,000	0	0			
8803.00 Capital Outlay - Vehicles	18,456	0	0	300	0	30,000	30,000	
8820.00 Capital Project Costs	0	0	0	0	0			
8821.00 Capital Project Costs II	0	0	0	0	0			
Capital Outlay	18,456	30,000	30,000	300	0	30,000	30,000	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	70,000	70,000	70,000	35,000	0	70,000	70,000	
Transfers Out to Other Funds	70,000	70,000	70,000	35,000	0	70,000	70,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 65 - C.O.P.S. Fund								
Expenditures								
General	92,189	100,000	100,000	44,659	0	100,000	100,000	0
Total Expenditures	92,189	100,000	100,000	44,659	0	100,000	100,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated			
	Actual	Budget	Budget	May	Total	Proj. Baseline	Recommended	Final
Fund: 66 - Business Improvement Area Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	90	100	100	114	0			
Interest and Rental Revenues	90	100	100	114	0	0	0	0
Acct Class: 7CHG Current Service Charges								
5366.00 Parking District Fees	9,407	10,000	10,000	10,232	0	10,000	10,000	
5367.00 Parking District In-Lieu Fees	0	0	0	0	0			
Current Service Charges	9,407	10,000	10,000	10,232	0	10,000	10,000	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5795.00 Contributions -Non-Govt Source	0	0	0	792	0			
Other Miscellaneous Revenues	0	0	0	792	0	0	0	0
General	9,497	10,100	10,100	11,138	0	10,000	10,000	0
Total Revenues	9,497	10,100	10,100	11,138	0	10,000	10,000	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	0	0			
7115.00 Engineering Consultant Svcs	0	0	0	0	0			
Services - Personal & Profess	0	0	0	0	0	0	0	0
Acct Class: 5FAC Facilities Expenses								
7300.00 Facilities Rental	0	0	0	0	0			
Facilities Expenses	0	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	0	0	0	200	0			
Materials and Supplies	0	0	0	200	0	0	0	0
Acct Class: 8DBT Debt Service Expenditures								
8100.00 Interest on Debt	58	60	60	118	0	60	60	
8150.00 Principal Payments	0	5,000	5,000	0	0	5,000	5,000	
Debt Service Expenditures	58	5,060	5,060	118	0	5,060	5,060	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	0	0	0	529	0	200	1,200	
Other Miscellaneous Expenses	0	0	0	529	0	200	1,200	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0			
Transfers Out to Other Funds	0	0	0	0	0	0	0	0
General	58	5,060	5,060	847	0	5,260	6,260	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 66 - Business Improvement Area Fund								
Total Expenditures	58	5,060	5,060	847	0	5,260	6,260	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 67 - Special Projects Grants Fund								
Revenues								
Dept: 000 General								
Acct Class: 3FED Federal Grants and Subventions								
4790.00 Other Federal Grants in Aid	0	0	266,948	0	0			
Federal Grants and Subventions	0	0	266,948	0	0	0	0	0
Acct Class: 3ST State Subventions and Grants								
4290.00 Other State Grants	58,382	0	0	0	0	75,001	275,001	
State Subventions and Grants	58,382	0	0	0	0	75,001	275,001	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	0	0	0	0	0		40,000	
Transfers In from Other Funds	0	0	0	0	0	0	40,000	0
General	58,382	0	266,948	0	0	75,001	315,001	0
Dept: 951 BF- Hazardous Materials								
Acct Class: 3FED Federal Grants and Subventions								
4790.00 Other Federal Grants in Aid	50,386	0	0	24,294	0			
Federal Grants and Subventions	50,386	0	0	24,294	0	0	0	0
BF- Hazardous Materials	50,386	0	0	24,294	0	0	0	0
Dept: 952 BF- Petroleum								
Acct Class: 3FED Federal Grants and Subventions								
4790.00 Other Federal Grants in Aid	43,881	0	0	21,510	0			
Federal Grants and Subventions	43,881	0	0	21,510	0	0	0	0
BF- Petroleum	43,881	0	0	21,510	0	0	0	0
Dept: 953 BF - Assessment								
Acct Class: 3FED Federal Grants and Subventions								
4790.00 Other Federal Grants in Aid	126,451	0	0	22,410	0			
Federal Grants and Subventions	126,451	0	0	22,410	0	0	0	0
BF - Assessment	126,451	0	0	22,410	0	0	0	0
Dept: 954 BF - Cleanup								
Acct Class: 3FED Federal Grants and Subventions								
4790.00 Other Federal Grants in Aid	17,503	0	0	47,911	0			
Federal Grants and Subventions	17,503	0	0	47,911	0	0	0	0
BF - Cleanup	17,503	0	0	47,911	0	0	0	0
Total Revenues	296,603	0	266,948	116,125	0	75,001	315,001	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7110.00 Contract Services	58,382	0	0	0	0		240,000	
Services - Personal & Profess	58,382	0	0	0	0	0	240,000	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7200.00 Public Liability Ins. - SCORE	0	0	0	0	0			
Insurance, Licenses, & Taxes	0	0	0	0	0	0	0	0
Acct Class: 7SUP Materials and Supplies								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 67 - Special Projects Grants Fund								
Expenditures								
Dept: 000 General								
Acct Class: 7SUP Materials and Supplies								
7790.00	0	0	0	0	0			
Materials and Supplies	0	0	0	0	0	0	0	0
General	58,382	0	0	0	0	0	240,000	0
Dept: 951 BF- Hazardous Materials								
Acct Class: 2EMP Employee Related Costs								
6280.00	3,252	0	0	22	0			
Employee Related Costs	3,252	0	0	22	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00	34,616	0	0	18,893	0			
Professional Services	34,616	0	0	18,893	0			
7110.00	11,333	0	0	3,209	0			
Contract Services	11,333	0	0	3,209	0			
Services - Personal & Profess	45,949	0	0	22,102	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00	1,185	0	0	139	0			
Special Department Expenditure	1,185	0	0	139	0	0	0	0
Other Miscellaneous Expenses	1,185	0	0	139	0	0	0	0
BF- Hazardous Materials	50,386	0	0	22,263	0	0	0	0
Dept: 952 BF- Petroleum								
Acct Class: 2EMP Employee Related Costs								
6280.00	3,252	0	0	22	0			
Employee Related Costs	3,252	0	0	22	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00	34,819	0	0	18,918	0			
Professional Services	34,819	0	0	18,918	0			
7110.00	4,625	0	0	3,132	0			
Contract Services	4,625	0	0	3,132	0			
Services - Personal & Profess	39,444	0	0	22,050	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00	1,185	0	0	139	0			
Special Department Expenditure	1,185	0	0	139	0	0	0	0
Other Miscellaneous Expenses	1,185	0	0	139	0	0	0	0
BF- Petroleum	43,881	0	0	22,211	0	0	0	0
Dept: 953 BF - Assessment								
Acct Class: 2EMP Employee Related Costs								
6280.00	0	0	0	0	0			
Employee Travel & Conference	0	0	0	0	0	0	0	0
Employee Related Costs	0	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00	40,889	0	0	14,884	0			
Professional Services	40,889	0	0	14,884	0			
7110.00	85,431	0	0	14,823	0			
Contract Services	85,431	0	0	14,823	0			
Services - Personal & Profess	126,320	0	0	29,707	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00	131	0	0	0	0			
Special Department Expenditure	131	0	0	0	0	0	0	0
Other Miscellaneous Expenses	131	0	0	0	0	0	0	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 67 - Special Projects Grants Fund								
Expenditures								
BF - Assessment	126,451	0	0	29,707	0	0	0	0
Dept: 954 BF - Cleanup								
Acct Class: 2EMP Employee Related Costs								
6280.00 Employee Travel & Conference	0	0	0	0	0			
Employee Related Costs	0	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	0	0	0	7,763	0			
7110.00 Contract Services	0	0	0	32,126	0			
Services - Personal & Profess	0	0	0	39,889	0	0	0	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7250.00 Permits and License	0	0	0	0	0			
Insurance, Licenses, & Taxes	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	17,503	0	0	8,021	0	115,000	115,000	
Other Miscellaneous Expenses	17,503	0	0	8,021	0	115,000	115,000	0
BF - Cleanup	17,503	0	0	47,910	0	115,000	115,000	0
Total Expenditures	296,603	0	0	122,091	0	115,000	355,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 68 - Library Fund								
Revenues								
Dept: 000 General								
Acct Class: 1TX Taxes								
4050.00 Sales and Use Taxes	246,709	240,000	240,000	242,364	0	265,000	265,000	
Taxes	246,709	240,000	240,000	242,364	0	265,000	265,000	0
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	571	200	200	977	0			
Interest and Rental Revenues	571	200	200	977	0	0	0	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5795.00 Contributions -Non-Govt Source	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
General	247,280	240,200	240,200	243,341	0	265,000	265,000	0
Total Revenues	247,280	240,200	240,200	243,341	0	265,000	265,000	0
Expenditures								
Dept: 000 General								
Acct Class: 1PER Personnel Salaries & Benefits								
6001.00 Salaries - Regular Time	0	0	0	0	0			
6003.00 Salaries - Overtime	0	0	0	0	0			
6005.00 Compensated Absences Earned	0	0	0	0	0			
6007.00 Salary Diff In Lieu of Benefit	0	0	0	0	0			
6009.00 Miscellaneous Labor Cost	0	0	0	0	0			
6010.00 F.I.C.A.	0	0	0	0	0			
6015.00 P.E.R.S.	0	0	0	0	0			
6020.00 Worker's Compensation Ins.	0	0	0	0	0			
6025.00 Health Insurance	0	0	0	0	0			
Personnel Salaries & Benefits	0	0	0	0	0	0	0	0
Acct Class: 3SVC Services - Personal & Profess								
7100.00 Professional Services	1,469	1,500	1,500	1,572	0	16,000	16,000	
7110.00 Contract Services	70,477	118,000	118,000	88,818	0	124,000	124,000	
7150.00 Public Notice Publication	0	0	0	190	0			
Services - Personal & Profess	71,946	119,500	119,500	90,580	0	140,000	140,000	0
Acct Class: 4INS Insurance, Licenses, & Taxes								
7200.00 Public Liability Ins. - SCORE	333	1,500	1,500	0	0	1,340	1,340	
7280.00 County Property Taxes	63	65	65	63	0	65	65	
Insurance, Licenses, & Taxes	396	1,565	1,565	63	0	1,405	1,405	0
Acct Class: 5FAC Facilities Expenses								
7310.00 Utilities - Elec & Heating Oil	7,802	9,000	9,000	5,834	0	9,000	9,000	
7311.00 Utilities - Security Alarms	614	900	900	96	0	600	600	
Facilities Expenses	8,416	9,900	9,900	5,930	0	9,600	9,600	0
Acct Class: 6MNT Maintenance and Repairs								

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated	Proj. Baseline	Recommended	Final
	Actual	Budget	Budget	May	Total			
Fund: 68 - Library Fund								
Expenditures								
Dept: 000 General								
Acct Class: 6MNT Maintenance and Repairs								
7470.00 Building Maintenance	9,934	10,500	10,500	9,250	0	10,500	10,500	
7475.00 Grounds Maintenance	81	200	200	132	0	200	200	
Maintenance and Repairs	10,015	10,700	10,700	9,382	0	10,700	10,700	0
Acct Class: 7SUP Materials and Supplies								
7710.00 Office Supplies	1,232	1,500	1,500	1,684	0	1,500	1,500	
7770.00 Janitorial & Cleaning Supplies	0	500	500	106	0	500	500	
7790.00 Miscellaneous Supplies	354	3,000	3,000	1,794	0	3,000	3,000	
7800.00 Equipment Expenses	0	0	0	0	0			
7810.00 Expensed Equip. <\$1000	0	0	0	0	0			
Materials and Supplies	1,586	5,000	5,000	3,584	0	5,000	5,000	0
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00 Special Department Expenditure	17,950	5,000	5,000	3,995	0	7,500	7,500	
Other Miscellaneous Expenses	17,950	5,000	5,000	3,995	0	7,500	7,500	0
Acct Class: 95CO Capital Outlay								
8801.00 Capital Outlay	5,165	0	0	5,733	0	11,000	11,000	
Capital Outlay	5,165	0	0	5,733	0	11,000	11,000	0
Acct Class: 99TR Transfers Out to Other Funds								
9801.00 Administrative Overhead Alloc.	5,000	5,000	5,000	4,587	0	5,000	5,000	
Transfers Out to Other Funds	5,000	5,000	5,000	4,587	0	5,000	5,000	0
General	120,474	156,665	156,665	123,854	0	190,205	190,205	0
Total Expenditures	120,474	156,665	156,665	123,854	0	190,205	190,205	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 70 - Beautification Projects Fund								
Revenues								
Dept: 000 General								
Acct Class: 8MSC Other Miscellaneous Revenues								
5795.00 Contributions -Non-Govt Source	6,750	250	250	2,302	0			
Other Miscellaneous Revenues	6,750	250	250	2,302	0	0	0	0
Acct Class: 9TRN Transfers In from Other Funds								
5900.00 Transfers In From Other Funds	17,250	0	17,995	0	0			
Transfers In from Other Funds	17,250	0	17,995	0	0	0	0	0
General	24,000	250	18,245	2,302	0	0	0	0
Total Revenues	24,000	250	18,245	2,302	0	0	0	0
Expenditures								
Dept: 000 General								
Acct Class: 7SUP Materials and Supplies								
7790.00 Miscellaneous Supplies	720	0	875	0	0		16,000	
Materials and Supplies	720	0	875	0	0	0	16,000	0
Acct Class: 90TH Other Miscellaneous Expenses								
7970.00 Beautification Project Expense	20,015	1,000	18,120	1,640	0			
Other Miscellaneous Expenses	20,015	1,000	18,120	1,640	0	0	0	0
General	20,735	1,000	18,995	1,640	0	0	16,000	0
Total Expenditures	20,735	1,000	18,995	1,640	0	0	16,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated			
	Actual	Budget	Budget	May	Total	Proj. Baseline	Recommended	Final
Fund: 71 - Beautification Endowment Fund								
Revenues								
Dept: 000 General								
Acct Class: 5RNT Interest and Rental Revenues								
4505.00 L.A.I.F. Interest Earnings	11	10	10	22	0			
4590.00 Other Rentals	291	350	350	173	0	300	300	
Interest and Rental Revenues	302	360	360	195	0	300	300	0
Acct Class: 8MSC Other Miscellaneous Revenues								
5795.00 Contributions -Non-Govt Source	0	0	0	0	0			
Other Miscellaneous Revenues	0	0	0	0	0	0	0	0
General	302	360	360	195	0	300	300	0
Total Revenues	302	360	360	195	0	300	300	0
Expenditures								
Dept: 000 General								
Acct Class: 5FAC Facilities Expenses								
7300.00 Facilities Rental	450	450	450	450	0	450	450	
Facilities Expenses	450	450	450	450	0	450	450	0
Acct Class: 95CO Capital Outlay								
8820.00 Capital Project Costs	0	0	0	0	0			
Capital Outlay	0	0	0	0	0	0	0	0
Acct Class: 99TR Transfers Out to Other Funds								
9900.00 Transfers Out to Other Funds	0	0	0	0	0			
Transfers Out to Other Funds	0	0	0	0	0	0	0	0
General	450	450	450	450	0	450	450	0
Total Expenditures	450	450	450	450	0	450	450	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru May	Estimated Total	Proj. Baseline	Recommended	Final
Fund: 75 - Community Safety Enhancement								
Revenues								
Dept: 000 General								
Acct Class: 8MSC Other Miscellaneous Revenues								
5730.00	0	0	0	0	0	4,000		
5795.00	14,419	12,000	12,000	10,476	0	12,000	12,000	
Other Miscellaneous Revenues	14,419	12,000	12,000	10,476	0	16,000	12,000	0
General	14,419	12,000	12,000	10,476	0	16,000	12,000	0
Dept: 959 Explorer Program								
Acct Class: 8MSC Other Miscellaneous Revenues								
5795.00	500	600	600	0	0			
Other Miscellaneous Revenues	500	600	600	0	0	0	0	0
Explorer Program	500	600	600	0	0	0	0	0
Total Revenues	14,919	12,600	12,600	10,476	0	16,000	12,000	0
Expenditures								
Dept: 000 General								
Acct Class: 3SVC Services - Personal & Profess								
7100.00	0	0	0	0	0	6,000		
Services - Personal & Profess	0	0	0	0	0	6,000	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7975.00	14,590	12,000	12,000	11,585	0	12,000	12,000	
Other Miscellaneous Expenses	14,590	12,000	12,000	11,585	0	12,000	12,000	0
General	14,590	12,000	12,000	11,585	0	18,000	12,000	0
Dept: 959 Explorer Program								
Acct Class: 90TH Other Miscellaneous Expenses								
7990.00	584	400	400	0	0			
Other Miscellaneous Expenses	584	400	400	0	0	0	0	0
Explorer Program	584	400	400	0	0	0	0	0
Total Expenditures	15,174	12,400	12,400	11,585	0	18,000	12,000	0

BUDGET WORKSHEET

City of Mt. Shasta

Month: 5/31/2016	Prior	Current Year			(6)	(7)	(8)	
	Year	Original	Amended	Actual Thru	Estimated			
	Actual	Budget	Budget	May	Total	Proj. Baseline	Recommended	Final
Fund: 76 - Fire Training Center Fund								
Revenues								
Dept: 000 General								
Acct Class: 8MSC Other Miscellaneous Revenues								
5750.00 County Reimbursements	0	0	0	0	0			
5795.00 Contributions -Non-Govt Source	0	0	0	10	0			
Other Miscellaneous Revenues	0	0	0	10	0	0	0	0
General	0	0	0	10	0	0	0	0
Total Revenues	0	0	0	10	0	0	0	0
Expenditures								
Dept: 000 General								
Acct Class: 6MNT Maintenance and Repairs								
7470.00 Building Maintenance	0	0	0	0	0			
Maintenance and Repairs	0	0	0	0	0	0	0	0
Acct Class: 90TH Other Miscellaneous Expenses								
7976.00 Fire Training Center Expense	137	0	0	0	0			
Other Miscellaneous Expenses	137	0	0	0	0	0	0	0
General	137	0	0	0	0	0	0	0
Total Expenditures	137	0	0	0	0	0	0	0
Grand Total:	2,404,907	-728,144	-1,005,398	-454,409	0	-689,477	-35,887	0

**RESOLUTION NO. CCR-16-25**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MT. SHASTA  
ADOPTING AN OPERATING BUDGET FOR  
FISCAL YEAR 2016-2017 AND APPROVING  
AUTHORIZED POSITIONS FOR THE FISCAL YEAR**

**WHEREAS**, the City Council has conducted a public hearing to develop a proposed budget for the 2016-2017 fiscal year; and

**WHEREAS**, staff has estimated the probable carry-overs from the 2015-16 fiscal year and incorporated them into the 2016-2017 fiscal year proposed operating budget; and

**WHEREAS**, the City Council, after thoroughly studying the options, has taken actions to balance the available resources and required expenditures estimated for the upcoming fiscal year and those actions have been incorporated into the Operating Budget for fiscal year 2016-2017.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mt. Shasta that the City of Mt. Shasta 2016-2017 Operating Budget attached hereto is adopted appropriating resources to authorize expenditures during the 2016-2017 fiscal year.

**BE IT FURTHER RESOLVED AS FOLLOWS:**

1. That Department Heads with the approval of the City Manager may transfer funds between line items within budgeted expenditure blocks without prior Council approval; however any transfers to or from line items for personnel, capital outlay, or non-budgeted purposes, and any additional expenditures from the contingency reserves shall be made by new Council appropriations.
2. That the listing of City of Mt. Shasta Authorized Positions 2016-2016 also attached is hereby approved and made a part of the City of Mt. Shasta Fiscal Year 2016-2017 Operating Budget.

The foregoing Resolution was Approved and Adopted at a regular meeting of the City Council of the City of Mt. Shasta on the 27th day of June, 2016 by the following vote:

AYES: Council Members

NOES: None

ABSENT: None

ABSTAIN: None

DATED: June 27, 2016

CITY OF MT. SHASTA

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Jeffrey Collings, Mayor

ATTEST:

---

Kathryn Wilson, Deputy City Clerk

*Driving Brands and ROI  
Through Uniquely  
Innovative  
Integration and  
Creative Media*

# **DRIVEN**

*WITH Ryan Winther  
AND Isaac Sanchez*



*"The **Biggest**  
Personalities in Golf"*

*"Driving Your Brand Through  
Creative Integration"*

## DRIVEN Golf Takes Brand Integration Even Further Than We Hit Golf Balls

# WHAT IS DRIVEN Golf?



- DRIVEN Golf is a uniquely refreshing company that is overwhelmingly dedicated to providing integration and promotion for your brand, product, or service.
- DRIVEN is TV, Digital, and Viral with Infectious Personality(s)
  - DRIVEN is edgy, hip (*words not often associated with golf*) and simply more fun, entertaining, and upbeat than anything in this category or many others for that matter.



- DRIVEN is “driven” by Long Drive World Champion / Guinness Multi-Record Holder, **Ryan “Manbear” Winther** – and Winner Big Break NFL/Fan Favorite **Isaac “Sasquatch” Sanchez**.

“The **Biggest** Personalities in Golf”

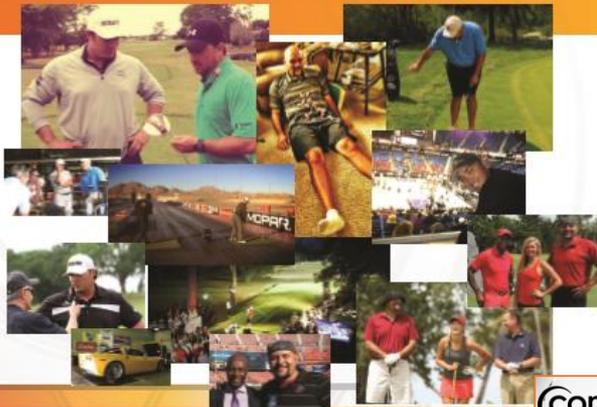
“Driving Your Brand Through Creative **Integration**”



# SHOW CONTENT



*"We are DRIVEN to educate, entertain and inspire every golfer on the planet!"*



## WHAT IS DRIVEN TV?

- DRIVEN TV is co-hosted by the longest hitter in the world **Ryan "Manbear" Winther** and Golf Channel's Big Break Fan Favorite **Isaac "Sasquatch" Sanchez**.
- Together with swing master **Dan "The Swami of Swing" Schwabe** and elite athletic trainer **Greg "The Fitness Enforcer" Johnson**, DRIVEN is built around four segments:
  - Quantum Swing Mechanics:** *what's really happening during your swing*
  - Developing the "Athlete Within":** *(yes, golfers must be athletes) with both all-around athletic training and golf-specific training*
  - Celebrity Corner:** *with stars such as Jerry Rice*
  - Takin It To The Course** *where Ryan awes his audiences with golf feats including driving Par 5's on well known PGA Tour courses!*

**BROADCAST ON CSNBA:** DRIVEN TV airs immediately before and after sporting events including the Warriors, Giants, 49ers, Sabercats and more.



# WHY ARE DRIVEN PARTNERSHIPS SO VALUABLE?

- DRIVEN Golf Partnerships go well beyond just asking you to throw commercials our way.
  - We embrace our partners into our "Personalities" with creative and multi-level message integration.
  - While Driven TV delivers messaging more traditionally, Driven Digital and Driven Golf can extend messaging almost infinitely.
  - Partnerships can include product integration including talent/brand utility, appearances, social media, special events and whatever else we conjure up.
  - We seek to develop creative marketing ideas and strategies that help your brand soar as far as Ryan hits a golf ball!





# AUDIENCE DELIVERY

## San Francisco & Sacramento DMA's

Episode One				
Episode	Date	Time	SF DMA	Sac DMA
			HH	HH
Driven #1	5/16/2015	3:00 PM	0.14	0.40
Driven #1	5/16/2015	10:00 PM	0.20	0.37
Driven #1	5/20/2015	1:00 PM	0.05	0.05
Driven #1	5/25/2015	8:00 PM	0.05	0.05
Driven #1	6/3/2015	11:30 AM	0.05	0.07
Driven #1	6/6/2015	8:00 PM	0.20	0.18
Driven #1	06/09/2015	10:45 PM	0.11	0.13
Driven #1	06/10/2015	3:00 PM	0.05	0.05
Driven #1	06/27/2015	7:30 PM	0.05	0.05
Driven #1	07/04/2015	8:00 PM	0.05	0.05
Driven #1	07/07/2015	1:00 PM	0.05	0.05
Driven #1	7/13/2015	3:30 PM	0.11	0.05
Driven #1	11/15/2015	3:30 PM	0.05	0.10
Driven #1	11/19/2015	2:00 PM	0.10	0.05
Driven #1	11/20/2015	10:00 PM	0.04	0.05
Driven #1	12/20/2015	2:00 PM	0.05	0.05
Avg HH Rating			0.08	0.11
Avg HH's			22,553	16,734
Avg Adults			48,170	36,006

Episode Two				
Episode	Date	Time	SF DMA	Sac DMA
			HH	HH
Driven #2	06/13/2015	8:30 PM	0.05	0.05
Driven #2	06/16/2015	5:30 PM	0.61	0.48
Driven #2	06/21/2015	7:30 PM	0.05	0.05
Driven #2	6/23/2015	4:30 PM	0.20	0.05
Driven #2	06/24/2015	1:00 PM	0.11	0.05
Driven #2	06/27/2015	8:00 PM	0.10	0.05
Driven #2	06/30/2015	9:30 PM	0.06	0.05
Driven #2	07/11/2015	10:00 PM	0.13	0.05
Driven #2	7/12/2015	7:30 PM	0.05	0.36
Driven #2	7/13/2015	4:00 PM	0.13	0.05
Driven #2	7/14/2015	1:00 PM	0.05	0.05
Driven #2	7/14/2015	8:00 PM	0.00	0.05
Driven #2	7/25/2015	8:00 PM	0.13	0.05
Driven #2	6/28/2015	1:00 PM	0.05	0.05
Driven #2	8/1/2015	1:30 PM	0.05	0.09
Driven #2	8/15/2015	3:00 PM	0.06	0.05
Driven #2	11/27/2015	10:00 PM	0.10	0.05
Driven #2	12/27/2015	5:30 PM	0.05	0.05
Avg HH Rating			0.11	0.09
Avg HH's			29,403	14,280
Avg Adults			62,799	30,725

Episode Three				
Episode	Date	Time	SF DMA	Sac DMA
			HH	HH
Driven #3	9/2/2015	1:30 PM	0.05	0.07
Driven #3	9/5/2015	4:00 PM	0.05	0.00
Driven #3	9/10/2015	9:30 PM	0.05	0.15
Driven #3	9/13/2015	5:22 PM	0.27	0.19
Driven #3	9/13/2015	9:00 PM	0.05	0.05
Driven #3	9/17/2015	9:30 PM	0.13	0.05
Driven #3	10/6/2015	6:30 PM	0.04	0.05
Driven #3	11/29/2015	3:30 PM	0.04	0.05
Driven #3	1/1/2016	10:00 PM	0.05	0.17
Driven #3	1/3/2016	2:00 PM	0.05	0.05
Avg HH Rating			0.08	0.08
Avg HH's			20,849	12,699
Avg Adults			44,530	27,324

Episode Six				
Episode	Date	Time	SF DMA	Sac DMA
			HH	HH
Driven #6	12/11/2015	10:07 PM	0.70	0.23
Driven #6	12/13/2015	2:02 PM	0.10	0.10
Driven #6	12/13/2015	5:30 PM	0.05	0.05
Avg HH Rating:			0.28	0.13
Avg HH's			75,735	19,380
Avg Adults			161,755	41,699

Episode Four				
Episode	Date	Time	SF DMA	Sac DMA
			HH	HH
Driven #4	10/9/2015	10:00 PM	0.05	0.05
Driven #4	10/11/2015	3:30 PM	0.05	0.05
Driven #4	10/18/2015	3:30 PM	0.05	0.05
Driven #4	11/1/2015	2:30 PM	0.19	0.05
Driven #4	11/6/2015	10:00 PM	0.13	0.05
Avg HH Rating			0.09	0.05
Avg HH's			25,126	7,650
Avg Adults			53,665	16,460

Episode Five				
Episode	Date	Time	SF DMA	Sac DMA
			HH	HH
Driven #5	11/8/2015	3:30 PM	0.05	0.05
Driven #5	11/12/2015	6:30 PM	0.05	0.05
Driven #5	11/13/2015	10:00 PM	0.05	0.05
Driven #5	12/10/2015	6:30 PM	0.20	0.05
Driven #5	12/20/2015	8:14 PM	0.08	0.05
Avg HH Rating			0.09	0.05
Avg HH's			22,988	7,650
Avg Adults			49,097	16,460

Overall Ratings 2015-2016		
	SF DMA	Sac DMA
Total DMA HH's	2,673,000	1,530,000
Total DMA Adults	5,709,000	3,292,000
Overall Avg HH Rating	0.10	0.09
Overall Avg HH's	27,246	13,797
Overall Avg Adults	58,192	29,686
Overall Avg HH Rating	0.70	0.48
Overall Avg HH's	187,110	73,440
Overall Avg Adults	399,630	158,016
Cost/Spot:	\$300	\$300
Avg CPM:	\$5.16	\$10.11
High Rating CPM:	\$0.75	\$1.90

- Audience delivery and caliber continues to exceed CSNBA's expectations.
- These numbers demonstrate the delivery value of every episode.
- These are calculated just based on SF and Sac DMA delivery.
- Actual delivery is almost two times larger.

"The Biggest Personalities in Golf"

"Driving Your Brand Through Creative Integration"



# AUDIENCE DELIVERY

## Detail and Valuation

### Sacramento DMA

#### HH's/Adults/Rating

- HH's: 1,530,000
- Adults: 3,292,000
- Avg Rating/Episode: (.13) *Highest Rating: (.58)*

#### Delivery (SF DMA)

- Avg Episode: 19,900 HH's; 42,800 Adults
- *Highest Rating: 88,740 HH's; 190,936 Adults*

### San Francisco DMA

#### HH's/Adults/Rating

- Total HH's: 2,673,000
- Total Adults: 5,709,000
- Avg Rating/Episode: (.12) *Highest Rating: (.61)*

#### Delivery (SF DMA)

- Avg Episode: 32,076 HH's; 68,500 Adults
- *Highest Rating: 163,100 HH's; 348,200 Adults*

### Additional CSNBA Area

#### HH's/Adults/Rating

- HH's: 3,897,000
- Adults: 8,300,600
- Avg Rating/Episode: (.10)

#### Delivery (SF DMA)

- Avg Episode: 38,970 HH's; 83,000 Adults

### Delivery Translation:

- Each Commercial on DRIVEN TV delivers **195,000 Adults**
- Each Episode airs an avg of 10X (we only charge for 7X)
  - 1 Ad / Episode 1,950,000 impressions after 10 airings.
  - 2 Ads / Episode will deliver 3,900,000 impressions.
- Minimal Investment is one Ad in two episodes @ \$250/spot = \$3,500.
- Cost per Thousand (cpm) over 10 airings is less than \$1.
- CPM is a fraction of other TV programming

# Audience Extension DIGITAL “Push” Opportunities/Example



**Option A – As Part of this Partnership, DRIVEN Golf provides rights of (online) video content use in all Digital Marketing Efforts.**

- Sponsor is granted online distribution of pre-approved content to include in Online and Social Advertising Ad units for duration of agreement. Content will be in :30, :60 video segments and designed to accommodate local dealer branding as a form of "direct online media" that can be run in geo-targeted regions. (Not unlike a direct mail campaign, but consisting of online display advertising units that feature select video segments from the episodes sponsored.)

**Option B - Facebook Audience Network campaign execution and management for Sponsor by (Driven)**

- Same concept as above, focused in FB, but with DRIVEN providing strategic execution of campaign creation and deployment to include: Creation of online targeting and audience creation (demographic, geographic selects - Example: 18-34 year old, HH income \$75,000+, likely golf interest located within 20 mile radius of each participating dealer) and/or use of first party data provided by dealers or association for alternate targeting (Example: all past customers with vehicles likely to be replaced soon based on age and service record detail)
- Actual creative supplied by Agency; build and deployment handled by (Driven Online Media Team)

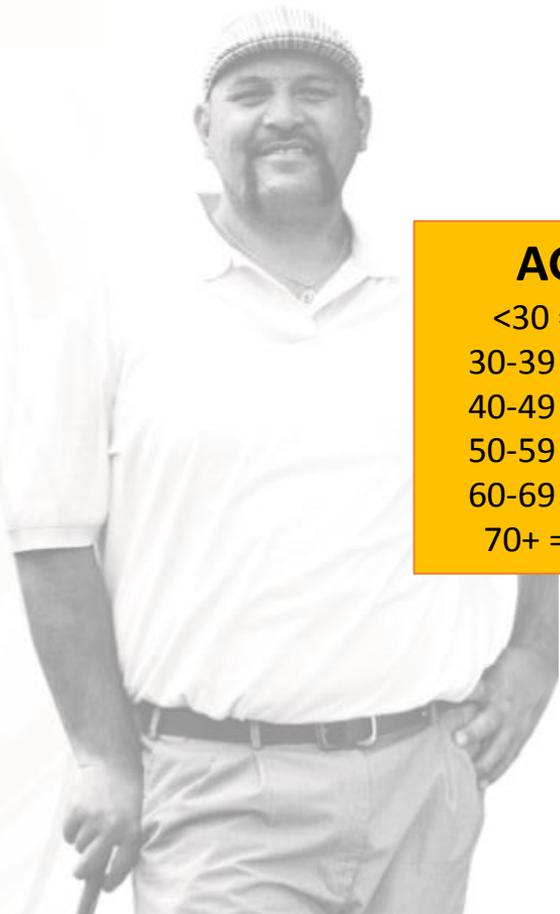
**Note on Audience Creation:**

- We can re-purpose lists provided by Sponsor to accommodate a Facebook Custom Audience creation with expected match rate of between 40% and 50% and/or we can use native Facebook tools to create audience based on Facebook data that comes as close as possible to desired “targets”.



# THE GOLFER PROFILE

## Affluent, and Highly Elusive



### AGE

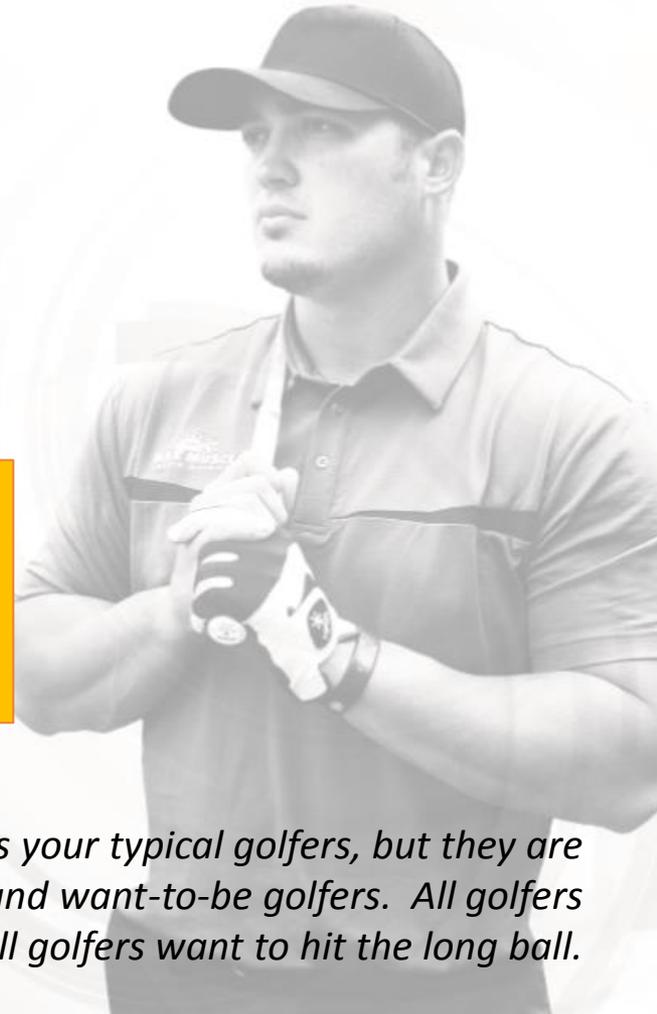
<30 = 5%  
30-39 = 12%  
40-49 = 22%  
50-59 = 24%  
60-69 = 18%  
70+ = 19%

### HHI

<\$50K = 25%  
\$50K to \$100K = 38%  
\$100K - 200K% = 37%  
\$200K + = 10%

### NET WORTH

<\$100K = 21%  
\$100K - \$500K = 50%  
\$500K - \$1M = 15%  
\$1M+ = 14%



*Ryan and Isaac are by no means your typical golfers, but they are uniquely popular among all golfers and want-to-be golfers. All golfers want to be better golfers. And all golfers want to hit the long ball.*



# GOLFER PROFILE

## Behavior & Purchase Propensities

- *It goes without saying that Golfers are a very desirable audience segment.*
  - *Driven TV Golfer Viewers are even more impressive extend across several age segments.*
- *They share the commonality of higher affluence, purchasing and activity.*

### Who Plays Golf?

- A golfer is as anyone having played a round in the last 12-months
  - Golfing population in the U.S. = 29,000,000
- Golfers comprise 10% of the general population
  - 77.5% are male - 22.5% are female
    - The average age is 44
    - 68% of golfers are married
  - 67% attended and/or graduated college
- 50% are employed in a white collar occupation
  - 90%+ Use the internet on a regular basis

### Golfer Economic Profile:

- Average household income = \$95,000
  - 83% own securities
  - 86% have life insurance
- 98% own a credit or debit card
  - 68% own a home
- 18% own 2 or more homes
  - 75% own a computer

### Golfer Purchase Plans:

*(within next 12 months)*

- 53% Golf equipment
- 47% Automobile purchase/lease
  - 40% Financial planning
  - 59% Banking
  - 46% Computer Hardware
- 46% Continuing education/training
  - 84% travel/vacation
- 33% Furniture/home furnishings
  - 33% New/additional telephone
  - 37% Legal/consulting services
- 45% Health/auto/life insurance
  - 48% Office equipment

### Vehicle Spending:

- 46% spent \$30,000+ on their last vehicle
- 38% spent \$40,000+ on their last vehicle
  - 47% will purchase a new vehicle
- Golfers are 75% more likely to own a boat or recreational vehicle
  - 32% own / lease 3 or more vehicles

### Internet Activities:

- 90%+ Use the internet regularly
- 67% purchase products or services on-line
  - 58% research travel info and services
    - 57% book travel services
  - 56% conduct banking activities
  - 41% research financial services / information
    - 36% watch movies / videos
- 20% research real estate information

### Travel:

- 80% of golf travelers plan to play golf while on vacation
  - 40% plan their vacations around golf courses or resorts
- 80% took a domestic or biz trip in past year
- 84% plan to travel at 1+ x's in next 12 mo
  - 63% rented a car w/in the past year
- 44% stayed 7+ nights in a hotel for a golf specific vacation w/in the past year

### Dining Out:

- 73% dine out once a week or more
- 32% spend \$3K or more annually dining out



# PARTNERS: KEY THOUGHTS

## For Building Your Brand

- Unique and Powerful Opportunity To Partner With Programming, Content and Personalities That are Targeted, Relevant, Engaging, Informative and Viral.
- Anchored by Two Highly Popular CA Golf Celebrities who Truly Know the Game and **Walk The Talk**.
- Forge This Unique Partnership Now While Cost is Very Affordable and Delivery and ROI is so High.  
*(ratings for first episodes vastly exceeds CSNBA expectations and are over-delivering for our partners).*
  - Extend Your Brand by Innovatively Integrating into Driven Golf (TV, Digital, Social and Personalities).
- Creatively Enhance this Partnership with Other Extensions of Your Marketing That Make Sense to Build Greater Utility and Awareness.



# RYAN WINTHER

Ryan was born in Sacramento, CA and raised in Grass Valley and Elk Grove. He graduated in 2001 from Bear River HS and joined the Army as a Field Artillery Computer Systems Specialist at Fort Sill, OK. He suffered a field injury and was medically discharged in 2002 and went on to college as a student and baseball athlete.

Ryan played baseball for Sierra and Cosumnes River Colleges, and many playing days with Semi Professional teams. Ryan's golf career began shortly thereafter and includes countless charity and celebrity tournaments, performing his signature long drive exhibitions and wowing thousands of onlookers.

- 2012 Re/Max World Long Drive Champion
- Guinness Book of World Records: Longest carry drive on a golf course under 1000 meter elevation: 430 yards
- Guinness Book of World Records: Longest carry drive on a golf course over 1000 meter elevation: 495 yards
- Guinness Book of World Records: Fastest Golf Drive: 217.1 (2013)
- Guinness Book of World Records: Fastest Golf Drive: 235.1 (2014)
- Longest Drive ever recorded at The World Championships at 469 yards
- 2013 Rockwell Golf Blast Champion Salt Lake City, UT
- 2013 ILDC International Champion Mazatlan, MX
- 2013 Interstate Batteries Long Drive Champion St. George, UT
- 2012 LDA Desert Launch Champion Mesquite, NV
- 2011 San Diego Shootout Champion San Diego, CA
- 2011 SoCal Match Play Champion San Diego, CA
- 2009 ALDA Tour Champion Phoenix, AZ
- Numerous TV appearances on Golf Channel including The Golf Fix, School Of Golf, Morning Drive, and Golf Central
- Fastest golfer ever tested at The Titleist Performance Institute in Oceanside, CA with Dr. Greg Rose and Dave Phillips



MORE ABOUT RYAN IS FOUND AT: [RYANWINTHER.COM](http://RYANWINTHER.COM)

*"The **Biggest** Personalities in Golf"*

*"Driving Your Brand Through Creative **Integration**"*

# SHOW HOST

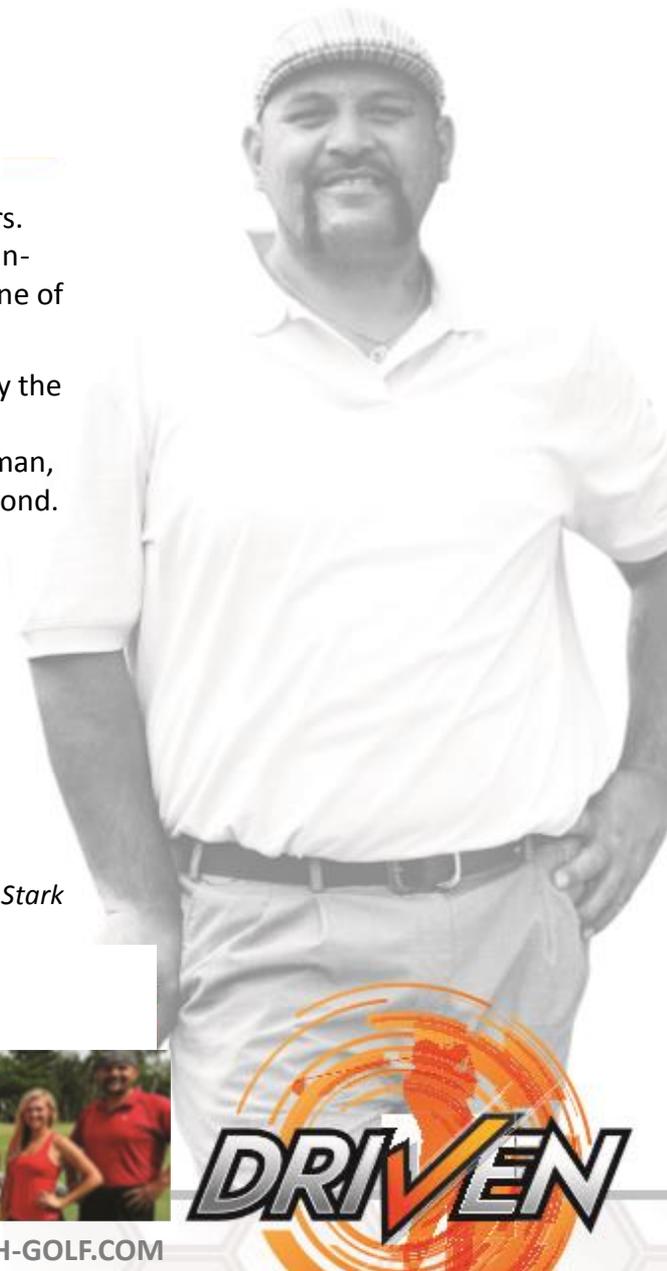
# ISAAC SANCHEZ

Champion golfer Isaac “Sasquatch” Sanchez is one of professional golf’s brightest rising stars. Committed to success through integrity and hard work, Isaac has become one of the most in-demand golfers both on and off the course. His numerous media appearances make him one of the most visible golfers today.

Known as “Sasquatch” for his impressive stature, Isaac strikes an imposing figure but is truly the gentle giant of professional golf. His work for charities is one of his greatest passions. He is committed to bettering his life and the lives of the people around him. A dedicated family man, Isaac has garnered strong support and a dedicated following in Northern California and beyond.

Some of his proudest achievements include:

- *Proud Family Man & Champion Golfer*
- *Amador High School Athlete of the Year, 1997*
- *Full Ride Golf Scholarship to University of Hawaii, 1997*
- *PGA Canadian Tour Member, 2006*
- *Mizuno Brand Ambassador, 2005-2007*
- *Contestant on The Big Break Greenbrier, 18th Season, 2012*
- *Finalist and 3rd Place Winner on The Big Break Greenbrier, 18th Season, 2012*
- *Winner of The Big Break NFL, 20th Season, 2013 (paired with 49er Jerry Rice and Emily Talley)*
- *Repeated TV appearances on KCRA, “Good Day Sacramento”, and The Weekend Show with Cody Stark*
- *SF Giants Triples Alley VIP Guest, Golf Night with The Giants*
- *February 2014 Style Magazine Featured Personality*
- *Folsom Lake College Assistant Golf Coach*



MORE ABOUT ISAAC IS FOUND AT: [SASQUATCH-GOLF.COM](http://SASQUATCH-GOLF.COM)

“The **Biggest**  
Personalities in Golf”

“Driving Your Brand Through  
Creative **Integration**”



# THE DRIVEN SHOW STARS

## **Ryan Winther** “Man Bear!” *The “Soul” of DRIVEN*

Women love him. Men want to be him. That’s what a 575 yard drive and a great sense of humor will do for you! But it’s what Ryan has accomplished so quickly, that has us all listening closely.

Ryan didn’t pick up a golf club until he was 26. Despite limited flexibility and under-developed “power muscles”, he hit a golf ball further than any human in history - just 24 short months after his first swing. This feat serves as a testament to great instruction, hard work and the good fortune of finding swing coach Dan, and fitness trainer Greg. On DRIVEN, Ryan shares his relatively simple formula for success with the whole world. Be warned, many of his swing exercises and training routines “break conventional rules.” They also break world records!



## **Isaac Sanchez** “Big Break’s Sasquatch!” *The “Heart” of DRIVEN*

Our beloved “Sasquatch” has a big smile, big game and big heart. Isaac started playing at age 8 and turned pro in 1999. He is revered for having a more complete view of life than practically any golfer on tour. He has played on the Pepsi, NGA and PGA Tour. He won the Big Break NFL Puerto Rico. Isaac’s got thousands of “behind-the-scenes” stories to share with our audiences. Most importantly, Isaac brings true inspiration to the show. As a child, Isaac had a brain tumor that caused his “gigantism.” At that time, he was surrounded by children who would never leave the hospital and that led to deep compassion that’s even stronger today. He demonstrates this by participating and hosting countless charity events. Our fans quickly fall in love with our big man with an even bigger heart.



## **Dan Schwabe** “Swami of Swing” *The “Brains” of DRIVEN*

Dan knows more about the golf swing than anybody on the planet. Nonetheless, Dan continues his passionate search for “scientific truth” in the swing. Dan invented the term “quantum swing mechanics” because he fully understands the hundreds of extremely subtle movements a body must make. “What the perfect golf swing ‘looks like’ is far different than what it ‘feels like’ to the golfer,” says Dan. “It’s a matter of finding those subtle movements that apply to each individual golfer then giving him or her the right ‘inner feel’ exercises.” Ryan admits he had more desire than technique when he first met Dan. Just two years months later, Ryan was in the Guinness Book of Records. Thanks to Dan, his technique caught up to his desire! Dan is a dynamic communicator, fun, quick witted, and never stops teaching. As a result, Dan has earned countless awards including “PGA Teacher of the Year”.



## **Greg Johnson** “Fitness Enforcer!” *The “Will” of DRIVEN*

At their first physical evaluation, Greg looked at Ryan and said...“there are weekend golfers and seniors more flexible than you!” He wasn’t kidding. Add in Ryan’s under-developed power muscles, and Greg had his starting point. “We had to create a ‘power – balanced’ body for Ryan,” says Greg. “I threw out some of the ‘well known’ exercises he’d been doing while gradually adding in power-specific ones. It worked! Ryan is just one example of Greg’s overwhelming success. Women, seniors, kids, weekend warriors and golf professionals have added 30-70 yards to their drive using Greg’s scientific principles of power development. Greg’s numerous degrees and credentials give him credibility, but it’s his impeccable communication skills together with his “easy-but-firm” style that makes Greg our ideal fitness enforcer.







# THANKS!

## For Your Consideration



### ON-AIR PERSONALITIES

**Ryan Winther**  
Creator and Host

**Isaac Sanchez**  
Co-Host and Production

**Greg Johnson, MS, CSCS, TPI3**  
Golf / Sports Fitness

**Dan Schwabe, PGA Class A**  
Golf / Sports Fitness

### EXECUTIVE AND PRODUCTION TEAM

**Gary Benjamin**  
Brand Development Director

**Douglas Diebel**  
Creative Director

**SATO Studios**  
Production, Filming

**Zoe Sanchez**  
Administrative

### CONTACT INFO

**Offices, Studio, Fitness**  
5075 Hillside Circle  
El Dorado Hills CA 95762  
916.827.1800  
[www.drivengolfshow.com](http://www.drivengolfshow.com)





# Custom TV Program/ Content Production

- Let DRIVEN and it's top caliber production team (The Agency) produce custom content program of varying lengths for air consideration by CSNBA, Client Use, Digital Marketing to bring fans and viewers to your App site and Home Page
- Develop enough content and footage to build a custom show that can be edited to long form (on websites), short form (social media), and for long or short form commercials.



# Integration Thinking

Creatively Building Brands in Ways That Make Sense to Consumers

- Golfers love Golf.
- Golfers Love Apps and Technology.
- Many Golfers are Good Athletes and Most are Tech Savvy.
- DRIVEN is teaching them how to better athletes and Get Better Connected in Golf.
- Ryan and Isaac Love Technology and Technology helps golfers improve.
- Ryan and Isaac are Two of the most entertaining Golf Athletes to Ever Hit the TV Screen and Digital Media World.
- They are both uniquely capable of building 18 Birdies Brand in highly creative ways that consumers will “Appreciate.”
- We will grow this ability as we grow our relationship.



# Integration Thinking

Creatively Building Brands in Ways That Make Sense to Consumers

## Some Insight Into How DRIVEN Thinks About Building Relationships

- The World has changed in a profound yet simple way.
- Mass communication is no longer exclusively controlled with one entity pushing its content to many viewers/listeners/readers. This model is still powerful (Driven TV), but other channels have been created and are proving to form much deeper and longer lasting relationships than the traditional broadcast model of years past.
- We are focused on what we call the Three A's: Authenticity, Accessibility and Affinity
- **Authenticity** – you can't pretend to be what you are not anymore. Cell phone video, chat, gossip boards and social media will out a public figure if they are selling themselves as one thing but living another. Content producer - be what you are. Let your true flag fly high and proud – be afraid, be unsure, be cocky, be confident, be whatever you are at any moment and it is OK because people crave authentic connection and want, & need, to base their relationships on something that resonates with them individually.
- It's no longer about pretending to be the world's greatest anything. It is about being strong enough to be open, honest, and vulnerable. The trick here is making sure you want success enough to share all of what we are – authentically and interestingly
- **Accessibility** – This may be the most powerful new tool in the arsenal of building “one too many” digital relationships. This is the most threatening to traditional media. By managing this correctly, we seek to make each follower feel connected to us.
- We will also share non-broadcast content directly to follower's pockets or purses. We will do this at anytime of the day or night. We can share in-depth detail BEFORE the rest of the world hears about it, if the rest of the world gets to hear about it at all.
- We call this “flocking”. We will create action and commerce simply by sharing with people who care about you because they feel an authentic connection which leads to accessibility. We take care of them, make them understand how valued they are to you and they will return the favor when asked to support sponsors, show up at events, buy merchandise, etc.



# Integration Thinking

Creatively Building Brands in Ways That Make Sense to Consumers

## Some Insight Into How We At DRIVEN Think and are Building Our Brand (cont)

- We are enlisting an army of community supporters – people who love people. People who love YOUR people and can make them feel that. You are able to produce a heat that many, many people will be willing to help with just to be next to the fire. Be an inviting fire, open your warmth to as many people who desire it as you can find and the people will recognize that they are a part of the tribe. Give them access to the fire and they will become true tribe members, gathering wood and stoking the flames.
- The tactical execution of this will be achieved in Apps, email, text, private events, phone calls, “tribecasting”.
- **Affinity** – “empathy for, rapport with, sympathy for, accord with, harmony with, relationship with, bond with, fellow feeling for, closeness with/to, understanding of/for”
- I’m reaching here, but my gut tells me there is something right in this next part... You guys are different than what most think of when thinking about “golfers”. You are the outsiders. You don’t look like what we expect you to look like. You don’t have the Harvard pedigree or the insider’s connections. Your family names are not a part of society’s “upper crust”. Mine isn’t either. This applies to MOST of us in fact. BUT, BUT, BUT... that doesn’t mean we can’t be great. That doesn’t mean we can’t pay the greens fees and golf. Biggest But of them all... BUT it OFTEN means we don’t FEEL like we belong.
- **Emotional Belonging** – It’s what we all strive for. It’s what drives our decisions. It’s what we crave – to belong. To be validated, accepted, to be a part of...



## Driven Golf Show “Shasta Episode” on CSN

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### Option 1 Budget

- Episode Post Production \$5,000
- CSN Airtime \$1,300
- Host fee (Per diem included for Food, Hotel, and Travel) \$2,500
- Assistant fee \$500
- Total \$9,300 Due upon Agreement

### Included in Episode Fee

- Entire 30 minute Episode dedicated to Shasta and its partners
- up to 4 commercials of your choice (Shasta Supplies Commercials)
- Minimum 2 golf course featured
- Minimum 3 activities featured
- Minimum 2 Hotels featured
- Minimum 2 Food locations featured
- Minimum 8 airings Guaranteed
- Once aired on CSN, Shasta will have rights to use episode and/or segments in all future marketing
- Use of Likeness to draw more attention to attractions

# PROPEL MARKETING

*Connecting businesses with the people who matter most*

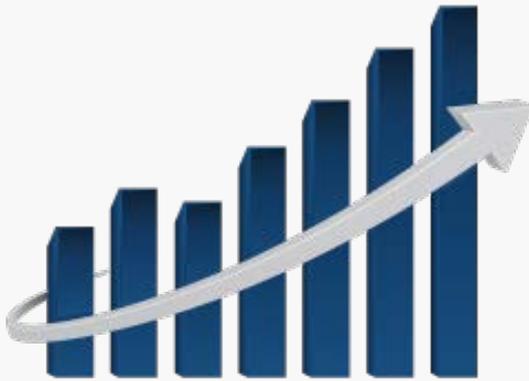


Mt. Shasta, California

*Northern California's Most Desirable Live, Work, and Play Community*

# ABOUT PROPEL

Propel Marketing is a leading digital solutions provider helping local businesses connect with more customers



## COST EFFECTIVE

With more than 10,000 private sector clients, we have the experience and scale to offer proven tools and strategies that deliver measurable results.



## ONE-STOP SHOP

We have all you need for a successful online campaign including website, social media, display ads, videos, and more.



## TRANSPARENT

We believe in complete transparency, providing you with measurable results through a 24-hour accessible reporting platform.

# THE SINGLE SOURCE SOLUTION

Propel Marketing is your virtual doorway for online marketing solutions. Our services are delivered through a single, easy-to-use platform.

Our goal is to help our customers improve their bottom line by providing cutting-edge solutions and industry best practices.



## 1. BUILD A PRESENCE

-  Responsive Website Design
-  Mobile Website Design
-  Logo Creation
-  E-Commerce

## 3. GROW CUSTOMER BASE

-  Search Engine Marketing
-  OnTarget - Display Advertising
-  Retargeting
-  Direct Email

## 2. GET FOUND ONLINE

-  Search Engine Optimization
-  List Optimization
-  Local Profiles

## 4. ENGAGE WITH CLIENTS

-  Social Media Optimization
-  Interactive Video
-  Reputation Monitoring
-  Call Tracking
-  Live Chat Leads

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# *Display Advertising*

NO

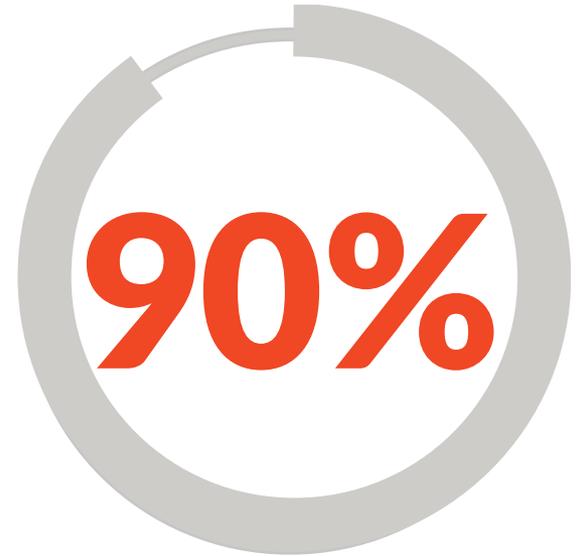


# *Display Advertising*

## Why Display?

*It's not about the click.*

- Brand awareness
- Greatly increase site visitation
- Increase in offline sales
- Increase in brand recall



*90% of marketers and ad agencies believe that display ads are good for branding.*

## *Display Advertising*

### Success metrics:

- 52% of internet users actively respond to online display advertising.

#### CTR

- 31% respond by clicking on the ad.

#### Increased Search Behavior

- 27% will respond to a display ad by performing a search on a search engine.

#### Increased Site Traffic

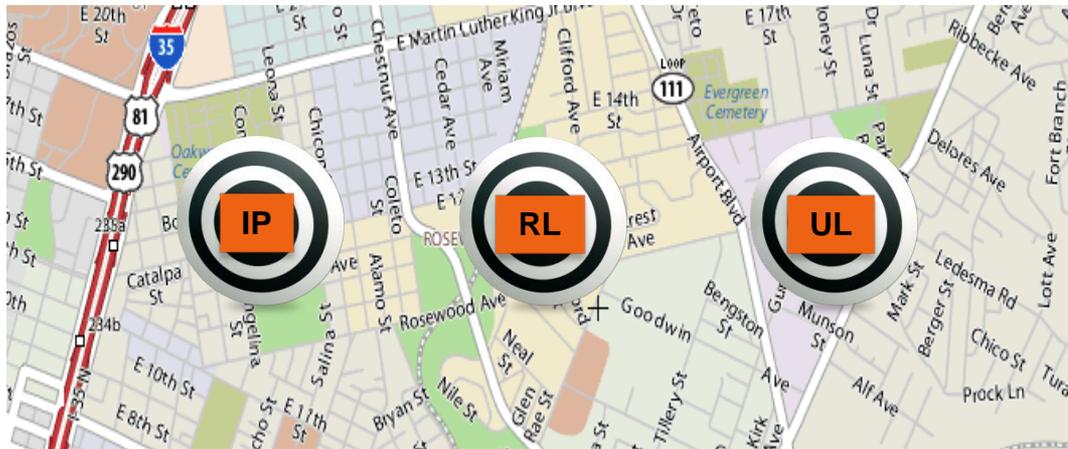
- 38% who respond to online display advertising learn about a brand for the first time generating interest.
- Validates viability for building brand awareness.

# Display Advertising

## How the technology works:

**Geo-targeting** is identified by a combination of:

- **IP Address:** computer identified geo location based on internet connection. This is the most relied upon tool in determining geography
- **Registration Location:** user defined location at registration
- **Universal Location Manager:** user identified default location



# Display Advertising

## How the technology works:

**Behavioral / Audience targeting** is compiled based on advertiser browse history, search queries/history, content consumed as well as social media sharing.

1. User utilizes search engine for skin care

2. User browses for skincare and Medspas on websites, behavior is validated

3. User is included in audience segment for Medspas and Skincare

4. Ad is served when user is active online



# *Display Advertising*

## 3 Ad Sizes:



**Sky  
Scraper**  
**160x60**

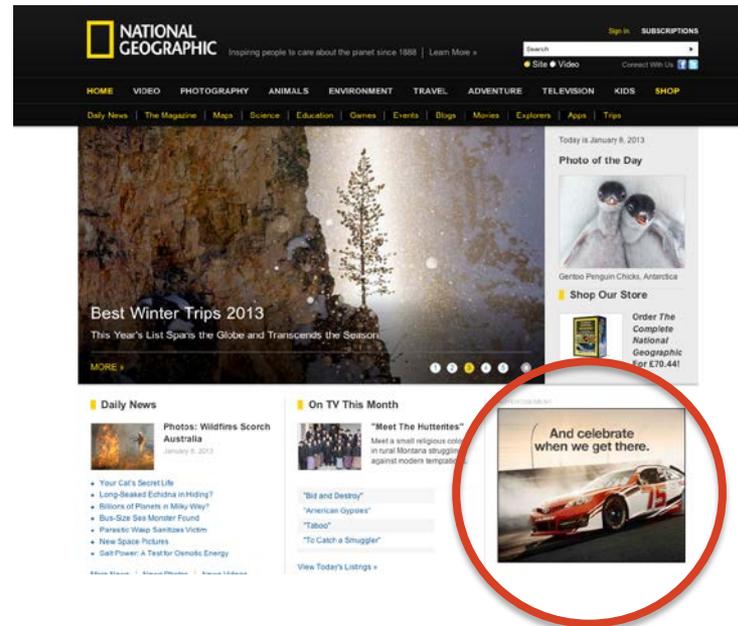
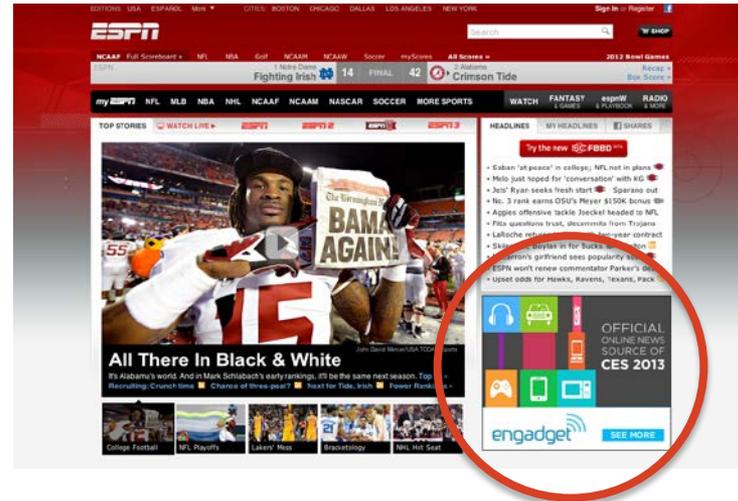


# OnTarget - Display Advertising

## Key Features

- *Your ad appears front of your target audience*
- *Target by zip code, demographics and online behavior*
- *Ad creation*

*“...display ads have a significant impact on search applications, as well as clicks.” – Harvard Business School*



# Display Advertising

## Reach:

- Ads are served across hundreds of high brand, high traffic, and brand-safe sites. Including but not limited to ComScore top 250 sites.
- Advertisers are not guaranteed individual sites, as campaigns will be based on the highest performing audience cluster.\*

### Partial Sample List:



# Retargeting

*Regain lost customers.*



# Retargeting

# 8X

*It's 8X more effective to bring back an existing customer than to get a new customer.*

THE LMC GROUP, 2012



*Retargeted consumers are nearly 70% more likely to complete a purchase than non-retargeted consumers.*

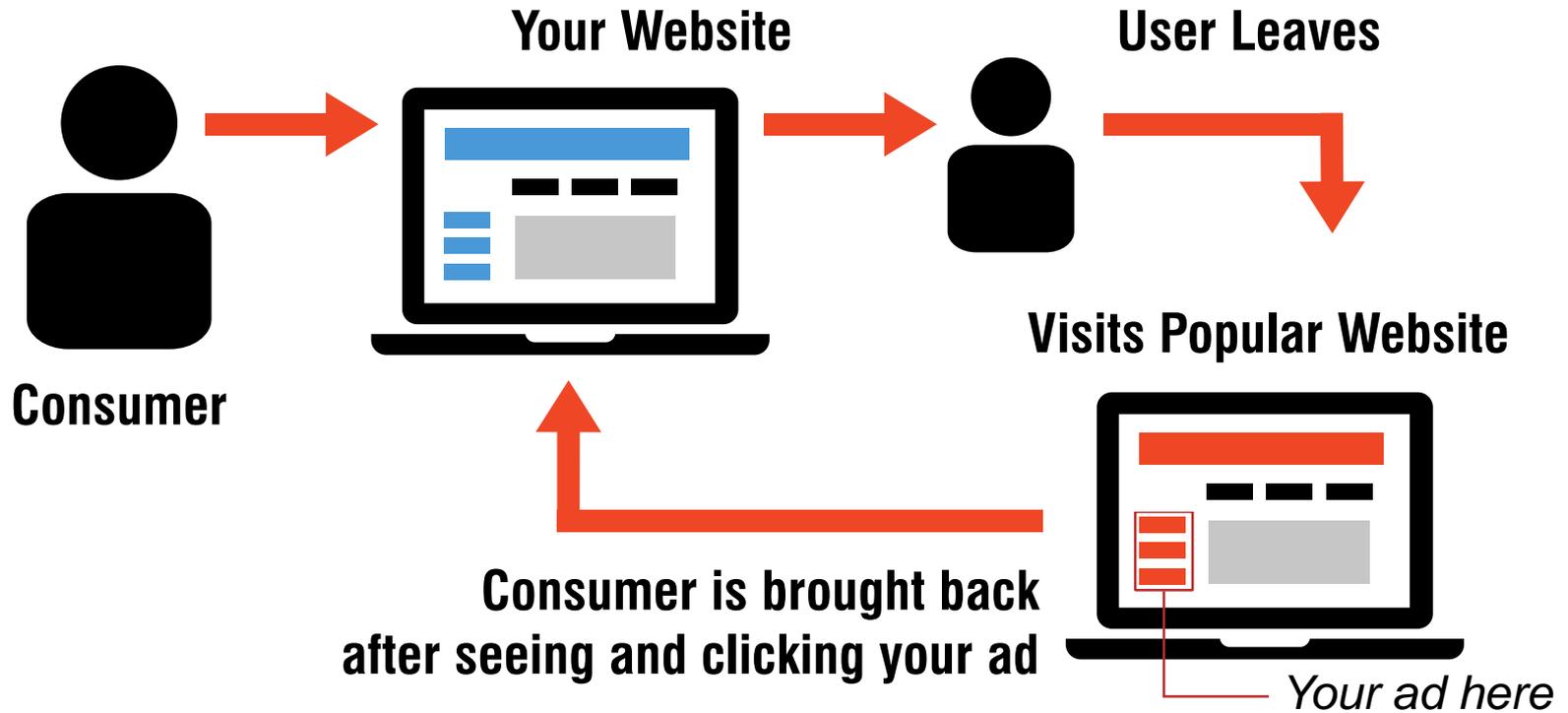
SEOMOZ, 2011

# 50% MORE \$\$\$\$\$\$

*Retargeted customers spend, on average, 50% more than non-retargeted customers.*

SEOMOZ, 2011

# Retargeting

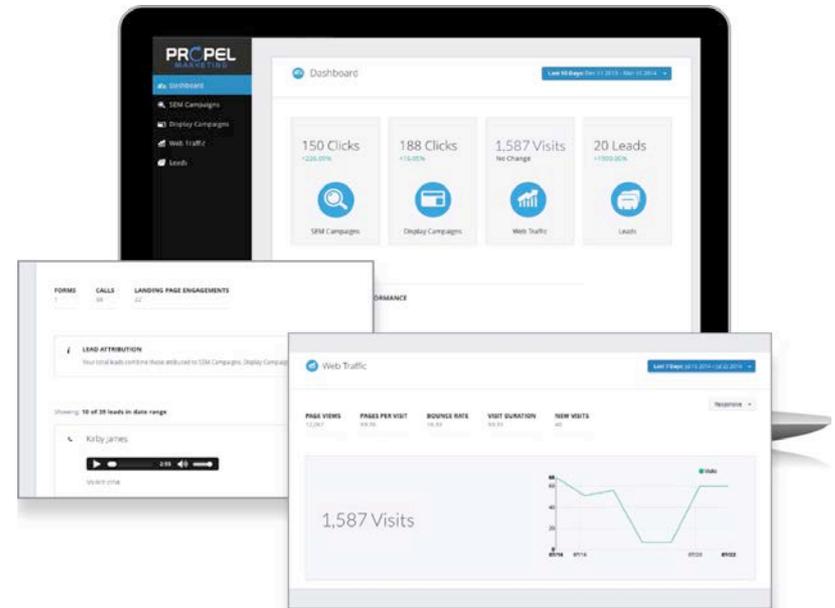




# RPM DASHBOARD

Results by Propel Marketing

*It's time to ditch  
the spreadsheets*





# RPM DASHBOARD

Results by Propel Marketing

With Propel Marketing's RPM Dashboard, you'll receive comprehensive results for multiple marketing campaigns all in one centralized location. The RPM Dashboard is designed to save you time and effort with 24-hour access to data and reporting, allowing you to make faster, better-informed decisions. Gain intelligence and take action to optimize your marketing spend all from one easy-to-use dashboard.

## THE USER-FRIENDLY, EASY-TO-UNDERSTAND PLATFORM GIVES YOU ACCESS TO:

- 24 hour reporting platform featuring Google Analytics for web traffic
- Landing page and form submission leads
- Inbound call leads with ability to listen to recorded calls
- High transparency campaign tracking including enhanced SEM, display advertising, and retargeting

# RECOMMENDATION SUMMARY

**We recommend the following online *solutions*:**

- ***OnTarget Online Display*** | 50,000/impressions/month, demo, geo & lifestyle | **\$500/month**
- ***Re-targeting*** | Retarget visitors to your website with online display ads| **\$199/month**

***Investment: \$699/month***

## City Council Agenda Item # 9

**Date:** June 27, 2016  
**To:** Mayor and City Council  
**From:** Muriel Terrell, Finance Director  
**Subject:** Presentation of proposed Capital Improvement Plan (CIP) and Fleet Equipment Replacement Program (FERP).

---

<input checked="" type="checkbox"/>	Regular Session
<input type="checkbox"/>	Special Session
<input type="checkbox"/>	Emergency Session
<input type="checkbox"/>	Closed Session

### **Recommendation:**

City staff respectfully requests approval of the Resolutions for the 2016-2017 CIP and FERP.

### **Background & Summary:**

#### Capital Improvement Program

There are 12 projects totaling \$4,144,000 in the draft current year CIP. Five of these projects began in previous fiscal years. One of these is the Brownfield Pilot Combination Assessment and Cleanup Grant Project which were awarded two years ago and will complete cleanup in the new fiscal year. There was an additional assessment grant awarded for the central portion of the Landing property in the amount of \$200,000. The next is the Water Supply Line Replacement which should be completed by the end of the summer this project was funded through Proposition 84. Three of the projects are scheduled each fiscal year and are the downtown sidewalk, chip seal projects and the inflow and infiltration repairs projects. The Ream Avenue and Gardrail STIP projects are continuing into the new fiscal year. We have allocated an additional \$20,000 for high hazard sidewalk replacements. We have applied for funding of \$525,000 for the Prop. 1 Stormwater Grant, and for \$700,000 for three CWSRF Planning Grants. Lastly, the Big Lakes Water Line Replacement has begun and will carry over into the new fiscal year, in the amount of \$1,240,000.

The entire CIP includes of just over \$65 million in projects which is obviously beyond the financial capacity of the City at this time. Even though this makes the further out years of the CIP unrealistic in current conditions, staff still believes it is important to acknowledge these potential projects for future planning purposes. It would also be possible to transfer these projects to a companion document, if Council wants the CIP to be a more credible five-year plan, but that would entail some degree of duplicative effort.

#### Fleet and Equipment Replacement Program

The FERP for this year includes the purchase of a Police Patrol Car funded through COPS.

The FERP shows a fleet replacement value of \$3.34 million. The City has tried, mostly successfully, over the last 10 years to transfer \$75,000 each year to the Equipment Replacement Fund. This is approximately equivalent to the \$62,800 in current depreciation that is reflected in the FERP, but does not cover the \$43,405 of amortized prior depreciation. This strategy will work for the current five year planning period, but as was apparent last year, and will occur in 2020-21 the Equipment Replacement Fund was drawn down to zero, or will be

in a negative position when a major purchase like a loader is scheduled. The FERP is also predicated on the continued availability of COPS Funds and Measure A Funds for the replacement of public safety vehicles. The loss of either of those funding sources would require a reexamination of the program.

We would also caution the Council about looking to financing mechanisms for maintaining the replacement program, unless there is an absolute emergency situation. Not only does financing increase the replacement costs by adding interest charges on top of the purchase price, but it compresses the time horizon of the program, so that the unfunded prior depreciation will grow even faster, and the shortfalls that future Councils will have to deal with will become even greater.

**Financial Impact:**

The City Council's role with the Annual Budget, CIP, and FERP are essential to our Community's long-term success. Using the best possible fiscal management policies, the City Council will review, provide direction and guidance, and ultimately adopt these essential planning and authorization documents.

**Compliance with the City Council's 2014-2017 Strategic Plan:**

The City Council's active participation in the Annual Budget and CIP processes impacts all elements of the City Council's Strategic Plan.

**Attachments:**

1. CIP Summaries
2. Resolution CCR-16-25
3. FERP Summaries
4. Resolution CCR-16-26

**City of Mt. Shasta Five Year Capital Improvement Program  
Current Year Funded Project Summary  
Fiscal Year 2016/17**

PROJECT NO.	PROJECT NAME	PROJECT AMOUNT
SP-04	The Landing Cleanup Assessment Project	\$355,000
SP-06	Downtown Tree & Sidewalk	\$25,000
ST-01	NMSB Guardrail STIP Project	\$207,000
ST-02	Ream Avenue STIP	\$266,000
ST-04	High Hazard Sidewalk Panel Replacement	\$20,000
ST-06	Annual Chip Seal Projects	\$125,000
SD-04	Prop 1 Stormwater Grant	\$525,000
WA-01	DWSRF Planning Grant	\$500,000
WA-04	Prop 84 Supply Line Replacement Project	\$156,475
WA-05	Big Lakes Water Line Replacement Project	\$1,240,000
WW-01	CWSRF Planning Grant	\$700,000
WW-03	Inflow and infiltration repairs	\$25,000
	<b>Total 2016/17</b>	<b>\$4,144,475</b>

**City of Mt. Shasta Five Year Capital Improvement Program  
Program Appropriation Summary  
Fiscal Years 2016-2020**

PROJECT CATEGORY (FUNDED AND UNFUNDED)	Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	TOTAL
	SPECIAL PROJECTS	\$172,200	\$390,000	\$25,000	\$25,000	\$1,881,775	\$13,309,750
FACILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DPW STREETS	\$280,305	\$618,000	\$145,000	\$145,000	\$145,000	\$2,945,000	\$3,998,000
PUBLIC SAFETY	\$130,000	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000
DPW Storm Drain	\$0	\$525,000	\$2,000,000	\$0	\$0	\$50,000	\$2,575,000
DPW WATER	\$4,387,087	\$1,896,475	\$1,745,000	\$0	\$0	\$8,890,000	\$12,531,475
DPW WASTEWATER	\$25,000	\$725,000	\$4,525,000	\$21,025,000	\$25,000	\$177,000	\$26,477,000
<b>TOTALS</b>	<b>\$4,994,592</b>	<b>\$4,154,475</b>	<b>\$8,440,000</b>	<b>\$21,195,000</b>	<b>\$2,051,775</b>	<b>\$29,371,750</b>	<b>\$65,213,000</b>

FINANCE CATEGORY	Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	TOTAL
	Total General Fund	\$0	\$10,000	\$0	\$0	\$0	\$0
Total Debt, Grants & Donations	\$4,368,625	\$2,276,475	\$0	\$0	\$0	\$0	\$2,276,475
Total Transportation Tax Fund	\$366,505	\$643,000	\$170,000	\$170,000	\$170,000	\$170,000	\$1,323,000
Total Fire Assessment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Wastewater Operations Fund	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Total Wastewater Improvements Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Water Operations Fund	\$0	\$0	\$160,000	\$0	\$0	\$0	\$160,000
Total Water Improvements Fund	\$234,462	\$0	\$0	\$0	\$0	\$0	\$0
Total Drainage Operations Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Drainage Improvements Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Unfunded	\$0	\$1,200,000	\$8,085,000	\$21,000,000	\$1,856,775	\$29,176,750	\$61,318,525
<b>TOTALS</b>	<b>\$4,994,592</b>	<b>\$4,154,475</b>	<b>\$8,440,000</b>	<b>\$21,195,000</b>	<b>\$2,051,775</b>	<b>\$29,371,750</b>	<b>\$65,213,000</b>

**City of Mt. Shasta Five Year Capital Improvement Program  
Project Summary by Funding Sources  
Fiscal Years 2016-2020**

**General Fund**

Proj #	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
SP-02	Police Department Window Replacement	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
	<b>Total</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>

**Funding Cash Flows**

Beginning Fund Balance	61700	51700	51700	51700	51700
Expected From Operating Revenues	Dependent on appropriation to Equip Reserve Fund				
Projected FERP Expenditures	-30000	-40000	-30000	-35000	-191000
Other Revenues (Debt, Grants, Etc.)	30,000	40,000	30,000	35,000	35,000
Ending Fund Balance Available	\$ 51,700	\$ 51,700	\$ 51,700	\$ 51,700	\$ (104,300)

**Transportation Tax Funds**

Proj #	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
SP-01	LED Street Light Conversion Project	\$80,700	\$0	\$0	\$0	\$0	\$0	\$0
SP-06	Downtown Tree & Sidewalk	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
SP-09	Midtown Trail Project	\$5,500	\$0	\$0	\$0	\$0	\$0	\$0
ST-03	2015 RSTP Sidewalk Improvement Project	\$45,573	\$0	\$0	\$0	\$0	\$0	\$0
ST-04	High Hazard Sidewalk Panel Replacement	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
ST-06	Annual Chip Seal Projects	\$50,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000
ST-01	NMSB Guardrail STIP Project	\$34,000	\$207,000	\$0	\$0	\$0	\$0	\$207,000
ST-02	Ream Avenue STIP	\$6,000	\$266,000	\$0	\$0	\$0	\$0	\$266,000
ST-03	2015 RSTP Sidewalk Improvement Project	\$144,732	\$0	\$0	\$0	\$0	\$0	\$0
	<b>Total</b>	<b>\$366,505</b>	<b>\$643,000</b>	<b>\$170,000</b>	<b>\$170,000</b>	<b>\$170,000</b>	<b>\$170,000</b>	<b>\$1,323,000</b>

**Funding Cash Flows**

Beginning Fund Balance	614100	524100	434100	344100	254100
Expected Operating Revenues	80000	80000	80000	80000	80000
Other Revenues (Debt, Grants, Etc.)	473,000	-	-	-	-
Ending Fund Balance Available	\$ 524,100	\$ 434,100	\$ 344,100	\$ 254,100	\$ 164,100

**Fire Assessment**

Proj #	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
	<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**Funding Cash Flows**

Beginning Fund Balance	8500	56500	69500	82500	130500
Expected Operating Revenues	48000	48000	48000	48000	48000
Projected FERP Expenditures	0	35000	35000	0	0
Lease Payments	-	-	-	-	-
Ending Fund Balance Available	\$ 56,500	69500	82500	\$ 130,500	\$ 178,500

**Wastewater Operations Fund**

Proj #	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
WW-03	Inflow and infiltration repairs	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
	<b>Total</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$125,000</b>

**Funding Cash Flows**

Beginning Fund Balance	15000	-54009	-5818	2373	50564
Expected From Operating Revenues	32800	150000	150000	150000	150000
Projected FERP Expenditures	-	-	(40,000)	-	-
Less Operating Contingency Reserve	-	-	-	-	-
Other Revenues/ (Debt Service)	(76,809)	(76,809)	(76,809)	(76,809)	(76,809)
Ending Fund Balance Available	\$ (54,009)	\$ (5,818)	\$ 2,373	\$ 50,564	\$ 98,755

**City of Mt. Shasta Five Year Capital Improvement Program  
Project Summary by Funding Sources  
Fiscal Years 2016-2020**

**Wastewater Improvement Fund**

Proj #	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**Funding Cash Flows**

Beginning Fund Balance	350000	380000	410000	440000	470000
Expected Operating Revenues	30000	30000	30000	30000	30000
Other Revenues (Debt, Grants, Etc.)					
Ending Fund Balance Available	\$ 380,000	\$ 410,000	\$ 440,000	\$ 470,000	\$ 500,000
Combined Wastewater	\$ 325,991	\$ 404,182	\$ 442,373	\$ 520,564	\$ 598,755

**Water Operations Fund**

Proj #	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
WA-02	Well 1 Emergency Generator	\$0	\$0	\$160,000	\$0	\$0	\$0	\$160,000
	Total	\$0	\$0	\$160,000	\$0	\$0	\$0	\$160,000

**Funding Cash Flows**

Beginning Fund Balance	835200	975200	955200	1055200	1160200
Expected From Operating Revenues	140000	140000	140000	145000	145000
Projected FERF Expenditures	-	-	(40,000)	(40,000)	-
Less Operating Contingency Reserve	(65,000)	(66,300)	(67,626)	(68,979)	(70,358)
Other Revenues/ (Debt Service)					
Ending Fund Balance Available	\$ 910,200	\$ 888,900	\$ 987,574	\$ 1,091,221	\$ 1,234,842

**Water Improvements Fund**

Proj #	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
WA-03	Prop 84 Water Meter Installation Project	\$234,462	\$0	\$0	\$0	\$0	\$0	\$0
	Total	\$234,462	\$0	\$0	\$0	\$0	\$0	\$0

**Funding Cash Flows**

Beginning Fund Balance	205891	230891	260891	295891	333891
Expected Operating Revenues	25000	30000	35000	38000	40000
Other Revenues (Debt, Grants, Etc.)					
Ending Fund Balance Available	\$ 230,891	\$ 260,891	\$ 295,891	\$ 333,891	\$ 373,891
Combined Water	\$ 1,141,091	\$ 1,149,791	\$ 1,283,465	\$ 1,425,112	\$ 1,608,733

**Drainage Operations Fund**

Proj #	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	
	Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0

No projects in current planning period

**Funding Cash Flows**

Beginning Fund Balance	54800	50000	45104	40110	35016
Expected From Operating Revenues	0	0	0	0	0
Less Operating Contingency Reserve	(4,800)	(4,896)	(4,994)	(5,094)	(5,196)
Other Revenues/ (Debt Service)					
Ending Fund Balance Available	\$ 50,000	\$ 45,104	\$ 40,110	\$ 35,016	\$ 29,821



**City of Mt. Shasta Five Year Capital Improvement Program  
Project Summary by Category  
Fiscal Years 2016-2020**

**Special Projects**

PROJ NO.	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	
SP-01	LED Street Light Conversion Project	\$80,700	\$0	\$0	\$0	\$0	\$0	\$0
SP-02	Police Department Window Replacement	\$0	\$10,000	\$0	\$0	\$0	\$0	\$10,000
SP-03	Mt. Shasta to Lake Siskiyou Trail Planning Gr	\$0	\$0	\$0	\$0	\$110,000	\$0	\$110,000
SP-04	The Landing Cleanup Assessment Project	\$86,000	\$355,000	\$0	\$0	\$0	\$2,000,000	\$2,355,000
SP-05	ADA Plan and Improvement Projects	\$0	\$0	\$0	\$0	\$0	\$166,000	\$166,000
SP-06	Downtown Tree & Sidewalk	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
SP-07	The Landing Infrastructure Project	\$0	\$0	\$0	\$0	\$0	\$1,900,000	\$1,900,000
SP-08	Chestnut St. Old Fashioned Lighting	\$0	\$0	\$0	\$0	\$0	\$70,000	\$70,000
SP-09	Midtown Trail Project	\$5,500	\$0	\$0	\$0	\$1,746,775	\$9,148,750	\$10,895,525
<b>Total Funded</b>		<b>\$172,200</b>	<b>\$390,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$490,000</b>
<b>Total Unfunded</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,856,775</b>	<b>\$13,284,750</b>	<b>\$15,141,525</b>
<b>Subtotal</b>		<b>\$172,200</b>	<b>\$390,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$1,881,775</b>	<b>\$13,309,750</b>	<b>\$15,631,525</b>

**Facilities**

PROJ NO.	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	
<b>Total Funded</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Unfunded</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**DPW Streets**

PROJ NO.	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	
ST-01	NMSB Guardrail STIP Project	\$34,000	\$207,000	\$0	\$0	\$0	\$0	\$207,000
ST-02	Ream Avenue STIP	\$6,000	\$266,000	\$0	\$0	\$0	\$0	\$266,000
ST-03	2015 RSTP Sidewalk Improvement Project	\$190,305	\$0	\$0	\$0	\$0	\$0	\$0
ST-04	High Hazard Sidewalk Panel Replacement	\$0	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
ST-06	Annual Chip Seal Projects	\$50,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000
ST-07	Washington Drive Street Project	\$0	\$0	\$0	\$0	\$0	\$2,800,000	\$2,800,000
<b>Total Funded</b>		<b>\$280,305</b>	<b>\$618,000</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$1,198,000</b>
<b>Total Unfunded</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,800,000</b>	<b>\$2,800,000</b>
<b>Subtotal</b>		<b>\$280,305</b>	<b>\$618,000</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$145,000</b>	<b>\$2,945,000</b>	<b>\$3,998,000</b>

**Public Safety**

PROJ NO.	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	
PS-01	CAD System Replacement Project	\$130,000	\$0	\$0	\$0	\$0	\$0	\$0
PS-02	Public Safety Facility	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000
<b>Total Funded</b>		<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Unfunded</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>
<b>Subtotal</b>		<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,000,000</b>	<b>\$4,000,000</b>

**City of Mt. Shasta Five Year Capital Improvement Program  
Project Summary by Category  
Fiscal Years 2016-2020**

**DPW Storm Drain**

PROJ NO.	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	
SD-02	Drainage Master Plan Update	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
SD-04	Prop 1 Stormwater Grant	\$0	\$525,000	\$2,000,000	\$0	\$0	\$0	\$2,525,000
	<b>Total Funded</b>	\$0	\$525,000	\$0	\$0	\$0	\$0	\$525,000
	<b>Total Unfunded</b>	\$0	\$0	\$2,000,000	\$0	\$0	\$50,000	\$2,050,000
	<b>Subtotal</b>	\$0	\$525,000	\$2,000,000	\$0	\$0	\$50,000	\$2,575,000

**DPW Water**

PROJ NO.	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	
WA-01	DWSRF Planning Grant	\$0	\$500,000	\$1,585,000	\$0	\$0	\$0	\$2,085,000
WA-02	Well 1 Emergency Generator	\$0	\$0	\$160,000	\$0	\$0	\$0	\$160,000
WA-03	Prop 84 Water Meter Installation Project	\$2,796,762	\$0	\$0	\$0	\$0	\$0	\$0
WA-04	Prop 84 Supply Line Replacement Project	\$1,590,325	\$156,475	\$0	\$0	\$0	\$0	\$156,475
WA-05	Big Lakes Water Line Replacement Project	\$0	\$1,240,000	\$0	\$0	\$0	\$0	\$1,240,000
WA-07	Planning Grant #2 Spring Hill Water Source	\$0	\$0	\$0	\$0	\$0	\$4,245,000	\$4,245,000
WA-08	Planning Grant #1:Rate Study, Prop 218, Tank	\$0	\$0	\$0	\$0	\$0	\$1,645,000	\$1,645,000
WA-09	Planning Grant #3 Various Water Line/PRV Re	\$0	\$0	\$0	\$0	\$0	\$3,000,000	\$3,000,000
	<b>Total Funded</b>	\$4,387,087	\$1,396,475	\$160,000	\$0	\$0	\$0	\$1,556,475
	<b>Total Unfunded</b>	\$0	\$500,000	\$1,585,000	\$0	\$0	\$8,890,000	\$10,975,000
	<b>Subtotal</b>	\$4,387,087	\$1,896,475	\$1,745,000	\$0	\$0	\$8,890,000	\$12,531,475

**DPW Wastewater**

PROJ NO.	PROJECT NAME	APPROPRIATION BY FISCAL YEAR						TOTAL
		Previous Year	FY 2016/17	FY 2017/18	FY 2018/19	FY 2019/20	FY Future	
WW-01	CWSRF Planning Grant	\$0	\$700,000	\$0	\$0	\$0	\$0	\$700,000
WW-02	Downtown Collection System Improvements Pr	\$0	\$0	\$0	\$2,000,000	\$0	\$0	\$2,000,000
WW-03	Inflow and infiltration repairs	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
WW-05	Interceptor Sewer Replacement Project	\$0	\$0	\$4,500,000	\$0	\$0	\$0	\$4,500,000
WW-07	Sewer Master Plan Update	\$0	\$0	\$0	\$0	\$0	\$87,000	\$87,000
WW-11	Old McCloud Road Sewer Repair	\$0	\$0	\$0	\$0	\$0	\$65,000	\$65,000
WW-13	State-Mandated WWTP Improvement Project	\$0	\$0	\$0	\$19,000,000	\$0	\$0	\$19,000,000
	<b>Total Funded</b>	\$25,000	\$725,000	\$4,525,000	\$21,025,000	\$25,000	\$25,000	\$26,477,000
	<b>Total Unfunded</b>	\$0	\$700,000	\$4,500,000	\$21,000,000	\$0	\$152,000	\$26,352,000
	<b>Subtotal</b>	\$25,000	\$725,000	\$4,525,000	\$21,025,000	\$25,000	\$177,000	\$26,477,000

**General Fund**

<i>Total Funded</i>	\$582,505	\$1,008,000	\$170,000	\$170,000	\$170,000	\$170,000	\$1,688,000
<i>Total Unfunded</i>	\$0	\$0	\$0	\$0	\$1,856,775	\$20,084,750	\$21,941,525
<i>Sub Total</i>	\$582,505	\$1,008,000	\$170,000	\$170,000	\$2,026,775	\$20,254,750	\$23,629,525

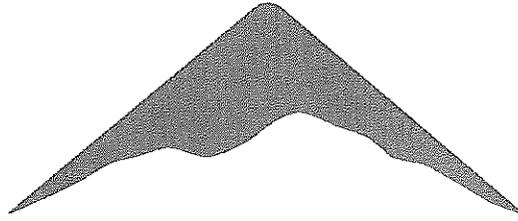
**Enterprise Funds**

<i>Total Funded</i>	\$4,412,087	\$1,946,475	\$185,000	\$25,000	\$25,000	\$25,000	\$2,206,475
<i>Total Unfunded</i>	\$0	\$1,200,000	\$8,085,000	\$21,000,000	\$0	\$9,092,000	\$39,377,000
<i>Sub Total</i>	\$4,412,087	\$3,146,475	\$8,270,000	\$21,025,000	\$25,000	\$9,117,000	\$41,583,475

**Grand Totals**

<i>Grand Total Funded</i>	\$4,994,592	\$2,954,475	\$355,000	\$195,000	\$195,000	\$195,000	\$3,894,475
<i>Grand Total Unfunded</i>	\$0	\$1,200,000	\$8,085,000	\$21,000,000	\$1,856,775	\$29,176,750	\$61,318,525
<i>Grand Total</i>	\$4,994,592	\$4,154,475	\$8,440,000	\$21,195,000	\$2,051,775	\$29,371,750	\$65,213,000

*"Where Heaven and Earth meet"*



CITY of  
**Mt\*SHASTA**

City of Mt. Shasta  
Five Year  
Fleet & Equipment Replacement  
Program

**FY 2016/17 - 2020/21**

*Without Detail Sheets*

“The mission of the Mt. Shasta Community Action Plan is to maintain the character and resources of our small town community while striking an appropriate balance between economic development and preservation of our quality of life.”

## **Program Purpose & Description**

The Fleet & Equipment Replacement Program (FERP) provides the City of Mt. Shasta with a long-range program for major vehicle and equipment purchases. In general, fleet and equipment planning involves a long-range study of equipment wants and needs, available funding, replacement costs, and policy intentions. General Fund equipment purchases typically include Police cars, Fire engines, Public Works trucks, Snow Removal equipment, and construction equipment such as dump trucks, graders, and other specialized pieces of machinery. These are usually one-time expenditures that take multiple years to fund, differentiating them from operations and maintenance (O & M) expenditures.

The first year of the FERP represents the capital equipment component that will be incorporated into the City operating budget for the upcoming year, where appropriation authority is made for all expenditures. Equipment and vehicles slated for subsequent years in the program are approved on a planning basis and do not receive expenditure authority until they are eventually incorporated into the capital budget. As such, Council endorsement of the overall five-year program is a part of the planning process for effective implementation of overall City financial goals and objectives.

The Five Year FERP is organized into two primary sections. The first is the Program Summaries, by Department and Funding source. The second section includes the Project Detail Sheets that provide more information regarding the equipment. There are three main categories:

### **Fleet and Equipment Categories:**

- General Fund and the Equipment Replacement Fund
  - Vehicles
  - Equipment
- Enterprise Fleet and Equipment and the Enterprise Funds

The Project Detail Sheet section shows the year, make, model, department, purchase price, mileage, and annual miles and maintenance cost. Equipment is replaced based on the normal life of the equipment, and may be kept longer based upon available funding.

The FERP is a planning document to be updated on an annual basis. When current year equipment and vehicles are acquired, they are included in the program, and annual replacement costs are calculated. Each year existing equipment replacement and new equipment acquisition are reviewed for priority and scheduled as necessity and financing capabilities dictate.

City of Mt. Shasta  
Fleet and Equipment Replacement Program  
Acquisition Summary

Year	Vehicle/Equipment	* Department	Funding Source	Replacement Cost	Expected Life	Annual Recovery	Replacing (Year)
2016/17	Patrol Car (P.D.)	Police	COPS/ER	\$30,000	10	\$3,000	2000
2017/18	Patrol Car (P.D.)	Police	COPS/ER	\$40,000	10	\$4,000	2007
2017/18	Pickup Truck	Fire	Measure A	\$35,000	10	\$3,500	2008
2018/19	Pickup Truck	Fire	Measure A	\$35,000	10	\$3,500	2006
2018/19	Pickup Truck	Public Works	Sewer Capital	\$40,000	20	\$2,000	1999
2018/19	Pickup Truck	Public Works	Water Capital	\$40,000	15	\$2,667	2001
2018/19	Patrol Car (P.D.)	Police	COPS/ER	\$30,000	10	\$3,000	2008
2019/20	Pickup Truck	Public Works	Water Capital	\$40,000	15	\$2,667	2002
2019/20	Patrol Car (P.D.)	Police	COPS/ER	\$35,000	10	\$3,500	2009
2020/21	JD Loader	Public Works	Equip Replacement	\$156,000	25	\$6,240	1989
2020/21	Patrol Car (P.D.)	Police	COPS/ER	\$35,000	10	\$3,500	2010

Totals		\$615,000	
Totals by Year	Equip Fund	COPS/Measure A	Totals
2016/17	\$0	\$30,000	\$30,000
2017/18	\$0	\$75,000	\$75,000
2018/19	\$0	\$65,000	\$145,000
2019/20	\$0	\$35,000	\$75,000
2020/21	\$156,000	\$35,000	\$191,000
Totals	\$156,000	\$240,000	\$250,000

\*Footnote 1: Probable purchase of used equipment

\*Footnote 2: Possible cost share of equipment



**City of Mt. Shasta  
Fleet and Equipment Replacement Program  
General Fund Fleet**

Unit	Year	Vehicle	* Replacement Year	Replacement Cost	Anticipated Life	Annual Recovery	Recovery June-15	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
PW-12	1977	International Sand Truck (P.W.)	2017	\$20,000	40	\$500	\$19,500					
PW-9	2003	Ford F250 (P.W.)	2018	\$30,000	15	\$2,000	\$26,000	\$2,000	\$2,000			
PW-16	1988	Dodge Ram Paint Truck (P.W.)	N/A	\$0	15	Extended Life						
PW-38	1990	Ford Boom Truck (P.W.)	2005	\$35,000	15	\$2,333	\$35,000					
PW-14	2002	Dodge Dakota (P.W.)	2017	\$30,000	15	\$2,000	\$28,000	\$2,000				
PW-4	2003	Dodge 3/4 Ton (P.W.)	2018	\$30,000	15	\$2,000	\$26,000	\$2,000	\$2,000			
PW-7	2004	Ford Super Duty (P.W.)	2019	\$30,000	15	\$2,000	\$24,000	\$2,000	\$2,000			
PD-3	1999	Ford Explorer (P.D.)	N/A	\$0	10	Extended Life						
PD-11	2000	Dodge Durango (P.D.) CSO	N/A	\$40,000	10	Extended Life		\$30,000				
PD-9	2004	Ford CV (P.D.)	N/A	\$0	10	Extended Life						
PD-7	2005	Ford CV (P.D.)	2015	\$40,000	10	\$0	\$0					
PD-8	2007	Dodge Charger (P.D.)	2017	\$40,000	10	\$0	\$0		40,000			
PD-4	2008	Honda Civic Hybrid (P.D.)	2018	\$30,000	10	\$0	\$0			30,000		
PD-6	2009	Ford Escape Hybrid (P.D.)	2019	\$35,000	10	\$0	\$0				\$35,000	
PD-5	2010	Dodge Charger (P.D.)	2020	\$40,000	10	\$0	\$0					\$35,000
PD-13	2013	Ford Explorer (P.D.)	2023	\$40,000	10	\$0	\$0					
PD-14	2014	Ford Explorer (P.D.)	2024	\$40,000	10	\$0	\$0					
FD-1600	2006	Dodge Pick Up (F.D.)	2016	\$35,000	10	\$0	\$0			\$35,000		
FD-1651	2008	Ford F250 (F.D.)	2018	\$35,000	10	\$0	\$0		\$35,000			
<b>Totals:</b>				\$550,000		\$10,833	\$158,500					
<b>Planned Purchases</b>								\$30,000	\$75,000	\$65,000	\$35,000	\$35,000
General Fund Allocation -Fleet				\$550,000		\$10,833	\$158,500	\$8,000	\$6,000	\$2,000	\$0	\$0
General Fund Allocation-Equipment				\$3,337,000		\$68,831	\$960,769	\$68,831	\$68,830	\$68,830	\$68,830	\$218,830
Fund from Grants & Assessments												
General Fund Total Appropriation				\$3,887,000		\$79,664	\$1,119,269	\$76,831	\$74,830	\$70,830	\$68,830	\$218,830
Account Balance 7/1/13							\$76,183					
Deficit							\$1,043,086					
Balance Forward (July 1)								\$97,736	\$139,331	\$130,926	\$132,521	\$250,926
General Fund Contributions							\$0	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Amortization							\$41,723	\$43,405	\$43,405	\$43,405	\$43,405	\$43,405
Fleet and Equipment Purchases							\$30,000	\$75,000	\$75,000	\$65,000	\$35,000	\$35,000
Contributions from other funds (COPS & Fire)							\$40,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000
<b>Ending Balance (June 30)</b>							\$76,183	\$139,331	\$130,926	\$132,521	\$250,926	\$369,331

\*Footnote 1: Indicates a probable purchase of used equipment  
\*Footnote 2: Indicates possible cost share of equipment  
Shaded Rows indicate vehicles not scheduled for replacement

**RESOLUTION NO. CCR-16-26**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MT. SHASTA  
ADOPTING A FIVE YEAR CAPITAL IMPROVEMENT PROGRAM  
FOR FISCAL YEARS 2016-2017 TO 2020-2021**

**WHEREAS**, the City staff has developed both a Capital Improvement Program and a Fleet and Equipment Replacement Program to assist with the budget process and plan for the long range needs of the City; and

**WHEREAS**, the City Council has reviewed these documents prior to finalizing the 2016-2017 fiscal year operating budget; and

**WHEREAS**, the Proposed City of Mt. Shasta 2016-2017 Operating Budget has incorporated the 2016/17 elements of that Capital Improvement Program document; and

**WHEREAS**, the Mt. Shasta Planning Commission will be tasked to confirm that the Capital Improvement Program is consistent with the City of Mt. Shasta General Plan; and

**WHEREAS**, the City Council desires to adopt the Capital Improvement Program to use as a planning document to guide the budget process for the current fiscal year as well as the near term future.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mt. Shasta that the City of Mt. Shasta Five Year Capital Improvement Program FY 2016/17 – 2020/21 attached hereto is adopted.

The foregoing Resolution was Approved and Adopted at a regular meeting of the City Council of the City of Mt. Shasta on the 27th day of June, 2016 by the following vote:

AYES: Councilmembers

NOES:

ABSENT:

ABSTAIN:

DATED: June 27, 2016

ATTEST:

CITY OF MT. SHASTA

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Kathryn Wilson, Deputy City Clerk

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Jeff Collings, Mayor

**RESOLUTION NO. CCR-16-27**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MT. SHASTA  
ADOPTING A FIVE YEAR  
FLEET AND EQUIPMENT REPLACEMENT PROGRAM  
FOR FISCAL YEARS 2016-2017 TO 2020-2021**

**WHEREAS**, the City staff has developed both a Capital Improvement Program and a Fleet and Equipment Replacement Program to assist with the budget process and plan for the long range needs of the City; and

**WHEREAS**, the City Council has reviewed these documents during public City Council Meetings on May 23, 2016 and June 13, 2016 prior to finalizing the 2016-2017 fiscal year operating budget; and

**WHEREAS**, the Proposed City of Mt. Shasta 2016-2017 Operating Budget has incorporated the 2016/17 elements of that Fleet and Equipment Replacement Program document where financing is available.

**WHEREAS**, the City Council desires to adopt the Fleet and Equipment Replacement Program to use as a planning document to guide the budget process for the current fiscal year as well as the near term future.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Mt. Shasta that the City of Mt. Shasta Five Year Fleet and Equipment Replacement Program FY 2016/17 – 2020/21 attached hereto is adopted.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Mt. Shasta on the 27th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: June 27, 2016

ATTEST:

CITY OF MT. SHASTA

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Kathryn Wilson, Deputy City Clerk

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Jeffrey Collings, Mayor

## City Council Agenda Item #10

**Date:** June 27, 2016

**To:** Mayor and City Council

**From:** Paul Eckert, City Manager

**Subject:** Resolution Approving Agreement with Mt. Shasta Chamber of Commerce for Operation of the Visitors Bureau for the period of July 1, 2016 through June 30, 2019.

<b>X</b>	<b>Regular Session</b>
	<b>Special Session</b>
	<b>Emergency Session</b>
	<b>Closed Session</b>

**Recommendation:**

Staff respectfully recommends adoption of Resolution Number CCR 16-29 authorizing an agreement between the City of Mt. Shasta and the Mt. Shasta Chamber of Commerce for operation of the Visitors Bureau for the period of July 1, 2016 through June 30, 2019.

**Background:**

The current agreement between the City and the Chamber for the operation of the Visitor’s Bureau and community-wide events expires on June 30, 2016. The City has provided funding to the Chamber of Commerce for the past 14 years, funded with Transient Taxes collected from visitors staying at local hotels. The City Council allocated \$65,000 annually of the prior year’s TOT. Staff has negotiated a new three-year agreement with the Chamber that clearly outlines the services to be provided by the Chamber and sets reporting guidelines, tracking of performance under the agreement, and a review process for each fiscal year.

The attached agreement is a comprehensive contract and includes specific duties and responsibilities in Exhibit A. Staff recommends \$65,000 be provided annually for each of the three years of the proposed agreement. In addition to operating the Visitor’s Center and managing Special Events, the Chamber will sponsor Business Informational Meetings in coordination with the City on common issues to the community, including the new Team Shasta Initiative. Mixers, promotional events, ribbon cuttings, and business seminars are described, along with a local business shopping program targeted at keeping our dollars at home. Finally, the agreement contains a termination clause that allows the Council in event of a fiscal emergency to use the TOT funds funding the agreement for other purposes.

Staff recommends approval of the resolution and agreement as presented. The City Attorney has reviewed the format and content and concurs with the recommendation.

**Financial Impact:**

There are no cost increases associated with the proposed agreement with the Chamber of Commerce.

**Compliance with the City Council’s 2014-2017 Strategic Plan:**

The City Council’s efforts to maintain and enhance our Visitor Services Bureau falls under: Strategic Focus I – Expand Quality of Life; Strategic Focus II – Maximize our “Destination Location” Opportunities; and Strategic Focus IV – Grow Mt. Shasta Pride and Quality.

**Attachments:**

Resolution CCR 16-29, Agreement, and Exhibit

**AGREEMENT BETWEEN  
THE CITY OF MT. SHASTA AND  
THE MT. SHASTA CHAMBER OF COMMERCE  
FOR OPERATION OF THE MT. SHASTA VISITOR'S BUREAU  
AND PROMOTIONAL AND MARKETING SERVICES**

**THIS AGREEMENT** is made and entered into this 1st day of July 2016, by and between the City of Mt. Shasta (hereinafter 'City', a municipal corporation, and the Mt. Shasta Chamber of Commerce (hereinafter 'Chamber').

**RECITALS**

- A. The City recognizes that Mt. Shasta is an international tourist destination known for its scenic beauty, clean air and water, and recreational opportunities.
- B. The City's general fund derives revenue from Transient Occupancy Tax (TOT) and Sales Tax which are generated by tourism. Tourism is a clean industry which provides a revenue stream which allows the City to provide a high quality of services to its local residents and visitors.
- C. As such, the City cooperates with the local business community to promote Mt. Shasta as a desirable destination choice for both potential first time visitors and repeat visitors to ensure that tourists continue to come to Mt. Shasta and stay in our lodging, dine in our restaurants, and shop in our local retail stores.
- D. The City desires to pool resources with the Chamber for certain community promotion services including the operation of the Mt. Shasta Visitor's Bureau and the production of cost effective marketing services for the community.
- E. Section 37110 of the California Government Code authorizes the expenditures of money accruing to the General Fund in the Fiscal Year for such promotion and marketing.
- F. The Chamber is directed by an elected Board of Directors from the local business community with a professional staff and volunteers and is organized and equipped to carry on such promotional and marketing activities on behalf of the City.
- G. City has previously entered into agreements with the Chamber for operation of the Visitor's Bureau and promotional services for FY 2002-05, 2005-08, 2008-11, and 2011-16. The current agreement expires on June 30, 2016, and the Chamber and City desire to continue the existing relationship through a new multi-year agreement.

**Therefore**, for the considerations hereinafter specified, the parties hereby agree as follows:

**Section 1. Scope of Services.** The services to be provided by the Chamber for the years commencing July 1, 2016 and each July 1st thereafter, shall be as outlined in Exhibit A attached hereto subject to annual review by the parties.

**Section 2. Term of Agreement.** This Agreement shall begin July 1, 2016 and terminate on June 30, 2019. The agreement shall be subject to an annual review by the parties of the Scope of Services and the Budget for future years beginning July 1, 2017.

**Section 3. Compensation.**

A. For the services described in Exhibit A to be performed, commencing July 1, 2016 the Chamber shall be compensated by the sum of Sixty-five Thousand Dollars (\$65,000) to be paid as follows:

1 <sup>st</sup> payment:	August 15 <sup>th</sup>	25%
2 <sup>nd</sup> payment:	November 15 <sup>th</sup>	25%
3 <sup>rd</sup> payment:	February 15 <sup>th</sup>	25%
4 <sup>th</sup> payment:	May 15 <sup>th</sup>	25%

B. Any unencumbered surplus funds remaining at the end of a fiscal year from payments made to Chamber by City for services outlined in this agreement, may be requested to be returned. Any request shall be in writing and a part of the annual review referred to in Section 2 above.

**Section 4. Accounting.** The Chamber agrees to account for all funding provided, and to keep complete books and records thereof, and to make available and submit to audit by the City all the Chambers' books, records, and financial statements, upon the City's request and with reasonable prior notice.

**Section 5. Performance Evaluation/Tracking.** For the purposes of evaluating the effectiveness of the marketing and promotional services to be provided by the Chamber, the Chamber shall provide periodic written reports to the City, including the following information:

A. Monthly statistics of visitor activity including the following:

1. Responses to promotional advertising by way of telephone or by mail;
2. The origin and number of visitors coming to Mt. Shasta, including referrals and visitor inquiries as received by Chamber;
3. Tracking of attendance, wherever possible, at major special events after publication of promotional advertising.

B. Quarterly financial reports which shall be submitted by the last day of the month following the subject quarter.

C. Quarterly reports on advertising, press coverage, and press releases with dates of publication or release

D. Periodic reports on the status of projects/programs outlined in Exhibit A.

E. An annual report recapping the previous year shall be submitted by August 15th.

**Section 6. Credit and Recognition.** City shall be listed and credited as an official corporate sponsor for Chamber events and activities. City shall provide copy of its logo for such

credit use. City shall be considered as a corporate business member of the chamber and entitled to same membership benefits as other chamber business members for participation in chamber events and activities by City elected officials and staff. The City Manager or designee shall have an ex officio seat on Chamber Board of Directors.

**Section 7. Independent Contractors.** It is understood and agreed that the Chamber, in the performance of the work and services agreed to be performed by Chamber, shall act as and be an independent contractor. Chamber shall obtain no rights or other benefits that accrue to employees of City. Chamber shall not be eligible for coverage under City's workers compensation insurance plan nor shall Chamber be eligible for any other City benefit. Chamber and its subcontractors are solely responsible for its own injuries incurred in the performance of their services

**Section 8. Indemnification.** Chamber shall hold harmless and indemnify the City, its elected officials, officers, employees, and designated agents against any and all claims, suits, actions, costs, counsel fees, expenses, damages, judgments or decrees by reason of any persons or persons' bodily injury, including death, or property being damaged by Chamber or any person employed by Chamber or in any capacity during the progress of the work whether by negligence or other wrongful conduct. Chamber shall also indemnify City against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board against the City with respect to Chamber's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments

**Section 9. Insurance Requirements.** Chamber agrees to have and maintain Worker's Compensation Insurance coverage.

**Section 10. Nondiscrimination.** The Chamber shall comply with all applicable federal, state, and local laws, rules, and regulations in regard to nondiscrimination in employment because of race, ancestry, color, sex, age, national origin, religion, material status, medical condition, or handicap.

Chamber shall not discriminate between its members and non-members in the provision of services pursuant to this Agreement, or in the provision of information regarding local businesses to visitors or others, the preparation of brochures, or advertisements. The purpose of this Agreement is to improve the general business climate of the entire City, and not to provide a special benefit to Chamber members either collectively or individually.

**Section 11. Governing Law.** City and Chamber agree that the law governing this Agreement shall be that of the State of California.

**Section 12. Compliance with Laws.** Chamber shall comply with all applicable laws, ordinances, codes, and regulations of the Federal, State, and Local agencies.

**Section 13. Ownership of Materials and Disclosure of Information.** Any brochures, maps, reports, documents, or other materials produced by Chamber using the funds arising out of this Agreement shall belong to the City, and possession of such assets shall be delivered to City at any time upon City's request.

Any information developed by Chamber pursuant to this Agreement shall be disclosed to City upon City's request.

**Section 14. Waiver.** The parties agree that waiver, breach, or violation of any term or condition of this Agreement shall not be deemed to be a waiver of any other term or condition

contained herein or a waiver of any subsequent breach or violation of the same or any other term or condition. The acceptance by City of the performance of any work or services by Chamber shall not be deemed to be a waiver of any term or condition of this Agreement.

**Section 15. Assignment/Delegation.** Except as above, neither party hereto shall assign, sublet, or transfer any interest in or duty under this Agreement without written consent of the other, and no assignment shall be of any force or affect whatsoever unless and until the other party shall have so consented.

**Section 16. Conflict of Interest.** The Chamber covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. The Chamber further covenants that in the performance of this contract, no person having any such interest shall be employed.

**Section 17. Attorney's Fees.** In the event either party brings an action or proceeding for damages arising out of the other's performance under this Agreement or to establish the right or remedy of either party, the prevailing party shall be entitled to recover reasonable attorney's fees and costs as part of such action or proceeding.

**Section 18. No Third Party Beneficiaries.** Nothing contained in this Agreement shall be construed to create, and the parties do not intend to create, any rights in third parties.

**Section 19. Notices.** All notices and other communications required or permitted to be given under this Agreement shall be in writing and shall be personally served or mailed, return-receipt requested, addressed to the respective parties as follows:

Mt. Shasta Chamber of Commerce  
300 Pine Street  
Mt. Shasta, CA 96067

City of Mt. Shasta  
305 N. Mt. Shasta Blvd.  
Mt. Shasta, Ca 96067

**Section 20. Prior Agreements.** This Agreement represents the entire understanding of the parties as to those matters contained herein, and no prior oral or written understanding shall be of any force or effect with respect to those matters covered hereunder.

**Section 21. Entire Agreement.** Both parties acknowledge that by entering into this Agreement, the City is not assuming any obligation to operate, supervise, or fund Chamber or any other obligations to Chamber other than those expressly stated herein. This Agreement, including all Exhibits attached hereto, constitutes the entire agreement among the parties and may not be modified or changed, except by written instrument executed by both parties.

**Section 22. Termination.** Should Chamber fail to perform any of its obligations hereunder, within the time and in the manner provided, or otherwise violate any of the terms of this Agreement, the City may terminate this Agreement by giving written notice of such termination, stating the reasons for such termination in such event. Upon termination the Chamber shall not be due monies that are unpaid, and any unexpended monies shall be due to the City. No amounts shall be expended by the Chamber following the date of written notice of termination without written consent of the City. The Chamber shall be compensated as above, provided, however, there shall be deducted from such amount the amount of damage, if any, sustained by City by virtue of the Chamber's breach of this Agreement. In addition, the City may

terminate this Agreement if it determines that the City is in an extreme financial emergency and the TOT funds are needed for other purposes consistent with Section 37110 of the California Government Code.

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

**CITY OF MT. SHASTA**

**MT. SHASTA CHAMBER OF COMMERCE**

\_\_\_\_\_  
Paul Eckert, City Manager

\_\_\_\_\_  
Jim Mullins, Executive Director

**ATTEST:**

\_\_\_\_\_  
Kathryn Wilson, Deputy City Clerk

## **Exhibit A**

### **SCOPE OF WORK**

#### **Mt. Shasta Chamber of Commerce Mt. Shasta Visitor's Bureau and Promotional and Marketing Services Agreement**

##### **Mt. Shasta Visitor's Bureau**

- Operate and staff the Visitors' Bureau on a daily basis; including phone, emails and drop-in services, with hours of operation as needed.

##### **Tourism Marketing and Promotional Efforts**

The Mount Shasta Chamber of Commerce, "Chamber," shall provide the following efforts to proactively promote the City of Mt. Shasta in order to encourage tourism and patronage of local businesses by implementing an effective marketing and promotions strategy which will generate increased Transient Occupancy Tax and Sales Tax revenue to the City's General Fund.

- Maintain a professional, up to date web-site and provide a link to the City's web-site.
- Produce and update as necessary various City promotional information such as walking map of City, business directory, business map and other such information.
- Facilitate media and familiarization tours in which journalists, tour operators or travel agents experience the region first-hand.
- Provide custodial services for the bathroom located downtown.

##### **Special Events Production**

The Chamber shall be responsible for the coordination, marketing and production of community wide special events which are designed to focus on promoting the City to local, regional, national and international communities such as the following:

1. 4th of July Celebration: Fun-run/walk, parade at noon, and fireworks over Lake Siskiyou at dusk. Booths and live music downtown. Chamber is responsible for all coordination and communication between all parties involved to make this large event as smooth as possible.
2. Cool Mountain Nights: Annual, Labor Day weekend; on Saturday one can enjoy a Classic Car Show 'n Shine and a downtown street fair. On Sunday, the Blackberry Music Festival in the afternoon at City Park. Chamber works with all parties involved.

3. Winter Magic and Christmas Tree Lighting: Friday after Thanksgiving. Gathering in front of city hall to celebrate the beginning of the holiday season. Carols are sung by candlelight. Community Christmas tree, all the trees lining the streets downtown and the holiday decorations are lit at once. Santa drives by on a fire truck Merchants stay open late for browsers and shoppers. The Chamber coordinates with all parties involved.
4. Annual Mt. Shasta Bike Rides: Support annual, one day riding event. The Chamber will provide all ground work to the primary sponsoring the event, including permits, registration, and logistics.
5. Other Events: Chamber shall also provide support and assistance to other community activities carried out by non-profit and commercial entities as needed, currently including but not limited to:
  - a. ShastaYama Music Festival: Annual, one evening event. Taiko — Japanese drumming — is gaining popularity worldwide and has found its way to Mt. Shasta. Chamber works hand in hand with the promoters on production and promotion of the event.
  - b. Climb Against the Odds: Breast cancer survivors from around the world, supporters and others impacted by the disease challenge Mt. Shasta's peak as part of the annual Breast Cancer Fund's Climb Against the Odds mountain expedition. The Chamber works closely with the Breast Cancer Fund to provide climbers and their entourage an unforgettable experience in our area.
  - c. Art and Cultural Events: The Chamber will assist with various events that celebrate the arts and music in downtown Mt. Shasta.

#### Business Education, Community Outreach, and Team Shasta Efforts

Chamber shall sponsor annually a “Business Informational Meeting” with the City. These events are designed to provide up to date information to local businesses on activities and efforts being undertaken by the City that have an impact on the local business community. Chamber and City shall work together to identify topics, dates and times of these events.

Maintain and actively promote a local business shopping program of a “buy local” nature.

**RESOLUTION NO. CCR 16-29**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY  
OF MT. SHASTA APPROVING AN AGREEMENT  
BETWEEN THE CITY OF MT. SHASTA AND  
THE MT. SHASTA CHAMBER OF COMMERCE  
FOR OPERATION OF THE VISITOR'S BUREAU AND  
PROMOTIONAL AND MARKETING SERVICES**

**WHEREAS**, the City recognizes that Mt. Shasta is an international tourist destination known for its scenic beauty, clean air and water, and recreational opportunities; and

**WHEREAS**, the City's General Fund derives significant revenues, from the Transient Occupancy Tax (TOT) and sales tax generated by tourism, and tourism is seen as a clean industry which provides revenue which allows the City to provide a high quality of service to both local residents and visitors; and

**WHEREAS**, the City endeavors to work with the local business community to promote Mt. Shasta as a desirable destination choice for both potential first time visitors and repeat visitors to ensure that tourists continue patronize our lodging, our restaurants, and our local retail stores; and

**WHEREAS**, The City desires to collaborate with the Mt. Shasta Chamber of Commerce for certain community promotion services including the operation of the Mt. Shasta Visitor's Bureau, and the provision of cost effective promotional services for the community; and

**WHEREAS**, Chamber is operated by an elected Board of Directors from the local business community with a professional staff and volunteers, and is organized and equipped to carry on such promotional and marketing activities on behalf of the City; and

**WHEREAS**, City has previously adopted agreements with the Chamber for marketing services for FY 2002-05, 2005-08, 2008-11, and 2011-16, and the current agreement expires on June 30, 2016; and

**WHEREAS**, the City and Chamber desire to enter into a new multi-year agreement in order to provide a stable, reliable, and predictable funding source for these functions, and such an agreement is beneficial to both parties.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Mt. Shasta that the attached agreement between the City of Mt. Shasta and Mt. Shasta Chamber of Commerce for the Operation of the Mt. Shasta Visitor's Bureau and Promotional and Marketing Services is hereby approved, and the City Manager is authorized to execute the Agreement on behalf of the City.

The foregoing resolution was passed and adopted this 27th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: June 27, 2016

CITY OF MT. SHASTA

ATTEST:

\_\_\_\_\_  
Jeff Collings, Mayor

\_\_\_\_\_  
Kathryn Wilson, Deputy City Clerk

**City Council Agenda Item # 11**  
Staff Report

**Meeting Date:** June 27, 2016  
**To:** Mayor and City Council  
**From:** Rod Bryan, Public Works Director  
**Subject:** Caltrans Project Update

<b>X</b>	Regular
	Consent
	Closed
	Presentation

---

**Recommendation:**

No action is required.

**Background & Summary:**

Attached to this staff report is the Project Scope Summary Report for the South Weed Caltrans Project currently under construction.

The Project consists mainly of pavement rehabilitation from .7 mile south of Mt. Shasta Underpass to Route 97 in Weed. The project also includes some guard rail replacement, Americans with Disability Act (ADA) curb ramp upgrades at freeway ramps, and possibly some drainage work.

Currently, according to the Caltrans website the Project is approximately 3% complete.

<http://www.dot.ca.gov/hq/construc/consMap/consproject1.php?DISTEA=024G8204>

Construction is set to be complete at the end of 2017.

Staff inquired with Caltrans Project Manager, Eric Akana as well as the Resident Engineer, Nicole Mallory about the possibility of making some improvements to the Lake Street NB off ramp. Both have stated that it is outside of the project limits and that it would not be possible to include such work. According to Mr. Akana, the Lake Street interchange “is south of the South Weed Rehab project limits. Consideration of any work in that area is not possible. Neither the Environmental studies nor the R/W certifications included the area”.

Staff has discussed with them the possibility of collaboration on future similar projects in the near future and they were supportive.

**Financial Impact:**

None. For information only.

**Compliance with 2014-17 City Council Strategic Plan:**

Supports Infrastructure and General Plan goals

**Attachments:**

1. June 2014 Caltrans Project Scope Summary Report



# Project Scope Summary Report

## South Weed 2R

02-SIS-05 SB PM R11.4/R19.1  
 NB PM R15.9/R19.1  
 20.XX.201.122  
 PPNO 3567  
 02 1400 0063  
 02-4G820  
 June 2014



**PROJECT LOCATION**  
 In Siskiyou County in and near Weed from 0.7 mile south of Mount Shasta Underpass to Route 97

I have reviewed the right of way information contained in this Project Scope Summary Report and the R/W Data Sheet attached hereto, and find the data to be complete, current, and accurate:

*Karen Hawkins* 6/10/14  
 \_\_\_\_\_  
**KAREN HAWKINS** North Region Right of Way Manager Date

Approval Recommended:

*Eric Akana* 6/10/14  
 \_\_\_\_\_  
**ERIC AKANA, P.E.** Project Manager, District 2 Date

*Donald Anderson* 6/10/14  
 \_\_\_\_\_  
**DON ANDERSON, P.E.** Acting Deputy District Director Maintenance and Operations, District 2 SHOPP Program Manager Date

Approved By:

*John Bulinski* 6/10/14  
 \_\_\_\_\_  
**JOHN BULINSKI, P.E.** District Director, District 2 Date



This Project Scope Summary Report has been prepared under the direction of the following Registered Engineer. The registered civil engineer attests to the technical information contained herein and the engineering data upon which recommendations, conclusions, and decisions are based.

*Mark J. Miller*  
REGISTERED CIVIL ENGINEER

*June 5 2014*  
DATE



**Project Scope  
Summary Report**

**South Weed  
Pavement Rehab**

EA 02-4G820  
EFIS ID 02-1400-0063  
PPNO 3567  
SIS-5-PM- SB R11.4/R19.1  
& NB R15.9/R19.1



**1. INTRODUCTION**

**Figure 1** – Truck traffic through this section accelerates pavement deterioration.

This Project Scope Summary Report proposes a 2R pavement rehabilitation project, on Interstate 5 in Siskiyou County, which will use a 40-year Hot Mix Asphalt (HMA) strategy to extend pavement life, reduce the frequency of required maintenance and minimize worker exposure.

<b>Capital Outlay Construction Estimate:</b>	Current: \$34 million
<b>Capital Outlay Right of Way Estimate:</b>	Current: \$5000
<b>Current Capital Outlay Support Estimate:</b>	\$7 million
<b>Number of Alternatives:</b>	3 build alternatives, plus the no-build
<b>Alternative Recommended for Programming:</b>	Alternative B – 40-year HMA Strategy
<b>Anticipated Funding Source Code / Fiscal Year:</b>	2014 SHOPP 20.XX.201.122 FY 2014/15
<b>Anticipated Environmental Determination:</b>	NEPA: Categorical Exclusion CEQA: Categorical Exemption
<b>Performance Measure:</b>	26.3 Lane miles
<b>Type of Facility:</b>	4-lane interstate with uphill climbing lane/downhill slow truck lane
<b>Legal Description:</b>	In Siskiyou County in and near Weed from 0.7 mile south of Mount Shasta underpass to Route 97
<b>Project Limits:</b>	02-SIS-5-PM- Southbound R11.4/R19.1 & Northbound R15.9/R19.1

## 2. RECOMMENDATION

It is recommended that Alternative B, the 40-year HMA strategy, be programmed for funding in the 2014 State Highway Operation and Protection Plan (SHOPP) for the 2014/15 fiscal year.

Alternative B has been selected as the preferred programming alternative for the following reasons:

- 40-year design will require less maintenance than the 20-year option thus reducing worker exposure which in turn will improve safety.
- Smaller increase in vertical profile grade (0.25 to 0.45' vs. 0.7') than Continuously Reinforced Concrete Pavement (CRCP).
- Less cost than CRCP.

Note: An attempt was made to compare these alternatives with a Life-Cycle Cost Analysis. However, the proposed strategies did not have maintenance and rehabilitation schedules available in the Real Cost Version 2.5CA so the analysis was not possible.

## 3. PURPOSE AND NEED

**Purpose:** Extend pavement life, reduce the frequency of required maintenance and minimize worker exposure.

**Need:** Pavement in this location is showing signs of severe distress in localized areas. This is leading to increased maintenance requirements which increase cost and the exposure of workers to potentially hazardous conditions.

## 4. EXISTING FACILITY, DEFICIENCIES AND TRAFFIC DATA

### 4A. Condition of Existing Facility:

The existing structural section in general has various thicknesses of HMA over portland cement concrete (PCC). Age coupled with increased demand of truck traffic has caused extensive deterioration and a need for rehabilitation.

#### 1) Pedestrian Facility Data

Pedestrians are prohibited on the Interstate. Signs are posted at the interchange ramps.

## 2) Bicycle Path Data

Bicycles are allowed with the following exceptions:

- Southbound PM-R8.48/R12.06
- Southbound PM-R17.44/R58.33
- Northbound PM-R8.82/13.18
- Northbound PM-R17.44/58.33

No bicycles are allowed on these sections because parallel facilities are available.

## 4B. Structures Information

No structure work is planned in this project.

## 4C. Traffic Data

<b>Table 1 Traffic Data</b>						
		ADT	DHV	TI	ESAL	Design Speed
ADT <sup>1</sup> (2012)	=	20800				70 MPH
ADT <sup>2</sup> (2016)	=	22400	2500			
ADT <sup>3</sup> (2036)	=	29400	3300	14.0 <sub>20</sub>	38,555,400	
ADT <sup>4</sup> (2056)	=	35400	4100	15.5 <sub>40</sub>	86,326,300	
Where:						
ADT <sup>1</sup>	=	Average Two-Way Daily Traffic (Data Year)				
ADT <sup>2</sup>	=	Average Two-Way Daily Traffic (Begin Construction Year)				
ADT <sup>3</sup>	=	Average Two-Way Daily Traffic (End Construction Year + 20 years)				
ADT <sup>4</sup>	=	Average Two-Way Daily Traffic (End Construction Year + 40 years)				
DHV	=	Two-Way Design Hourly Volume				
TI	=	Traffic Index (20 year and 40 year)				
ESAL	=	Equivalent Single Axle Loads				
% Trucks	=	23% Trucks in 2012				
Directional Split	=	53% in 2012				

**4D. Accident Data**

Table 2 following shows reported collision rates for mainline I-5 only for the 5-year period from April 1, 2007 through March 31, 2012.

Accident details include:

- 187 total crashes
- 1 fatal crash
- 58 injury crashes
- 128 property damage only

<b>Table 2 Accident Data</b>						
<b>Accident Rates SIS-5-PM-R11.4/R19.6</b>	<b>Actual</b>			<b>Statewide Average</b>		
	Fatal	Fatal + Injury	Total	Fatal	Fatal + Injury	Total
<b>Mainline Only</b>	0.003	0.17	0.52	0.004	0.10	0.27

Accidents per million vehicle miles

District Traffic Investigations reviewed the collision history and highlighted the following locations of collision concentrations:

- PM-R14.78/R14.98 14 total collisions, including 5 rear ends caused by speeding in snowy/ icy conditions and 4 sideswipes due to unsafe lane changes.
- PM-R18.85/R18.95 16 total collisions that happened for a variety of reasons including unsafe speed during inclement weather.

Based on the crash history at these locations the Traffic Investigations Unit has determined that the accident concentration areas are not related to roadway geometrics. Therefore no geometric improvements were recommended. However, during the design phase these locations should be reviewed to see if drainage, slopes or other features could be improved.

**4E. 2R Certification**

The project was evaluated by District Traffic Investigations using the established screening process and determined to be classified as a 2R project.

## 5. CORRIDOR AND SYSTEM COORDINATION

In this location I-5 serves as a Principal Arterial/Interstate and is part of the National Highway System. I-5 in and near the project area holds a significant role in the State Highway System with multiple classifications: Interregional Road System, Strategic Highway Network, Surface Transportation Assistance Act (National Network), High Emphasis Route, Intermodal Corridor of Economic Significance, Corridor of the Future, Lifeline Route, Volcanic Legacy Scenic Byway, and Blue Star Memorial.

I-5 connects all of the largest population centers along the West Coast, is a priority corridor in the California goods movement system, and it connects all of the major East-West freeway goods movement routes. Also I-5 provides a continuous freeway connection between all major ports on the West Coast, including the ports of Los Angeles and Long Beach - the first and second busiest ports in the US. This section of highway shows that trucks account for 22% of the total vehicle traffic, with over 85% of the truck traffic being 5<sup>+</sup>-axle trucks per the Caltrans Traffic Data Branch 2012.

This project is predominantly pavement, with guard rail and Americans with Disabilities Act (ADA) curb ramp upgrades at the freeway ramps. Drainage work is also possible. Roadway preservation is consistent with the I-5 Transportation Concept Report (June 2008). Also, the 2010 Siskiyou County Regional Transportation plan generally supports maintenance of infrastructure, shoulder widening, and bringing route features to standard.

## 6. ALTERNATIVES

### 6A. 2R Rehabilitation strategy:

Three strategies and a no build are being considered:

- Alternative A – 20-year HMA design.
  - New HMA section based on: 20-year design, Highway Design Manual Table 625.1 “minimum standard thickness for crack, seat and overlay”  $TI \geq 12$ .
  - Mill 0.3’ Southbound (SB) and 0.5’ Northbound (NB) of existing AC from Edge of Pavement (EP) to EP
  - Crack existing concrete pavement (Northbound only).
  - Will raise existing profile grade by 0.1’ to 0.3’.
  - Includes mill and replace between 0.3, and 0.5’ on the ramps from EP to EP.
  
- Alternative B – 40-year HMA design.
  - New HMA section based on: 40-year design used on previous project EA 02-3E750 (SIS 5 PM 19.0 to PM 25.3).
  - Mill 0.3’ SB and 0.5’ NB of existing AC from EP to EP
  - Crack existing concrete pavement (Northbound only).
  - Will raise existing profile grade by 0.25 to 0.45’.
  - Includes mill and replace between 0.3, and 0.5’ on the ramps from EP to EP.

- Alternative C – 40-year (CRCP) design.
  - New CRCP section based on: 40-year design used on previous project EA 02-3E760 (SIS 5 PM 51.2 to PM 58.1).
  - Mill 0.3' of existing AC from EP to EP
  - Will raise existing profile grade by 0.7'.
  - Includes mill and replace between 0.3, and 0.5' on the ramps from EP to EP.
  - Crossovers needed to divert traffic.
  
- Alternative D – No build
  - There will be no change. Existing roadway will continue to deteriorate.

Localized increased excavations will be required at the three overcrossing structures to maintain the required vertical clearance.

**6B. Hazardous waste disposal site required? If yes, where are sites?**

A preliminary Initial Site Assessment (ISA) was completed on May 12, 2014. Issues of note include:

- Handling and disposal of Treated Wood Waste (TWW) from guard rail posts.
- Soil disturbance may generate hazardous waste soils from Aerially Deposited Lead (ADL).

It is recommended that an updated ISA be requested in the environmental phase to determine if there are any additional hazardous issues.

**6C. Other agencies involved:**

- United States Forest Service – See below.
- City of Mt. Shasta – See below.

**6D. Material and/or disposal site need and availability?**

Approximately 35,000 cubic yards of asphalt concrete (AC) grindings will be generated by cold-planing with the recommended alternative. Consideration should be given to incorporating this material into the project or allowing the contractor to recycle it.

If the grindings are not used as mentioned above, the United States Forest Service and the City of Mt. Shasta have expressed an interest in taking them.

District maintenance does not want the grindings at this time.

An optional environmentally cleared disposal site may be required.

**6E. Highway planting and irrigation:**

No major planting and irrigation is planned other than typical erosion control.

**6F. Roadside design and management**

Eight new overhead G83 and G85 signs will be added with this project at a cost of \$150,000 each. Snow removal activities have continuously damaged the existing ground mounted signs. In addition, one existing overhead will be upgraded (\$150,000) and two panels will be replaced (\$5,000 each).

Interchange lighting will be upgraded to current standards including LED luminaires.

**6G. Stormwater compliance:**

The Stormwater Data Report has been deferred until the PA&ED phase, per Wes Faubel, Stormwater Coordinator, North Region Department of Engineering Services. If shoulder widening work is undertaken, special attention should be directed towards added impervious area and any permit requirements this may entail.

The construction estimate includes funds for stormwater compliance.

**6H. Right of way and utility issues:**

No new right of way is anticipated.

**6I. Railroad involvement:**

Interstate 5 crosses the railroad at two locations within the project limits. The first at Post Mile (PM) R12.02, the North Mount Shasta UP (2-0063) and the second at PM R15.94 the Black Butte OH (02-0004 L & R). This project should not impact the railroad but coordination may be necessary.

**6J. Salvaging and recycling of hardware and other non-renewable resources:**

Salvaging and recycling of hardware will occur where practical.

**6K. Recycled materials:**

Materials will be recycled where practical.

**6L. Local and regional input:**

Due to potential for long-term ramp closures and detours, a public outreach effort will be required by the TMP.

## **6M. What are the consequences of not doing this entire project?**

The pavement quality will continue to deteriorate resulting in increased maintenance needs, higher maintenance cost, increased exposure of workers, and an increasingly poor ride for the travelling public.

## **7. TRANSPORTATION MANAGEMENT**

### **7A. Transportation Management Plan**

A Transportation Management Plan (TMP) Datasheet has not been prepared for this project.

### **7B. Vehicle Detection Systems**

The Weigh in Motion (WIM) facility at PM-R11.36 is located just south of the existing project limits and has not been included. However, the Traffic Engineering and Operations unit provided an estimate of \$230,000 to upgrade both directions should the decision to include this work be made.

## **8. ENVIRONMENTAL DETERMINATION/DOCUMENT (Attachment C)**

A Mini - Preliminary Environmental Assessment Report (PEAR) has been prepared and is attached.

Anticipated environmental clearance documents:

NEPA: Categorical Exclusion

CEQA: Categorical Exemption

## **9. SCOPE OF WORK - DETAILED**

### **Mainline Roadway, Shoulders and Ramps**

- Mill existing asphalt 0.3' to 0.5' from EP to EP
- **Alternative A** – Replace with HMA (20-year Design)
- Southbound
  - 0.5' HMA
  - Stress Absorbing Membrane Inter-layer (SAMI)
  - 0.1' HMA Leveling Course
  - Raises profile by 0.3'

- Northbound
  - 0.5' HMA
  - SAMI
  - 0.1' HMA Leveling Course
  - Crack & Seat Existing Concrete Pavement
  - Raises profile by 0.1'
  
- **Alternative B** – Replace with HMA (40-year Design)
  
- Southbound
  - 0.6' HMA
  - SAMI
  - 0.15' HMA
  - Raises profile by 0.45'
  
- Northbound
  - 0.6' HMA
  - SAMI
  - 0.15' HMA Leveling Course
  - Crack & Seat Existing Concrete Pavement
  - Raises profile by 0.25'
  
- **Alternative C** – Replace with long life CRCP (40-year Design)
  
- Southbound
  - 1.0' CRCP
  - Raises profile by 0.7'
  
- Northbound
  - 1.0' CRCP
  - Raises profile by 0.7'

The following are included in the three build alternatives

- Mill (0.3' - 0.5') and overlay (0.3') all ramps (11 total)
- Widen median shoulders to 10 feet standard in 3-lane portion where feasible
- Upgrade interchange lighting
- Add overhead signs (G83 & G85) at exits for snow reasons
- Upgrade existing curbs at ramp termini to be ADA compliant
- Add paved safety edge along HMA pavements
- Drainage repair
- Recessed striping for pavement delineation
- Upgrade and install MBGR where necessary
- Pave median crossings
- Upgrade Road Weather Information System (RWIS)

### **Drainage**

- PM-R12.02, unstable outlet area has caused two sections of 36” RCP to separate and fall into the outlet channel. The outlet may not be within the Caltrans right of way and work could involve coordination with the railroad. This location has been included in the estimate; however, with the accelerated nature of this project, right of way and environmental could be problematic.
- PM-R18.80, repair crushed pipe.
- Additional drainage work may be identified at a later date. Detailed inspections have not been carried out due to time constraints. This work should be included where feasible providing there is no significant negative impact to the cost and or schedule.

### **Americans with Disabilities Act (ADA)**

- There are six ramps located within the project limits. Two at the Central Weed NB on ramp, two at the Central Weed SB off ramp and two at the Central Weed SB on ramp. These locations will be upgraded as necessary. \$7,500 per location has been included in the estimate for this work.

### **Utilities/Electrical**

- Upgrade interchange lighting at South Weed NB and SB on and off ramps.
- Upgrade interchange lighting at Central Weed SB on and off ramps.
- Upgrade interchange lighting at Central Weed NB off ramp.
- Upgrade interchange lighting to LED at PM R17.78, R17.38, R18.45 and R19.02.
- Upgrade the RWIS at Black Butte Summit.

### **Metal Beam Guard Rail (MBGR)**

- MBGR will be upgraded, reconstructed and added as necessary.
- Southbound at post miles R18.8 and R19.1 an additional 300lf of MBGR should be considered at the upstream end of the bridges to protect a drop off.

### **Median Crossings**

- There are two unpaved median crossings located at PM R13.76 and R14.15. The Field Maintenance Unit has expressed an interest in having these locations paved to improve access and egress and also to reduce the amount of debris tracked onto the freeway. \$90,000 is included in the estimate for this work.

## **10. PROJECT ESTIMATE**

Total project estimate (current capital outlay):

- Alternative A – Hot Mix Asphalt 20-year Design
  - Roadway items \$29.2 mil
  - Right of way \$0.0 mil
  - **Total \$29 mil**

- Alternative B – Hot Mix Asphalt 40-year Design
  - Roadway items \$33.6 mil
  - Right of way \$0.0 mil
  - **Total \$34 mil**
  
- Alternative C – long life CRCP 40-year Design
  - Roadway items \$42.3 mil
  - Right of way \$0.0 mil
  - **Total \$42 mil**

**11. FUNDING/PROGRAMMING**

It is proposed to program this project in the 2014 SHOPP in the 14/15 FY in the 20.XX.201.122 program.

It has been determined that this project is eligible for federal-aid funding.

NOTE		CAPITAL & SUPPORT COSTS BY PROGRAM AND PROJECT FUNDING COMPONENT (South Weed Rehab)												
Program	Component	"Baseline" (Original Identified Hours and Funding)												
<b>EA 02-4G820 EFIS 0214000063</b>		Planned (Hours)	Loaded Rate Estimate (\$/Hr.)	Program Funding by Component (x1000)			Total Component Funding	Support/ Capital (%)						
				Prior Allocation	Initial Allocation Expectation									
					Direct Charges	Indirect Charges (ICRP)								
				201.122	PA&ED	14,200			\$98.00	\$0	\$798	\$594	\$1,392	3.99%
				201.122	PS&E	16,750			\$108.00	\$0	\$1,037	\$772	\$1,809	5.19%
201.122	R/W	900	\$100.00	\$0	\$52	\$38	\$90	0.26%						
201.122	CON	31,500	\$110.00	\$0	\$1,986	\$1,479	\$3,465	9.93%						
<b>SUPPORT SUBTOTAL</b>		-		\$0	\$3,872	\$2,883	\$6,756	19.36%						
		Baseline	Escalation	Total	PPM Deputy Directors Initials <u>GBL</u>									
201.122	R/W Capital	\$5	\$0.3	\$5.3										
201.122	Construction	\$33,622	\$1,260.8	\$34,883										
201.122	Support	\$6,756	\$0	\$6,756										
<b>CAPITAL SUBTOTAL</b>		\$33,627	\$1,261	\$34,888										
<b>TOTALS</b>				\$41,644										
Rate Information		Input	Historic Program Support/Capital Cost Data (%)											
Capital Contingency Rate %	20%	RANGE	Lowest Similar Project		28%									
ICRP Rate %	42.68%		Highest Similar Project		32%									
Escalation Rate Construction	3.75%		Average Similar Project		30%									
Escalation Rate R/W	5.00%	Cumulative 2012 SHOPP Support/Capital				35.9%								
# of years to escalate	1													

**12. SCHEDULE**

Project Milestones		Scheduled Delivery Date (Month/Day/Year)
BEGIN ENVIRONMENTAL	M020	8/15/14
PA & ED	M200	1/12/15
RIGHT OF WAY CERTIFICATION	M410	5/29/15
READY TO LIST	M460	6/19/15
AWARD	M495	11/16/15
APPROVE CONTRACT	M500	12/1/15
CONTRACT ACCEPTANCE	M600	7/28/17

**13. RISKS**

- PID was developed on a much abbreviated schedule.
- Disposal of grindings to a third party may be problematic.

**14. FHWA COORDINATION**

This project is presumed to be an Assigned Project in accordance with the current Federal Highway Administration (FHWA) and Department of Transportation (Caltrans) Joint Stewardship and Oversight Agreement.

**15. ATTACHMENTS**

- Attachment A Vicinity Map
- Attachment B Typical Section
- Attachment C Mini-Preliminary Environmental Assessment Report (PEAR)
- Attachment D Cost Estimate
- Attachment E Right of Way Data Sheet
- Attachment F Risk Register

SIS 5 SB PM R11.4 – R19.1  
NB PM R15.9 – R19.1

# VICINITY MAP SOUTH WEED 2R

4G820  
0214000063

