

Mt. Shasta City Council Regular City Council Meeting Minutes

Mt. Shasta Community Center, 629 Alder Street

May 23, 2016; 5:30 p.m.

Approved as Submitted June 13, 2016

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor Pro Tem Mike Burns Sr. called the meeting to order and led the audience in the Pledge of Allegiance.
- 2. Roll Call:** Council Members Present: Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns
Council Members Absent: Mayor Collings
- 3. Special Presentations & Announcements:**
 - a. County Sheriff Update Regarding Ballot Measures – Sheriff Jon Lopey reviewed Ballot Measures S, T, and U and answered questions from Council.
 - b. First Impression Downtown Revitalization – Postponed to the City Council Regular Meeting of June 13, 2016
- 4. Public Comment:**

Roslyn McCoy – Comments regarding the regulation of groundwater extraction. Request to put item on the ballot.

Dennis King – Comments regarding the proposal of policy.

Betty Kreeger – Expressed thanks to Sheriff Lopey.

John Kennedy – Comments expressing support for eliminating or lowering impact fees.

Larry Stock – Comments regarding impact fees and the cost to improve and maintain the water and sewer systems.

Belinda Higuera – Comments regarding the traffic signals.

Elizabeth Tabor - Comments expressing support for impact fee changes. Comments regarding illegal marijuana grows.
- 5. Meeting Recess:** None.
- 6. Council and Staff Comments:**

Paul Eckert, City Manager – Comments regarding Coffee with Council. Review of City Hall improvement projects. Comments regarding staff analysis of drought requirements and potential changes. Comments encouraging residents to call the Police Department if they have concerns.

Parish Cross, Police Chief – Comments regarding the IMPACT Program, brush thinning at the City Park, increased foot patrols. Review of ‘No Trespassing’ signs and letters for private properties.

Rod Bryan, Public Works Director – Comments regarding completed Traffic Assessment and operation of the traffic signals.

Muriel Howarth-Terrell – Comments regarding specific funds for impact fees.

Kathy Morter, Councilmember – Water consumption data included on statement.

Paul Eckert, City Manager – Review of recently received \$200,000 grant. Comments regarding City Planner start date.

Tim Stearns, Councilmember – Comments regarding ballot measures.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: May 9, 2016, Regular City Council Meeting
- b. Acceptance of Brown Act Committee Minutes: Beautification Committee Meeting Minutes, March 9, 2016
- c. Approval of Disbursements: Accounts Payable, 5/4/2016, 5/9/2016, and 5/11/2016; Total Gross Payroll and Taxes: For Period Ending May 8, 2016 (Finance Director)
- d. Monthly Investment and Financial Report for the Period Ending April 30, 2016 (Finance Director)
- e. Future Heritage Day (City Manager)

MOTION TO APPROVE: Councilmember Morter

SECOND: Councilmember Harkness

AYES: Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

8. Presentation and workshop on the Preliminary Proposed Fiscal Year 2016-2017 Budget and Authorized Positions

Muriel Howarth-Terrell, Finance Director – Presentation of the preliminary budget.

Roslyn McCoy – Comments regarding the sewer fund and Crystal Geysers share of cost for the interceptor pipe.

Muriel Howarth-Terrell, Finance Director – Comments regarding receipt of funds from Crystal Geysers and the need to do a rate study for user fees and impact fees.

Tim Stearns, Councilmember – Comments regarding additional items requested to be added to the budget: an outreach plan, funding for the Downtown Enhancement Advisory Committee, the Community Economic Development Activities Committee, and the Beautification Committee, funding for an internship program, and a start-up weekend.

Clarifying questions from Council.

Geoff Harkness, Councilmember – Reviewed '13 questions regarding the budget'.

Kathy Morter, Councilmember – Comments regarding setting aside funding to match potential future grant funds for Team Shasta. Comments regarding update and prioritization of the Strategic Plan.

9. Potential City Impact Fee Economic Incentive Pilot Program

Paul Eckert, City Manager – Review of program and proposed Resolutions.

Jack Tanner – Comments supporting the program, suggestion to change wording to read 'final occupancy'.

Clarifying questions from Council.

Geoff Harkness, Councilmember – Comments regarding professional rate study to be conducted later in the year.

Tim Stearns, Councilmember – Comments regarding including an annual review process, an incentive program to kick-start building, affordable housing as a priority, and surety that many would benefit from the program, not just a few.

Council discussion.

Jack Tanner – Comments regarding the time necessary to build a home.

Kathy Morter, Councilmember – Comments regarding moving ahead with the program, with a review addressing all concerns in November.

COUNCIL ACTION: Approve Resolution CCR-16-21 with the amendments that the program will be reviewed in November 2016 and every November thereafter, to consider how the program is working and to address the

points raised during this meeting.
MOTION: Councilmember Stearns
SECOND: Councilmember Morter
AYES: Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns
NOES: None
ABSENT: Mayor Collings
ABSTAIN: None
COUNCIL ACTION: Approve Resolution CCR-16-22 by title only.
MOTION: Councilmember Stearns
SECOND: Councilmember Harkness
AYES: Mayor Pro Tem Burns, Councilmembers Morter, Harkness, Stearns
NOES: None
ABSENT: Mayor Collings
ABSTAIN: None

10. Council Consideration of Process to Review A No Smoking in Public Ordinance
Paul Eckert, City Manager – Review of petition request to develop local restrictions on smoking in public.
Clarifying questions.
COUNCIL ACTION: Staff directed to forward the item to the Planning Commission for the potential development of an Ordinance regarding smoking in public.

CITY COUNCIL/STAFF REPORTING PERIOD

8. Council Reports on Attendance at Appointed/Outside Meetings:
Councilmember Harkness – Library Tax Advisory Committee meeting review.
Councilmember Morter – Beautification Committee meeting review.
Mayor Pro Tem Burns – Siskiyou County Local Transportation Commission agenda packet submitted to the Deputy City Clerk.

9. Future Agenda Items (Appearing on the agenda within 60-90 days):
COUNCIL ACTION: Reviewed Items a through o. Items a and e removed.

- a. Finalize Water and Sewer Connection Fee Changes – 6/13/16
- b. Update on the Landing & Brownfields – 6/13/16
- c. Library Contract – 6/13/16
- d. Chamber of Commerce/City of Mt. Shasta agreement renewal – 6/27/16
- e. Consider directing Planning Commission to evaluate limits on smoking in public – 7/11/16
- f. Marijuana Ordinance – 7/25/16
- g. Quality of Life – 7/25/16
- h. Streamlining Solar Project – 7/25/16
- i. Expanding Downtown Business District – 7/25/16
- j. Presentation Regarding Potential Forest Service use of Treated Effluent for Fire Suppression & Dust Control – 7/25/16
- k. Special Assessments for Fire Department Equipment Funding Special Tax – 8/8/16
- l. Fire Prevention & Environment – 8/22/16
- m. Land Use Management Plan of City Owned Properties (City Springs & Westside of The Landing) – 9/26/16
- n. Orchard Property Annexation – 9/26/16
- o. Noise Ordinance – 10/10/16

10. Adjourn: There being no further business, the meeting was adjourned at 9:12 p.m.

Respectfully Submitted by: Kathryn M. Wilson, Administrative Assistant/Deputy City Clerk