

Mt. Shasta Active Transportation Committee Regular Meeting Agenda

City Hall Conference Area
305 North Mt. Shasta Blvd.
Friday April 21, 2017; 8:30 AM

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item
1. Call to Order
2. Roll Call
3. Special Presentations & Announcements
<p>4. Public Comment</p> <p>Welcome to our meeting. The committee invites the public to address the committee on matters on the Consent Agenda and matters not listed on the agenda that are within the committee’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the committee will request comment when the matter is heard. The committee reserves the right to limit public comment on matters that are outside its subject matter jurisdiction.</p> <p>The committee may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The committee may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the committee is able to complete its business. A group may be asked to choose a spokesperson to address the committee on a subject matter, or the committee may limit the number of persons addressing the committee whenever a group of persons wishes to address the committee on the same subject matter. Speakers may not cede their time to another.</p> <p>If there is an item of great community significance/interest and is within the committee’s subject matter jurisdiction, the committee may request the item be agendaized for further consideration at a subsequent committee meeting.</p>
5. Staff & Member Comments
<p>6. Consent Agenda:</p> <ul style="list-style-type: none">a. Approval of the Minutes March 10, 2017 Special Meetingb. Approval of Minutes March 17, 2017 Regular Meeting
<p>7. Public Works Quarterly Report</p> <p>Background: The Public Works Director will give a quarterly update on sidewalk and other projects in the purview of the ATC.</p> <p>Presented by: Rod Bryan, Public Works Director</p> <p>Action: Information Only</p>

8. UC Berkly Report Action

Background: A report for UC Berkly was created for the City of Mt. Shasta to improve pedestrian and cycling infrastructure. City Staff will give an update on the report and actions that have been taken.

Action: Discuss UC Berkly Report Update. Recommend direction to City Staff.

9. 2017 -2018 ATC Priorities

Background: ATC hosted a Special Meeting to create draft priorities for the period of 2017-2018. The purpose of setting priorities is to improve the success of the ATC projects and further active transportation in the City of Mt. Shasta. The draft priorities focus on five different areas and will be transmitted to the Planning Commission once they are finalized by the committee.

Action: Recommend 2017-2018 ATC priorities to the Planning Commission of the City of Mt. Shasta.

10. Active Transportation Community Events

Background: The ATC has been working diligently to increase outreach in the community. The topic of ATC sponsored community bike events was discussed as a means to better reach the public.

Action: Discussion on types of events, timelines for each event, and if funding and staffing will be needed for the events.

11. Future Agenda Items – These are tentative items to review in the upcoming meetings

- a. Midtown Trail Project Plan – 5/19/2017
- b. STAGE Project Update – 5/19/2017

12. Adjourn Next Meeting May 19, 2017 at 8:30am

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd., Mt. Shasta, CA at the same time the public records are distributed or made available to the members of the legislative body. Agenda related writings or documents provided to a majority of the legislative body after distribution of the Agenda packet will be available for public review within a separate binder at City Hall at the same time as they are made available to the members of the legislative body.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, persons requiring accommodations for a disability at a public meeting should notify the City Clerk or Deputy City Clerk at least 48 hours prior to the meeting at (530) 926-7510 in order to allow the City sufficient time to make reasonable arrangements to accommodate participation in this meeting.

Mt. Shasta Active Transportation Committee Special Meeting Minutes

Police Department Conference Room
303 North Mt. Shasta Blvd.
Friday March 10, 2017 4:00pm

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Item
1. Call to Order – Chair Sojka called to order at 4:06pm
2. Roll Call PRESENT: Chair Sojka, Commissioners Riddle, Quinn, and Ryan ABSENT: Commissioner Kane
3. Special Presentations: a. Circulation Element and Planning for Active Transportation – Juliana Lucchesi, City Planner Juliana Lucchesi, City Planner: Presentation to committee Clarifying questions from committee
4. Public Comment Welcome to our meeting. The committee invites the public to address the committee on matters on the Consent Agenda and matters not listed on the agenda that are within the committee’s subject matter jurisdiction. If the Public wishes to comment on matters that are on the agenda, the committee will request comment when the matter is heard. The committee reserves the right to limit public comment on matters that are outside its subject matter jurisdiction. The committee may regulate the total amount of time on particular issues and for speakers (typically 3 minutes). The committee may place additional time limits on comments, to ensure members of the public have an opportunity to speak and the committee is able to complete its business. A group may be asked to choose a spokesperson to address the committee on a subject matter, or the committee may limit the number of persons addressing the committee whenever a group of persons wishes to address the committee on the same subject matter. Speakers may not cede their time to another. If there is an item of great community significance/interest and is within the committee’s subject matter jurisdiction, the committee may request the item be agendaized for further consideration at a subsequent committee meeting.

5. 2017-2018 Active Transportation Priorities

Juliana Lucchesi, City Planner: Presentation of process and staff report.
Committee Discussion on priorities.

Identified draft goals:

- Outreach
- Data Collection
- Midtown Trail
- Sidewalks

City Planner: A draft report will be created and presented at the next Active Transportation Meeting.

6. Adjourn

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**Mt. Shasta Active Transportation Committee DRAFT
Meeting Minutes**

City Hall Conference Area
305 North Mt. Shasta Blvd.
Friday March 17, 2017; 8:30 AM

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Item
1. Call to Order – Chair Sojka called the meeting to order at 8:32am
2. Roll Call: Present: Chair Sojka, Members Quinn, Ryan, Riddle, and Kane Absent: None
3. Special Presentations & Announcements: None
4. Public Comment
5. Staff & Member Comments
6. Consent Agenda: Approval of the February 17, 2017 Meeting Minutes Approval of the minutes as presented: 1st Member Quin, 2nd Member Riddle AYE: Chair Sojka, Members Quinn, Kane, and Riddle NO: ABSTAIN: Member Ryan
7. 2017 – 2018 ATC Priorities Member Quinn: Report out on ATC article Chair Sojka: Report out on Facebook outreach
8. Subcommittee Reports City Planner: Presentation of draft priorities from the March 10, 2017 workshop Clarifying questions from committee. Preliminary ranking of priorities to be presented at the April meeting.

9. Active Transportation Community Events

City Planner: Open discussion of what events the committee would like to put on.

Member Kane: Discussion on Bike to Work Month.

Committee agrees to do something for Bike to Work Month with Members Kane and Riddle leading Discussion on High School Safety Assembly

10. Downtown Biking and Pedestrian Facilities

City Planner: Introduce discussion on the need for more supporting facilities in the downtown areas.

Discussion on design and the need to walk the downtown.

Members will walk downtown and identify areas in need of bike parking and pedestrian facilities.

Member Riddle will follow-up with committee at next meeting.

11. Future Agenda Items – These are tentative items to review in the upcoming meetings

- a. UC Berkley Recommendations – 4/21/2017
- b. Pedestrian and Bicycle Parking and Infrastructure – 4/21/2017
- c. Public Works Projects: Quarterly Update – 5/19/2017
- d. STAGE Update – 5/19/2017

12. Adjourn – Meeting was adjourned at 10:03am

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