

## **Mt. Shasta City Council Regular Meeting Minutes**

Monday, April 8, 2024; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta

Meeting allowed for virtual attendance via ZOOM

Approved as Submitted April 22, 2024

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

### **STANDING AGENDA ITEMS**

**1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor Stackfleth called the meeting to order and led the audience in the flag salute.

**2. Roll Call:**

Council Members Present: Stackfleth, Collings, Redmond, Stearns, Clure

Council Members Absent: None

**3. Special Presentation:** None

**4. Public Comment:**

Laurel Harkness – Comments regarding work with the Forest Service and the forest plan, classical pianist upcoming concert.

Scott Dolf – Comments regarding building services.

**5. Council and Staff Comments:**

Todd Juhasz, City Manager – Comments regarding The Landing, the One Shasta well acquisition, and the old hospital cleanup and investigation.

Robert Gibson, Chief of Police – Comments regarding snow season, road construction.

Jeff Mitchem, Planning Director – Comments regarding Housing Element.

Tessa Clure, Councilmember – Comments regarding Dignity Health and Medi-Cal.

**6. Committee Updates:** No updates.

- a) Downtown Enhancement Advisory Committee
- b) Library Tax Advisory Committee
- c) Beautification Committee
- d) Active Transportation Committee

### **CITY COUNCIL BUSINESS**

**7. Consent Agenda:**

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: March 25, 2024 Regular Meeting
- b. Police Department Report March 2024
- c. Determination of the Disability of Richard G. Joyce, Resolution CCR-24-08

COUNCIL ACTION: Approve items a-c

MOTION TO APPROVE: Clure

SECOND: Stearns

AYES: Stackfleth, Collings, Redmond, Stearns, Clure

NOES: None

ABSENT: None

ABSTAIN: None

**8. Discussion and Possible Action: Downtown Enhancement Advisory Committee (DEAC) Fiscal Review and Project Approval**

Todd Juhasz, City Manager – Comments regarding the DEAC.

Ashley Hagge, DEAC Chair – Review of current and proposed DEAC projects. Comments expressing concern about the DEAC budget.

Clarifying questions from Council and discussion.

Muriel Terrell, Finance Director – Review of parking fee and DEAC fund.

No public comment.

Council discussion.

COUNCIL ACTION: No action taken.

**9. First Reading of an Amendment of City Municipal Ordinance Section 10.44.080 Parking Restricted**

Robert Gibson, Chief of Police – Review of proposed ordinance amendment, public parking lots with abandoned and disabled vehicles, cleanup and towing costs to the City.

Clarifying questions from Council.

Gino Fiorucci – Comments about enforcement.

Ashley Hagge – Comments expressing concern about snow season parking.

Johanna Altorfer – Comments regarding parking on Pine Street, comments about enforcement, suggestions for parking.

Council discussion.

COUNCIL ACTION: Approve the first reading of an Ordinance amending Municipal Code section 10.44.080 by title only and move it to a second reading.

MOTION: Stearns

SECOND: Clure

AYES: Stackfleth, Redmond, Collings, Clure, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

**10. Enhanced Infrastructure Finance District Resolution of Intention**

Todd Juhasz, City Manager – Review of original Resolution of Intent, addition of parcels to expand the map. Clarifying questions from Council.

Joe Dieguez, Kosmont – Comments regarding how tax increment can be split and shared with the General Fund.

Laurel Harkness – Comments regarding debt management policy.

**COUNCIL ACTION:** Approve CCR-24-09, a resolution amending CCR-23-26 to revise the map of the proposed Mt. Shasta Enhanced Infrastructure Finance District.

**MOTION:** Clure

**SECOND:** Redmond

**AYES:** Stackfleth, Redmond, Collings, Clure, Stearns

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**11. Building Official Professional Services Agreement**

Todd Juhasz, City Manager – Introduction of the item, review of the Request for Proposals process, budget for building services, plan check, and review.

Jeff Mitchem, Planning Director – Review of contract and services to be provided.

Clarifying questions from Council.

Scott Dolf – Comments and questions about inspections, concern about waiting for inspections.

Council and staff discussion.

**COUNCIL ACTION:** Approve CCR-24-10, authorizing the City Manager to execute a Professional Services Agreement with Leo DePaola for building official, building inspection, plan check and program administration services as needed.

**MOTION:** Stearns

**SECOND:** Redmond

**AYES:** Stackfleth, Redmond, Collings, Clure, Stearns

**NOES:** None

**ABSENT:** None

**ABSTAIN:** None

**12. Reports on Outside Meetings: None**

**13. Future Agenda Items (Appearing on the agenda within 60-90 days):**

COUNCIL ACTION: Reviewed items a through n.

- a. Resolution Calling an Election and Requesting Consolidation – 5/2024
- b. Discussion and Possible Action: City Manager Salary – TBD
- c. Approval of Funds to Complete a Survey of Washington Avenue – TBD
- d. Amendment of Parklet Ordinance – TBD
- e. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval – TBD
- f. General Plan & Housing Annual Progress Report – TBD
- g. Graffiti Ordinance – TBD
- h. Discussion and Possible Action: Rental, Lease, or Purchase of Lot Located at the northwest corner of Alma and N. Mt. Shasta Blvd – TBD
- i. Discussion and Possible Action: Expansion of the Downtown Parking District Borders - TBD
- j. Discussion and Possible Action: Amendment to Sidewalk Ordinance – TBD
- k. Discussion and Possible Action: Snow Removal Operations - TBD

Future Agenda Items Over 90 Days:

- l. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta
- m. Objective Design Standards Presentation/Discussion
- n. Amendment to the Short-Term Rental Ordinance

**14. Adjourn:** There being no further business, the meeting was adjourned at 7:25 p.m.

**Respectfully Submitted By:** Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk