

Mt. Shasta City Council Regular Meeting Agenda

Monday, April 22, 2024, 5:30 p.m.

This meeting will be presented in a hybrid format and can be attended in two ways:
In-Person at the Mt. Shasta City Park Upper Lodge, 1315 Nixon Rd. Mt. Shasta, CA

OR

Online at the following link:

MountShasta.22Ave.tv

For the safety of our staff, the council, and public, we are no longer allowing members of the audience to carry large bags, backpacks, or other items outside of small personal items such as purses or satchels. Only service animals are allowed inside council chambers; nonservice pets are not allowed under any circumstances. Violators will be asked to remove the bag and/or animal, and refusal to do so will be cause for removal from the meeting.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	Call to Order and Flag Salute
	2.	Roll call
	3.	Special Presentation: None
	4.	Public Comment: This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items not included on the Regular Agenda. If your comments concern an agenda item noted on the regular agenda, please address the Council when that item is open for public comment. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the City. Council discussion or action cannot be taken on items not listed on the agenda other than to receive comments. If you have documents to present to members of Council, please provide a minimum of seven (7) copies to the Deputy City Clerk. Email Comments may be submitted to the City Clerk’s Office (kjoyce@mtshastaca.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council prior to the meeting. These items will NOT be read into the record.
	5.	Council and Staff Comments
	6.	Committee Updates: a) Downtown Enhancement Advisory Committee b) Library Tax Advisory Committee c) Beautification Committee d) Active Transportation Committee

Mt. Shasta Regular City Council Meeting Agenda

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	CITY COUNCIL BUSINESS
Page	<p>7. Consent Agenda – The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none">a. Approval of Minutes: April 8, 2024 Regular Meetingb. Approval of Disbursements: Accounts Payable: 3/21, 4/4, 4/8, and 4/15/2024; Total Gross Payroll and Taxes: For Periods Ending 3/17 and 3/31/2024c. Monthly Investment and Revenue Reportd. Second Reading and Adoption of CCO-24-XX, an Amendment of City Municipal Code Section 10.44.080: Parking Restrictede. Housing Element Annual Progress Report
Page	<p>8. Public Hearing on Stormwater Rates Pursuant to Proposition 218</p> <p><u>Background:</u> City staff will give a verbal report and answer any clarifying questions. The City Council will then hold a Public Hearing and consider increases to stormwater service charges.</p> <p><u>Report By:</u> Todd Juhasz, City Manager</p> <p><u>Recommended Council Action:</u> Conduct public hearing, receive and file protest letters, hear public testimony and close the public hearing.</p>
Page	<p>9. Recess to Count Protest Votes – Deputy City Clerk</p>
Page	<p>10. Report on Results of Stormwater Protest Vote and Review of Next Steps</p> <p><u>Background:</u> Once the protest vote is completed, if there are not enough votes to successfully protest the Stormwater rate increase, the City will next send out a ballot to every parcel in the City that will include a ‘yes’ or ‘no’ vote to increase the Stormwater rates. The item will come back to Council for a public hearing in June.</p>
Page	<p>11. Discussion and Possible Action: Proposed Addendum to the City Manager’s Contract</p> <p><u>Background:</u> Council will discuss a possible increase to the City Manager’s salary in the amount of \$15,000 in 2024 and an additional \$15,000 in 2025.</p> <p><u>Recommended Council Action:</u> Discuss and direction to staff.</p>

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	CITY COUNCIL/STAFF REPORTING PERIOD
	12. Reports on Outside Meetings
	<p>13. Future Agenda Items and Meetings (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none">a. Resolution Calling an Election and Requesting Consolidation – 5/2024b. Approval of Funds to Complete a Survey of Washington Avenue – TBDc. Amendment of Parklet Ordinance – TBDd. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval – TBDe. Graffiti Ordinance – TBDf. Discussion and Possible Action: Rental, Lease, or Purchase of Lot Located at the northwest corner of Alma and N. Mt. Shasta Blvd – TBDg. Discussion and Possible Action: Expansion of the Downtown Parking District Borders - TBDh. Discussion and Possible Action: Amendment to Sidewalk Ordinance – TBDi. Discussion and Possible Action: Snow Removal Operations – TBDj. Amendment to the Short-Term Rental Ordinance <p>Future Agenda Items Over 90 Days:</p> <ul style="list-style-type: none">k. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shastal. Objective Design Standards Presentation/Discussion
	<p>14. Adjourn</p> <p>I, Kathryn Joyce, declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Mt. Shasta City Hall, 305 N. Mt. Shasta Blvd, Mt. Shasta, CA, in the glass case and on the City website at www.mtshastaca.gov. Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings on the City’s web site. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting shall be made available on the City’s web site www.mtshastaca.gov. Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd.</p> <p>The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 530-326-7516 or kjoyce@mtshastaca.gov as soon as possible. Providing at least 72 hours’ notice will help ensure that reasonable arrangements can be made.</p>

Mt. Shasta City Council Regular Meeting **DRAFT** Minutes

Monday, April 8, 2024; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Meeting allowed for virtual attendance via ZOOM

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Stackfleth called the meeting to order and led the audience in the flag salute.

2. Roll Call:

Council Members Present: Stackfleth, Collings, Redmond, Stearns, Clure

Council Members Absent: None

3. Special Presentation: None

4. Public Comment:

Laurel Harkness – Comments regarding work with the Forest Service and the forest plan, classical pianist upcoming concert.

Scott Dolf – Comments regarding building services.

5. Council and Staff Comments:

Todd Juhasz, City Manager – Comments regarding The Landing, the One Shasta well acquisition, and the old hospital cleanup and investigation.

Robert Gibson, Chief of Police – Comments regarding snow season, road construction.

Jeff Mitchem, Planning Director – Comments regarding Housing Element.

Tessa Clure, Councilmember – Comments regarding Dignity Health and Medi-Cal.

6. Committee Updates: No updates.

- a) Downtown Enhancement Advisory Committee
- b) Library Tax Advisory Committee
- c) Beautification Committee
- d) Active Transportation Committee

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: March 25, 2024 Regular Meeting
- b. Police Department Report March 2024
- c. Determination of the Disability of Richard G. Joyce, Resolution CCR-24-08

COUNCIL ACTION: Approve items a-c

MOTION TO APPROVE: Clure

SECOND: Stearns

AYES: Stackfleth, Collings, Redmond, Stearns, Clure

NOES: None

ABSENT: None

ABSTAIN: None

8. Discussion and Possible Action: Downtown Enhancement Advisory Committee (DEAC) Fiscal Review and Project Approval

Todd Juhasz, City Manager – Comments regarding the DEAC.

Ashley Hagge, DEAC Chair – Review of current and proposed DEAC projects. Comments expressing concern about the DEAC budget.

Clarifying questions from Council and discussion.

Muriel Terrell, Finance Director – Review of parking fee and DEAC fund.

No public comment.

Council discussion.

COUNCIL ACTION: No action taken.

9. First Reading of an Amendment of City Municipal Ordinance Section 10.44.080 Parking Restricted

Robert Gibson, Chief of Police – Review of proposed ordinance amendment, public parking lots with abandoned and disabled vehicles, cleanup and towing costs to the City.

Clarifying questions from Council.

Gino Fiorucci – Comments about enforcement.

Ashley Hagge – Comments expressing concern about snow season parking.

Johanna Altorfer – Comments regarding parking on Pine Street, comments about enforcement, suggestions for parking.

Council discussion.

COUNCIL ACTION: Approve the first reading of an Ordinance amending Municipal Code section 10.44.080 by title only and move it to a second reading.

MOTION: Stearns

SECOND: Clure

AYES: Stackfleth, Redmond, Collings, Clure, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

10. Enhanced Infrastructure Finance District Resolution of Intention

Todd Juhasz, City Manager – Review of original Resolution of Intent, addition of parcels to expand the map. Clarifying questions from Council.

Joe Dieguez, Kosmont – Comments regarding how tax increment can be split and shared with the General Fund.

Laurel Harkness – Comments regarding debt management policy.

COUNCIL ACTION: Approve CCR-24-09, a resolution amending CCR-23-26 to revise the map of the proposed Mt. Shasta Enhanced Infrastructure Finance District.

MOTION: Clure

SECOND: Redmond

AYES: Stackfleth, Redmond, Collings, Clure, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

11. Building Official Professional Services Agreement

Todd Juhasz, City Manager – Introduction of the item, review of the Request for Proposals process, budget for building services, plan check, and review.

Jeff Mitchem, Planning Director – Review of contract and services to be provided.

Clarifying questions from Council.

Scott Dolf – Comments and questions about inspections, concern about waiting for inspections.

Council and staff discussion.

COUNCIL ACTION: Approve CCR-24-10, authorizing the City Manager to execute a Professional Services Agreement with Leo DePaola for building official, building inspection, plan check and program administration services as needed.

MOTION: Stearns

SECOND: Redmond

AYES: Stackfleth, Redmond, Collings, Clure, Stearns

NOES: None

ABSENT: None

ABSTAIN: None

12. Reports on Outside Meetings: None

13. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed items a through n.

- a. Resolution Calling an Election and Requesting Consolidation – 5/2024
- b. Discussion and Possible Action: City Manager Salary – TBD
- c. Approval of Funds to Complete a Survey of Washington Avenue – TBD
- d. Amendment of Parklet Ordinance – TBD
- e. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval – TBD
- f. General Plan & Housing Annual Progress Report – TBD
- g. Graffiti Ordinance – TBD
- h. Discussion and Possible Action: Rental, Lease, or Purchase of Lot Located at the northwest corner of Alma and N. Mt. Shasta Blvd – TBD
- i. Discussion and Possible Action: Expansion of the Downtown Parking District Borders - TBD
- j. Discussion and Possible Action: Amendment to Sidewalk Ordinance – TBD
- k. Discussion and Possible Action: Snow Removal Operations - TBD

Future Agenda Items Over 90 Days:

- l. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta
- m. Objective Design Standards Presentation/Discussion
- n. Amendment to the Short-Term Rental Ordinance

14. Adjourn: There being no further business, the meeting was adjourned at 7:25 p.m.

Respectfully Submitted By: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk

City Council Agenda Item #7b
Staff Report

Meeting Date: April 22, 2024
To: Mayor and City Council
From: Muriel Howarth Terrell, Finance Director
Subject: Approval of Warrants and Payroll

	Regular
x	Consent
	Closed
	Presentation

Recommendation:

Staff requests the Mayor and City Council Approve warrants paid including payroll benefits and withholding, and payroll distribution, in the amount of \$1,187,030.50.

Background & Summary:

Approval of Check Numbers 52096-52265	\$ 875,412.98
Total Payroll Distribution	\$ 178,357.63
Total EFTPS – CalPERS, Nationwide	\$ 53,156.14
Total Payroll EFTPS Taxes	<u>\$ 80,106.75</u>
	\$ 1,187,030.50

Financial Impact:

Expenditures are consistent with the Budget that the City Council has adopted.

Attachments:

- 1.) Check Registers – 3/21/24, 4/4/24
- 2.) ACH Payroll Distribution – 3/21/24, 4/4/24
- 3.) EFTPS Reports – 3/21/24, 4/4/24

Check Register Report

Fiscal Year 2023-2024

Date: 03/21/2024

Time: 3:37 pm

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City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
52096	03/21/24	Printed			10202	ALL TRADE SERVICES INC	Shop- oil heater maint	367.41
52097	03/21/24	Printed			10229	AMAZON CAPITAL SERVICES	Return- Safety equip	48.75
52098	03/21/24	Printed			10338	APEX TECHNOLOGY MANAGEMENT	Windows Server upgrade	8,217.44
52099	03/21/24	Printed			25050	AT&T	Feb 24 phone & fax service	581.01
52100	03/21/24	Printed			10402	AT&T MOBILITY FIRSTNET	Feb 2024 cell phone service	1,836.98
52101	03/21/24	Printed			11042	TROY BAINBRIDGE	DMV Physical - B Chandon & H. Gubetta	300.00
52102	03/21/24	Printed			11156	YOLANDE DIEDRE BELL	Library cleaning Mar 19	320.80
52103	03/21/24	Printed			11240	BLACK BUTTE AUTO	Dismantle & Disposal Fee	1,500.00
52104	03/21/24	Printed			11328	BOYS & GIRLS CLUB OF GREATER	Prop 64 cohort 2 reimbursement Jan-Mar 2023	43,432.00
52105	03/21/24	Printed			12213	CAL-ORE COMMUNICATIONS	Feb 24 phone & internet serv	1,444.66
52106	03/21/24	Printed			12620	COLLEGE OF THE SISKIYOU	Training- Priddy, Moore & Barn	417.00
52107	03/21/24	Printed			12626	COLLINS COLLISION	Collision Repair	505.34
52108	03/21/24	Printed			12820	CROSS PETROLEUM	Heating Oil- Library	483.99
52109	03/21/24	Printed			13064	DE LAGE LANDEN	Copier maintenance	61.71
52110	03/21/24	Printed			14140	DON ERICKSON OIL INC	City Hall heating oil	270.41
52111	03/21/24	Printed			15010	FASTENAL COMPANY	FD- SCBAS & Radios	481.71
52112	03/21/24	Printed			16030	GANNETT CALIFORNIA LOCALIQ	Proof of Publication-Ordinance CCO-24-02	332.00
52113	03/21/24	Printed			28280	HUE & CRY SECURITY SYSTEMS INC	Apr-Jun 24 Library alarm ser	140.22
52114	03/21/24	Printed			21062	LEAGUE OF CALIFORNIA CITIES	Membership dues 2024	100.00
52115	03/21/24	Printed			21999	MACES HIDEOUT	LOLA Dinner deposit	337.50
52116	03/21/24	Printed			22071	MENDES SUPPLY COMPANY	FD- Earplugs	514.49
52117	03/21/24	Printed			22320	MT. SHASTA SPRING WATER	Feb 24 WWTP/ City Hall water	64.69
52118	03/21/24	Printed			23023	NATIVE GROUNDS NURSERY	Parker Plaza- maintenance Mar 24	499.13
52119	03/21/24	Printed			24000	OFFICE DEPOT	Office Supplies	132.03
52120	03/21/24	Printed			11140	PACE ANALYTICAL SERVICES LLC	Water lab services	364.64
52121	03/21/24	Printed			25020	PACE ENGINEERING INC	Feb 24 State-Mandated WWTP Imp	56,437.88
52122	03/21/24	Printed			25121	PITNEY BOWES INC	Postage meter e-z seal bottles	31.22
52123	03/21/24	Printed			26096	RAFTELIS	Stormwater Utility Rate Study	4,125.00
52124	03/21/24	Printed			28340	SISKIYOU COUNTY AUDITOR	LAFCO 2023-2024	3,604.95
52125	03/21/24	Printed			28372	SISKIYOU COUNTY ECONOMIC	Mar 24 Economic Dev Partners	2,500.00
52126	03/21/24	Printed			28378	SISKIYOU COUNTY GENERAL	Feb 24 waste disposal	15.00
52127	03/21/24	Printed			28560	SISKIYOU OPPORTUNITY CENTER	Feb 24 city restroom janitoria	887.50
52128	03/21/24	Printed			28647	SOMACH SIMMONS & DUNN	Professional Services- Crystal Geyser Site	2,480.00
52129	03/21/24	Printed			28815	STERLING HEALTH ADMINISTRATION	3/21/2024 HSA Deductions	466.67
52130	03/21/24	Printed			29011	TEAMSTERS LOCAL 137	Mar 24 Misc Union Dues	1,905.16
52131	03/21/24	Printed			29140	TIMBERWORKS	Sewer Interceptor Improvement	11,902.46
52132	03/21/24	Printed			30009	U.S. BANK	Apr 24 wide copier maintenance	317.44
52133	03/21/24	Printed			31050	VERIZON CONNECT FLEET USA LLC	Apr 24 Police GPS subscription	35.00
52134	03/21/24	Printed			31040	VWR SCIENTIFIC	WWTP lab supplies	520.23
52135	03/21/24	Printed			32122	WESTERN FIRE SUPPLY	FD- Boots 50/50 grant	3,072.84
					Total Checks: 40	Checks Total (excluding void checks):		151,055.26
					Total Payments: 40	Bank Total (excluding void checks):		151,055.26
					Total Payments: 40	Grand Total (excluding void checks):		151,055.26

Check Register Report

Fiscal Year 2023-2024

Date: 04/04/2024

Time: 2:59 pm

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City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
52136	04/04/24	Printed			15194	22ND AVENUE ENTERTAINMENT	Apr 24 Hybrid Public Meeting	3,195.00
52137	04/04/24	Printed			10009	49ER WATER SERVICES	WWTP lab services	325.00
52138	04/04/24	Printed			10112	AEA HOLDINGS LLC	Credit Refund MSBN-201-201A-01	124.56
52139	04/04/24	Printed			10229	AMAZON CAPITAL SERVICES	Cleaning Supplies	81.74
52140	04/04/24	Printed			10338	APEX TECHNOLOGY MANAGEMENT	April 24 IT Services	7,182.89
52141	04/04/24	Printed			11156	YOLANDE DIEDRE BELL	Library cleaning Mar 21	200.50
52142	04/04/24	Printed			11252	BLUE STAR GAS	Propane - PW building	777.35
52143	04/04/24	Printed			11359	ALAN BROWNELL	Rent- APN 057-191-170 April 24	2,250.00
52144	04/04/24	Printed			12260	CASCADE FIRE EQUIPMENT	Chevy 2023 1500 upfit- PD	24,447.65
52145	04/04/24	Printed			12551	CITY OF MT SHASTA	Apr 24 Library Utilities	78.75
52146	04/04/24	Printed			12618	CODE PUBLISHING INC	Muni code web update	70.50
52147	04/04/24	Printed			12623	COLLIER INTERPRETIVE &	2024 Annual Donation	1,000.00
52148	04/04/24	Printed			12640	COLONIAL LIFE & ACCIDENT INSUR	Apr 24 life/accident insurance	372.34
52149	04/04/24	Printed			12269	COMCAST	Secure LEAH Web Router	96.67
52150	04/04/24	Printed			12677	COMMUNITY FIRST NATIONAL BANK	Fire truck financing	13,829.79
52151	04/04/24	Printed			12766	CRAFCO INC	Sand Bags	377.13
52152	04/04/24	Printed			12820	CROSS PETROLEUM	Heating Oil- Library	243.21
52153	04/04/24	Printed			12842	CROWN MOTORS	Core Deposit Credit PW4	355.21
52154	04/04/24	Printed			13071	DELTA HEALTH SYSTEMS	Apr 24 health insurance	38,870.00
52155	04/04/24	Printed			14140	DON ERICKSON OIL INC	City Hall heating oil	1,220.16
52156	04/04/24	Printed			13224	DRY CREEK LANDFILL INC	Sludge Removal- WWTP	1,537.61
52157	04/04/24	Printed			13260	DUNSMUIR ROD & GUN CLUB	2024-25 membership dues	390.00
52158	04/04/24	Printed			15030	FERGUSON ENTERPRISES, INC.	Water system maint supplies	1,031.19
52159	04/04/24	Printed			16180	GREAT NORTHERN CORPORATION	Feb 24 20-CDBG-CV2-3-00106	1,113.90
52190	04/04/24	Printed			17000	HACH COMPANY	WWTP lab supplies	319.48
52191	04/04/24	Printed			17033	HAMRE EQUIPMENT	Heavy Equipment - FD wild fire mitigation grant	199,305.00
52192	04/04/24	Printed			17118	GABRIEL HERNANDEZ RAMIREZ	Expense Reimbursement	54.80
52193	04/04/24	Printed			18023	IN SYNCH SYSTEMS, LLC	5/3/24 -5/2/25 software PD for historical records	595.00
52194	04/04/24	Printed			20003	JONES CARPET CLEANING &	Mar 24 cleaning services	800.00
52195	04/04/24	Printed			22071	MENDES SUPPLY COMPANY	Hand Soap	341.64
52196	04/04/24	Printed			22059	MERCY MEDICAL CENTER	S Goldsberry - First Aid	2,538.00
52197	04/04/24	Printed			22133	MEYERS POLICE K-9 TRAINING LLC	Mar 24 K-9 training	700.00
52198	04/04/24	Printed			22116	BRIAN MONTAGNE	Expense Reimbursement	146.82
52199	04/04/24	Printed			22343	MT. SHASTA POINT S TIRE & AUTO	Tires PD89	1,409.89
52200	04/04/24	Printed			11140	PACE ANALYTICAL SERVICES LLC	Water lab services	1,674.99
52201	04/04/24	Printed			25020	PACE ENGINEERING INC	Mar 24 State-Mandated WWTP Imp	28,808.50
52202	04/04/24	Printed			25080	PACIFIC POWER & LIGHT	Mar 24 City Hall	21,250.34
52203	04/04/24	Printed			25117	PLATINUM HOME & AUTO GLASS	New Windshield PW 17	305.00
52204	04/04/24	Printed			28022	SHAWN SARWAS	Credit Refund KENY-201-01	40.82
52205	04/04/24	Printed			28111	SHANES AUTO ACCESSORIES	Logos PD #426	642.00
52206	04/04/24	Printed			28112	BEVERLY SHANNON	Credit Refund CHRI-1634-01	606.77
52207	04/04/24	Printed			28466	SISKIYOU COUNTY TOURISM	Jul 23 - Apr 24 SCTID Fees	148,858.05
52208	04/04/24	Printed			28560	SISKIYOU OPPORTUNITY CENTER	Mar 24 city yard janitorial	887.50
52209	04/04/24	Printed			28594	SMITH BUILDING SERVICES LLC	Mar 24 Building Inspector serv	8,471.03
52210	04/04/24	Printed			28637	SONSRAY MACHINERY	PW 23 parts	117.50
52211	04/04/24	Printed			28686	MICHAEL STASZEL DO	L. Cardiel work physical	125.00
52212	04/04/24	Printed			28740	STATE OF CALIFORNIA	Feb 24 live scans	467.00

Check Register Report

Fiscal Year 2023-2024

Date: 04/04/2024

Time: 2:59 pm

Page: 2

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
52213	04/04/24	Printed			28800	STATE WATER RESOURCES	D2 Exam Fee - G. Hernandez Ramirez re-exam	45.00
52214	04/04/24	Printed			28815	STERLING HEALTH ADMINISTRATION	4/4/2024 HSA Deductions	200.00
52215	04/04/24	Printed			30004	U.S. BANK EQUIPMENT FINANCE	Apr 24 wide copier maintenance	313.66
52216	04/04/24	Printed			28857	USA WASTE OF CALIFORNIA INC	Mar 24 bin rental fees	4,475.00
52217	04/04/24	Printed			28857	USA WASTE OF CALIFORNIA INC	Mar 24 solid waste services	104,554.53
52218	04/04/24	Printed			31040	VWR SCIENTIFIC	WWTP lab supplies	578.19
					Total Checks: 53		Checks Total (excluding void checks):	627,802.66
					Total Payments: 53		Bank Total (excluding void checks):	627,802.66
					Total Payments: 53		Grand Total (excluding void checks):	627,802.66

Check #'s 52160 through 52189 VOIDED, do to printing error

Check Register Report

Fiscal Year 2023-2024

Date: 04/08/2024

Time: 7:50 am

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
52219	04/08/24	Printed			21999	MACES HIDEOUT	Remaining Bal Due Lola Dinner	1,957.50
Total Checks: 1							Checks Total (excluding void checks):	1,957.50
Total Payments: 1							Bank Total (excluding void checks):	1,957.50
Total Payments: 1							Grand Total (excluding void checks):	1,957.50

Check Register Report

Fiscal Year 2023/2024

Date: 04/15/2024

Time: 2:56 pm

Page: 1

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
TRI COUNTIES BANK Checks								
52220	04/15/24	Printed			10229	AMAZON CAPITAL SERVICES	Prime Membership	1,536.28
52221	04/15/24	Printed			11156	YOLANDE DIEDRE BELL	Library cleaning Apr 2, 2024	160.40
52222	04/15/24	Printed			12213	CAL-ORE COMMUNICATIONS	Mar 24 phone & internet serv	1,409.54
52223	04/15/24	Printed			12152	CALIFORNIA BUILDING STANDARDS	Jan-Mar 24 Building Stand Fees	39.00
52224	04/15/24	Printed			12200	CALIFORNIA SAFETY COMPANY	Apr 24 Shop alarm service	225.00
52225	04/15/24	Printed			12820	CROSS PETROLEUM	Heating Oil - Tank 550	483.53
52226	04/15/24	Printed			12842	CROWN MOTORS	Parts PD 744	99.53
52227	04/15/24	Printed			13180	DEPT OF CONSERVATION	Jan-Mar 24 Strong Motion Fees	157.76
52228	04/15/24	Printed			13140	DEPT OF JUSTICE BUREAU OF	Conc Weap Permit Renewal April 2024	416.00
52229	04/15/24	Printed			13197	DEPT OF TOXIC SUBSTANCES CONT	The Landing-Old Mill cleanup Oct-Dec 23	871.75
52230	04/15/24	Printed			13198	DIVISION OF THE STATE	Jan-Mar 24 DAE fees	4.90
52231	04/15/24	Printed			13224	DRY CREEK LANDFILL INC	Sludge Removal- WWTP	1,481.54
52232	04/15/24	Printed			15030	FERGUSON ENTERPRISES, INC.	Water system maint supplies	2,723.20
52233	04/15/24	Printed			15221	FRIENDS OF THE MT SHASTA	Reimbursement for expenses and payroll 2023-2024	8,806.45
52234	04/15/24	Printed			16032	GCS ENVIRONMENTAL EQUIP SERV	PW #25 Sweeper parts	893.99
52235	04/15/24	Printed			16088	STEPHEN GOLDSBERRY	1st Qtr 24 Fire Call Out	600.00
52236	04/15/24	Printed			16180	GREAT NORTHERN CORPORATION	Jan 24 20-CDBG-CV2-3-00106	3,618.83
52237	04/15/24	Printed			17099	AMBER HOBBS	1st Qtr 24 Fire Call Out	200.00
52238	04/15/24	Printed			18063	INTERSTATE BATTERY	Battery- PW 34	979.17
52239	04/15/24	Printed			32184	KATHRYN JOYCE	1st Qtr 24 Fire Call Out	800.00
52240	04/15/24	Printed			22140	KENNY & NORINE	Mar 24 Valtinjos LLC v MS 201 Eugene Ave	3,524.58
52241	04/15/24	Printed			21065	LANDSTAR RANGER, INC.	WWTP Sulfur Dioxide	1,000.00
52242	04/15/24	Printed			22200	MT. SHASTA CHAMBER OF COMMERCE	Marketing Contract 3rd Quarter 23/24	30,850.00
52243	04/15/24	Printed			22343	MT. SHASTA POINT S TIRE & AUTO	Tire Change over PD 14	75.00
52244	04/15/24	Printed			22320	MT. SHASTA SPRING WATER	Mar 24 WWTP/ City Hall water	39.35
52245	04/15/24	Printed			28120	NAPA AUTO PARTS	Mar 24 equipment parts	738.33
52246	04/15/24	Printed			24033	OREILLY AUTOMOTIVE INC	Mar 24 equipment parts	60.70
52247	04/15/24	Printed			11140	PACE ANALYTICAL SERVICES LLC	WWTP lab services	352.64
52248	04/15/24	Printed			25080	PACIFIC POWER & LIGHT	Apr 24 Pine Flash	107.63
52249	04/15/24	Printed			25120	PERSONNEL PREFERENCE INC	Credit Check- K. Fox	25.00
52250	04/15/24	Printed			25167	PRINTING SYSTEMS, INC.	UB card stock - Water Reports	240.67
52251	04/15/24	Printed			27000	RAMSHAW'S ACE HARDWARE INC	Mar 24 misc supplies	60.06
52252	04/15/24	Printed			27040	RAY-MAC MECHANICAL INC	New File Storage Shed	90.30
52253	04/15/24	Printed			28378	SISKIYOU COUNTY GENERAL	Mar 24 waste disposal	48.65
52254	04/15/24	Printed			11380	SJ DENHAM-MT. SHASTA	PD 89 parts	543.25
52255	04/15/24	Printed			32060	SOLANOS INC	Mar 24 misc supplies	1,130.95
52256	04/15/24	Printed			28637	SONSRAY MACHINERY	PW 23 parts	430.76
52257	04/15/24	Printed			28640	SOUSA READY MIX LLC	Aggregate Base Rock	994.66
52258	04/15/24	Printed			28686	MICHAEL STASZEL DO	K. Fox work physical	125.00
52259	04/15/24	Printed			29169	STATEWIDE TRAFFIC SAFETY &	Traffic Safety Signs Maint	916.21
52260	04/15/24	Printed			29161	TRASHCANS UNLIMITED, LLC	Trashcans	7,525.43
52261	04/15/24	Printed			30069	US BANK CORPORATE	Mar 24 credit card charges	9,347.34
52262	04/15/24	Printed			31023	PAYMENT SYS VALLEY PACIFIC	Mar 24 fuel - Fire	1,018.42
52263	04/15/24	Printed			31024	PETROLEUM VALLEY PACIFIC	Mar 24 fuel	9,182.01
52264	04/15/24	Printed			31040	PETROLEUM VWR SCIENTIFIC	WWTP lab supplies	263.75
52265	04/15/24	Printed			32149	FRANCIS WHITNEY	1st Qtr 24 Fire Call Out	400.00

Check Register Report

Fiscal Year 2023/2024

Date: 04/15/2024

Time: 2:56 pm

Page: 2

City of Mt. Shasta

BANK: TRI COUNTIES BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Total Checks: 46							Checks Total (excluding void checks):	94,597.56
Total Payments: 46							Bank Total (excluding void checks):	94,597.56
Total Payments: 46							Grand Total (excluding void checks):	94,597.56

Muriel Terrell

From: Tri Counties Bank <tricoties@olbanking.com>
Sent: Tuesday, March 12, 2024 3:05 PM
To: Muriel Terrell
Subject: Tri Counties Bank - ACH Payment Status Change Notification

ACH Notification



Report Date/Time 03/12/24 15:05:11 PDT

This transaction has been successfully completed.

Transaction Number: ACH-01171589

ACH Company: City Mt Shasta

Company Entry Description: ACHTRANS

Payment Date: 03/13/2024

Total Credits: \$115.16 (1)

Total Debits: \$0.00 (0)

Status: Completed

Jodi Polk

From: Tri Counties Bank <tricoties@olbanking.com>
Sent: Wednesday, March 20, 2024 3:05 PM
To: Jodi Polk
Subject: Tri Counties Bank - ACH Payment Status Change Notification

ACH Notification



Report Date/Time 03/20/24 15:05:06 PDT

This transaction has been successfully completed.

Transaction Number: ACH-01180097

ACH Company: City Mt Shasta

Company Entry Description: ACHTRANS

Payment Date: 03/21/2024

Total Credits: \$87,015.25 (49)

Total Debits: \$0.00 (0)

Status: Completed

Jodi Polk

From: Tri Counties Bank <tricoties@olbanking.com>
Sent: Wednesday, April 3, 2024 4:00 PM
To: Jodi Polk
Subject: Tri Counties Bank - ACH Payment Status Change Notification

ACH Notification



Report Date/Time 04/03/24 16:00:06 PDT

This transaction has been successfully completed.

Transaction Number: ACH-01195459

ACH Company: City Mt Shasta

Company Entry Description: ACHTRANS

Payment Date: 04/04/2024

Total Credits: \$91,227.22 (54)

Total Debits: \$0.00 (0)

Status: Completed

CalPERS Electronic Funds Transfer

Date: 3/22/2024

CalPERS ID: 6941008066
Employer: City of Mt Shasta

Fiscal Year: 2023/2024

Service Period:
03/04/2024-03/17/2024**Contribution for Defined Benefit - CalPERS**

Rate Plan	Type	Amount Outstanding	Amount Paid
Rate Plan 925	Member Contributions		825.51
Miscellaneous	Employer Contributions		1,425.17
	Total		\$2,250.68
Rate Plan 926	Member Contributions		221.89
Safety - Fire	Employer Contributions		504.03
	Total		\$725.92
Rate Plan 927	Member Contributions		544.90
Safety - Police	Employer Contributions		1,232.19
	Total		\$1,777.09
Rate Plan 25861	Member Contributions		2,161.18
Safety - Fire New	Employer Contributions		2,128.16
	Total		\$4,289.34
Rate Plan 25862	Member Contributions		2,690.50
Safety - Police New	Employer Contributions		2,649.42
	Total		\$5,339.92
Rate Plan 27429	Member Contributions		4,171.23
Miscellaneous New	Employer Contributions		4,133.60
	Total		\$8,304.83
	Total		<u>\$22,687.78</u>

Contribution for 457 Supplemental Income Plan - CalPERS

SIP Plan ID 450083	Member Contributions	500.00
	Total	<u>\$500.00</u>
	Grand Total	<u>\$23,187.78</u>

CalPERS Electronic Funds Transfer

Date: 4/5/2024

CalPERS ID: 6941008066
Employer: City of Mt Shasta

Fiscal Year: 2023/2024

Service Period:
03/18/2024-03/31/2024**Contribution for Defined Benefit - CalPERS**

Rate Plan	Type	Amount Outstanding	Amount Paid
Rate Plan 925	Member Contributions		825.51
Miscellaneous	Employer Contributions		1,425.17
	Total		\$2,250.68
Rate Plan 926	Member Contributions		221.89
Safety - Fire	Employer Contributions		504.03
	Total		\$725.92
Rate Plan 927	Member Contributions		544.90
Safety - Police	Employer Contributions		1,232.19
	Total		\$1,777.09
Rate Plan 25861	Member Contributions		2,070.01
Safety - Fire New	Employer Contributions		2,038.39
	Total		\$4,108.40
Rate Plan 25862	Member Contributions		2,682.00
Safety - Police New	Employer Contributions		2,641.05
	Total		\$5,323.05
Rate Plan 27429	Member Contributions		4,285.95
Miscellaneous New	Employer Contributions		4,247.27
	Total		\$8,533.22
	Total		<u>\$22,718.36</u>

Contribution for 457 Supplemental Income Plan - CalPERS

SIP Plan ID 450083	Member Contributions	500.00
	Total	<u>\$500.00</u>
	Grand Total	<u>\$23,218.36</u>



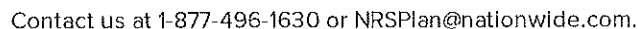
Contact us at 1-877-496-1630 or NRSPlan@nationwide.com.

FastPay

Payroll detail payment submission

Plan name	MOUNT SHASTA457 PLAN & TRUST
Plan number	0041004001
Pay Center	MOUNT SHASTA457 PLAN & TRUST
Submission date	03-22-2024
Submission time	6:50:42 AM
Pay date	03-21-2024
Payment amount	\$3,375.00
DebitACH account	Checking
Bank routing number	*****5045
Bank account number	*****0938
Debit account type	Checking
DebitACH draft date	03-25-2024

Feedback



Payroll
detail
payment
submission

Plan name	MOUNT SHASTA457 PLAN & TRUST
Plan number	0041004001
Pay Center	MOUNT SHASTA457 PLAN & TRUST
Submission date	04-05-2024
Submission time	6:59:11 AM
Pay date	04-04-2024
Payment amount	\$3,375.00
DebitACH account	Checking
Bank routing number	*****5045
Bank account number	*****0938
Debit account type	Checking
DebitACH draft date	04-08-2024

FEDERAL PAYROLL TAX PAYMENT (EFTPS-941)		
PAYROLL PERIOD ENDING:		03/17/24
PAYROLL DATE:		03/21/24
ACCOUNT NAME:	ACCT.#	AMOUNT
SOCIAL SECURITY	11-000-2110	\$16,257.24
MEDICARE	11-000-2110	\$3,802.12
FED. WITHHOLDING	11-000-2120	\$13,010.68
TOTAL DEPOSIT:		\$33,070.04
EFTPS CONFIRMATION NO:		62078250
EFTPS BANK DEBIT DATE:		3/26/2024
APPROVED: <i>M Jeneel</i>		

STATE PAYROLL TAX PAYMENT (EDD)		
PAYROLL PERIOD ENDING:		03/17/24
PAYROLL DATE:		03/21/24
ACCOUNT NAME:	ACCT.#	AMOUNT
STATE WITHHOLDING	11-000-2130	\$4,216.40
STATE DISABILITY INS	11-000-2140	\$1,317.40
TOTAL DEPOSIT:		\$5,533.80
EDD CONFIRMATION # (STATE):		7695903
EDD CONFIRMATION # (SDI):		7695906
EDD BANK DEBIT DATE:		3/26/2024
APPROVED: <i>M Ferrell</i>		

FEDERAL PAYROLL TAX PAYMENT (EFTPS-941)		
PAYROLL PERIOD ENDING:		03/31/24
PAYROLL DATE:		04/04/24
ACCOUNT NAME:	ACCT.#	AMOUNT
SOCIAL SECURITY	11-000-2110	\$17,217.00
MEDICARE	11-000-2110	\$4,026.64
FED. WITHHOLDING	11-000-2120	\$14,145.17
TOTAL DEPOSIT:		\$35,388.81
EFTPS CONFIRMATION NO:		90627234
EFTPS BANK DEBIT DATE:		4/9/2024
APPROVED: <i>M. J. J. J.</i>		

STATE PAYROLL TAX PAYMENT (EDD)		
PAYROLL PERIOD ENDING:		03/31/24
PAYROLL DATE:		04/04/24
ACCOUNT NAME:	ACCT.#	AMOUNT
STATE WITHHOLDING	11-000-2130	\$4,738.34
STATE DISABILITY INS	11-000-2140	\$1,375.76
TOTAL DEPOSIT:		\$6,114.10
EDD CONFIRMATION # (STATE):		7718204
EDD CONFIRMATION # (SDI):		7718206
EDD BANK DEBIT DATE:		4/9/2024
APPROVED: <i>M Ferrell</i>		

City Council Agenda Item # 7c
Staff Report

Meeting Date: April 22, 2024

To: Mayor and City Council

From: Muriel Howarth Terrell, Director of Finance

Subject: Revenue Status Update, Monthly Investment and Financial Report for the Period Ending March 31, 2024

	Regular
X	Consent
	Closed
	Presentation

Recommendation:

Staff respectfully requests the City Council review the provided information regarding the City's revenue and investments.

Background & Summary:

Revenues:

Revenue for this report has been updated to recognize the collections for July 2023 through March 2024.

Property Tax Revenue:

The City has received \$427,993 in property tax for the current fiscal year. This represents the December payment and a small amount of delinquent payments. The amount is \$29,000 more than the prior year.

Sales Tax Revenue:

The City has received \$994,202 through March 31, 2024 in sales tax for fiscal year 2023-2024 for July 2023- January, 2024. This is \$45,501 less than the prior year a decrease of 4.6%.

Transient Occupancy Tax:

The city has received \$753,926 in TOT for through March 2024 of fiscal year 2023-2024. The prior year amount was \$765,061. The amount collected is \$11,135 less than the previous year.

As of March 31, 2024, the combined funds the City of Mt. Shasta had invested in the Local Agency Investment Fund (L.A.I.F.) totaled \$254,168. The March 2024 LAIF statement is attached, along with the performance data for the month of January. Most surplus funds over which the City has control are currently invested in ProEquities. The balance of the City's cash funds are held in the pooled checking account with Tri Counties Bank and LAIF.

Current investment rates are:

L.A.I.F.	March 31, 2024	4.232%
Treasury Note – 3 month	January 31, 2024	5.37%
Treasury Note – 2 Yr.	January 31, 2024	4.21%
Treasury Note – 5 Yr.	January 31, 2024	3.84%
Treasury Note – 10 Yr.	January 31, 2024	3.91%
Treasury Note – 30 Yr.	January 31, 2024	4.17%

Bloomberg as reported by Chandler Asset Management

The LAIF average increased slightly from last month, with the short term notes experiencing decreases and the long term 10 and 30 year notes experiencing slight increases. We continue to anticipate the LAIF rate slowly increasing staying just above 4%. Short term CD rates are now better than the LAIF rate and longer-term notes may offer better yields it does not give us the liquidity we need. The LAIF rate remains the best available rate that meets the City's requirement for liquidity and safety.

Financial Impact:

The investments are in compliance with the City's investment policy and provides for meeting the City's cash flow needs for the next month and 6 month periods.

Compliance with 2014-17 City Council Strategic Plan:

The City Council's leadership efforts to ensure adherence to the best possible financial practices and overall transparency falls under Strategic Focus IV – Grow Mt. Shasta Pride and Quality and the Municipal Responsibilities of Progressive Leadership and Financial Health and Economic Opportunity.

Attachments:

- LAIF Monthly Statement
- LAIF Performance Report
- LAIF Monthly Balances
- February 2024 Chandler Asset Management March not available 4/17/24

FEBRUARY 2024


Market Data

World Stock Market Indices
data as of 01/31/2024

	Change (12/31/2023)	%CHG
S&P 500		
4,845.65	75.82	1.59%
NASDAQ		
15,164.01	152.66	1.02%
DOW JONES		
38,150.30	460.76	1.22%
FTSE (UK)		
7,630.57	(102.67)	(1.33%)
DAX (Germany)		
16,903.76	152.12	0.91%
Hang Seng (Hong Kong)		
15,485.07	(1,562.32)	(9.16%)
Nikkei (Japan)		
36,286.71	2,822.54	8.43%

Source: Bloomberg. Please see descriptions of indices on Page 2.



Toll Free: 800.317.4747
info@chandlerasset.com

chandlerasset.com
Mt. Shasta City Council Regular Meeting April 22, 2024

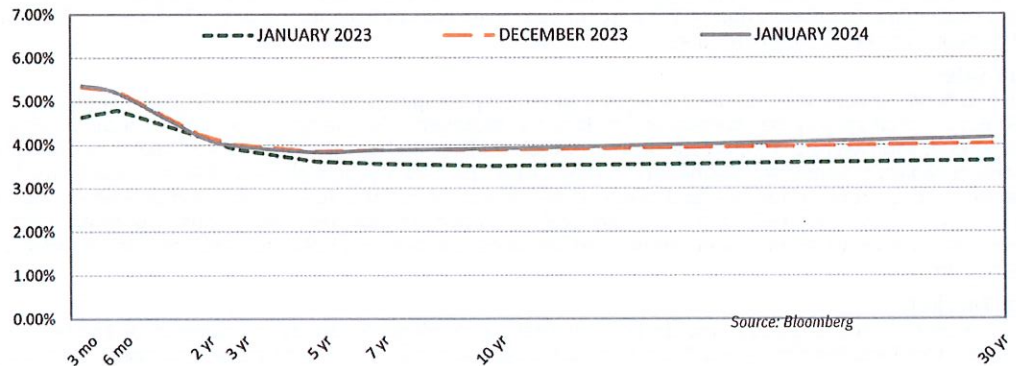
Market Summary

Recent economic data indicates above-trend growth driven by a rise in consumer spending and a healthy US job market. While inflationary trends are subsiding, core levels remain above the Federal Reserve's (Fed) 2% target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we anticipate gradual economic softening, prompting the Fed to ease monetary policy in 2024.

At the January meeting, the Federal Open Market Committee (FOMC) unanimously voted to maintain the Federal Funds rate within the target range of 5.25% - 5.50%. Fed Chair Powell suggested that the federal funds rate is at or near its peak, but discounted market expectations of a rate cut in March. We anticipate the FOMC will ease monetary policy by cutting the federal funds rate in mid-2024 as inflation and economic growth moderate.

Bond investors weighed the benefits of improving inflation reports against the impact of strong GDP, consumer spending, and employment data on the likely pace of future rate cuts by the Fed. Following the Federal Reserve's meeting on January 31st, Chair Powell confirmed that while inflation was moving in the right direction, the Fed was unlikely to reduce rates at the next meeting in March. Consequently, US Treasury yields showed mixed movements: short-term yields decreased slightly while longer-term yields rose. Specifically, the 2-year Treasury yield declined by 4 basis points to 4.21%, the 5-year Treasury yield dropped by 1 basis point to 3.84%, and the 10-year Treasury yield increased by 3 basis points to 3.91%.

Treasury Yields Were Mixed in January, With Yields Falling on The Short End While Longer-Term Rates Increased



At the end of January, the 2-year Treasury yield decreased by 1 basis point, while the 10-Year Treasury yield dropped by 40 basis points compared to the previous year. The inversion between the 2-year and 10-year Treasury yields narrowed to -30 basis points by the end of January, down from -37 basis points in December. Notably, the average historical spread between these yields since 2003 is approximately +130 basis points. Additionally, the inversion between 3-month and 10-year Treasuries remained unchanged at -146 basis points in January compared to December. It is important to note that this inversion is likely to persist until the Federal Reserve begins to cut rates, a probability that has increased in recent months.

TREASURY YIELDS	Trend (▲/▼)	01/31/2024	12/31/2023	Change
3-Month	▲	5.37	5.34	0.02
2-Year	▼	4.21	4.25	-0.04
3-Year	▼	3.98	4.01	-0.03
5-Year	▼	3.84	3.85	-0.01
7-Year	▼	3.88	3.88	-0.01
10-Year	▲	3.91	3.88	0.03
30-Year	▲	4.17	4.03	0.14

Source: Bloomberg

BOND MARKET REVIEW

Since 1988, Chandler Asset Management has specialized in providing fixed income investment solutions to risk-averse public agencies and institutions. Chandler's mission is to provide fully customizable client-centered portfolio management that preserves principal, mitigates risk, and generates income in our clients' portfolios.

Credit Spreads Tightened in January

CREDIT SPREADS	Spread to Treasuries (%)	One Month Ago (%)	Change
3-month top rated commercial paper	5.38	5.44	(0.06)
2-year A corporate note	4.68	4.71	(0.03)
5-year A corporate note	4.52	4.44	0.08
5-year Agency note	3.94	3.96	(0.02)

Source: Bloomberg

Data as of 01/31/2024

Crude Oil Prices Increased in Tandem With Increasing Tensions in The Middle East

ECONOMIC INDICATOR	Current Release	Prior Release	One Year Ago
Trade Balance	(62.20) \$B In DEC 23	(58.66) \$B In NOV 23	(71.39) \$B In DEC 22
Gross Domestic Product	3.30% DEC 23	2.10% SEP 23	2.60% DEC 22
Unemployment Rate	3.70% JAN 24	3.80% DEC 23	3.40% JAN 23
Prime Rate	8.50% JAN 24	8.50% DEC 23	7.50% JAN 23
Refinitiv/CoreCommodity CRB Index	272.41 JAN 24	263.83 DEC 23	278.09 JAN 23
Oil (West Texas Int.)	\$75.85 JAN 24	\$71.65 DEC 23	\$78.87 JAN 23
Consumer Price Index (y/o/y)	3.10% JAN 24	3.70% DEC 23	6.40% JAN 23
Producer Price Index (y/o/y)	(1.10%) JAN 24	2.10% DEC 23	8.80% JAN 23
Euro/Dollar	1.08 JAN 24	1.10 DEC 23	1.09 JAN 23

Source: Bloomberg

Economic Roundup

Consumer Prices

Consumer prices surged more than anticipated in January, with the headline CPI rising by 0.3 percent for the month. On a year-over-year basis, the CPI climbed by 3.1 percent, a slight decline from December's 3.4 percent. Excluding food and energy, the CPI saw a 0.4 percent increase for the month, following a 0.3 percent rise in December, while the 12-month rate remained stable at 3.9 percent, slightly surpassing the consensus of 3.7 percent. In December, the Personal Consumption Expenditures (PCE) Index saw a 0.2 percent increase in headline inflation month-over-month, rising by 2.6 percent year-over-year, consistent with November's figures. Core PCE, the Federal Reserve's preferred inflation gauge, also rose by 0.2 percent month-over-month, continuing its deceleration to 2.9 percent year-over-year in December from 3.2 percent in November. Despite the moderation in trend, inflation persists above the Fed's 2 percent target.

Retail Sales

Retail and food services sales fell by 0.8 percent in January compared to December, significantly below the consensus forecast of a 0.1 percent decrease. Weakness in retail activity was widespread in January, although a few sectors managed to show modest gains. The main contributors to the decline in January retail sales were a 1.7 percent drop in motor vehicles and parts sales and a 1.7 percent decrease in sales at gasoline stations. Meanwhile, the Conference Board's Consumer Confidence Index surged to a two-year high of 114.8 in January, up from 108.0 in December, driven by heightened perceptions of current conditions and reduced pessimism about the future. This increase in confidence suggests expectations of slower inflation, anticipation of lower interest rates, and generally positive employment conditions. However, despite consumer resilience, concerns arise from diminishing excess savings, increasing credit card balances, and the resumption of student loan payments, which may pose potential headwinds to future economic growth.

Labor Market

The U.S. economy added 353,000 jobs in January, vastly exceeding consensus expectations of 185,000, and upwardly revised 333,000 jobs in December. Leading sectors included professional and business services, health care, retail trade, and social assistance. The trajectory of job creation has increased, with the three-month moving average payrolls at 289,000 and the six-month moving average at 248,000. The unemployment rate remained unchanged at 3.7% for the third month, and the labor participation rate was unchanged at 62.5%, remaining below the pre-pandemic level of 63.3%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons rose to 7.2% from 7.1% last month. Average hourly earnings rose 4.5% year-over-year in January, increasing from an upwardly revised 4.3% gain last month. Employment remains strong by historical standards.

Housing Starts

Housing Starts decreased month-over-month in December by 4.3% to an annual rate of 1.460 million units. Starts for single-family homes were down 8.6%, while multi-family homes rose 7.5%. Total starts of new homes are up 15.8% year-over-year. Although single family home starts decreased in December, the National Association of Home Builders Market Index increased faster than expectations due to lower mortgage rates providing a boost in confidence for homebuilders. According to Freddie Mac, average 30-year fixed rate mortgage rates declined to 6.63% as of February 1st. According to the Case-Shiller 20-City Home Price Index, housing prices rose 5.40% year-over-year in November, accelerating from a 4.88% year-over-year gain in October. Tight inventories and higher mortgage rates continue to impact affordability.

World Stock Market Index Descriptions

S&P 500—The S&P 500 is a market value-weighted index of 500 large-capitalization stocks. The 500 companies included in the index capture approximately 80% of available US market capitalization. NASDAQ—The NASDAQ Composite Index is the market capitalization-weighted index of over 3,300 common stocks listed on the NASDAQ stock exchange. Dow Jones—The Dow Jones Industrial Average is an index that tracks 30 large, publicly-owned companies trading on the New York Stock Exchange and the NASDAQ. The Financial Times Stock Exchange Group (FTSE)—The FTSE is a share index of the 100 companies listed on the London Stock Exchange with the highest market capitalization. DAX—The Deutscher Aktienindex (DAX) is a blue chip stock market index consisting of the 30 major German companies trading on the Frankfurt Stock Exchange. Hang Seng—The Hang Seng Index is a freefloat-adjusted market-capitalization-weighted stock market index in Hong Kong. It is used to record and monitor daily changes of the largest companies of the Hong Kong stock market and is the main indicator of overall market performance in Hong Kong. Nikkei-Japan's Nikkei 225 Stock Average is a price-weighted index composed of Japan's top 225 blue-chip companies traded on the Tokyo Stock Exchange.

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Data source: Bloomberg and the U.S. Department of Labor. This report is provided for informational purposes only and should not be construed as specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as an indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment. Fixed income investments are subject to interest, credit, and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.



PMIA/LAIF Performance Report as of 4/3/24



Quarterly Performance Quarter Ended 12/31/23

LAIF Apportionment Rate ⁽²⁾ :	4.00
LAIF Earnings Ratio ⁽²⁾ :	0.00010932476863589
LAIF Administrative Cost ^{(1)*} :	0.29
LAIF Fair Value Factor ⁽¹⁾ :	0.993543131
PMIA Daily ⁽¹⁾ :	3.96
PMIA Quarter to Date ⁽¹⁾ :	3.81
PMIA Average Life ⁽¹⁾ :	230

PMIA Average Monthly Effective Yields⁽¹⁾

March	4.232
February	4.122
January	4.012
December	3.929
November	3.843
October	3.670

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 2/29/24 \$164.3 billion

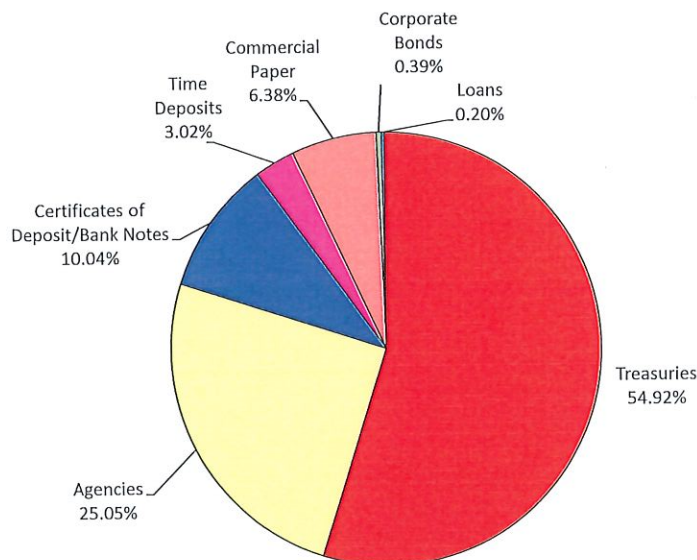


Chart does not include \$2,059,000.00 in mortgages, which equates to 0.001%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

*The percentage of administrative cost equals the total administrative cost divided by the quarterly interest earnings. The law provides that administrative costs are not to exceed 5% of quarterly EARNINGS of the fund. However, if the 13-week Daily Treasury Bill Rate on the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly EARNINGS of the fund for the subsequent fiscal year.

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



State of California

Pooled Money Investment Account

Market Valuation

3/31/2024

Description	Carrying Cost Plus Accrued Interest Purch.	Amortized Cost	Fair Value	Accrued Interest
United States Treasury:				
Bills	\$ 29,016,845,381.94	\$ 29,371,836,247.06	\$ 29,367,095,500.00	NA
Notes	\$ 62,110,996,962.28	\$ 62,104,127,889.83	\$ 61,362,065,500.00	\$ 369,303,999.50
Federal Agency:				
SBA	\$ 261,355,671.12	\$ 261,355,671.12	\$ 260,406,267.21	\$ 1,266,206.33
MBS-REMICs	\$ 2,005,373.23	\$ 2,005,373.23	\$ 1,960,327.91	\$ 8,754.66
Debentures	\$ 7,783,430,186.00	\$ 7,782,764,811.01	\$ 7,697,999,950.00	\$ 46,603,305.45
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 800,000,000.00	\$ 800,000,000.00	\$ 788,678,500.00	\$ 7,575,278.00
Discount Notes	\$ 23,090,969,201.38	\$ 23,348,321,402.73	\$ 23,332,896,000.00	NA
Supranational Debentures	\$ 2,719,839,134.05	\$ 2,719,839,134.05	\$ 2,685,816,600.00	\$ 13,363,501.50
Supranational Debentures FR	\$ -	\$ -	\$ -	\$ -
CDs and YCDs FR	\$ -	\$ -	\$ -	\$ -
Bank Notes	\$ -		\$ -	\$ -
CDs and YCDs	\$ 14,450,000,000.00	\$ 14,450,000,000.00	\$ 14,449,006,916.17	\$ 207,463,250.04
Commercial Paper	\$ 10,127,921,458.38	\$ 10,230,717,347.37	\$ 10,227,601,597.30	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ 670,418,926.95	\$ 670,265,926.95	\$ 654,690,660.00	\$ 6,109,777.60
Repurchase Agreements	\$ -	\$ -	\$ -	\$ -
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits	\$ 5,089,000,000.00	\$ 5,089,000,000.00	\$ 5,089,000,000.00	NA
PMIA & GF Loans	\$ 349,660,000.00	\$ 349,660,000.00	\$ 349,660,000.00	NA
TOTAL	\$ 156,472,442,295.33	\$ 157,179,893,803.35	\$ 156,266,877,818.59	\$ 651,694,073.08

Fair Value Including Accrued Interest \$ 156,918,571,891.67

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (0.994191267). As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$19,883,825.35 or \$20,000,000.00 x 0.994191267.

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

April 17, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

CITY OF MT SHASTA

DIRECTOR OF FINANCE
305 NORTH MT SHASTA BLVD
MT SHASTA, CA 96067

[Tran Type Definitions](#)



Account Number: 98-47-572

March 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	254,168.49
Total Withdrawal:	0.00	Ending Balance:	254,168.49

City Council Agenda Item # 9
Staff Report

Meeting Date: April 8, 2024
To: Mayor and City Council
From: Robert Gibson, Chief of Police

X	Regular
	Consent
	Closed
	Presentation

Subject: Amendment of City Municipal Ordinance Section 10.44.080 Parking Restricted by designating all city owned public parking lots no parking zones between the hours of 2 am and 6 am, except Sundays and Holidays, during snow removal designation or as authorized by the City Manager

Recommendation:

Staff respectfully requests the City Council approve the adoption of the recommended amendment of Section 10.44.080 by removing sections (i) through (l) in sub section (N) sub paragraph (4), and add to section 10.44.080 sub paragraph (5) paragraphs (b) thru (f)

Background & Summary:

The city has been looking to improve the availability of parking in the downtown and business districts. There are four city owned public parking lots in this area that have seen an increase in abandoned and long term parking, which has had a negative impact on the available parking spaces in those lots. Some of the abandoned vehicles have been found leaking raw sewage in the parking lot causing a health concern that the city has had to deal with. Other vehicles such as large motorhomes being abandoned have led to unexpected towing cost for the city as most tow companies will not take the vehicle without first being paid. These changes would allow for law enforcement to be able to monitor when a vehicle may have been abandoned and be able to take immediate action in removing these vehicles to help maintain sufficient parking areas for citizens and visitors. The time restriction would also allow for public works to be able to keep the areas swept and clean.

The amendment would make the parking lot a time restricted area where there would be no parking allowed between the time of 2 A.M. and 6 A.M. daily with the following exceptions: Sundays, State Holidays, during the time when the parking area is designated for parking during snow removal as determined by the Director of Public Works, or with written permission from the City Manager or their designee.

Attachments:

Ordinance amending section 10.44.080

ORDINANCE CCO-24-XX
AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF MT. SHASTA
AMENDING SECTION 10.44.080 OF
THE MT. SHASTA MUNICIPAL CODE

WHEREAS, pursuant to Chapter XI, Section 7, of the California Constitution, the City of Mt Shasta (“City”) may make and enforce within its limits all local, police, sanitary, and other ordinance, and regulations not in conflict with general laws; and

WHEREAS, the City Council of the City of Mount Shasta may make amendments to the Mount Shasta Municipal Code section 10.44 as set forth in Mount Shasta Municipal Code section 10.44.130; and

WHEREAS, the City Council of the City of Mount Shasta finds that due to numerous complaints of long term and abandoned vehicles at the public parking lots and the need to keep the parking lot available for use by residents and visitors; and

WHEREAS, the City Council of the City of Mount Shasta finds that abandoning of vehicles has led to the discharge of hazards such as leaking sewage and oils and has impacted the Cities ability to maintain and clean these areas in the interest of public health and safety; and

WHEREAS, the City Council of the City of Mt. Shasta has determined that the following changes to Mount Shasta Municipal Code Section 10.44 Parking Restricted are required.

NOW, THEREFORE, BE IT ORDAINED that the City Council of the City of Mt. Shasta does amend the Mt. Shasta Municipal Code Section 10.44.080 section (N) Use of Public Streets or Public Parking Lots for Storage of Vehicles, Vessels or Trailers Prohibited, subsection (4) to read as follows:

(4) Prohibited 72-Hour Parking Zones.

- (a) North Mt. Shasta Boulevard between Ivy Street and McCloud Avenue.
- (b) South Mt. Shasta Boulevard between McCloud Avenue and Bear Springs Road.
- (c) Chestnut Street between McCloud Avenue and Ivy Street.
- (d) Lake Street between Chestnut Street and Pine Street.
- (e) Maple Street between Lake Street and Castle Street.
- (f) Castle Street between Chestnut Street and Maple Street.
- (g) Alma Street between Pine Street and Chestnut Street.
- (h) Alpine Street between Mt. Shasta Boulevard and Mill Street.

BE IT FURTHER ORDAINED that the City Council of the City of Mt. Shasta does further amend the Mt. Shasta Municipal Code Section 10.44.080 paragraph (N) sub paragraph (5) to read as follows:

(5) Restricted Time Parking.

(a) No parking between the hours of 10:00 p.m. and 6:00 a.m. daily at the Sisson Youth Baseball ballpark parking area on the west side of Everett Memorial Highway between Washington Drive and Rockfellow Drive and east of Sisson Elementary School with the following exceptions:

(i) During time when the parking area is designated for snow removal as determined by the Director of Public Works, typically from November 1st to April 30th.

(ii) With written permission from the City Manager or their designee.

(b) Public parking lot at East Castle Street between North Mt. Shasta Boulevard and Chestnut Street, no parking from 2:00 a.m. to 6:00 a.m., except for Sundays and State Holiday's or with the exceptions listed in section (f)

(c) Public parking lot at West Lake Street between North Mt. Shasta Boulevard and Maple Street, no parking from 2:00 a.m. to 6:00 a.m., except for Sundays and State Holiday's or with the exceptions listed in section (f)

(d) Public parking lot at Alma Street between North Mt. Shasta Boulevard and Pine Street, no parking from 2:00 a.m. to 6:00 a.m., except for Sundays and State Holiday's or with the exceptions listed in section (f)

(e) Public parking lot at Chestnut Street between Lake Street and Castle Street, no parking from 2:00 a.m. to 6:00 a.m., except for Sundays and State Holiday's or with the exceptions listed in section (f)).

(f) Exceptions to parking time restrictions in sections (b) thru (e),

(i) During the time when the parking area is designated for parking during snow removal as determined by the Director of Public Works.

(ii) With written permission from the City Manager or their designee.

The foregoing Ordinance was adopted at the regular meeting of the City Council of the City of Mt. Shasta held on this 22nd day of April, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DATED: April 22, 2024

ATTEST:

CITY OF MT. SHASTA

Kathryn M. Joyce, Deputy City Clerk

John Stackfleth, Mayor

FORM APPROVED:

John Sullivan Kenny, City Attorney

CERTIFICATION

I HEREBY CERTIFY that the foregoing Ordinance CCO-24-~~XX~~ was introduced, by title only, at a regular meeting of the Mt. Shasta City Council on the 8th day of April 2024, and was adopted at a regular meeting of said Council on the 22nd day of April, 2024.

Kathryn M. Joyce, Deputy City Clerk

City of Mt Shasta

STAFF REPORT

To: Honorable Mayor and City Council
From: Jeff Mitchem, Planning Director
Date: April 22, 2024
Subject: **Housing Element Annual Progress Report – Year 2023
Year 1 of the 6th Cycle Housing Element (2023-31)**

ISSUE. Annual Progress Report (Attachment 1) on the City’s status and progress in meeting its adopted Housing Element (6th Cycle) goals and the Regional Housing Needs Allocation (RHNA) targets for year 2023. (Government Code Section 65400.)

RECOMMENDATION. Receive and file the 2023 Housing Element Annual Progress Report.

BACKGROUND. In November 2024, the City Council adopted the 2023-31 Housing Element (6th Cycle), one of seven elements that compose the City’s General Plan. The city annually reports progress to the California Department of Housing and Community Development (HCD) and the Governor’s Office of Planning and Research in April of each year (covering the previous calendar year.) Attached is an excerpt from that report as summarized in the table below.

ANALYSIS. In addition to the complete data in the attached report, below is summary data for the first reporting year in the 6th Cycle Housing Element.

2023-2031 Regional Housing Needs Allocation Accomplishments

Income Level	RHNA Allocation	2023
Very Low	1	0
Low	1	2
Moderate	0	0
Above Moderate	0	6
Total	2	8

As shown in the table, the City has exceeded the housing target for the Low and Above Moderated categories, and has not met the target for the Very Low category by one unit.

ATTACHMENT 1

Mt Shasta Housing Annual Progress Report

Jurisdiction	Mount Shasta		
Reporting Year	2023	(Jan. 1 - Dec. 31)	
Housing Element Planning Period	6th Cycle	02/15/2023 - 02/15/2031	
Building Permits Issued by Affordability Summary			
Income Level		Current Year	
Very Low	Deed Restricted	0	
	Non-Deed Restricted	0	
Low	Deed Restricted	2	
	Non-Deed Restricted	0	
Moderate	Deed Restricted	0	
	Non-Deed Restricted	0	
Above Moderate		6	
Total Units		8	
totals			
Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	0	0	0
2 to 4 units per structure	8	8	8
5+ units per structure	0	0	0
Accessory Dwelling Unit	0	0	0
Mobile/Manufactured Home	0	0	0
Total	8	8	8

Project Identifier				Unit Types		Affordability by Household Incomes - Completed Entitlement							
1				2	3	4							5
Current APN	Street Address	Project Name	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R= Renter O= Owner	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Entitlement Date Approved
Start Data Entry Below						0	0	2	0	0	0	6	
057-671-160	806 Carmen Dr		2029	2 to 4	R			1				3	5/24/2023
057-671-170	804 Carmen Dr		2028	2 to 4	R			1				3	5/25/2023

AGREEMENT BETWEEN TODD JUHASZ AND THE CITY OF MT. SHASTA FOR EMPLOYMENT OF CITY MANAGER

This Employment Agreement ("Agreement") is made and entered into this 27th day of September 2021 ("Effective Date"), by and between the City of Mt. Shasta (the "City"), a municipal corporation, and Todd Juhasz ("Employee"), an individual.

RECITALS

WHEREAS, the City requires the services of a person with proven executive and administrative qualifications to fill the position of City Manager; and

WHEREAS, the City, acting by and through its City Council, desires to appoint Todd Juhasz to the position of City Manager.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

TERMS

1. Appointment of City Manager:

The City Council of the City ("City Council") hereby appoints Employee to the position of City Manager, in and for the City of Mt. Shasta, California, and Employee accepts such appointment and employment.

2. Term of Agreement:

This Agreement is for a Term of five (5) years from the Effective Date, as defined above.

3. At-Will Employment:

Employee is an "at will" employee who shall serve at the pleasure of the City Council. Accordingly, the City Council may terminate Employee's employment at any time, with or without cause. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from his position with the City, subject only to the provisions set forth in Section 6 of this Agreement.

4. Duties and Responsibilities:

a. Employee shall commence his duties on or before November 15, 2021.

b. Employee shall serve as the City Manager of the City and he shall be vested with the powers, duties and responsibilities set forth in Chapter 2.50 of the Mt. Shasta Municipal Code and California law. Employee shall perform the functions and duties specified under the

laws of the State of California; the Ordinances and Resolutions of the City; and such other duties and functions as the City Council may from time-to-time assign.

c. Employee agrees to devote all of his productive time, ability and attention to the City's business. For the duration of this Agreement, Employee shall not hold secondary employment, and shall be employed exclusively by the City, subject to any exceptions approved in writing by the City Council. Provided, however, that Employee has the right to volunteer for such nonprofit organizations as he may see fit; and further provided that such volunteer services shall not interfere with his work duties on behalf of the City.

d. Employee is an exempt employee for purposes of the federal Fair Labor Standards Act. Employee shall not receive overtime or extra compensation for work performed outside normal business hours.

5. Compensation:

a. Employee shall be paid an annual base salary of One Hundred Forty Thousand Dollars (\$140,000.00). ("Total Base Salary"), pro-rated and paid every two weeks on regular employee pay days.

b. The City Council agrees to annually evaluate the Employee's performance. In the event Employee receives a satisfactory evaluation, Employee will receive a one percent (1.00%) increase in Total Base Salary in years one and two and a mutually agreed percentage thereafter.

c. Employee shall receive the benefits identified in Exhibit A to this Agreement in addition to the Total Base Salary.

6. Termination of Employment and Severance:

a. Employee may terminate this Agreement at any time upon sixty (60) days written notice to City. During the notice period, all the rights and obligations of the parties under this Agreement shall remain in full force and effect.

b. The City Council may terminate this Agreement at any time with good cause, or without cause.

c. In the event City terminates this Agreement without cause, the City shall pay Employee severance in a sum equal to four (4) months Total Base Salary (as such Total Base Salary may have then been adjusted pursuant to Section 5) if termination is in the first, second or third year of this Agreement. If termination occurs thereafter, the City shall pay employee severance of two (2) months of Total Base Salary. This severance is subject to the restrictions set forth in Government Code section 53260, including, without limitation, that the maximum amount of severance pay that Employee may receive shall not exceed an amount equal to that portion of the Total Base Salary paid monthly, multiplied by the number of months left on the unexpired Agreement. And further provided that, pursuant to Government Code section 53243.2, any cash settlement related to the termination of this Agreement received by Employee from City shall be fully reimbursed to the City if Employee is convicted of a crime involving an abuse of

his office or position while employed by the City.

In the event City terminates this Agreement, Employee shall be entitled to continued medical and dental benefits at his cost pursuant to the provisions of the federal Consolidated Omnibus Budget Reconciliation Act (COBRA).

d. Notwithstanding any provision in this Agreement to the contrary, the City shall not terminate this Agreement within six (6) months following a general municipal election except by 4/5 votes of the City Council.

e. Notwithstanding any provision in this Agreement to the contrary, the City Council may at any time immediately terminate this Agreement "for good cause." If Employee is terminated for cause, the City shall not be required to pay any severance under this Agreement. Good cause means:

1. Conviction of any felony that adversely affects the reputation of either the City or Employee.
2. Conviction of a misdemeanor arising out of Employee's duties under this Agreement and involving a willful or intentional violation of law.
3. Any willful abandonment of duties; or
4. Any conduct which violates the City's Personnel Rules and for which a City employee may be terminated.

Good cause shall also include, but not be limited to, the permanent disability of Employee, or the Employee becoming otherwise unable to perform the duties of her employment, by reason of sickness, accident, illness, injury, mental incapacity or health for a period of six (6) weeks following the exhaustion of all available leave balances and any applicable Family Medical Leave Act or California Medical Leave Act leaves, or where the same occurs for forty (40) working days over a sixty (60) working day period following the exhaustion of such leaves.

f. Notwithstanding any provision in this Agreement to the contrary, the City Council may suspend Employee with full pay and benefits at any time during the term of this Agreement.

7. Review and Evaluation:

In addition to the annual evaluation set forth in Section 5(b), City Council may undertake performance review or evaluation of Employee at any time in its sole discretion.

8. Indemnification:

The City shall defend, hold harmless and indemnify Employee against any tort, civil rights, personnel, discrimination, professional liability claim or demand or other legal action, arising out of an alleged act or omission occurring in the performance of Employee's duties in accordance with the provisions of Government Claims Act and California Government Code Section 825 and shall provide a defense to Employee in accordance with Government Code Section 995. The City may decline to defend and/or indemnify Employee only as permitted by the California Government Code. The City may compromise and settle any such claim or suit and

pay the amount of any resulting settlement or judgment. Provided, however, that the City's duty to defend and indemnify shall be contingent upon Employee's good faith cooperation with such defense.

9. Notices:

Any notice required under this Agreement shall be in writing and personally delivered, or sent by certified mail (return receipt requested and postage prepaid), or overnight delivery to the following:

City: City of Mt. Shasta
c/o City Clerk
City Hall
305 N. Mt. Shasta Blvd.
Mt. Shasta, California 96067-2231

With a copy to: City Attorney
c/o John S. Kenny
Kenny & Norine
1923 Court Street
Redding, CA 96001

Employee: Todd Juhasz
4341 Risstay Way
Shasta Lake, CA 96019

Either Party may change its mailing address at any time by giving written notice of such change to the other Party. All notices under this Agreement shall be deemed given, received, made or communicated on the date personal delivery is affected or on the delivery date or attempted delivery date shown on the return receipt or air bill, whichever is earlier.

10. Arbitration:

a. Any controversy or claim arising out of or relating to this Agreement or the breach thereof, or arising out of or relating to Employee's employment or termination thereof, including but not limited to claims of employment discrimination based on federal and state law, which cannot be resolved among the parties themselves, shall, on the written request of either party served on the other within the applicable statute of limitations, be submitted and resolved by final and binding arbitration. Service of the written request for arbitration shall be made only by certified mail, with a return receipt requested. Time is of the essence; if the request is not served within a one-year period after the cause of action arises or the termination of this Agreement, whichever is earlier, then the complaining party's claim(s) shall be forever waived and barred before any and all forums, including, without limitation, arbitration or judicial forums.

b. The Arbitrator shall have no authority to alter, amend, modify or change any of the terms of this Agreement, unless a provision expressly conflicts with applicable federal or

Page 4 of 7

state laws. Any arbitrator selected under this provision shall have the express authority to consider statutory violations of federal and state law in addition to disputes involving this Agreement. The decision of the Arbitrator shall be final and binding and judgment therein may be entered in any court having jurisdiction over the dispute.

c. The Arbitration shall be conducted under the National Rules for the Resolution of Employment Disputes of the American Arbitration Association ("AAA") current at the time of the dispute. In the event that such rules are determined to be in conflict with federal or state law, then the arbitrator shall have the authority to amend them accordingly. The City shall be responsible for paying all the AAA's administrative and arbitrator's fees. In all other respects, the parties shall bear their own attorneys' fees and costs except as otherwise required by law. The parties shall have the right to conduct discovery which provides them with access to documents and witnesses that are essential to the dispute, as determined by the arbitrator. The arbitrator's written award shall include the essential findings and conclusions upon which the award is based.

d. The parties intend that this arbitration procedure is mandatory and shall be the exclusive means of resolving all disputes whether founded in fact or law between Employee and the City and/or its employees, elected officials, directors, agents, officers or managers arising out of or relating to this Agreement, the parties' employment relationship and/or the termination of that relationship, including, but not limited to, any controversies or claims pertaining to wrongful or constructive discharge, violations of the covenant of good faith and fair dealing, implied contracts, public policies, anti-discrimination statutes or any employment related statutes.

e. Nothing in this Agreement shall be deemed to waive any requirement to file a claim against the City under the terms of the Government Claims Act or other provisions of law.

f. Each party shall bear its own cost and attorney's fees in any such action.

THE PARTIES ACKNOWLEDGE THAT BY ADOPTING ARBITRATION THEY HAVE IN EFFECT WAIVED ANY CONSTITUTIONAL OR STATUTORY RIGHT TO HAVE ANY SUCH DISPUTE DECIDED IN A COURT OF LAW AND/OR BY A JURY IN A COURT PROCEEDING.

11. Bonding:

The City shall bear the full cost of any fidelity or other bond required under any law or ordinance.

12. Miscellaneous:

a. The text herein shall constitute the entire agreement between the parties. This Agreement may not be modified, except by written agreement executed by both parties.

b. This Agreement is severable. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall

remain in full force and effect.

c. This Agreement shall be governed by the laws of the State of California.

d. The parties agree that any ambiguity in this Agreement shall not be construed or interpreted against, or in favor of, either party.

e. Time is of the essence of this Agreement.

f. This Agreement is the result of negotiation between the parties and shall not be interpreted for or against either party as the author.

g. This Agreement may be executed in counterparts containing original signatures.

IN WITNESS WHEREOF, the City has caused this Agreement to be signed and executed in its behalf by its Mayor and duly attested by its City Clerk, and Employee has signed and executed this Agreement, on the day and year written below.

EMPLOYEE:


DATED: 10/14, 2021



TODD JUHASZ

CITY:

DATED: 10/14, 2021



John Redmond, Mayor

ATTEST:


DATED: 10/14/2021, 2021



Kathryn Joyce, Deputy City Clerk

APPROVED AS TO FORM:

DATED: 10/19, 2021



JOHN S. KENNY, City Attorney

EXHIBIT A

OTHER EMPLOYEE BENEFITS

Employee shall receive during his employment with the City the following benefits:

1. Time-off

Employee shall be entitled to all holidays received by regular City employees.

2. Vacation

Upon execution of this Agreement, Employee will be given 40 hours of vacation time. Thereafter vacation shall accrue at a rate of 10 hours per month until employee has accrued 240 hours at which time vacation will cease accruing.

3. Administrative Leave

Employee shall be given 10 days of administrative leave upon execution of this Agreement and on each July 1 thereafter, provided however that administrative leave unused during the prior year may not be carried over.

4. Health Plan

The City will contribute up to One Thousand Five Hundred Sixty-six dollars and sixty-six cents (\$1,566.66) per month for the Teamsters Family health plan to be acquired by Employee.

5. Life Insurance

The City will pay the premiums for a Fifteen-Thousand-dollar (\$15,000) life insurance plan for Employee.

6. Memberships and Development

The City shall maintain League of California Cities membership and pay for other professional development as the City budget allows.

7. Travel Expenses

The City shall pay all reasonable travel and other expenses incurred by Employee in the exercise of his responsibilities and duties.

END OF EXHIBIT

#3737
4840-3051-3914, v. 1

Mt. Shasta City Council Regular Meeting Minutes

Monday, February 13, 2023; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta
Meeting allowed for virtual attendance via ZOOM

Approved as Submitted March 13, 2023

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

- 1. Call to Order and Flag Salute:** At the hour of 5:30 p.m. Mayor Clure called the meeting to order and led the audience in the flag salute.
- 2. Roll Call:**
Council Members Present: Redmond, Clure, Stearns, Collings, Stackfleth
Council Members Absent: None
- 3. Special Presentations:** None
- 4. Public Comment:**
David Ream – Held a sign opposed to elder abuse.
- 5. Council and Staff Comments:**
Todd Juhasz, City Manager – Comments regarding receivership of The Next and the old hospital, update on the process.
Tim Stearns, Councilmember – Comments regarding the receivership hearing.
Todd Juhasz, City Manager – Comments regarding upcoming presentation to Council regarding the one-way couplet and daylighting of Castle Creek; updates regarding meeting with County about Enhanced Infrastructure Financing Districts, parklet ordinance, vegetation removal on City property.
Clarifying questions from Council.
Robert Gibson, Chief of Police – Comments regarding purchase of a new K-9.
Tim Stearns, Councilmember – Comments regarding the point in time homeless survey, future budget item.
John Stackfleth, Mayor Pro Tem – Comments regarding Collier Interpretive and Information Center board meetings.

6. Committee Updates:

- a) Downtown Enhancement Advisory Committee
- b) Library Tax Advisory Committee
- c) Beautification Committee
- d) Active Transportation Committee

No Committee updates.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: January 23, 2023, Regular and Special City Council Meetings
- b. Approval of Disbursements: Accounts Payable 1/18, 1/27, and 2/7/2023; Total Gross Payroll and Taxes: For Period Ending 1/22/2023
- c. Second Reading and Adoption of Ordinance CCO-22-01, An Ordinance of the City Council of the City of Mt. Shasta Adopting Chapter 5.50, Short-Term Rentals
- d. Police Department Report January 2023
- e. City Manager's Report February 8, 2023

MOTION TO APPROVE: Stackfleth

SECOND: Redmond

AYES: Redmond, Collings, Stearns, Stackfleth, Clure

NOES: None

ABSENT: None

ABSTAIN: None

8. Adoption of Urgency Ordinance CCO-23-XX Establishing A Moratorium on the Issuance of New Bed & Breakfast Business Licenses Within City Limits Pending Further Study

Todd Juhasz, City Manager – Review of staff report, bed and breakfasts, recommended moratorium.

Public Hearing Open: 5:55 p.m.

Peggy Risch – Comments in support of the moratorium.

Hiton Patel – Questions seeking information about the short-term rental ordinance.

Public Hearing Closed: 5:56 p.m.

COUNCIL ACTION: Adopt Urgency Ordinance CCO-23-02 Establishing A Moratorium on the Issuance of New Bed & Breakfast Business Licenses Within City Limits Pending Further Study

MOTION: Stearns

SECOND: Stackfleth

AYES: Redmond, Collings, Stearns, Stackfleth, Clure

NOES: None

ABSENT: None

ABSTAIN: None

9. 2022-2023 Mid-Year Budget Review and Revisions

Muriel Terrell, Finance Director – Review of mid-year budget, revisions, projections, and deficit. Suggestions for increasing revenue.

<p>Clarifying questions from Council.</p> <p><u>Peggy Risch</u> – Comments regarding development impact fees.</p> <p>Council discussion.</p> <p><u>COUNCIL ACTION:</u> Adopt Resolution CCR-23-02, A Resolution of the City of Mt. Shasta Adopting a Revised Operating Budget for Fiscal Year 2022-2023</p> <p><u>MOTION:</u> Stearns</p> <p><u>SECOND:</u> Stackfleth</p> <p>AYES: Redmond, Collings, Stearns, Stackfleth, Clure</p> <p>NOES: None</p> <p>ABSENT: None</p> <p>ABSTAIN: None</p>
<p>10. Discussion and Possible Action: renewal of the 22 Avenue contract for hybrid meetings</p> <p><u>Todd Juhasz, City Manager</u> – Brief review of the item and review of previous discussion.</p> <p>Clarifying questions from Council.</p> <p><u>Jeremy Flynn, 22 Ave</u> – Comments regarding audio fidelity, quality of bandwidth, and acoustics. Review of challenges in the space.</p> <p><u>Greg Messer</u> – Comments regarding cost of the contract, request to put the project out to bid.</p> <p><u>Johanna Altorfer</u> – Comments in support of hybrid meetings, looking at alternatives.</p> <p>Council discussion.</p> <p><u>COUNCIL ACTION:</u> Extend the contract with 22 Avenue to June 30th and to put the service out to competitive bid in compliance with the bid process.</p> <p><u>MOTION:</u> Clure</p> <p><u>SECOND:</u> Stackfleth</p> <p>AYES: Redmond, Collings, Stearns, Stackfleth, Clure</p> <p>NOES: None</p> <p>ABSENT: None</p> <p>ABSTAIN: None</p>
<p>11. Discussion and Possible Action: City Manager Contract Amendment</p> <p><u>Jeffrey Collings, Councilmember</u> – Review of recommendation to increase the City Manager’s salary to be in line with the City Manager of Weed.</p> <p>Clarifying questions from Council and discussion.</p> <p><u>COUNCIL ACTION:</u> Effective March 1, 2023, the City Manager’s base salary will be \$150,400 per annum, paid as other employees are every two weeks, and allocated accordingly.</p> <p><u>MOTION:</u> Stearns</p> <p><u>SECOND:</u> Stackfleth</p> <p>AYES: Redmond, Collings, Stearns, Stackfleth, Clure</p> <p>NOES: None</p> <p>ABSENT: None</p> <p>ABSTAIN: None</p>
<p>12. Discussion and Possible Action: Mt. Shasta Fuel Reduction Project</p> <p><u>Todd Juhasz, City Manager</u> – Review of staff report, proposals for fuel reduction at the Orchard and Landing properties. Review of process of vegetation removal.</p> <p>Clarifying questions from Council.</p> <p><u>Johanna Altorfer</u> – Comments regarding standards for fuel removal, defensible space. In opposition to proposal.</p> <p>Council discussion.</p> <p><u>COUNCIL ACTION:</u> Approve removal of 100 feet of vegetative fuel on the Orchard and Landing properties, Plan A, and award the contract to Roll ‘N’ Rock Construction.</p> <p><u>MOTION:</u> Stackfleth</p> <p><u>SECOND:</u> Redmond</p>

AYES: Redmond, Collings, Stearns, Stackfleth, Clure
NOES: None
ABSENT: None
ABSTAIN: None

13. Reports Re: Outside Meetings: None

14. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed items a through i.

- a. Special Meeting to Interviews and Appoint Committee Members – 2/27/2023
- b. Military Equipment Annual Report – 2/27/2023
- c. Resolution Setting Short-Term Rental Fees – 2/27/2023
- d. Extending the Moratorium on Bed & Breakfast Licenses (if needed) – 3/27/2023
- e. Amendment to Ordinance 18.91 Cannabis Industry Land Use - TBD
- f. Ordinance Regulating Outdoor Dining – TBD
- g. Discussion and Possible Action: McCloud Avenue Parking Prohibition – TBD
- h. Feasibility and Cost Study for One-Way Couplet - TBD

Future Agenda Items Over 90 Days:

- i. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta

15. Adjourn: There being no further business, the meeting was adjourned at 7:07 p.m.

Respectfully Submitted By: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk