

Mt. Shasta City Council Regular Meeting Minutes

Monday, January 8, 2024; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta

Meeting allowed for virtual attendance via ZOOM

Approved as Submitted February 12, 2024

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Stackfleth called the meeting to order and led the audience in the flag salute.

2. Roll Call:
Council Members Present: Stackfleth, Collings, Stearns, Clure
Council Members Absent: Redmond

3. Special Presentations: None

4. Public Comment: No public comment.

5. Council and Staff Comments:

Todd Juhasz, City Manager – Comments regarding the Friends of the Library contract, update on the 218 process, review of work to acquire a well, comments regarding the fire at the old hospital, comments regarding the officer involved shooting, work progress toward The Landing development.

Muriel Terrell, Finance Director – Comments regarding December budget numbers, working on the mid-year budget.

Tessa Clure, Councilmember – Thanks to the Fire Department for their work on the recent structure fire.

John Stackfleth, Mayor – Comments regarding the officer involved shooting.

Robert Gibson, Chief of Police – Comments regarding officer involved shooting.

John Stackfleth, Mayor – Comments regarding upcoming meeting, committee assignments.

6. Committee Updates: No Committee Updates

- a) Downtown Enhancement Advisory Committee
- b) Library Tax Advisory Committee
- c) Beautification Committee
- d) Active Transportation Committee

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: December 11, 2023 Regular Meeting
- b. Approval of Disbursements: Accounts Payable: 12/7, 12/11, 12/13, and 12/19/2023; Total Gross Payroll and Taxes: For Periods Ending 11/26, 12/10, and 12/24/2023
- c. Second Reading and Adoption of Ordinance CCO-24-01 Amending Municipal Code Section 10.44.070 (D)
- d. Siskiyou County Local Transportation Commission Local Transportation Fund Transportation Claim: Resolution CCR-24-01
- e. Police Department Report December 2023

MOTION TO APPROVE: Clure

SECOND: Collings

AYES: Stackfleth, Collings, Stearns, Clure

NOES: None

ABSENT: Redmond

ABSTAIN: None

8. Discussion and Possible Action: Enhanced Infrastructure Financing District (EIFD) Update

Todd Juhasz, City Manager – Review of the Board of Supervisors meeting, vote against participating in an EIFD with the City. Review of why and EIFD is beneficial, review of options moving forward.

Clarifying questions from Council.

Laurel Harkness – Comments regarding the proposed EIFD, The Landing, and grant funding. Comments regarding revenue bonds, debt financing and management policy.

Council discussion.

COUNCIL ACTION: Approve reinstating the City's interest in moving forward with the EIFD process as demonstrated by the City Manager.

MOTION: Clure

SECOND: Stearns

AYES: Stackfleth, Clure, Stearns

NOES: Collings

ABSENT: Redmond

ABSTAIN: None

9. First Reading of Ordinance CCO-24-XX, City Council Compensation

Todd Juhasz, City Manager – Review of item, legislation allowing for increased compensation amount.

Glenn Kauffman – Comments regarding the City Council's protocols, time requirements for being a Council Member.

Council discussion.

COUNCIL ACTION: Approve the first reading of the proposed Ordinance, an amendment to Municipal Code Chapter 2.22.010, City Council Compensation, by title only, and moving it to a second reading.

MOTION: Stearns

SECOND: Clure

AYES: Stackfleth, Clure, Stearns

NOES: Collings

ABSENT: Redmond

ABSTAIN: None

Recess: 6:25 p.m. – 6:31 p.m.

10. Public Hearing: Recommended Findings of California Environmental Quality Act (CEQA) Exemption and Adoption of 2023-2031 Housing Element Update

Jeff Mitchem, Planning Director – Review of staff report, Housing Element update, future Municipal Code amendments, work completed by the Planning Commission. Review of City’s response to comments and Housing Element revision summary.

Clarifying questions and comments from Council.

Public Hearing Open: 6:46 p.m.

Patricia – Comments regarding real estate investors and rent increases, concern about elder abuse.

Glenn Kauffman – Comments regarding City Council protocols and ethics, expressed concern about the preservation of the character of the City.

Beverly Harlan – Comments regarding CEQA, objective design standards, design authority and review.

Peggy Risch – Comments expressing opposition to ministerial review and decisions made by the Planning Department. Comments in support of the development of design standards.

Vicki Gold – Comments regarding CEQA, in support of postponing the item.

Lisa Diane – Comments agreeing with other commentors.

Public Hearing Closed: 7:05 p.m.

Council discussion.

COUNCIL ACTION: Adopt Resolution CCR-24-02 approving:

Environmental Review: Finding that the 2023-31 Housing Element update is exempt from the CEQA pursuant to CEQA Guidelines Section 15061(b)(3) as Housing Element adoption will not have a significant effect on the environment.

Housing Element Update: Adoption of the proposed update to the Housing Element of the City’s General Plan with findings that it substantially complies with State Housing Element Law and submit to HCD for certification.

MOTION: Clure

SECOND: Stearns

AYES: Stackfleth, Clure, Collings, Stearns

NOES: None

ABSENT: Redmond

ABSTAIN: None

11. Discussion and Possible Action: Ballot Measures to Set Term Limits for Council Members, and to Increase City Council Compensation

Todd Juhasz, City Manager – Review of report.

Clarifying questions from Council.

Peggy Risch – Comments regarding ballot measures, questions about upcoming Council term expirations.

Roslyn McCoy – Questions about term limits.

Council discussion, decision to continue the item indefinitely.

COUNCIL ACTION: No action taken.

Recess: 7:45 p.m. – 7:50 p.m.

12. Discussion and Possible Action: Temporary Acquisition of Three Properties for the Purpose of Performing an Environmental Assessment

Todd Juhasz, City Manager – Review of item, ad hoc committee discussions. Review of vacant parcels, options for possible acquisition.

Clarifying questions from Council.

Tom Hesseldenz – Review of project information, need to mitigate potential parking issues if project moves forward. Comments regarding lease to allow time to have environmental study and appraisal done. Review of process moving forward.

Council discussion.

COUNCIL ACTION: Authorize staff to engage with other parties for the purpose of leasing three lots set forth on page 202 of the agenda packet, at a rate of \$2,250 per month, and with the further possibility of obtaining the option to purchase the properties and to encourage staff to act forthwith.

MOTION: Stearns

SECOND: Clure

AYES: Stackfleth, Clure, Collings, Stearns

NOES: None

ABSENT: Redmond

ABSTAIN: None

13. Reports on Outside Meetings: None

14. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed items a through r.

- a. Special City Council Goal-Setting Workshop – 1/10/2024
- b. Special Meeting to Appoint Planning Commissioners – 1/22/2024
- c. Mid-Year Budget Review – 1/22/2024
- d. Snowplowing Operations/Creation of a District – 1/22/2024
- e. Sidewalk Snow Removal Fees in the Downtown District – 1/22/2024
- f. Annual Military Equipment Use Report – 1/22/2024
- g. Wildfire Prevention Messaging – 1/22/2024
- h. Discussion and Possible Action: City Manager Salary – TBD
- i. Stormwater Drainage Prop 218 Process - TBD
- j. Discussion and Possible Action: Hazard Trees/Hazardous Vegetation Policy - TBD
- k. Memorandum of Understanding Between the City and the Friends of the Library for Library Operations – TBD
- l. Discussion and Possible Action regarding the Active Transportation Committee – TBD
- m. Approval of Funds to Complete a Survey of Washington Avenue – TBD
- n. Amendment of Parklet Ordinance – TBD
- o. Discussion and Possible Action: Downtown Enhancement Advisory Committee Fiscal Review and Project Approval - TBD
- p. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval - TBD

Future Agenda Items Over 90 Days:

- q. Amendment to the Municipal Code: Camping Ordinance - TBD
- r. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta

15. Adjourn: There being no further business, the meeting was adjourned at 8:13 p.m.

Respectfully Submitted By: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk