

## Mt. Shasta City Council Regular Meeting Agenda

Monday, January 22, 2024, 5:30 p.m.

This meeting will be presented in a hybrid format and can be attended in two ways:  
In-Person at the Mt. Shasta City Park Upper Lodge, 1315 Nixon Rd. Mt. Shasta, CA

OR

Online at the following link:

[MountShasta.22Ave.tv](https://MountShasta.22Ave.tv)

For the safety of our staff, the council, and public, we are no longer allowing members of the audience to carry large bags, backpacks, or other items outside of small personal items such as purses or satchels. Only service animals are allowed inside council chambers; nonservice pets are not allowed under any circumstances. Violators will be asked to remove the bag and/or animal, and refusal to do so will be cause for removal from the meeting.

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

Page	Item	STANDING AGENDA ITEMS
	1.	Call to Order and Flag Salute
	2.	Roll call
	3.	Special Presentation: Tom Hesseldenz - Draft proposal for N. Mt Shasta Boulevard/Chestnut One-Ways and the daylighting of Castle Creek
	4.	<b>Public Comment:</b> This time is set aside for citizens to address the City Council on matters listed on the Consent Agenda as well as other items <b>not</b> included on the Regular Agenda. If your comments concern an agenda item noted on the regular agenda, please address the Council when that item is open for public comment. <b>Each speaker is allocated three (3) minutes to speak.</b> Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the City. Council discussion or action cannot be taken on items not listed on the agenda other than to receive comments. If you have documents to present to members of Council, please provide a minimum of seven (7) copies to the Deputy City Clerk. Email Comments may be submitted to the City Clerk’s Office (kjoyce@mtshastaca.gov). Items received no later than 12:00 pm on the day of the meeting will be provided to the City Council prior to the meeting. These items will NOT be read into the record.
	5.	Council and Staff Comments
	6.	<b>Committee Updates:</b> a) Downtown Enhancement Advisory Committee b) Library Tax Advisory Committee c) Beautification Committee d) Active Transportation Committee

	CITY COUNCIL BUSINESS
Page	<p>7. Consent Agenda – The City Manager recommends approval of the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.</p> <ul style="list-style-type: none"><li>a. Approval of Minutes: December 11, 2023 Regular Meeting</li><li>b. Approval of Disbursements: Accounts Payable: 1/3 and 1/16/2024; Total Gross Payroll and Taxes: For Period Ending 1/7/2024</li><li>c. Monthly Investment Report</li><li>d. Second Reading and Adoption of Ordinance CCO-24-XX City Council Compensation</li></ul>
Page	<p>8. Siskiyou Economic Development Council (SEDC) Memorandum of Understanding (MOU)</p> <p><u>Background:</u> The SEDC has provided support for the City and serves as our local lead agency for economic development. Their current MOU expires at the end of June 2024. The proposed MOU before Council will cover July 2024 through June 30<sup>th</sup> 2029. The annual rate outlined within the MOU for the City of Mt Shasta is \$36,000 annually. This constitutes an increase of \$6,000 over the annual rate covered under the current MOU.</p> <p><u>Report By:</u> Todd Juhasz, City Manager</p> <p><u>Recommended Council Action:</u> Staff supports continuing our contractual relationship with SEDC by signing a new MOU covering the next five years.</p>
Page	<p>9. 2023-2024 Mid-Year Budget Review</p> <p><u>Background:</u> Each year the City staff performs a review of the mid-year budget picture and makes revisions to its projections for revenues and expenditures for the balance of the year. Staff will present the report for Council discussion.</p> <p><u>Report By:</u> Muriel Terrell, Finance Director</p> <p><u>Recommended Council Action:</u> Staff respectfully requests the City Council review the Mid-Year Budget Report for the 2023-2024 fiscal year and adopt Resolution CCR-24-XX: A Resolution of the City of Mt. Shasta Adopting a Revised Operating Budget for Fiscal Year 2023-2024.</p>
Page	<p>10. First Reading of Ordinance CCO-24-XX, Amending Municipal Code Chapter 7.60.010: Designation of very high fire hazard severity zones.</p> <p><u>Background:</u> Chapter 7.60 of the Municipal Code has not been updated since 1995 and is very difficult to read as it is broken down by map grid coordinates. The proposed changes to this ordinance will add the areas identified by the California Fire Marshal and the Mt. Shasta Fire Chief as high fire danger areas. These areas will be denoted utilizing the Genasys (Formerly Zonehaven) Zones. This will allow for easy identification of the areas of high fire danger.</p> <p><u>Report By:</u> Robert Gibson, Chief of Police</p> <p><u>Recommended Council Action:</u> Approve the first reading of the Ordinance Amending Municipal Code Chapter 7.60.010, by title only, and move it to a second reading and adoption.</p>
Page	<p>11. Discussion and Possible Action: Cost for Removal of Snow and Clearing Sidewalks Within the Downtown Parking District</p> <p><u>Background:</u> Currently, businesses within the downtown district pay a \$12 annual fee to cover the cost Of snow removal and sidewalk clearing. The origin of this fee is unclear and hasn't been increased since inception. The Mt Shasta City Council requested that staff determine the actual cost so they could consider recouping the City's cost. Staff will present the information for Council discussion.</p> <p><u>Report By:</u> Ken Kellogg, Public Works Director</p> <p><u>Recommended Council Action:</u> Consider the information and associated costs and provide direction to staff on whether the City should be recovering snow removal costs downtown.</p>

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Page	<p>12. Discussion and Possible Action: Wildfire Prevention Messaging</p> <p><u>Background:</u> At a Council meeting in November, Pat Titus, retired County OES, urged that Council adopt measures to better spread the word on wildfire prevention within the City of Mt Shasta. Staff will discuss actions taken and alternatives for future messaging.</p> <p><u>Report By:</u> Todd Juhasz, City Manager</p> <p><u>Recommended Council Action:</u> Listen to staff conclusions and provide constructive criticism of the proposed approach to messaging issues related to wildfire prevention.</p>
	<b>CITY COUNCIL/STAFF REPORTING PERIOD</b>
	13. Reports Re: Outside Meetings: None
	<p>14. Future Agenda Items and Meetings (Appearing on the agenda within 60-90 days):</p> <ul style="list-style-type: none"><li>a. Annual Military Equipment Use Report – 2/12/2024</li><li>b. Discussion and Possible Action: City Manager Salary – TBD</li><li>c. Stormwater Drainage Prop 218 Process - TBD</li><li>d. Discussion and Possible Action: Hazard Trees/Hazardous Vegetation Policy - TBD</li><li>e. Memorandum of Understanding Between the City and the Friends of the Library for Library Operations – TBD</li><li>f. Discussion and Possible Action regarding the Active Transportation Committee – TBD</li><li>g. Approval of Funds to Complete a Survey of Washington Avenue – TBD</li><li>h. Amendment of Parklet Ordinance – TBD</li><li>i. Discussion and Possible Action: Downtown Enhancement Advisory Committee Fiscal Review and Project Approval - TBD</li><li>j. Discussion and Possible Action: Beautification Committee Fiscal Review and Project Approval - TBD</li></ul> <p>Future Agenda Items Over 90 Days:</p> <ul style="list-style-type: none"><li>k. Amendment to the Municipal Code: Camping Ordinance - TBD</li><li>l. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta</li><li>m. Objective Design Standards Presentation/Discussion</li></ul>

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### 15. Adjourn

I, Kathryn Joyce, declare under penalty of perjury that this agenda has been posted at least 72 hours in advance at the Mt. Shasta City Hall, 305 N. Mt. Shasta Blvd, Mt. Shasta, CA, in the glass case and on the City website at [www.mtshastaca.gov](http://www.mtshastaca.gov). Agendas and packets shall be made available at least 72 hours in advance of regular meetings and 24 hours in advance of special meetings on the City's web site. Any writings or documents pertaining to an open session item provided to a majority of the City Council less than 72 hours prior to the meeting shall be made available on the City's web site [www.mtshastaca.gov](http://www.mtshastaca.gov).

Availability of Public Records: All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at City Hall located at 305 North Mt. Shasta Blvd.

The City of Mt. Shasta does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services. In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Office of the City Clerk at 530-326-7516 or [kjoyce@mtshastaca.gov](mailto:kjoyce@mtshastaca.gov) as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.