

Mt. Shasta City Council Regular Meeting Minutes

Monday, December 11, 2023; 5:30 p.m.

City Park Upper Lodge 1315 Nixon Road, Mt. Shasta

Meeting allowed for virtual attendance via ZOOM

Approved as Submitted January 8, 2024

“Our mission is to maintain the character of our “small town” community while striking an appropriate balance between economic development and preservation of our quality of life. We help create a dynamic and vital City by providing quality, cost-effective municipal services and by forming partnerships with residents and organizations in the constant pursuit of excellence.”

STANDING AGENDA ITEMS

1. Call to Order and Flag Salute: At the hour of 5:30 p.m. Mayor Stackfleth called the meeting to order and led the audience in the flag salute.

2. Roll Call:
Council Members Present: Stackfleth, Collings, Stearns, Clure
Council Members Absent: Redmond

3. Special Presentations: None

4. Public Comment:
David Ream – Three minutes of silence.
Cynthia Sakemiller Bolls – Comments expressing concern about ingress and egress on McCloud Avenue, need for updated paint on red curbs.
Frances Mangels – Comments regarding City Council compensation, concern about hazardous trees.

5. Council and Staff Comments:
Todd Juhasz, City Manager – Comments regarding Board of Supervisors meeting and discussion surrounding an Enhanced Infrastructure Financing District as well as the recent mudslide. Update on possible well acquisition and negotiations, update on library operations and agreement with the Friends of the Library.
Muriel Terrell, Finance Director – Review of accounting through November 2023.
Comments and clarifying questions from Council.
Tessa Clure, Councilmember – Review of meeting with high school officials.
Robert Gibson, Chief of Police – Review of meeting with high school officials and ongoing conversation regarding an officer to patrol the school.

6. Committee Updates:

- a) Downtown Enhancement Advisory Committee
- b) Library Tax Advisory Committee
- c) Beautification Committee
- d) Active Transportation Committee

Todd Juhasz, City Manager – Review of DEAC activities.
Clarifying questions from Council.

CITY COUNCIL BUSINESS

7. Consent Agenda:

COUNCIL ACTION: Approved the following Consent Agenda items. All Resolutions and Ordinances on this agenda, or added hereto, shall be introduced or adopted, as applicable, by title only, and the full reading thereof is hereby waived.

- a. Approval of Minutes: November 27, 2023 Regular Meeting
- b. Approval of Disbursements: Accounts Payable: 11/8, 11/15, 11/20, and 11/30/2023; Total Gross Payroll and Taxes: For Periods Ending 11/12 and 11/26/2023
- c. Monthly Investment and Financial Report for the Period Ending November 30, 2023
- d. Police Department Monthly Report November 2023
- e. Approval of 2024 Meeting Schedule for Council, Commission, and Committees and City Council Pre-Agenda Meeting Schedule
- f. Committee Minutes: Beautification Committee August and October 2023, Downtown Enhancement Advisory Committee November 2023

MOTION TO APPROVE: Stearns

SECOND: Clure

AYES: Stackfleth, Collings, Stearns, Clure

NOES: None

ABSENT: Redmond

ABSTAIN: None

8. Discussion and Possible Action: Proposed City Council Compensation Changes to Attract Quality City Council Candidates

Todd Juhasz, City Manager – Review of the staff report, various suggestions to attract City Council candidates. Review of current compensation, senate bill allowing for increase.

Clarifying questions from Council.

Cynthia Sakemiller Bolls – Questions regarding the item.

Joyce – Comments regarding salaries in other cities, in opposition to increase.

Roslyn McCoy – Comments regarding City budget, in opposition to increase. In support of ballot measure.

Johanna Altorfer – Comments in support of a ballot measure. Comments in opposition to providing healthcare.

Vicki Gold – Comments in opposition to increase, in support of ballot measure.

Council response to questions and discussion.

COUNCIL ACTION: Approve an immediate increase to Council compensation to \$300 per month and direct staff to bring back an ordinance for a first reading.

MOTION: Clure

SECOND: Stearns

AYES: Stackfleth, Clure, Stearns

NOES: Collings

ABSENT: Redmond

ABSTAIN: None

COUNCIL ACTION: Direct staff to bring back a potential ballot measure for increasing City Council compensation to \$950 per month.

MOTION: Clure

SECOND: Stearns

AYES: Stackfleth, Clure, Stearns

NOES: Collings

ABSENT: Redmond

ABSTAIN: None

Staff report to include information on Councilmember workload.

9. Discussion and Possible Action: First Reading of Ordinance CCO-23-XX Amending Municipal Code Section 10.44.070 (D)

Robert Gibson, Chief of Police – Review of staff report, proposed ordinance amendment. Review of history of the item, studies done. Comments about road width and safety issues.

Clarifying questions from Council.

Todd Juhasz, City Manager – Review of American Association of State Highway and Transportation Officials (AASHTO) recommendations.

Jackson Bolls – Comments regarding narrow travel lanes, in opposition to downhill parking. Comments regarding the intersection at Washington and McCloud Avenues.

Cynthia Sakemiller Bolls – Comments regarding road iciness, opposed to parking on the north side of the street. Concern about speeding.

David Ream – Comments regarding ingress and egress for emergency vehicles. Comments regarding ordinance language, concern about parking on sidewalks.

Clarifying questions from Council and discussion.

COUNCIL ACTION: Approve first reading of the Ordinance amending Municipal Code section 10.44.070 (D), by title only, and move it to a second reading and adoption.

MOTION: Stearns

SECOND: Clure

AYES: Stackfleth, Clure, Collings, Stearns

NOES: None

ABSENT: Redmond

ABSTAIN: None

10. Discussion and Possible Action: Proposed Funding for the Colliers Interpretive and Information Center (CIIC)

Todd Juhasz, City Manager – Review of CIIC purpose and activities.

Clarifying questions from Council.

John Stackfleth, Mayor – Review of CIIC education and advertisement activities, budget.

No public comment.

Council discussion.

COUNCIL ACTION: Provide an annual donation of \$1,000 to the Collier Interpretive and Information Center.

MOTION: Collings

SECOND: Stearns

AYES: Stackfleth, Clure, Collings, Stearns

NOES: None

ABSENT: Redmond

ABSTAIN: None

11. Setting a Date and Time for a City Council Goal-Setting Workshop

Council discussion.

No public comment.

COUNCIL ACTION: Date and time set for City Council Goal-Setting Workshop: January 10, 2024 at 3:00 p.m.

12. Reports on Outside Meetings: None

13. Future Agenda Items (Appearing on the agenda within 60-90 days):

COUNCIL ACTION: Reviewed items a through m. Items added: Update on the Enhanced Infrastructure Financing District, Discussion and possible action regarding a 10% salary increase for the City Manager, Discussion and possible action regarding hazardous trees/vegetation, Discussion and possible action regarding the Beautification and Downtown Enhancement Advisory Committees budgets, financials, and projects.

- a. Special Meeting to Appoint Planning Commissioners – 1/22/2024
- b. Memorandum of Understanding Between the City and the Friends of the Library for Library Operations – TBD
- c. Discussion and Possible Action: Setting Term Limits for Council Members - TBD
- d. Discussion and Possible Action regarding the Active Transportation Committee – TBD
- e. Approval of Funds to Complete a Survey of Washington Avenue – TBD
- f. Amendment of Parklet Ordinance – TBD
- g. Adoption of the Housing Element – TBD
- h. Wildfire Prevention Messaging – TBD
- i. Stormwater Drainage Prop 218 Process – TBD
- j. Snowplowing Operations/Creation of a District – TBD
- k. Sidewalk Snow Removal Fees in the Downtown District – TBD

Future Agenda Items Over 90 Days:

- l. Amendment to the Municipal Code: Camping Ordinance - TBD
- m. Discussion and Possible Action: Review of Chapter 13.95 Extraction and Exportation of Groundwater from the City of Mt. Shasta

14. Adjourn: There being no further business, the meeting was adjourned at 7:57 p.m.

Respectfully Submitted By: Kathryn M. Joyce, Administrative Assistant/Deputy City Clerk